

1st Quarter Reports for
Tribal Council
2023
MI'KMAQ NATION



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- Section 16 – Tribal Planner

*Absent this quarter: THPO & Language,
Procurement, Elders, and Environmental*

Finance





MI'KMAQ NATION
7 NORTHERN ROAD
PRESQUE ISLE, MAINE 04769
(207) 764-1972

To: Nichole Francis, Tribal Administrator
From: Barbara Martin, Chief Financial Officer
RE: FY23 Q1 Finance Department Report
Date: April 18, 2023

Since starting in April of last year, the accounting staff has worked to reconcile MIP so that statements are balanced. The staff has worked hard to make process improvements and keeping up with a rigid schedule of reconciliations. As of today, accounting is working with RH Smith Auditing Firm to complete the FY22 Audit. Expecting a June 30, 2023 submission date.

There are still challenges ahead for the accounting department. We are continuing with the process of training staff on specific reconciliations to be completed monthly. I believe the staff are up for the challenges and I look forward to see their progress. We have now completed the 90 days and staff are working hard to meet the expectations. The accounting team will continue to strive for timeliness of reconciliations and reports.

We continue to work with Katahdin Bank, and opening our new accounts. This is a process and will be another few months before we transfer completely from Key Bank.

Nancy Sarchfield continues to work with me, she does have a retirement date of 5/18/2023. I appreciate all of the knowledge that Nancy has brought to the table. As well as her hard work on the 2020, 2021 and 2022 audit.

Barb Martin
Chief Financial Officer
Aroostook Band of Micmacs



Boys & Girls Club
Youth Department





Mi'kmaq Nation Boys & Girls Club/21st CCLC Spring Quarterly Program Update



The Boys & Girls Clubs of Border Towns (Previously known as the Penobscot Nation Boys & Girls Club) program supports the creation of community learning centers that provide academic enrichment opportunities during non-school hours for children, particularly students who attend high-poverty and low-performing schools. The program helps students meet state and local student standards in core academic subjects, such as reading and math; offers students a broad array of enrichment activities that can complement their regular academic programs; and offers literacy and other educational services to the families of participating children.

General Overview

The Boys & Girls Club continues to support community youth and families through continued implementation of Evidence Based, culturally driven and fun programming.

Trax Solutions is a club member scanning system with custom ID cards that is going well. Club staff have been able to keep up with the attendance in a timely manner.



Presque Isle Unit

T.R.A.I.L. - Together raising awareness for Indian Life is a program to raise awareness to help prevent diabetes. This program is about to be underway beginning May 1st and will be running for approximately 5 months.

Overall club member fitness as well as diabetes education will be the primary focus of this program.



Evidence Based Programming STEM & High Yield Learning Activities

Our 21st Century Coordinator Josiah Jackins along with his staff have been implementing programs such as Homework tutoring, STEM, Power Hour and HYL A activities!

Program Staff have been able to facilitate High Yield Learning Activities & STEM activities in this Spring. These are the kinds of skills that students develop in science, technology, engineering, and math, including computer science—disciplines collectively known as STEM.

The club clubs enjoyed active learning through a program called HYL A, which is a High Yield Learning Activities. These activities included: foot relay races, gagaball, hula hoop relays etc.....



STEM, the nationally recognized program has been implemented at our club and the club kids have participated in learning about geography by creating a country, trash art paper airplanes, and building a lego house.



STEM kits have been ordered and are now being implemented for programming.

In the near future we will be having an art show for the community to have the Parent/Family population in an engagement night which will go along with the art show! The students will be able to showcase their artist talents through sculpting, drawing, painting, sketching as well as media opportunities!

Cultural learning is another essential educational piece at our club and we have scheduled activities such as- Basket Weaving- Drum making



SMART Moves program which has been coordinated by our SAMHSA Coordinator Donna Delong is being implemented along with other club staff and has been going well.

The SMART Moves (Skills Mastery and Resilience Training) prevention and education program addresses problems such as drug and alcohol use and premature sexual activity.

SMART Moves uses a team approach that involves Club staff, peer leaders, parents and community representatives. Young people ages 6 to 15 engage in discussion and role-playing, practicing resilience and refusal skills, developing assertiveness, strengthening decision-making skills and analyzing media and peer influence. The ultimate goal is to promote abstinence from substance abuse and adolescent sexual involvement through the practice of responsible behavior.

Future events:

Summer programming is under way!
Summer bash!

BOYS & GIRLS CLUBS OF BORDER TOWNS

Torch Club is a “club within the Club,” helping to meet the special character-development needs of younger adolescents at a critical stage in their life.

This club is a powerful vehicle through which young people develop and strengthen their 21st-century leadership skills, giving them a firm foundation of good character and integrity. Torch Club members elect officers and work together to implement projects in the four focus areas: service to Club and community; education; health and fitness; and social recreation.

Community Support Services



Community Support Services Quarterly Report – April 17, 2023

- LIHWAP has started. Funding has been received for \$16,780.00.
 - Basing eligibility on LIHEAP approval.
 - Serviced 10 households so far. 5 in the last quarter.
 - Purchased computer equipment that was desperately needed to run the program.
 - Cost of \$6,500.00
 - \$10,036.47 Expended in all.

- LIHEAP FY2022 (October 1, 2022 to current) (Award Total = \$191,816.00)
 - received 139 applications since the beginning of open application
 - 6 total denials were issued due to being over income.
 - Reviews, approvals, and data entry are in process.
 - 133 Approvals completed.
 - \$169,935.00 in approvals complete.
 - 143 payments sent and data entry completed (Some clients have chosen more than 1 provider)
 - Total spent on the se is \$157,470.24
 - Working on payments for other approved applicants.

- Emergency Assistance (January 1 – March 31) has helped 219 households
 - 53 households @ \$7,183.56 this quarter.
 - \$7,183.56 total expended for year on fuel, electricity disconnections and water disconnections out of Emergency Fuel in this year as well as...
 - Household Cleaning Supplies
 - Personal Care Items
 - Baby Care Supplies
 - Groceries

- Fuel
 - Utility Payments
- Burial Assistance has helped 2 families in the amount of \$3,600.00 since January 2023
 - Emergency Fuel (Specifically) has assisted 29 households in the amount of \$9,852.58.
- CCDF (Total Award \$136,189.00)
 - We have 8 families that have received child care assistance this fiscal year.
 - 20 children have gotten service in this fiscal year.
 - This program can service several more children during this fiscal year.
 - I am holding 2 open slots for emergencies.
 - The new fiscal year began on October 1, 2022. Projected budget of \$136,189.00.
 - 74 Community (both Micmac and surrounding populace) households have been serviced through the Food Pantry from in this quarter.
 - The extra assistance due to COVID has been stopped through the State of Maine's Food Stamp Program. We are seeing an uptick in requests. We had 30 requests in March alone. We have seen 20 requests already in the first half of April, when this report is being done.
 - 5 people have utilized the ARPA Homeless Food.

Compliance



Lisa Henderson
Compliance Officer
Quarterly report

Purpose of Report

To provide an activity and budget update to the Tribal Administrator and Tribal Council. This quarterly report is for Q1 January to March 2023

Summary of Pending/Accomplished Work

1	The days start out with reviewing requisitions and payables making sure that the funds being utilized are an allowable expense. The documents reviewed daily can be from 20 to 80 on average.
2	I have been working with Procurement to understand contracts and currently looking for a training that her and I can attend.
3	Created a draft Elders gift card policy, it was specified by the grantor to have in place. It is with the Elders program to review and make and/or suggest changes before it goes to the P&P Committee for final review.
4	Helped review and score bids for 2 departments (Finance, fish hatchery) 1/11 and 1/19/23
5	Created an internal audit sheet to use during the 1 st quarterly compliance meetings with directors in April 2023.

Budget Overview

Compliance Officer does not have a budget to maintain.

Plans for the 2nd quarter of 2023

Provide education and guidance when needed to prevent, detect, and correct non-compliance on a monthly basis

Continue to review contract agreements, grant applications and any other forms that compliance has to approve and sign.

Computer Support Specialist



MEMORANDUM

DATE: April 3, 2023
TO: Nichole Francis, Tribal Administrator
FROM: Fred Corey, Information Technology Director
RE: Quarterly Report for the First Quarter of 2023
CC:

Following is the quarterly report for the IT director for the first quarter of 2023 (January 1, 2023 – March 31, 2023):

Information technology (IT) work completed at the health department in the first quarter of 2023 included assisting the behavioral health department to identify IT equipment needs including the preparation of quotes for new computers, a new printer, and a new TV and conference room webcam for webinars and presentations. In addition, the IT director made arrangements to procure an additional GoodHealthTV unit and the associated programming at no cost for the behavioral health program. The IT director also configured a workstation for the temporary provider while the primary provider is on extended leave, and assisted with planning for and moving other IT equipment in the providers' and nurses' offices to best accommodate the staff and for maximum efficiency.

Information technology work completed for Tribal programs in the first quarter of 2023 focused on assisting with planning for the development of the new digital navigator program including one meeting at Four Directions' office in Orono, numerous conference calls and e-mail exchanges with Four Directions' staff, National Digital Equity Center staff, and Maine Connectivity Authority staff, attendance at the Net Inclusion Conference in San Antonio, and attendance at the Tribal Broadband Summit in Chandler. Thus far, much of the planning efforts have focused on identifying Tribal needs (e.g., Internet safety for all Tribal members to protect them from scams and hackers, device training on how to use smartphones, tablets, and PCs, telehealth training for elders, career skills preparation including how to search for employment opportunities using online resources such as Indeed, developing a professional profile on LinkedIn, basic Microsoft Office skills for those who are seeking to hone their skills to be more marketable to prospective employers or for use in managing their own small businesses, social media skills for those who are seeking to utilize the Internet to communicate with friends and family, and development of a program to introduce Tribal youth to some of the lucrative remote work opportunities that are available with a modest investment of their time to achieve the training and certifications that are necessary to pursue these opportunities). Along with identifying Tribal training needs, initial preparations have been made for delivery of the training including timing, locations, onsite facilitation of the training, and installation and configuration of computing technology resources that will be utilized by program participants.

Along with assisting with identifying Tribal digital equity needs and planning for implementation of activities to address these needs, the IT director also participated in the annual TribalHub Cybersecurity Summit (virtual), and several shorter webinars focused on computer security issues.

Routine maintenance of the computer network system was also conducted throughout the quarter, including performing regular operating system updates on 12 Tribal servers, performing daily, offline, and offsite backups, reviewing event logs, and monitoring the overall health of the servers. Routine support services were also provided to Tribal staff including attendance at weekly clinic staff meetings to better understand IT issues encountered by health department staff, creation of new user accounts, maintenance of Tribal e-mail addresses and VPN accounts, providing network access to consultants, maintenance of file and folder permissions on file servers, installation of new hardware and software, and troubleshooting and correcting equipment and software problems.

April 3, 2023

Finally, the IT director continued to assist the natural resources program by procuring, installing, and configuring a new workstation for the air quality monitoring program, serving as the quality assurance officer for the environmental laboratory, providing support to laboratory clients as needed, revising the Tribe's annual narrative grant reports as requested by EPA, revising and submitting the program's 5-year Quality Management Plan (QMP) to EPA, preparing a statement of intent to apply for air quality funding, participating in consultations with the U.S. Fish and Wildlife Service, and preparing for and participating in consultations with EPA and the Air Force regarding PFAS contamination on the Tribe's land parcels at the former Loring Air Force Base. In addition, with the assistance of the Mi'kmaq Housing Department and the Tribe's architect, the IT director prepared and submitted a grant application to the HUD Indian Housing Block Grant (IHBG) program to construct new housing on Tribal land in Caribou.



Domestic Violence



**TAKE A
STAND**
AGAINST
DOMESTIC
VIOLENCE



MI'KMAQ NATION
7 NORTHERN ROAD
PRESQUE ISLE, MAINE 04769
(207) 764-1972

March 10, 2022

Teaira Garnett
Program Specialist, FVPSA ARP Grants Administration
FVPSA Program Office (Contractor)

Maurice Hendrix
FVPSA Program Contact

Re: Additional FVPSA ARP Funding Intention

Dear Ms. Garnett and Mr. Hendrix,

The Aroostook Band of Micmac's Domestic Violence & Sexual Assault Program intend to utilize the additional FVPSA ARP funding with budget submittal of the full grant by the end of April 2022. We are requesting an extension beyond the grant period due to turn over in staff, the hiring and training of new staff/Director, and the barrier of advertising positions without qualified candidates. Technical assistance is requested throughout the process to meet the grant objective of the following:

- To mitigate COVID-19,
- Support virtual and remote services,
- To meet the emergent needs of survivors, and
- To create meaningful partnerships.

As requested, we will upload this letter of intent into Grant Solution OLDC. Please contact the ABM Domestic Violence & Sexual Assault Program Director, Krista Stevens, should you have any questions at kstevens@micmac-nsn.gov.

Thank you,

Edward Peter Paul
Tribal Chief



Quarterly Update
January 2023-March 2023

OVC grant

- 2018-VO-GX-0125 \$569,086.00 2/28/19-4/30/23
 - 212,589.00 approved for year 4 ending 4/30/23
 - \$504,765.45 has been expended to date.
 - Meeting with Barbara 04/19/23

- OVC FY 2021
 - 15POVC-21-GG-00979-TVAG \$372,816.00 1/1/22-12/31/23
 - \$47,994.51 has been expended.
 - GAM was approved for project extension until 12/31/23

 - Update with our last two hires. One shelter aid/advocate left the position before their 90 days and the other shelter/aid has been put on unpaid administrative leave since 04/11/2023. We put out a job advertisement for one of the positions.

- OVC FY 2022 was also awarded on 09/21/2022 and accepted on 10/04/2022:
 - 15POVC-22-GG-01341-TVAG \$410,246.00 1/1/23-12/31/23
 - No expenditures. We will need to find out what we can purchase under this grant where it is a year behind and we will be applying for OVC FY23 and we can't have any duplication or overlap in our budgets. Director is working with technical assistance and met last on 04/06/23.

- The next semi-annual and quarterly reports are due 04/30/2023 in PMT.

OVW grant

- OVW FY 2022 funds and we were granted the award on 09/21/2022 and accepted 10/04/2022.
 - 15JOVW-22-GG-03352-TRIB \$1,123,749.00 10/1/22-9/30/25
 - \$70,629.24 has been expended

- The next semi-annual reports are due 6/30/2023.

- Director attends the SART meetings monthly with AMHC, PIPD, DHHS, H&JP, and Maliseet's over Zoom each month. Director attended SART meetings for February and March 2023.
- We are continuing our weekly support groups each Tuesday at 4:30pm which welcomes all women survivors to attend. Our transitional housing coordinator, who mainly facilitates this group recently took MECASA's Support Group Facilitator Training March 22nd-24th of 2023.
- We are still working on center and shelter policies with the Wabanaki Women's Coalition (WWC) and other DV Program Directors. Once this is complete, the Directors will decide what to keep or add in their current policies.
 - This has not been completed at this time but is still in process.
- Director and day staff advocates meet weekly for our WWC advocate meetings each Tuesday at 10am.
- Director is on the Board of Directors with WWC and attends those meetings with the last meeting being held on 04/14/2023.

WabanakiWC2020

- A total of \$18,112.80 in funds were awarded to the DV program in 2020
- We requested a year extension for these funds. Extended until June 8, 2023 with report due July 14, 2023.
- \$9,908.96 has been expended.

FVPSA grants

- 2022 FVPSA Annual Funding
 - 22PGMEFVPS \$57,487.00 10/01/2022-09/30/2023
 - \$15,713.91 expended
 - Meeting with Barbara 04/19/23
- FVPSA American Rescue Plan (ARP) Sexual Assault Supplemental Funding (FSC6)
 - 22PGMEFSC6 \$54,143.00 10/1/2020 – 9/30/2025
 - No expenditures (currently not in MIP to attach MIP financials) will fix once Director meets with Barbara)

- Director received notice from council in regards to the questions for the COVID testing 22PGMEFTC6 and ARPA funding 21PGMEFVC through FVPSA, we did not apply for the covid testing.
 - Please see additional attachments for email with Program Specialist, Maurice Hendrix.
 - We didn't apply for the COVID funding due to a lot of the services we could offer were already being offered by other departments (clinic) but they said they added it to all grantees funds unless there was a letter specifically stating we were refusing the funding.
 - Director will see if these are funds we can use appropriately.

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures *
DHHS20PGMEFVPS - DHHS20PGMEFVPS, DHHS Family Violence Prevention & Services 20-21
From 10/1/2022 Through 9/30/2023

* This report may be affected by Account Level Security

		Current Period Actual	Current Period Budget - Original	Current Period Budget Variance - Original
REVENUES				
Federal Grant/Contract Revenue	4100	(56,133.15)	0.00	(56,133.15)
GASB34/Revenue Adjustments	4101	0.00	0.00	0.00
Total REVENUES		<u>(56,133.15)</u>	<u>0.00</u>	<u>(56,133.15)</u>
EXPENDITURES				
Local Travel	5252	39.00	0.00	(39.00)
Out of Area Travel	5253	0.00	0.00	0.00
Computer Software & Accessories	5335	0.00	0.00	0.00
Office Supplies	5365	0.00	0.00	0.00
Subcontractors/Consultants	5380	0.00	0.00	0.00
Telephone - Cellular	5426	0.00	0.00	0.00
Gasoline	5600	102.97	0.00	(102.97)
Emergency Assistance	5740	12,801.82	0.00	(12,801.82)
Food/Meals	5771	0.00	0.00	0.00
Program Supplies	5820	1,291.60	0.00	(1,291.60)
Indirect Costs	5999	1,478.52	0.00	(1,478.52)
Total EXPENDITURES		<u>15,713.91</u>	<u>0.00</u>	<u>(15,713.91)</u>
EXCESS OF REVENUES AND EXPENSES		<u>(71,847.06)</u>	<u>0.00</u>	<u>(71,847.06)</u>

Tribal Questions (ARP Funding)

3 messages

Coates, Yndia (ACF) <Yndia.Coates@acf.hhs.gov>
To: "kstevens@micmac-nsn.gov" <kstevens@micmac-nsn.gov>
Cc: "Hendrix, Maurice (ACF)" <Maurice.Hendrix@acf.hhs.gov>

Wed, Apr 12, 2023 at 10:30 AM

Good morning,
I am the FVSPA FPO for the grant awards that you have questions about. Can you please explain your concerns about the 2 ARP awards so that I can assist you. Thank you, I look forward to hearing from you.

Yndia Coates, MSW

Program Specialist
Division of Family Violence Prevention and Services
Family and Youth Services Bureau
Administration on Children, Youth and Families
Administration for Children and Families
U.S. Department of Health and Human Services
Email: yndia.coates@acf.hhs.gov
Phone: (202) 240-3910

Krista Stevens <kstevens@micmac-nsn.gov>
To: "Coates, Yndia (ACF)" <Yndia.Coates@acf.hhs.gov>
Cc: "Hendrix, Maurice (ACF)" <Maurice.Hendrix@acf.hhs.gov>

Wed, Apr 12, 2023 at 10:33 AM

Good morning,

Yes, the two awards I emailed about this morning are two that I was unaware we had. I didn't apply for the covid testing 22PGMEFTC6 and I want to double check to make sure I should be managing the 21PGMEFVC6.

[Quoted text hidden]

Hendrix, Maurice (ACF) <Maurice.Hendrix@acf.hhs.gov>
To: Krista Stevens <kstevens@micmac-nsn.gov>, "Coates, Yndia (ACF)" <Yndia.Coates@acf.hhs.gov>

Wed, Apr 12, 2023 at 10:53 AM

Hi Krista,

The ARP awards were issued to all FVPSA formula grantees for use. Unless you sent a letter specifically stating you were refusing the funding it was added to your account. Attached is a letter we received about the funding stating your intent to use the funds but needing more time. The part that is missing from the letter submitted was the grant # which would tell us exactly which grant you were referring to, it just says ARP which there were three different ARP funding opportunities. In short unless your tribe wrote a letter to refuse the funds then they were awarded and they showed up in your account and you should manage them according to the specific funding parameters listed in the funding announcement.

Sincerely,

Maurice

Maurice Hendrix, M.A.
Senior Program Specialist
Division of Family Violence Prevention and Services
Family and Youth Services Bureau
Administration on Children, Youth and Families
Administration for Children and Families
U.S. Department of Health and Human Services
Email: maurice.hendrix@acf.hhs.gov
Phone: (202) 690-5589



Recipient Information

1. Recipient Name

ME Aroostook Band of Micmacs
7 Northern Road

PRESQUE, MAINE 04769

2. Congressional District of Recipient

*See Remarks

3. Payment Account Number and Type

*See Remarks

4. Employer Identification Number (EIN)

1010472707A1

5. Data Universal Numbering System (DUNS)

930156138

6. Recipient's Unique Entity Identifier

*See Remarks

7. Project Director or Principal Investigator

Bethann Montpetit

bmontpetit@micmac-nsn.gov

(207) 768 3218

8. Authorized Official

*See Remarks

Federal Agency Information

9. Awarding Agency Contact Information

Sona Cook

Grants Management Officer

sona.cook@acf.hhs.gov

214-767-2973

10. Program Official Contact Information

Shawndell Dawson

ACYF - Family and Youth Services Bureau

shawndell.dawson@acf.hhs.gov

202-205-1476

Federal Award Information

11. Award Number

22PGMEFTC6

12. Unique Federal Award Identification Number (FAIN)

22PGMEFTC6

13. Statutory Authority

American Rescue Act Plan of 2021; Subtitle E

14. Federal Award Project Title

*See Remarks

15. Catalog of Federal Domestic Assistance (CFDA) Number

93.671

16. CFDA Program Title

Family Violence Prevention and Services/Domestic Violence Shelter and Supportive Services

17. Award Action Type

New

18. Is the Award R&D?

*See Remarks

Summary Federal Award

19. Budget Period Start Date 10-01-2020

20. Total Amount of Federal Funds Obligated by this Action

20a. Direct Cost Amount

20b. Indirect Cost Amount Administrative Offset

21. Authorized Carryover

22. Offset

23. Total Amount of Federal Funds Obligated this budget period

24. Total Approved Cost Sharing or Matching, where applicable

25. Total Federal and Non-Federal Approved

26. Project Period Start Date 10-01-2020 -

27. Total Amount of the Federal Award including Approved Cost Sharing or Matching

Financial Information

End Date 09-30-2025

\$194,832.00

*See Remarks

*See Remarks

*See Remarks

*See Remarks

\$194,832.00

*See Remarks

*See Remarks

End Date 09-30-2025

*See Remarks

28. Authorized Treatment of Program Income

*See Remarks

29. Grants Management Officer – Signature

Sona Cook

Footnotes

Grants Management Officer



Recipient Information

ME Aroostook Band of Micmacs

7 Northern Road

PRESQUE, MAINE 04769

Employer Identification Number (EIN): XXXXXXXXXXXXX

Data Universal Numbering System (DUNS): 930156138

Recipient's Unique Entity Identifier: *See Remarks

Object Class: 41.15

Financial Information

<u>Appropriation</u>	<u>CAN</u>	<u>Allotment</u>	<u>Award this action</u>	<u>Cumulative Grant</u> <u>Award to Date</u>	<u>Document Number</u>	<u>Funding Type</u>
75-X-0140	2022,G990130	\$194,832.00	\$194,832.00	\$194,832.00	22PGMEFTC6	Formula

Terms and Conditions



Department of Health and Human Services
Administration for Children and Families

Notice of Award
Award # 22PGMEFTC6
FAIN# 22PGMEFTC6
Federal Award Date: October 25, 2021

Family Violence Prevention and Services/Domestic Violence Shelter and Supportive Services (States and Territories) – COVID Testing Supplemental Terms and Conditions

By acceptance of awards for this program, the recipient agrees to comply with the requirements included in both the General and Supplemental Terms and Conditions for this program.

The administration of this program is authorized under Sections 301 to 309 of the Family Violence Prevention and Services Act, 42 U.S.C. § 10401 et seq. The program is codified at 42 U.S.C. §10411, et seq. and program-specific implementing regulations are located at 45 CFR Part 1370.

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards are located under 45 CFR Part 75. In accordance with 45 CFR §75.101 Applicability, this program must comply with 45 CFR Part 75 in its entirety. No exceptions were identified.

Additional applicable regulations and requirements can be found in the General Terms and Conditions for Mandatory: Formula, Block and Entitlement Grants.

Federal funds shall be used to supplement not supplant other Federal, State, tribal, and local public funds expended to provide services.

The OMB approved Financial Reporting form for this program is the Financial Status Report SF-425. The SF-425 is due annually and no later than December 30, which is 90 days after the end of each project period.

Funding (project) period and obligation period. The project period is October 1, 2020 through September 30, 2025.

Liquidation period. In accordance with 45 CFR §75.309(b), all obligated Federal funds awarded under this grant must be liquidated no later than 90 days after the end of the funding/obligation period. Any Federal funds not liquidated by December 30 will be recouped by this Department.

The Family Violence Prevention and Services Office will be issuing a Program Instruction (ACF-PI-FVPSA-21-03) to provide specific guidance on the programmatic reporting requirements for the grant. If you have any additional questions regarding this grant, please contact the Office of Grants Management at FPRG-OGM@acf.hhs.gov.

Remarks

* This field is intended to be included in the standardized Notice of Award and will be displayed in subsequent quarters.



Recipient Information

1. Recipient Name

ME Aroostook Band of Micmacs
7 Northern Road

PRESQUE, MAINE 04769

2. Congressional District of Recipient

*See Remarks

3. Payment Account Number and Type

*See Remarks

4. Employer Identification Number (EIN)

1010472707A1

5. Data Universal Numbering System (DUNS)

930156138

6. Recipient's Unique Entity Identifier

*See Remarks

7. Project Director or Principal Investigator

Bethann Montpetit

bmontpetit@micmac-nsn.gov

(207) 768 3218

8. Authorized Official

*See Remarks

Federal Agency Information

9. Awarding Agency Contact Information

Sona Cook

Grants Management Officer

sona.cook@acf.hhs.gov

214-767-2973

10. Program Official Contact Information

Shawndell Dawson1

ACYF - Family and Youth Services Bureau

shawndell.dawson@acf.hhs.gov

202-205-1476

Federal Award Information

11. Award Number

21PGMEFVC6

12. Unique Federal Award Identification Number (FAIN)

21PGMEFVC6

13. Statutory Authority

American Rescue Plan Act of 2021, Title II, Subtitle C, Section 2204 (Public Law 117-2)

14. Federal Award Project Title

*See Remarks

15. Catalog of Federal Domestic Assistance (CFDA) Number

93.671

16. CFDA Program Title

Family Violence Prevention and Services/Domestic Violence Shelter and Supportive Services

17. Award Action Type

Supplement

18. Is the Award R&D?

*See Remarks

Summary Federal Award

19. Budget Period Start Date 10-01-2020

20. Total Amount of Federal Funds Obligated by this Action

20a. Direct Cost Amount

20b. Indirect Cost Amount Administrative Offset

21. Authorized Carryover

22. Offset

23. Total Amount of Federal Funds Obligated this budget period

24. Total Approved Cost Sharing or Matching, where applicable

25. Total Federal and Non-Federal Approved

26. Project Period Start Date 10-01-2020 -

27. Total Amount of the Federal Award including Approved Cost Sharing or Matching

Financial Information

End Date 09-30-2025

\$774.00

*See Remarks

*See Remarks

*See Remarks

*See Remarks

\$98,035.00

*See Remarks

*See Remarks

End Date 09-30-2025

*See Remarks

28. Authorized Treatment of Program Income

*See Remarks

29. Grants Management Officer – Signature

Sona Cook

Footnotes

Grants Management Officer

This award action distributes the remaining funds for FVC6.



Recipient Information

ME Aroostook Band of Micmacs
7 Northern Road
PRESQUE, MAINE 04769

Employer Identification Number (EIN): XXXXXXXXXXXXX

Data Universal Numbering System (DUNS): 930156138

Recipient's Unique Entity Identifier: *See Remarks

Object Class: 41.15

Financial Information

<u>Appropriation</u>	<u>CAN</u>	<u>Allotment</u>	<u>Award this action</u>	<u>Cumulative Grant Award to Date</u>	<u>Document Number</u>	<u>Funding Type</u>
75-X-1536	2021,G990211		\$774.00	\$98,035.00	21PGMEFVC6	Formula

Terms and Conditions



Department of Health and Human Services
Administration for Children and Families

Notice of Award

Award # 21PGMEFVC6

FAIN# 21PGMEFVC6

Federal Award Date: September 29, 2021

Family Violence Prevention and Services/Domestic Violence Shelter and Supportive Services (States and Tribes) – Supplemental Funding American Rescue Plan Act of 2021 Supplemental Terms and Conditions

By acceptance of awards for this program, the grantee agrees to comply with the requirements included in both the General and Supplemental Terms and Conditions for this program.

The administration of this program is subject to sections 301 to 309 of the Family Violence Prevention and Services Act. The program is codified at 42 U.S.C. §10401 et seq. and program-specific implementing regulations are located at 45 CFR Part 1370. As applicable to insular areas identified under 45 CFR §97.11, 45 CFR Part 97 – Consolidation of Grants applies to this program.

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards are located under 45 CFR Part 75. In accordance with 45 CFR §75.101 Applicability, this program must comply with 45 CFR Part 75 in its entirety. No exceptions are identified. Additional applicable regulations and requirements can be found in the General Terms and Conditions for Mandatory: Formula, Block and Entitlement Grants, <https://www.acf.hhs.gov/grants/mandatory-formula-block-and-entitlement-grants>.

The matching requirement in section 306(c)(4) of the Family Violence Prevention and Services Act shall not apply to this supplement. States only. This program has an Administrative Cost requirement. According to 42 U.S.C. §10406(b)(1), each State may not use more than 5 percent of grant funds for State administrative costs. Federal funds shall be used to supplement not supplant other Federal, State, tribal, and local public funds expended to provide services and activities that promote the objectives of this program. See 42 U.S.C. §10406(c)(6).

The expenditure reporting form used is the SF-425 Federal Financial Report. This report is submitted annually and must be submitted no later than December 30-90 days following the end of each Federal Fiscal year. SF-425 reports must be submitted each grant year funds are available with a final (cumulative) report covering the entire project period due at the end of year five. These annual reports must be submitted electronically through the HHS Payment Management System (PMS)

Funding (project) period and obligation period. This program has a project/obligation period of 5 years, for which funds were awarded and ending the last day of the Federal Fiscal year, September 30, four years after the funding year. Any Federal funds not obligated by the end of the respective obligation period will be recouped by this Department.

Liquidation period. In accordance with 45 CFR §75.309(b), all obligated Federal funds awarded under this grant must be liquidated no later than 90 days after the end of the funding/obligation period. Any Federal funds not liquidated by December 30 will be recouped by this Department.

According to 45 CFR §1370.6, each entity receiving a grant or contract under the program must submit a Family Violence Prevention and Services Act (FVPSA) performance report (OMB #0970-0280) as required by the Secretary. The performance report shall describe the activities that have been carried out, contain an evaluation of the effectiveness of such activities, and provide such additional information as required by the Secretary. This report must be submitted electronically through the Online Data Collection System (OLDC) system at <http://www.GrantSolutions.gov>.

Insular Areas. Territories that consolidate FVPSA funds with other HHS funds, per 45 CFR Part 97, are not required to submit the annual FVPSA performance progress reports and programmatic assurances. However, if FVPSA funds are not consolidated, the reports are required for these entities.

Real Property Reports (SF-429s). The SF-429 Real Property forms are not applicable to this program. Purchase, construction, and major renovation are not an allowable activity or expenditure under this grant.

Remarks

* This field is intended to be included in the standardized Notice of Award and will be displayed in subsequent quarters.

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures *
WabanakiWC2020 - WabanakiWC2020, Wabanaki Women's Coalition Pass Through Funds 2020
From 1/1/2020 Through 4/30/2023

* This report may be affected by Account Level Security

		Current Period Actual	Current Period Budget - Original	Current Period Budget Variance - Original
REVENUES				
Federal Grant/Contract Revenue	4100	18,333.30	0.00	18,333.30
GASB34/Revenue Adjustments	4101	0.00	0.00	0.00
Other Grant/Contract Revenue	4120	0.00	18,112.80	(18,112.80)
Other Non-Program Revenue	4450	100.00	0.00	100.00
Total REVENUES		<u>18,433.30</u>	<u>18,112.80</u>	<u>320.50</u>
EXPENDITURES				
Training	5251	0.00	2,000.00	2,000.00
Out of Area Travel	5253	303.00	0.00	(303.00)
Postage/Mailing/Shipping	5375	155.16	0.00	(155.16)
Subcontractors/Consultants	5380	75.00	0.00	(75.00)
Emergency Assistance	5740	263.82	0.00	(263.82)
Food/Meals	5771	612.35	2,000.00	1,387.65
Respite Care	5795	214.18	0.00	(214.18)
Program Supplies	5820	8,285.45	14,112.80	5,827.35
Total EXPENDITURES		<u>9,908.96</u>	<u>18,112.80</u>	<u>8,203.84</u>
EXCESS OF REVENUES AND EXPENSES		<u>8,524.34</u>	<u>0.00</u>	<u>8,524.34</u>

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures *
15JOVW-22-GG - 15JOVW-22-GG, -03352 FAMILY VIOLENCE DIRECT
From 1/1/2020 Through 4/30/2023

* This report may be affected by Account Level Security

		Current Period Actual	Current Period Budget - Original	Current Period Budget Variance - Original
REVENUES				
Federal Grant/Contract Revenue	4100	20,630.20	1,123,749.78	(1,103,119.58)
Total REVENUES		<u>20,630.20</u>	<u>1,123,749.78</u>	<u>(1,103,119.58)</u>
EXPENDITURES				
Salaries and Wages	5000	37,338.66	488,280.00	450,941.34
FICA/Medicare Expense	5200	2,766.66	37,353.42	34,586.76
SUTA Expense	5201	1,580.59	26,318.28	24,737.69
Workers Compensation	5202	878.01	10,888.65	10,010.64
Employer Retirement Match	5203	359.80	14,648.40	14,288.60
Health Insurance	5204	2,472.03	38,016.00	35,543.97
HRA Expense	5207	0.00	9,612.00	9,612.00
Employee Assistance Program	5209	50.94	611.28	560.34
Training	5251	0.00	37,499.60	37,499.60
Computer Software & Accessories	5335	0.00	1,830.00	1,830.00
Legal	5350	11,207.79	23,855.00	12,647.21
Office Supplies	5365	0.00	5,024.00	5,024.00
Fire/Security System	5410	0.00	675.00	675.00
Telephone - Cellular	5426	1,569.67	6,750.00	5,180.33
Utilities - Electricity	5430	1,209.00	5,625.00	4,416.00
Utilities - Heating Fuel	5431	2,978.47	14,880.00	11,901.53
Utilities - Water/Sewer	5432	274.83	2,475.00	2,200.17
Utilities - Internet	5433	76.59	10,008.00	9,931.41
Gasoline	5600	217.42	0.00	(217.42)
Emergency Assistance	5740	1,223.11	74,277.97	73,054.86
Emergency Shelter	5743	3,900.00	0.00	(3,900.00)
Program Supplies	5820	229.77	0.00	(229.77)
Indirect Costs	5999	2,295.90	315,122.18	312,826.28
Total EXPENDITURES		<u>70,629.24</u>	<u>1,123,749.78</u>	<u>1,053,120.54</u>
EXCESS OF REVENUES AND EXPENSES		<u>(49,999.04)</u>	<u>0.00</u>	<u>(49,999.04)</u>

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures *
21-GG-00979-TVA - 21-GG-00979-TVA, 15POVC-21-GG-00979-TVAG
From 1/1/2020 Through 4/30/2023

* This report may be affected by Account Level Security

		Current Period Actual	Current Period Budget - Original	Current Period Budget Variance - Original
REVENUES				
Federal Grant/Contract Revenue	4100	20,140.81	372,816.00	(352,675.19)
Total REVENUES		<u>20,140.81</u>	<u>372,816.00</u>	<u>(352,675.19)</u>
EXPENDITURES				
Salaries and Wages	5000	20,465.35	149,058.00	128,592.65
FICA/Medicare Expense	5200	1,565.85	11,402.94	9,837.09
SUTA Expense	5201	385.69	8,034.21	7,648.52
Workers Compensation	5202	464.71	3,323.98	2,859.27
Employer Retirement Match	5203	0.00	4,489.56	4,489.56
HRA Expense	5207	0.00	67.92	67.92
Administrative Expense	5305	15.00	0.00	(15.00)
Dues and Subscriptions	5330	7,500.00	0.00	(7,500.00)
Fire/Security System	5410	5,973.08	0.00	(5,973.08)
Maintenance and Repair - Vehicles	5602	389.96	0.00	(389.96)
Equipment Purchases	5620	3,030.00	1,750.00	(1,280.00)
Child Care	5710	0.00	144,300.00	144,300.00
Emergency Assistance	5740	1,653.33	0.00	(1,653.33)
Program Supplies	5820	2,068.67	16,496.39	14,427.72
Indirect Costs	5999	4,482.87	33,893.00	29,410.13
Total EXPENDITURES		<u>47,994.51</u>	<u>372,816.00</u>	<u>324,821.49</u>
EXCESS OF REVENUES AND EXPENSES		<u>(27,853.70)</u>	<u>0.00</u>	<u>(27,853.70)</u>

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures *
2018-VO-GX-0125 - 2018-VO-GX-0125, DOJ Office for Victims of Crimes
From 1/1/2020 Through 4/30/2023

* This report may be affected by Account Level Security

		Current Period Actual	Current Period Budget - Original	Current Period Budget Variance - Original
REVENUES				
Federal Grant/Contract Revenue	4100	433,394.06	569,086.00	(135,691.94)
GASB34/Revenue Adjustments	4101	0.00	0.00	0.00
Total REVENUES		<u>433,394.06</u>	<u>569,086.00</u>	<u>(135,691.94)</u>
EXPENDITURES				
Salaries and Wages	5000	290,463.12	264,576.00	(25,887.12)
Accrued Vacation	5001	0.00	0.00	0.00
FICA/Medicare Expense	5200	21,624.93	23,736.00	2,111.07
SUTA Expense	5201	7,556.09	9,340.00	1,783.91
Workers Compensation	5202	5,365.13	11,147.00	5,781.87
Employer Retirement Match	5203	0.00	9,988.00	9,988.00
Health Insurance	5204	1,122.42	13,488.00	12,365.58
HRA Expense	5207	259.91	0.00	(259.91)
Employee Assistance Program	5209	130.18	0.00	(130.18)
Conference and Registration Fees	5250	769.95	0.00	(769.95)
Out of Area Travel	5253	5,503.47	3,332.00	(2,171.47)
Administrative Expense	5305	48.00	0.00	(48.00)
Advertising	5310	1,529.30	700.00	(829.30)
Computer Software & Accessories	5335	0.00	2,160.00	2,160.00
Insurance - General Liability	5345	2,135.16	0.00	(2,135.16)
Office Supplies	5365	2,622.46	1,000.00	(1,622.46)
Postage/Mailing/Shipping	5375	403.95	400.00	(3.95)
Insurance - Building & Contents	5412	612.00	0.00	(612.00)
Telephone - Cellular	5426	0.00	0.00	0.00
Maintenance and Repair - Vehicles	5602	1,231.55	0.00	(1,231.55)
Insurance - Vehicles	5603	0.00	4,500.00	4,500.00
Vehicle Expense	5605	0.00	20,886.00	20,886.00
Vehicle Purchase	5606	20,379.00	29,210.00	8,831.00
Emergency Assistance	5740	14,928.89	42,000.00	27,071.11
Program Supplies	5820	11,672.32	6,549.00	(5,123.32)
Indirect Costs	5999	116,407.62	126,074.00	9,666.38
Total EXPENDITURES		<u>504,765.45</u>	<u>569,086.00</u>	<u>64,320.55</u>

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures *
 2018-VO-GX-0125 - 2018-VO-GX-0125, DOJ Office for Victims of Crimes
 From 1/1/2020 Through 4/30/2023

* This report may be affected by Account Level Security

	Current Period Actual	Current Period Budget - Original	Current Period Budget Variance - Original
EXCESS OF REVENUES AND EXPENSES	(71,371.39)	0.00	(71,371.39)

Education



Quarterly Highlights (Jan, Feb, March)

Quarterly Highlights (April, May, June)

Quarterly Highlights (July, August, Sept)

Quarterly Highlights (Oct, Nov, Dec)

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Jenny Paul - Unposted Transactions Included In Report
21-A19AV00171 - 21-A19AV00171, BIA 2021 CTGP
From 1/1/2021 Through 3/31/2023

		Current Period Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
REVENUES								
Federal Grant/Contract Revenue	4100	800.00	0.00	(800.00)	0.00	800.00	(800.00)	(100.00)%
Total REVENUES		<u>800.00</u>	<u>0.00</u>	<u>(800.00)</u>	<u>0.00</u>	<u>800.00</u>	<u>(800.00)</u>	<u>(100.00)%</u>
EXPENDITURES								
Education/Scholarships	5730	800.00	155.25	644.75	155.25	800.00	644.75	80.59%
Space Costs (Interdepartmental)	5990	0.00	124.40	(124.40)	124.40	0.00	(124.40)	0.00%
Total EXPENDITURES		<u>800.00</u>	<u>279.65</u>	<u>520.35</u>	<u>279.65</u>	<u>800.00</u>	<u>520.35</u>	<u>65.04%</u>
EXCESS OF REVENUES AND EXPENSES		<u>0.00</u>	<u>(279.65)</u>	<u>(279.65)</u>	<u>(279.65)</u>	<u>0.00</u>	<u>(279.65)</u>	<u>0.00%</u>

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Jenny Paul - Unposted Transactions Included In Report
21-A19AV00171 - 21-A19AV00171, BIA 2021 CTGP
From 1/1/2021 Through 3/31/2023

		Current Period Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
EXPENDITURES								
Salaries and Wages	5000	0.00	52,794.66	(52,794.66)	52,794.66	0.00	(52,794.66)	0.00%
FICA/Medicare Expense	5200	0.00	3,890.40	(3,890.40)	3,890.40	0.00	(3,890.40)	0.00%
SUTA Expense	5201	0.00	673.43	(673.43)	673.43	0.00	(673.43)	0.00%
Workers Compensation	5202	0.00	255.97	(255.97)	255.97	0.00	(255.97)	0.00%
Health Insurance	5204	0.00	5,849.50	(5,849.50)	5,849.50	0.00	(5,849.50)	0.00%
HRA Expense	5207	0.00	616.46	(616.46)	616.46	0.00	(616.46)	0.00%
Employee Assistance Program	5209	0.00	48.28	(48.28)	48.28	0.00	(48.28)	0.00%
Training	5251	0.00	45.00	(45.00)	45.00	0.00	(45.00)	0.00%
Out of Area Travel	5253	0.00	176.50	(176.50)	176.50	0.00	(176.50)	0.00%
Administrative Expense	5305	0.00	212.00	(212.00)	212.00	0.00	(212.00)	0.00%
Dues and Subscriptions	5330	0.00	140.00	(140.00)	140.00	0.00	(140.00)	0.00%
Depreciation Expense	5332	0.00	124.40	(124.40)	124.40	0.00	(124.40)	0.00%
Office Supplies	5365	0.00	1,068.29	(1,068.29)	1,068.29	0.00	(1,068.29)	0.00%
Maintenance & Repair Buildings General	5415	0.00	900.00	(900.00)	900.00	0.00	(900.00)	0.00%
Telephone - Cellular	5426	0.00	52.66	(52.66)	52.66	0.00	(52.66)	0.00%
Utilities - Electricity	5430	0.00	4,403.25	(4,403.25)	4,403.25	0.00	(4,403.25)	0.00%
Utilities - Heating Fuel	5431	0.00	5,016.34	(5,016.34)	5,016.34	0.00	(5,016.34)	0.00%
Utilities - Water/Sewer	5432	0.00	1,730.74	(1,730.74)	1,730.74	0.00	(1,730.74)	0.00%
Insurance - Vehicles	5603	0.00	68.33	(68.33)	68.33	0.00	(68.33)	0.00%
Vehicle Expense	5605	0.00	490.82	(490.82)	490.82	0.00	(490.82)	0.00%
Equipment Rental/Lease	5622	0.00	5,688.00	(5,688.00)	5,688.00	0.00	(5,688.00)	0.00%
Education/Scholarships	5730	0.00	12,769.97	(12,769.97)	12,769.97	0.00	(12,769.97)	0.00%
Program Supplies	5820	0.00	292.08	(292.08)	292.08	0.00	(292.08)	0.00%
Space Costs (Interdepartmental)	5990	0.00	3,517.80	(3,517.80)	3,517.80	0.00	(3,517.80)	0.00%
Total EXPENDITURES		<u>0.00</u>	<u>100,824.88</u>	<u>(100,824.88)</u>	<u>100,824.88</u>	<u>0.00</u>	<u>(100,824.88)</u>	<u>0.00%</u>
EXCESS OF REVENUES AND EXPENSES		<u>0.00</u>	<u>(100,824.88)</u>	<u>(100,824.88)</u>	<u>(100,824.88)</u>	<u>0.00</u>	<u>(100,824.88)</u>	<u>0.00%</u>

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Jenny Paul - Unposted Transactions Included In Report
21-A19AV00171 - 21-A19AV00171, BIA 2021 CTGP
From 1/1/2021 Through 3/31/2023

		Current Period Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
REVENUES								
Federal Grant/Contract Revenue	4100	11,996.00	0.00	(11,996.00)	0.00	11,996.00	(11,996.00)	(100.00)%
Total REVENUES		<u>11,996.00</u>	<u>0.00</u>	<u>(11,996.00)</u>	<u>0.00</u>	<u>11,996.00</u>	<u>(11,996.00)</u>	<u>(100.00)%</u>
EXPENDITURES								
Salaries and Wages	5000	346.00	0.00	346.00	0.00	346.00	346.00	100.00%
FICA/Medicare Expense	5200	350.00	0.00	350.00	0.00	350.00	350.00	100.00%
SUTA Expense	5201	200.00	0.00	200.00	0.00	200.00	200.00	100.00%
Workers Compensation	5202	100.00	0.00	100.00	0.00	100.00	100.00	100.00%
Food/Meals	5771	0.00	338.73	(338.73)	338.73	0.00	(338.73)	0.00%
Program Supplies	5820	11,000.00	11,654.45	(654.45)	11,654.45	11,000.00	(654.45)	(5.95)%
Total EXPENDITURES		<u>11,996.00</u>	<u>11,993.18</u>	<u>2.82</u>	<u>11,993.18</u>	<u>11,996.00</u>	<u>2.82</u>	<u>0.02%</u>
EXCESS OF REVENUES AND EXPENSES		<u>0.00</u>	<u>(11,993.18)</u>	<u>(11,993.18)</u>	<u>(11,993.18)</u>	<u>0.00</u>	<u>(11,993.18)</u>	<u>0.00%</u>

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Jenny Paul - Unposted Transactions Included In Report
21-A19AV00171 - 21-A19AV00171, BIA 2021 CTGP
From 1/1/2021 Through 3/31/2023

		Current Period Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
REVENUES								
Federal Grant/Contract Revenue	4100	12,621.00	0.00	(12,621.00)	0.00	12,621.00	(12,621.00)	(100.00)%
Total REVENUES		<u>12,621.00</u>	<u>0.00</u>	<u>(12,621.00)</u>	<u>0.00</u>	<u>12,621.00</u>	<u>(12,621.00)</u>	<u>(100.00)%</u>
EXPENDITURES								
Education/Scholarships	5730	12,621.00	11,889.81	731.19	11,889.81	12,621.00	731.19	5.79%
Total EXPENDITURES		<u>12,621.00</u>	<u>11,889.81</u>	<u>731.19</u>	<u>11,889.81</u>	<u>12,621.00</u>	<u>731.19</u>	<u>5.79%</u>
EXCESS OF REVENUES AND EXPENSES		<u>0.00</u>	<u>(11,889.81)</u>	<u>(11,889.81)</u>	<u>(11,889.81)</u>	<u>0.00</u>	<u>(11,889.81)</u>	<u>0.00%</u>

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Jenny Paul - Unposted Transactions Included In Report
22-A19AV00171 - 22-A19AV00171, BIA 2022 CTGP
From 1/1/2021 Through 3/31/2023

		Current Period Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original	
REVENUES									
	Federal Grant/Contract Revenue	4100	800.00	0.00	(800.00)	0.00	800.00	(800.00)	(100.00)%
	Total REVENUES	<u>800.00</u>	<u>0.00</u>	<u>(800.00)</u>	<u>0.00</u>	<u>800.00</u>	<u>(800.00)</u>	<u>(100.00)%</u>	
EXPENDITURES									
	Education/Scholarships	5730	800.00	0.00	800.00	0.00	800.00	800.00	100.00%
	Total EXPENDITURES	<u>800.00</u>	<u>0.00</u>	<u>800.00</u>	<u>0.00</u>	<u>800.00</u>	<u>800.00</u>	<u>100.00%</u>	
EXCESS OF REVENUES AND EXPENSES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Jenny Paul - Unposted Transactions Included In Report
22-A19AV00171 - 22-A19AV00171, BIA 2022 CTGP
From 1/1/2021 Through 3/31/2023

		Current Period Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
REVENUES								
Federal Grant/Contract Revenue	4100	78,855.00	0.00	(78,855.00)	0.00	78,855.00	(78,855.00)	(100.00)%
Total REVENUES		78,855.00	0.00	(78,855.00)	0.00	78,855.00	(78,855.00)	(100.00)%
EXPENDITURES								
Salaries and Wages	5000	32,654.00	11,084.00	21,570.00	11,084.00	32,654.00	21,570.00	66.06%
FICA/Medicare Expense	5200	3,150.00	800.11	2,349.89	800.11	3,150.00	2,349.89	74.60%
SUTA Expense	5201	1,200.00	425.46	774.54	425.46	1,200.00	774.54	64.55%
Workers Compensation	5202	660.00	28.36	631.64	28.36	660.00	631.64	95.70%
Health Insurance	5204	3,000.00	1,880.52	1,119.48	1,880.52	3,000.00	1,119.48	37.32%
HRA Expense	5207	1,200.00	0.00	1,200.00	0.00	1,200.00	1,200.00	100.00%
Employee Assistance Program	5209	0.00	5.66	(5.66)	5.66	0.00	(5.66)	0.00%
Local Travel	5252	700.00	0.00	700.00	0.00	700.00	700.00	100.00%
Administrative Expense	5305	1,000.00	62.84	937.16	62.84	1,000.00	937.16	93.72%
Office Supplies	5365	0.00	4,570.25	(4,570.25)	4,570.25	0.00	(4,570.25)	0.00%
Subcontractors/Consultants	5380	0.00	1,500.00	(1,500.00)	1,500.00	0.00	(1,500.00)	0.00%
Fire/Security System	5410	900.00	0.00	900.00	0.00	900.00	900.00	100.00%
Insurance - Building & Contents	5412	4,000.00	0.00	4,000.00	0.00	4,000.00	4,000.00	100.00%
Telephone - Cellular	5426	1,450.00	0.00	1,450.00	0.00	1,450.00	1,450.00	100.00%
Utilities - Electricity	5430	2,370.00	178.61	2,191.39	178.61	2,370.00	2,191.39	92.46%
Utilities - Heating Fuel	5431	4,000.00	564.97	3,435.03	564.97	4,000.00	3,435.03	85.88%
Utilities - Water/Sewer	5432	1,300.00	107.11	1,192.89	107.11	1,300.00	1,192.89	91.76%
Gasoline	5600	1,000.00	0.00	1,000.00	0.00	1,000.00	1,000.00	100.00%
Insurance - Vehicles	5603	1,300.00	1,793.28	(493.28)	1,793.28	1,300.00	(493.28)	(37.94)%
Vehicle Expense	5605	500.00	0.00	500.00	0.00	500.00	500.00	100.00%
Equipment Purchases	5620	2,600.00	0.00	2,600.00	0.00	2,600.00	2,600.00	100.00%
Equipment Rental/Lease	5622	0.00	295.00	(295.00)	295.00	0.00	(295.00)	0.00%
Maintenance & Repair - Furniture Fixtures & Equipment	5650	1,000.00	0.00	1,000.00	0.00	1,000.00	1,000.00	100.00%
Education/Scholarships	5730	0.00	7,169.88	(7,169.88)	7,169.88	0.00	(7,169.88)	0.00%
Program Supplies	5820	13,014.00	0.00	13,014.00	0.00	13,014.00	13,014.00	100.00%
Space Costs (Interdepartmental)	5990	1,857.00	124.40	1,732.60	124.40	1,857.00	1,732.60	93.30%

Aroostook Band of Micmacs New
 Statement of Revenues and Expenditures - Jenny Paul - Unposted Transactions Included In Report
 22-A19AV00171 - 22-A19AV00171, BIA 2022 CTGP
 From 1/1/2021 Through 3/31/2023

	Current Period Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Total EXPENDITURES	<u>78,855.00</u>	<u>30,590.45</u>	<u>48,264.55</u>	<u>30,590.45</u>	<u>78,855.00</u>	<u>48,264.55</u>	<u>61.21%</u>
EXCESS OF REVENUES AND EXPENSES	<u>0.00</u>	<u>(30,590.45)</u>	<u>(30,590.45)</u>	<u>(30,590.45)</u>	<u>0.00</u>	<u>(30,590.45)</u>	<u>0.00%</u>

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Jenny Paul - Unposted Transactions Included In Report
22-A19AV00171 - 22-A19AV00171, BIA 2022 CTGP
From 1/1/2021 Through 3/31/2023

		Current Period Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
REVENUES								
Federal Grant/Contract Revenue	4100	11,996.00	18,972.00	6,976.00	18,972.00	11,996.00	6,976.00	58.15%
Total REVENUES		<u>11,996.00</u>	<u>18,972.00</u>	<u>6,976.00</u>	<u>18,972.00</u>	<u>11,996.00</u>	<u>6,976.00</u>	<u>58.15%</u>
EXPENDITURES								
Salaries and Wages	5000	346.00	0.00	346.00	0.00	346.00	346.00	100.00%
FICA/Medicare Expense	5200	350.00	0.00	350.00	0.00	350.00	350.00	100.00%
SUTA Expense	5201	200.00	0.00	200.00	0.00	200.00	200.00	100.00%
Workers Compensation	5202	100.00	0.00	100.00	0.00	100.00	100.00	100.00%
Program Supplies	5820	11,000.00	1,273.82	9,726.18	1,273.82	11,000.00	9,726.18	88.42%
Youth Activities	5891	0.00	250.00	(250.00)	250.00	0.00	(250.00)	0.00%
Total EXPENDITURES		<u>11,996.00</u>	<u>1,523.82</u>	<u>10,472.18</u>	<u>1,523.82</u>	<u>11,996.00</u>	<u>10,472.18</u>	<u>87.30%</u>
EXCESS OF REVENUES AND EXPENSES		<u>0.00</u>	<u>17,448.18</u>	<u>17,448.18</u>	<u>17,448.18</u>	<u>0.00</u>	<u>17,448.18</u>	<u>0.00%</u>

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Jenny Paul - Unposted Transactions Included In Report
22-A19AV00171 - 22-A19AV00171, BIA 2022 CTGP
From 1/1/2021 Through 3/31/2023

		Current Period Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original	
REVENUES									
	Federal Grant/Contract Revenue	4100	12,621.00	0.00	(12,621.00)	0.00	12,621.00	(12,621.00)	(100.00)%
	Total REVENUES	12,621.00	0.00	(12,621.00)	0.00	12,621.00	(12,621.00)	(100.00)%	
EXPENDITURES									
	Education/Scholarships	5730	12,621.00	5,833.80	6,787.20	5,833.80	12,621.00	6,787.20	53.78%
	Total EXPENDITURES	12,621.00	5,833.80	6,787.20	5,833.80	12,621.00	6,787.20	53.78%	
EXCESS OF REVENUES AND EXPENSES		0.00	(5,833.80)	(5,833.80)	(5,833.80)	0.00	(5,833.80)	0.00%	

Aroostook Band of Micmacs New

Statement of Revenues and Expenditures - Jenny Paul - Unposted Transactions Included In Report
 2020-JP-FX-0007 - 2020-JP-FX-0007, Tribal Delinquency Prevention Program
 From 1/1/2020 Through 3/31/2023

		Current Period Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
REVENUES								
Federal Grant/Contract Revenue	4100	<u>200,000.00</u>	<u>105,913.90</u>	<u>(94,086.10)</u>	<u>105,913.90</u>	<u>200,000.00</u>	<u>(94,086.10)</u>	<u>(47.04)%</u>
Total REVENUES		<u>200,000.00</u>	<u>105,913.90</u>	<u>(94,086.10)</u>	<u>105,913.90</u>	<u>200,000.00</u>	<u>(94,086.10)</u>	<u>(47.04)%</u>
EXPENDITURES								
Salaries and Wages	5000	87,660.00	76,401.67	11,258.33	76,401.67	87,660.00	11,258.33	12.84%
FICA/Medicare Expense	5200	6,706.00	5,772.81	933.19	5,772.81	6,706.00	933.19	13.92%
SUTA Expense	5201	3,647.00	2,494.76	1,152.24	2,494.76	3,647.00	1,152.24	31.59%
Workers Compensation	5202	3,611.00	884.75	2,726.25	884.75	3,611.00	2,726.25	75.50%
Health Insurance	5204	0.00	2,838.62	(2,838.62)	2,838.62	0.00	(2,838.62)	0.00%
HRA Expense	5207	0.00	89.00	(89.00)	89.00	0.00	(89.00)	0.00%
Employee Assistance Program	5209	0.00	62.26	(62.26)	62.26	0.00	(62.26)	0.00%
Out of Area Travel	5253	0.00	6,519.69	(6,519.69)	6,519.69	0.00	(6,519.69)	0.00%
Program Supplies	5820	18,636.00	11,363.09	7,272.91	11,363.09	18,636.00	7,272.91	39.03%
Indirect Costs	5999	<u>79,740.00</u>	<u>28,056.07</u>	<u>51,683.93</u>	<u>28,056.07</u>	<u>79,740.00</u>	<u>51,683.93</u>	<u>64.82%</u>
Total EXPENDITURES		<u>200,000.00</u>	<u>134,482.72</u>	<u>65,517.28</u>	<u>134,482.72</u>	<u>200,000.00</u>	<u>65,517.28</u>	<u>32.76%</u>
EXCESS OF REVENUES AND EXPENSES		<u>0.00</u>	<u>(28,568.82)</u>	<u>(28,568.82)</u>	<u>(28,568.82)</u>	<u>0.00</u>	<u>(28,568.82)</u>	<u>0.00%</u>

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Jenny Paul - Unposted Transactions Included In Report
S060A210670 - S060A210670, TITLE VII EDUCATION GRANT
From 1/1/2021 Through 3/31/2023

		Current Period Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
REVENUES								
Federal Grant/Contract Revenue	4100	38,145.00	38,145.00	0.00	38,145.00	38,145.00	0.00	0.00%
Total REVENUES		<u>38,145.00</u>	<u>38,145.00</u>	<u>0.00</u>	<u>38,145.00</u>	<u>38,145.00</u>	<u>0.00</u>	<u>0.00%</u>
EXPENDITURES								
Salaries and Wages	5000	32,571.00	36,076.62	(3,505.62)	36,076.62	32,571.00	(3,505.62)	(10.76)%
FICA/Medicare Expense	5200	2,492.00	2,671.58	(179.58)	2,671.58	2,492.00	(179.58)	(7.21)%
SUTA Expense	5201	647.00	942.87	(295.87)	942.87	647.00	(295.87)	(45.73)%
Workers Compensation	5202	528.00	281.22	246.78	281.22	528.00	246.78	46.74%
Health Insurance	5204	0.00	1,439.41	(1,439.41)	1,439.41	0.00	(1,439.41)	0.00%
HRA Expense	5207	0.00	449.45	(449.45)	449.45	0.00	(449.45)	0.00%
Employee Assistance Program	5209	0.00	45.85	(45.85)	45.85	0.00	(45.85)	0.00%
Indirect Costs	5999	1,907.00	1,747.48	159.52	1,747.48	1,907.00	159.52	8.36%
Total EXPENDITURES		<u>38,145.00</u>	<u>43,654.48</u>	<u>(5,509.48)</u>	<u>43,654.48</u>	<u>38,145.00</u>	<u>(5,509.48)</u>	<u>(14.44)%</u>
EXCESS OF REVENUES AND EXPENSES		<u>0.00</u>	<u>(5,509.48)</u>	<u>(5,509.48)</u>	<u>(5,509.48)</u>	<u>0.00</u>	<u>(5,509.48)</u>	<u>0.00%</u>

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Jenny Paul - Unposted Transactions Included In Report
S060220670 - S060220670, Title VI Education
From 1/1/2021 Through 3/31/2023

		Current Period Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
REVENUES								
Federal Grant/Contract Revenue	4100	<u>39,164.00</u>	<u>69,491.55</u>	<u>30,327.55</u>	<u>69,491.55</u>	<u>39,164.00</u>	<u>30,327.55</u>	<u>77.44%</u>
Total REVENUES		<u>39,164.00</u>	<u>69,491.55</u>	<u>30,327.55</u>	<u>69,491.55</u>	<u>39,164.00</u>	<u>30,327.55</u>	<u>77.44%</u>
EXPENDITURES								
Salaries and Wages	5000	26,927.00	7,167.82	19,759.18	7,167.82	26,927.00	19,759.18	73.38%
FICA/Medicare Expense	5200	2,060.00	535.74	1,524.26	535.74	2,060.00	1,524.26	73.99%
SUTA Expense	5201	1,451.00	108.54	1,342.46	108.54	1,451.00	1,342.46	92.52%
Workers Compensation	5202	601.00	82.43	518.57	82.43	601.00	518.57	86.28%
HRA Expense	5207	0.00	93.45	(93.45)	93.45	0.00	(93.45)	0.00%
Employee Assistance Program	5209	0.00	17.54	(17.54)	17.54	0.00	(17.54)	0.00%
Stipends	5378	6,167.00	0.00	6,167.00	0.00	6,167.00	6,167.00	100.00%
Indirect Costs	5999	<u>1,958.00</u>	<u>213.78</u>	<u>1,744.22</u>	<u>213.78</u>	<u>1,958.00</u>	<u>1,744.22</u>	<u>89.08%</u>
Total EXPENDITURES		<u>39,164.00</u>	<u>8,219.30</u>	<u>30,944.70</u>	<u>8,219.30</u>	<u>39,164.00</u>	<u>30,944.70</u>	<u>79.01%</u>
EXCESS OF REVENUES AND EXPENSES		<u>0.00</u>	<u>61,272.25</u>	<u>61,272.25</u>	<u>61,272.25</u>	<u>0.00</u>	<u>61,272.25</u>	<u>0.00%</u>

Housing Department



**THE MI'KMAQ NATION
DEPARTMENT OF HOUSING**

**QUARTERLY PROGRESS REPORT
Jan 1, 2023 to March 31, 2023**

CONTACT INFORMATION

Mi'kmaq Nation Department of Housing
7 Northern Road
Presque Isle, ME 04769
Regular Office Hours M-F: 8am-4:00pm.

Office Phone Number:

764-1972

Fax Number:

764-7667

After hour Emergency Service Calls:

227-6206

Personnel:

HD Director:

Craig Sanborn

Housing Coordinator:

Tasha Stetson

(Services all initial calls on Program inquiries)

Maintenance Foreman

Anthony Caparotta

UNITS UNDER MANAGEMENT

UNIT TYPE	1-1-23 TOTAL UNITS RETAINED	1 ST QUARTER	2 ND QUARTER RETAINED & UNDER MANAGEMENT	3 RD QUARTER RETAINED & UNDE MANAGEMENT	4 TH QUARTER YEAR END TOTAL UNITS RETAINED
	Start	End	End	End	
FCAS Rental	66	66			
FCAS Mutual Help	18 (includes 8 units managed as LR Units)	18			
Title VI (Rental) Littleton/Doyle	12 (9 single, (1 duplex) Littleton +1 Doyle)	12			
NAHASDA Rental Connor (14), BA Shelter(8)	22	22			
TOTAL	118	118			
Converted					
Conveyed					
Burnt					
Obtained					

APPLICANTS ON WAITING LIST

GROUP (Unit type)	1-1-22	1 ST QUARTER	2 ND QUARTER	3 RD QUARTER	4 TH QUARTER	YEAR TO DATE
	Beginning	End	End	End	End	Change
Senior Family	0					
Families	11	10				
Single Adult	7	7				
TOTAL	18	17				

CHANGES IN RESIDENCY

GROUP (Unit type)	1 ST QUARTER	2 ND QUARTER	3 RD QUARTER	4 TH QUARTER	YEAR TO DATE
TRANSFERS*	4				4
FCAS Rental					
FCAS MH					
Title VI Rental					
Nahasda Rental Connor					
MOVE-INS					
FCAS Rental (including the transfer)	8				8
FCAS MH					
Title VI	1				1
Nahasda rentals (Connor)					
MOVE-OUTS					
FCAS Rental	1				1
FCAS MH					
Title VI Rentals					
NAHASDA Rental					

* Moves from one unit to another

PROGRESS REPORT

Management Activities Summary:

Key housing management and administrative NAHASDA accomplishments for the first half are as follows:

ACTIVITY DESCRIPTION	1 ST	2 ND	3 RD	4 TH	YEAR TO DATE
	#				#
CRITICAL MANAGEMENT TASKS					
Rental Recertification	44				44
Annual Inspections					
Annual Statements to Homebuyers					
Indian Housing Plans					
Environmental Reviews	1				1
Annual Performance Reports	1				1
TRIBAL COUNCIL					
TRIBAL COUNCIL MEETINGS: 2/15	1				1

Training Sessions and Other Conferences:

TRAININGS' TITLE	LOCATION	DATES (DURATION)	PEOPLE ATTENDING	KEY TOPICS COVERED
In Service Staff	PI	1/27/23	1	Professional Growth
In Service Training	PI	1/27/22	1	Lateral Violence
In Service Training	PI	2/24/23	1	New Skills
In Service Staff	PI	2/24/23	1	Cultural Sensitivity
In Service Training	PI	3/31	1	Time/Energy Man.
In Service	PI	3/31/23	1	Narcarn Training

Performance on Specific Objectives

Tenant Notice Letters:

Actions Requested By HUD:	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	Year End Totals
Monthly Rental Statements	313				
Repayment Plans					
Lease Renewal	44				
Program Warning Ltrs	1				
Notice of Delinquency					
Notice of Termination	19				
Ct Eviction					

Rental Receipts:

	FY2022 Year End	FY22 1 st Qtr.	FY23 1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	FY2023 Year End To-Date
LR	\$106,892	25,893	14,410				14,410
VI	\$25,676	5,794	6,529				6,529
MH	\$27,144	8,950	7,712				7,712
Totals:	\$159,712	40,637	28,651				28,651

Breakdown of Tenant A/R by housing type:

	Beginning	1 st Qtr	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Arrears					
FCAS Rent	0	10HH 10,642			
Title VI Little/Doyle Rentals	0 (0)	3HH 3,581			
Mutual Help	0 (0)	1 HH 1,134			
TOTALS	0 (0)	14 HH \$15,357			

Maintenance:

Category	Work Order Summary for Year:
Current Quarter Work Order issued and PROGRESSING.	From FY2023 IHP: 76 Work Orders Progressing during current Qtr. 76 TOTAL FY2023 Work Orders Completed.
By Project: Current Quarter: Total To Date:	37 Act: 43, Connor: 6, Doyle: 5, Littleton: 4, Homeowner: 3, WEAP: 1, Facility: 14. 37 Act: 43, Connor: 6, Doyle: 5, Littleton: 4, MH: 3, WEAP: 1, Facility: 14.
Units prepared for new tenants or Transferees	9 Home Units w/light maint. readied. 9 total for the year
Spruce Haven Connor Emergency Shelter Court St Shelter Rehab Project 5;	Reviewing Bids received; Building completed. Furnishings still Need to be purchased. Purchase Offer accepted. 12 units Completed, last 4 started;

Progress made during the quarter, in reaching the Goals and Objectives of each specific Indian Housing Plan (IHP), is as follows:

General. The Housing Department currently has one NAHASDA grant open, for the current FY2023. This grant is used to fund the HA’s yearly programming needs.

The IHP listed below corresponds to the NAHASDA grant received for this year. The IHP lists the program goals the Nation has set for itself and the grant money provided is used to accomplish those goals. The Nation’s goals are generally related to funding different programs. The main programs currently funded by the HA/HD are listed below along with a note on the accomplishments reached by each program up to the end of the reporting period.

The Nation is meeting all of the goals listed in its IHP for FY2023...further, the Nation came in under budget as a whole.

Total Funding Goals: \$1,130,426. Expenditures to Date: \$142,485.

A. Target was 25%, and we ended at 12.6% and are under budget.

Indian Housing Plan Goals, Fiscal Year Ending 12/31/22 (Grant Number 55-IT-23-50020)

I. Indian Housing Plan & Program(s) Goals:

1. MAINTENANCE OF 1937 ACT LOW RENT UNITS. Progressing...

Programing Goals: MN will provide maintenance, repair, and renovations on up to 66 of its 1937 Act low rent units as determined and documented through the generation of work orders received through tenant requests and Housing Department inspections. Up to 66 Units...Goal Completion by 12/31/22.

- a. The HD has Progressing **43 work orders during the current quarter for a total of 43 Progressing work Orders during FY2023**, and has conducted inspections on all CAS units receiving work Progressing during the reporting period!

Funding Goals: \$365,014. Expenditures to Date: \$99,133

- a. **Target was 25%, and we ended at 27.16% and over budget**
 - a. **Please note, the overage was from increased utilities, which should slow moving forward.**

2. MODERNIZATION of 1937 Act HOMEOWNERS. Progressing...

Programming Goals: MN will provide maintenance, repair, and renovations assistance on up to 19 of its 1937 Act Home Owner units as determined and documented through the generation of work orders received through tenant requests and Housing Department inspections, and as directed through lease and tribal policy directives. Further, this program pays for the home insurance and the property taxes for the units. Goal Progressing by 12/31/22.

- a. The HD has Progressing **3 work orders** during the current quarter for a total of **3 work orders** mutual help units under management during FY2023.
Helped to install one roof replacement, and one water heater assessment.
 - a. Helped 3 HH with frozen pipes, furnace repair, septic repair 1st quarter

Funding Goals: \$41,100. Expenditures to date: \$2,763

- a. **Target was 25% and we ended at 6.7% and are under budget.**

3. MAINTENANCE OF NAHASDA LOW RENT UNITS. Progressing...

Goal: MN will provide maintenance, repair, and renovations on up to 27 of its NAHASDA-Assisted and developed low rent (Littleton, Doyle, and Connor) units

as determined and documented through the generation of work orders received through tenant requests and Housing Department inspections.

- a. The HD has Progressing **15 Work Orders** during the current quarter, and a total of **15 Work Orders** to date for FY2023.

Funding Goals: \$141,501. Expenditures to date: \$147.

Target was 25% and we ended at essentially .0001% and under budget.

Please note, no salary expenses have been added.

4. **Development: Bon Aire Planning. Progressing...**

Programing Goals: The MN will continue to work on the planning of its last major renovation project in its Bon Aire Village, and if feasible, begin construction on that project as well. Further, the MN will try to reconstruct its Spruce Haven Community Building. Finally, the MN will begin planning for the development of at least one homebuyer subdivision.

- i. We prepared and submitted a **FY22 ICDBG** grant application. We are going after this grant to fund the interior renovation of **21 Bon Aire** rental units. The amount of this grant is **for \$1,969,134**. If awarded this grant then work would begin as soon as we are able.
- ii. We prepared and submitted a **FY22 Competitive IHBG** in the amount of **\$4.8 Million** to fund the construction of one homebuyer subdivision consisting of up to **12 homes**.

Funding Goals: \$1. Expenditures to Date: \$0

Target was 25% at we ended at under 0% and under budget.

5. **Development: Emergency Assistance Program. Progressing...**

Programing Goals: Develop winter emergency assistance program to complete necessary emergency winter related repairs on up to 3 privately owned, income eligible, tribal home owner units in Aroostook County, and identify and secure additional funding (Federal and other State Agency funding) to address life safety and energy efficiency and rehabilitation needs that cannot be addressed through NAHASDA resources

- a. The HD has Progressing 1 **work order** during the current quarter for a total of 1 **Work Orders** to date for FY2023. Repairs included a furnace repair.

Funding Goals: \$10,000. Expenditures to Date: \$ 350.
Target was 25% and we ended at 3.5% and were under budget.

6. **Housing Services: Children and Cultural Activities Support Program.** **Progressing...**

Programing Goals: Provides funding for recreational and afterschool programming services to the Nation's Boys & Girls Club and Cultural Department and all other Departments for youth, sports, and cultural activities for residents of affordable housing or members of other low-moderate income tribal families that help to reduce or eliminate the use of drugs. **Additionally**, provides funding for the facility expenses for the Wellness Bldg., Housing/Maintenance Bldg., and the UMPI duplexes purchase.

Funding Goals: \$51,018. Expenditures to Date: \$11,395
Target was 25% and we ended at 22.34% and under budget.

7. **Housing Management Services.** **Progressing...**

Programing Goals: This Program will fund the provision of general management services regarding the MN's affordable housing programs including the provision of inspections, tenant selection and recertification, tenant counseling (financial and otherwise), tenancy terminations, policy review and amendments, and program monitoring and reporting activities.

A. **PLAN & PREPARE HUD REPORTS. PROGRESSING.**

1. **FY2022 Annual Performance Report** drafted, and approved by TC& submitted to HUD for approval for 2 grants:
 - a. The Regular IHBG grant, and the ARPA IHBG Grant.
2. **FY2023 Environmental Assessment** (of FY2023 IHBG), drafted, posted, and submitted to HUD for approval...approved.
3. **FY2024 Indian Housing Plan ...**
4. **FY2024 Environmental Assessment ...**

B. **PLAN & PREPARE TRIBAL REPORTS. PROGRESSING.**

1. Prepared and submitted **1 Quarterly Reports (1 for the year)**; and
2. Prepared and submitted **1 Quarterly Maintenance Staff Meeting Reports** (Self-monitoring, 4 for the year).

3. **SF425 Reports**, Drafted annual SF425s for Finance Dept for regular IHBG, HUD ARP IHBG, and FY18 ICDBG.
4. **FY2023 IHBG**. We have received our grant estimate for next year in the amt of \$960,176. **Actual Grant received \$980,272**
5. **CAS**, Will challenge FCAS's tribal population number in the hopes of landing a larger grant in the future.

B. PLAN & PREPARE FOR & MONITOR SUPPLEMENTAL GRANTS. PROGRESSING. We are currently overseeing 8 supplemental Grants.

- a. **FY18 ICDBG for SH.**
 - i. Completed design docs, went out to bid, received 4 bids...all over budget, will accept low bid and enter value engineering and ask for additional funding.
- b. **Housing ERA Grant.**
 - i. All past quarterly reports are submitted.
 1. We will close this grant in the next reporting period.
- c. **HUD ARPA IHBG (Connor Shelter, Littleton Roofs)**
 - i. The Littleton roofs have been Progressing. The Connor emergency center is Progressing.
 1. Some funding remaining, we will work on spending on furnishing the building in the next quarter.
 - ii. This program was chosen for an Audit by HUD. All responses submitted.
 1. HUD has accepted all of our responses and has closed this Program Audit as resolved.
 - iii. We are working to expend the last of these funds on necessary equipment and furniture (cots, chairs, etc), and will close this grant in the upcoming year.
- d. **BIA ARPA HIP**
 1. We serviced **13 HH** with **18 work orders** for assessments and repairs/replacement of 1 fuel tank, 1 furnace repair, 2 boiler replacements, 2 Electrical repairs, 5 roof replacements and 2 roof repairs, 1 water pump replacement, 1 window replacement, 2 heat pump installations, and 1 misc. repair
 2. We are currently assessing if any funding remains and will be moving to closing this grant out in the next reporting period.
- e. **Treasury HAF.**
 - i. The HAF Plan has been approved by the US Treasury Dept. Work on program policies, applications, continues. This program is not operational at this time.
- f. **Rehab Phase V. Treasury ARPA Funds.**

1. Started this project during the last quarter. This project is expected to take one year.
2. 12 units Completed; and
3. 4th final 4 units started.

g. Bon Aire Emergency Center. Treasury ARPA Funds.

- i. Low bid has been accepted...still over budget and this has to be resolved to move forward with construction.

h. FY22 HUD ICDBG: due 10/24/22. Submitted.

- i. For INTERIOR rehab phase (Phase 6) to completely rehab the bathrooms, floors, kitchens of the Bon Aire 21 units...\$2,000,000. Waiting to hear if we land this grant.

i. FY22 HUD COMPETITIVE IHBG: due date: 1/24/23. Submitted.

- i. For the construction of a new subdivision, consisting of 6-8 new homebuyer units...\$4,848,349.

Funding Goals: \$ 220,757. Expenditures to Date: \$ 3,168 .

Target was 25% and we ended at 1.44% and are under budget.

Please note, wage and salary expenses have not been posted to date.

II. Other FY2023 IHP Objectives:

1. Planning and Admin (IDC).

Progressing...

Program Goal: Provide funding to tribal Administration for IDC costs.

Funding Goal: \$192,035. Expenditures to Date: \$ 0

Target was 25% and we ended at 0% and under budget.

2. Loan Repayment.

Progressing...

Program Goal: Title VI Funding. Provide mortgage financing payments for existing Title VI Project ...rental units in Littleton and Doyle Road.

Funding Goal: \$ 84,000. Expenditures to Date: \$21,219

Target was 25% and we ended at 25.26% and on budget.

3. Model Activity Spruce Haven.

Progressing...

Program Goal: Build new Spruce Haven Community Facility in FY2023.

Funding Goal: \$25,000. Expenditures to Date: \$0.

Target was 25% and we ended at 0 % and under budget.

Analysis: This construction project hasn't started as yet.

Aroostook Band of Micmacs New
 Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
 23-55IT2325020 - 23-55IT2325020 Housing
 From 1/1/2023 Through 3/31/2023

target 25%

		Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
REVENUES								
Federal funds								
Federal Grant/Contract Revenue	4100	0.00	370,124.19	(590,051.81)	370,124.19	960,176.00	0.00%	0.00%
Total Federal funds		0.00	370,124.19	(590,051.81)	370,124.19	960,176.00	0.00%	0.00%
Charges for services/fees								
Rental Revenue Housing	4300	0.00	23,703.00	(113,297.00)	23,703.00	137,000.00	0.00%	0.00%
MHHOP Administrative Charge Revenue	4301	0.00	5,000.00	(26,200.00)	5,000.00	31,200.00	0.00%	0.00%
Total Charges for services/fees		0.00	28,703.00	(139,497.00)	28,703.00	168,200.00	0.00%	0.00%
Other revenue								
Interest Revenue	4201	0.00	2.64	2.64	2.64	0.00	0.00%	0.00%
Other Program Revenue	4400	0.00	0.00	(50.00)	0.00	50.00	0.00%	0.00%
Other Non-Program Revenue	4450	0.00	0.00	(2,000.00)	0.00	2,000.00	0.00%	0.00%
Total Other revenue		0.00	2.64	(2,047.36)	2.64	2,050.00	0.00%	0.00%
Total REVENUES		0.00	398,829.83	(731,596.17)	398,829.83	1,130,426.00	0.00%	0.00%
EXPENDITURES								
Salaries and Benefits								
Salaries and Wages	5000	0.00	0.00	298,950.00	0.00	298,950.00	0.00%	0.00%
FICA/Medicare Expense	5200	0.00	0.00	22,868.00	0.00	22,868.00	0.00%	0.00%
SUTA Expense	5201	0.00	0.00	3,234.00	0.00	3,234.00	0.00%	0.00%
Workers Compensation	5202	0.00	0.00	8,045.00	0.00	8,045.00	0.00%	0.00%
Employer Retirement Match	5203	0.00	0.00	6,504.00	0.00	6,504.00	0.00%	0.00%
Health Insurance	5204	0.00	0.00	21,396.00	0.00	21,396.00	0.00%	0.00%
Total Salaries and Benefits		0.00	0.00	360,997.00	0.00	360,997.00	0.00%	0.00%
Travel								
Local Travel	5252	0.00	0.00	650.00	0.00	650.00	0.00%	0.00%
Out of Area Travel	5253	0.00	0.00	3,660.00	0.00	3,660.00	0.00%	0.00%
Total Travel		0.00	0.00	4,310.00	0.00	4,310.00	0.00%	0.00%
Supplies								
Office Supplies	5365	0.00	1,053.27	1,946.73	1,053.27	3,000.00	0.00%	0.00%
Program Supplies	5820	0.00	170.04	(170.04)	170.04	0.00	0.00%	0.00%

This was from last year's grant.

not working

no income posted

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
23-55IT2325020 - 23-55IT2325020 Housing
From 1/1/2023 Through 3/31/2023

		Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
Total Supplies		0.00	1,223.31	1,776.69	1,223.31	3,000.00	0.00%	0.00%
Contractual and professional services								
Legal	5350	0.00	628.25	371.75	860.00	1,000.00	0.00%	0.00%
Subcontractors/Consultants	5380	0.00	9,793.54	19,588.46	14,423.18	29,382.00	0.00%	0.00%
Total Contractual and professional services		0.00	10,421.79	19,960.21	15,283.18	30,382.00	0.00%	0.00%
Program Expenses								
Youth Activities	5891	0.00	0.00	3,000.00	0.00	3,000.00	0.00%	0.00%
Total Program Expenses		0.00	0.00	3,000.00	0.00	3,000.00	0.00%	0.00%
Training and education								
Conference and Registration Fees	5250	0.00	0.00	1,500.00	0.00	1,500.00	0.00%	0.00%
Training	5251	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	0.00%
Total Training and education		0.00	0.00	2,500.00	0.00	2,500.00	0.00%	0.00%
Maintenance and repairs								
Abatement/Waste Removal	5400	0.00	3,962.23	12,037.77	4,402.23	16,000.00	0.00%	0.00%
Maintenance & Repair Buildings General	5415	0.00	13,132.58	80,106.42	13,617.58	93,239.00	0.00%	0.00%
Maintenance & Repair Electrical	5416	0.00	0.00	0.00	150.00	0.00	0.00%	0.00%
Maintenance & Repair Plumbing & Heating	5417	0.00	812.78	(812.78)	1,280.11	0.00	0.00%	0.00%
Roadway Sand/Gravel/Salt	5421	0.00	0.00	66,000.00	0.00	66,000.00	0.00%	0.00%
Maintenance and Repair - Vehicles	5602	0.00	1,639.19	4,360.81	1,639.19	6,000.00	0.00%	0.00%
Total Maintenance and repairs		0.00	19,546.78	161,692.22	21,089.11	181,239.00	0.00%	0.00%
Insurance								
Insurance - Building & Contents	5412	0.00	0.00	65,410.00	0.00	65,410.00	0.00%	0.00%
Total Insurance		0.00	0.00	65,410.00	0.00	65,410.00	0.00%	0.00%
Telephone and Utilities								
Telephone - Cellular	5426	0.00	459.27	1,740.73	459.27	2,200.00	0.00%	0.00%
Utilities - Electricity	5430	0.00	7,716.80	10,283.20	7,752.25	18,000.00	0.00%	0.00%

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
23-55TT2325020 - 23-55TT2325020 Housing
From 1/1/2023 Through 3/31/2023

		Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
Utilities - Heating Fuel	5431	0.00	15,328.04	(422.04)	18,592.55	14,906.00	0.00%	0.00%
Utilities - Water/Sewer	5432	0.00	20,843.99	12,156.01	36,464.98	33,000.00	0.00%	0.00%
Utilities - Internet	5433	0.00	263.89	(263.89)	263.89	0.00	0.00%	0.00%
Total Telephone and Utilities		0.00	44,611.99	23,494.01	63,532.94	68,106.00	0.00%	0.00%
Other expenses								
Advertising	5310	0.00	64.00	(64.00)	64.00	0.00	0.00%	0.00%
Accounts Payable Discounts Taken	5312	0.00	0.00	300.00	0.00	300.00	0.00%	0.00%
Bank Charges	5315	0.00	20.00	(20.00)	20.00	0.00	0.00%	0.00%
Dues and Subscriptions	5330	0.00	235.00	5,265.00	710.00	5,500.00	0.00%	0.00%
Computer Software & Accessories	5335	0.00	0.00	2,250.00	0.00	2,250.00	0.00%	0.00%
Licenses/Permits	5355	0.00	125.05	(125.05)	125.05	0.00	0.00%	0.00%
Postage/Mailing/Shipping	5375	0.00	558.00	(158.00)	558.00	400.00	0.00%	0.00%
Architectural/Engineering	5403	0.00	4,310.00	(4,310.00)	4,310.00	0.00	0.00%	0.00%
Property Taxes (User Fees)	5560	0.00	0.00	39,900.00	0.00	39,900.00	0.00%	0.00%
Gasoline	5600	0.00	2,155.53	7,844.47	2,974.84	10,000.00	0.00%	0.00%
Insurance - Vehicles	5603	0.00	0.00	2,000.00	0.00	2,000.00	0.00%	0.00%
Equipment Purchases	5620	0.00	0.00	6,000.00	0.00	6,000.00	0.00%	0.00%
Furniture/Fixtures Purchases	5621	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	0.00%
Equipment Rental/Lease	5622	0.00	0.00	4,500.00	0.00	4,500.00	0.00%	0.00%
Materials - Building	5786	0.00	0.00	15,579.00	0.00	15,579.00	0.00%	0.00%
Total Other expenses		0.00	7,467.58	79,961.42	8,761.89	87,429.00	0.00%	0.00%
In-Kind expenses								
In Kind - IDC	5919	0.00	0.00	192,035.00	0.00	192,035.00	0.00%	0.00%
Total In-Kind expenses		0.00	0.00	192,035.00	0.00	192,035.00	0.00%	0.00%
Debt Service - Princlial								
Debt Service - Principal	5900	0.00	27,961.80	104,056.20	27,961.80	132,018.00	0.00%	0.00%
Total Debt Service - Princlial		0.00	27,961.80	104,056.20	27,961.80	132,018.00	0.00%	0.00%
Deb Service - Interest								
Debt Service - Interest	5901	0.00	4,632.45	(4,632.45)	4,632.45	0.00	0.00%	0.00%
Total Deb Service - Interest		0.00	4,632.45	(4,632.45)	4,632.45	0.00	0.00%	0.00%

Aroostook Band of Micmacs New

Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
 23-55IT2325020 - 23-55IT2325020 Housing
 From 1/1/2023 Through 3/31/2023

	Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
Total EXPENDITURES	0.00	115,865.70	1,014,560.30	142,484.68	1,130,426.00	0.00%	0.00%
EXCESS OF REVENUES AND EXPENSES	0.00	282,964.13	282,964.13	256,345.15	0.00	0.00%	0.00%

ORIGINAL Budget = \$1,130,426

1260 To

not calculating

Target 2576

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
23-55IT2325020 - 23-55IT2325020 Housing
IHBG Mtn 1937LR - Maintenance of 1397 Act Low Rent Units
From 1/1/2023 Through 3/31/2023

		Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
REVENUES								
Federal funds								
Federal Grant/Contract Revenue	4100	0.00	0.00	(282,014.00)	0.00	282,014.00	0.00%	0.00%
Total Federal funds		0.00	0.00	(282,014.00)	0.00	282,014.00	0.00%	0.00%
Charges for services/fees								
Rental Revenue Housing	4300	0.00	18,658.00	(64,342.00)	18,658.00	83,000.00	0.00%	0.00%
Total Charges for services/fees		0.00	18,658.00	(64,342.00)	18,658.00	83,000.00	0.00%	0.00%
Total REVENUES		0.00	18,658.00	(346,356.00)	18,658.00	365,014.00	0.00%	0.00%
EXPENDITURES								
Salaries and Benefits								
Salaries and Wages	5000	0.00	0.00	68,377.00	0.00	68,377.00	0.00%	0.00%
FICA/Medicare Expense	5200	0.00	0.00	5,230.00	0.00	5,230.00	0.00%	0.00%
SUTA Expense	5201	0.00	0.00	970.00	0.00	970.00	0.00%	0.00%
Workers Compensation	5202	0.00	0.00	3,564.00	0.00	3,564.00	0.00%	0.00%
Employer Retirement Match	5203	0.00	0.00	819.00	0.00	819.00	0.00%	0.00%
Health Insurance	5204	0.00	0.00	5,349.00	0.00	5,349.00	0.00%	0.00%
Total Salaries and Benefits		0.00	0.00	84,309.00	0.00	84,309.00	0.00%	0.00%
Travel								
Local Travel	5252	0.00	0.00	150.00	0.00	150.00	0.00%	0.00%
Total Travel		0.00	0.00	150.00	0.00	150.00	0.00%	0.00%
Supplies								
Program Supplies	5820	0.00	170.04	(170.04)	170.04	0.00	0.00%	0.00%
Total Supplies		0.00	170.04	(170.04)	170.04	0.00	0.00%	0.00%
Contractual and professional services								
Legal	5350	0.00	77.75	(77.75)	77.75	0.00	0.00%	0.00%
Subcontractors/Consultants	5380	0.00	8,333.99	(3,952.99)	11,683.63	4,381.00	0.00%	0.00%
Total Contractual and professional services		0.00	8,411.74	(4,030.74)	11,761.38	4,381.00	0.00%	0.00%
Training and education								

Aroostook Band of Micmacs New

Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
 23-55IT2325020 - 23-55IT2325020 Housing
 IHBG Mtn 1937LR - Maintenance of 1397 Act Low Rent Units
 From 1/1/2023 Through 3/31/2023

		Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
Conference and Registration Fees	5250	0.00	0.00	250.00	0.00	250.00	0.00%	0.00%
Training	5251	0.00	0.00	500.00	0.00	500.00	0.00%	0.00%
Total Training and education		0.00	0.00	750.00	0.00	750.00	0.00%	0.00%
Maintenance and repairs								
Abatement/Waste Removal	5400	0.00	3,962.23	7,037.77	4,402.23	11,000.00	0.00%	0.00%
Maintenance & Repair Buildings General	5415	0.00	13,132.58	54,406.42	13,617.58	67,539.00	0.00%	0.00%
Maintenance & Repair Electrical	5416	0.00	0.00	0.00	150.00	0.00	0.00%	0.00%
Maintenance & Repair Plumbing & Heating	5417	0.00	812.78	(812.78)	1,280.11	0.00	0.00%	0.00%
Roadway Sand/Gravel/Salt	5421	0.00	0.00	48,000.00	0.00	48,000.00	0.00%	0.00%
Maintenance and Repair - Vehicles	5602	0.00	1,639.19	4,360.81	1,639.19	6,000.00	0.00%	0.00%
Total Maintenance and repairs		0.00	19,546.78	112,992.22	21,089.11	132,539.00	0.00%	0.00%
Insurance								
Insurance - Building & Contents	5412	0.00	0.00	37,000.00	0.00	37,000.00	0.00%	0.00%
Total Insurance		0.00	0.00	37,000.00	0.00	37,000.00	0.00%	0.00%
Telephone and Utilities								
Telephone - Cellular	5426	0.00	312.04	(312.04)	312.04	0.00	0.00%	0.00%
Utilities - Electricity	5430	0.00	7,716.80	10,283.20	7,752.25	18,000.00	0.00%	0.00%
Utilities - Heating Fuel	5431	0.00	14,954.83	(48.83)	18,219.34	14,906.00	0.00%	0.00%
Utilities - Water/Sewer	5432	0.00	20,843.99	12,156.01	36,464.98	33,000.00	0.00%	0.00%
Utilities - Internet	5433	0.00	263.89	(263.89)	263.89	0.00	0.00%	0.00%
Total Telephone and Utilities		0.00	44,091.55	21,814.45	63,012.50	65,906.00	0.00%	0.00%
Other expenses								
Licenses/Permits	5355	0.00	125.05	(125.05)	125.05	0.00	0.00%	0.00%
Property Taxes (User Fees)	5560	0.00	0.00	9,900.00	0.00	9,900.00	0.00%	0.00%
Gasoline	5600	0.00	2,155.53	7,844.47	2,974.84	10,000.00	0.00%	0.00%
Insurance - Vehicles	5603	0.00	0.00	2,000.00	0.00	2,000.00	0.00%	0.00%
Equipment Purchases	5620	0.00	0.00	6,000.00	0.00	6,000.00	0.00%	0.00%

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
23-55IT2325020 - 23-55IT2325020 Housing
IHBG Mtn 1937LR - Maintenance of 1397 Act Low Rent Units
From 1/1/2023 Through 3/31/2023

		Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
Equipment Rental/Lease	5622	0.00	0.00	1,500.00	0.00	1,500.00	0.00%	0.00%
Materials - Building	5786	0.00	0.00	10,579.00	0.00	10,579.00	0.00%	0.00%
Total Other expenses		0.00	2,280.58	37,698.42	3,099.89	39,979.00	0.00%	0.00%
Total EXPENDITURES		<u>0.00</u>	<u>74,500.69</u>	<u>290,513.31</u>	<u>99,132.92</u>	<u>365,014.00</u>	<u>0.00%</u>	<u>0.00%</u>
EXCESS OF REVENUES AND EXPENSES		<u>0.00</u>	<u>(55,842.69)</u>	<u>(55,842.69)</u>	<u>(80,474.92)</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00%</u>

2770 over.

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
23-55IT2325020 - 23-55IT2325020 Housing
IHBG Mod 1937HO - Modernization of 1937 Act Home Owner Units
From 1/1/2023 Through 3/31/2023

		Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
REVENUES								
Federal funds								
Federal Grant/Contract Revenue	4100	0.00	0.00	(9,900.00)	0.00	9,900.00	0.00%	0.00%
Total Federal funds		0.00	0.00	(9,900.00)	0.00	9,900.00	0.00%	0.00%
Charges for services/fees								
MHOP Administrative Charge Revenue	4301	0.00	5,000.00	(26,200.00)	5,000.00	31,200.00	0.00%	0.00%
Total Charges for services/fees		0.00	5,000.00	(26,200.00)	5,000.00	31,200.00	0.00%	0.00%
Other revenue								
Interest Revenue	4201	0.00	2.53	2.53	2.53	0.00	0.00%	0.00%
Total Other revenue		0.00	2.53	2.53	2.53	0.00	0.00%	0.00%
Total REVENUES		0.00	5,002.53	(36,097.47)	5,002.53	41,100.00	0.00%	0.00%
EXPENDITURES								
Contractual and professional services								
Subcontractors/Consultants	5380	0.00	1,109.35	(1,109.35)	2,389.35	0.00	0.00%	0.00%
Total Contractual and professional services		0.00	1,109.35	(1,109.35)	2,389.35	0.00	0.00%	0.00%
Maintenance and repairs								
Maintenance & Repair Buildings General	5415	0.00	0.00	3,500.00	0.00	3,500.00	0.00%	0.00%
Total Maintenance and repairs		0.00	0.00	3,500.00	0.00	3,500.00	0.00%	0.00%
Insurance								
Insurance - Building & Contents	5412	0.00	0.00	7,600.00	0.00	7,600.00	0.00%	0.00%
Total Insurance		0.00	0.00	7,600.00	0.00	7,600.00	0.00%	0.00%
Telephone and Utilities								
Utilities - Heating Fuel	5431	0.00	373.21	(373.21)	373.21	0.00	0.00%	0.00%
Total Telephone and Utilities		0.00	373.21	(373.21)	373.21	0.00	0.00%	0.00%
Other expenses								
Property Taxes (User Fees)	5560	0.00	0.00	30,000.00	0.00	30,000.00	0.00%	0.00%

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
23-55TT2325020 - 23-55TT2325020 Housing
IHBG Mod 1937HO - Modernization of 1937 Act Home Owner Units
From 1/1/2023 Through 3/31/2023

	Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
Total Other expenses	0.00	0.00	30,000.00	0.00	30,000.00	0.00%	0.00%
Total EXPENDITURES	0.00	1,482.56	39,617.44	2,762.56	41,100.00	0.00%	0.00%
EXCESS OF REVENUES AND EXPENSES	0.00	3,519.97	3,519.97	2,239.97	0.00	0.00%	0.00%

6.776 Under OK

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
23-55IT2325020 - 23-55IT2325020 Housing
IHBG Min NAHASD - Maintenance of NAHASDA Low Rent Units
From 1/1/2023 Through 3/31/2023

		Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
REVENUES								
Federal funds								
Federal Grant/Contract Revenue	4100	0.00	0.00	(87,501.00)	0.00	87,501.00	0.00%	0.00%
Total Federal funds		0.00	0.00	(87,501.00)	0.00	87,501.00	0.00%	0.00%
Charges for services/fees								
Rental Revenue Housing	4300	0.00	0.00	(54,000.00)	0.00	54,000.00	0.00%	0.00%
Total Charges for services/fees		0.00	0.00	(54,000.00)	0.00	54,000.00	0.00%	0.00%
Total REVENUES		0.00	0.00	(141,501.00)	0.00	141,501.00	0.00%	0.00%
EXPENDITURES								
Salaries and Benefits								
Salaries and Wages	5000	0.00	0.00	68,377.00	0.00	68,377.00	0.00%	0.00%
FICA/Medicare Expense	5200	0.00	0.00	5,230.00	0.00	5,230.00	0.00%	0.00%
SUTA Expense	5201	0.00	0.00	970.00	0.00	970.00	0.00%	0.00%
Workers Compensation	5202	0.00	0.00	3,556.00	0.00	3,556.00	0.00%	0.00%
Employer Retirement Match	5203	0.00	0.00	819.00	0.00	819.00	0.00%	0.00%
Health Insurance	5204	0.00	0.00	5,349.00	0.00	5,349.00	0.00%	0.00%
Total Salaries and Benefits		0.00	0.00	84,301.00	0.00	84,301.00	0.00%	0.00%
Maintenance and repairs								
Maintenance & Repair Buildings General	5415	0.00	0.00	22,200.00	0.00	22,200.00	0.00%	0.00%
Roadway Sand/Gravel/Salt	5421	0.00	0.00	18,000.00	0.00	18,000.00	0.00%	0.00%
Total Maintenance and repairs		0.00	0.00	40,200.00	0.00	40,200.00	0.00%	0.00%
Insurance								
Insurance - Building & Contents	5412	0.00	0.00	14,000.00	0.00	14,000.00	0.00%	0.00%
Total Insurance		0.00	0.00	14,000.00	0.00	14,000.00	0.00%	0.00%
Telephone and Utilities								
Telephone - Cellular	5426	0.00	147.23	(147.23)	147.23	0.00	0.00%	0.00%
Total Telephone and Utilities		0.00	147.23	(147.23)	147.23	0.00	0.00%	0.00%
Other expenses								
Equipment Rental/Lease	5622	0.00	0.00	3,000.00	0.00	3,000.00	0.00%	0.00%

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included in Report
23-551T2325020 - 23-551T2325020 Housing
IHBG Mtn NAHASD - Maintenance of NAHASDA Low Rent Units
From 1/1/2023 Through 3/31/2023

	Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
Total Other expenses	0.00	0.00	3,000.00	0.00	3,000.00	0.00%	0.00%
Total EXPENDITURES	0.00	147.23	141,353.77	147.23	141,501.00	0.00%	0.00%
EXCESS OF REVENUES AND EXPENSES	0.00	(147.23)	(147.23)	(147.23)	0.00	0.00%	0.00%

00170 under of wages or posted in - unreported

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
23-55IT2325020 - 23-55IT2325020 Housing
IHBG BonAire Pl - IHBG Bon Aire Planning
From 1/1/2023 Through 3/31/2023

		Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
REVENUES								
Other revenue								
Other Program Revenue	4400	<u>0.00</u>	<u>0.00</u>	<u>(1.00)</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00%</u>	<u>0.00%</u>
Total Other revenue		<u>0.00</u>	<u>0.00</u>	<u>(1.00)</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00%</u>	<u>0.00%</u>
Total REVENUES		<u>0.00</u>	<u>0.00</u>	<u>(1.00)</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00%</u>	<u>0.00%</u>
EXPENDITURES								
Contractual and professional services								
Subcontractors/Consultants	5380	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00%</u>	<u>0.00%</u>
Total Contractual and professional services		<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00%</u>	<u>0.00%</u>
Other expenses								
Architectural/Engineering	5403	<u>0.00</u>	<u>4,310.00</u>	<u>(4,310.00)</u>	<u>4,310.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00%</u>
Total Other expenses		<u>0.00</u>	<u>4,310.00</u>	<u>(4,310.00)</u>	<u>4,310.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00%</u>
Total EXPENDITURES		<u>0.00</u>	<u>4,310.00</u>	<u>(4,309.00)</u>	<u>4,310.00</u>	<u>1.00</u>	<u>0.00%</u>	<u>0.00%</u>
EXCESS OF REVENUES AND EXPENSES		<u>0.00</u>	<u>(4,310.00)</u>	<u>(4,310.00)</u>	<u>(4,310.00)</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00%</u>

*0% under
OK*

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
23-55IT2325020 - 23-55IT2325020 Housing
IHBG WinterEmer - IHBG Winter Emergency Assistance Program
From 1/1/2023 Through 3/31/2023

		Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
REVENUES								
Federal funds								
Federal Grant/Contract Revenue	4100	0.00	0.00	(8,000.00)	0.00	8,000.00	0.00%	0.00%
Total Federal funds		0.00	0.00	(8,000.00)	0.00	8,000.00	0.00%	0.00%
Other revenue								
Other Non-Program Revenue	4450	0.00	0.00	(2,000.00)	0.00	2,000.00	0.00%	0.00%
Total Other revenue		0.00	0.00	(2,000.00)	0.00	2,000.00	0.00%	0.00%
Total REVENUES		0.00	0.00	(10,000.00)	0.00	10,000.00	0.00%	0.00%
EXPENDITURES								
Contractual and professional services								
Subcontractors/Consultants	5380	0.00	350.20	4,649.80	350.20	5,000.00	0.00%	0.00%
Total Contractual and professional services		0.00	350.20	4,649.80	350.20	5,000.00	0.00%	0.00%
Other expenses								
Materials - Building	5786	0.00	0.00	5,000.00	0.00	5,000.00	0.00%	0.00%
Total Other expenses		0.00	0.00	5,000.00	0.00	5,000.00	0.00%	0.00%
Total EXPENDITURES		0.00	350.20	9,649.80	350.20	10,000.00	0.00%	0.00%
EXCESS OF REVENUES AND EXPENSES		<u>0.00</u>	<u>(350.20)</u>	<u>(350.20)</u>	<u>(350.20)</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00%</u>

3.570 under ok

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
23-55IT2325020 - 23-55IT2325020 Housing
IHBG Child/Cult - IHBG Child/Cultural Support Program
From 1/1/2023 Through 3/31/2023

		Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
REVENUES								
Federal funds								
Federal Grant/Contract Revenue	4100	0.00	0.00	(51,000.00)	0.00	51,000.00	0.00%	0.00%
Total Federal funds		0.00	0.00	(51,000.00)	0.00	51,000.00	0.00%	0.00%
Other revenue								
Other Program Revenue	4400	0.00	0.00	(18.00)	0.00	18.00	0.00%	0.00%
Total Other revenue		0.00	0.00	(18.00)	0.00	18.00	0.00%	0.00%
Total REVENUES		0.00	0.00	(51,018.00)	0.00	51,018.00	0.00%	0.00%
EXPENDITURES								
Program Expenses								
Youth Activities	5891	0.00	0.00	3,000.00	0.00	3,000.00	0.00%	0.00%
Total Program Expenses		0.00	0.00	3,000.00	0.00	3,000.00	0.00%	0.00%
Debt Service - Prindial								
Debt Service - Principal	5900	0.00	7,516.71	40,501.29	7,516.71	48,018.00	0.00%	0.00%
Total Debt Service - Prindial		0.00	7,516.71	40,501.29	7,516.71	48,018.00	0.00%	0.00%
Deb Service - Interest								
Debt Service - Interest	5901	0.00	3,878.13	(3,878.13)	3,878.13	0.00	0.00%	0.00%
Total Deb Service - Interest		0.00	3,878.13	(3,878.13)	3,878.13	0.00	0.00%	0.00%
Total EXPENDITURES		0.00	11,394.84	39,623.16	11,394.84	51,018.00	0.00%	0.00%
EXCESS OF REVENUES AND EXPENSES		<u>0.00</u>	<u>(11,394.84)</u>	<u>(11,394.84)</u>	<u>(11,394.84)</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00%</u>

22,347.0
under ok

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
23-55IT2325020 - 23-55IT2325020 Housing
IHBG HsgMgtServ - IHBG Housing Management Services
From 1/1/2023 Through 3/31/2023

		Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
REVENUES								
Federal funds								
Federal Grant/Contract Revenue	4100	0.00	0.00	(220,726.00)	0.00	220,726.00	0.00%	0.00%
Total Federal funds		0.00	0.00	(220,726.00)	0.00	220,726.00	0.00%	0.00%
Other revenue								
Other Program Revenue	4400	0.00	0.00	(31.00)	0.00	31.00	0.00%	0.00%
Total Other revenue		0.00	0.00	(31.00)	0.00	31.00	0.00%	0.00%
Total REVENUES		0.00	0.00	(220,757.00)	0.00	220,757.00	0.00%	0.00%
EXPENDITURES								
Salaries and Benefits								
Salaries and Wages	5000	0.00	0.00	162,196.00	0.00	162,196.00	0.00%	0.00%
FICA/Medicare Expense	5200	0.00	0.00	12,408.00	0.00	12,408.00	0.00%	0.00%
SUTA Expense	5201	0.00	0.00	1,294.00	0.00	1,294.00	0.00%	0.00%
Workers Compensation	5202	0.00	0.00	925.00	0.00	925.00	0.00%	0.00%
Employer Retirement Match	5203	0.00	0.00	4,866.00	0.00	4,866.00	0.00%	0.00%
Health Insurance	5204	0.00	0.00	10,698.00	0.00	10,698.00	0.00%	0.00%
Total Salaries and Benefits		0.00	0.00	192,387.00	0.00	192,387.00	0.00%	0.00%
Travel								
Local Travel	5252	0.00	0.00	500.00	0.00	500.00	0.00%	0.00%
Out of Area Travel	5253	0.00	0.00	3,660.00	0.00	3,660.00	0.00%	0.00%
Total Travel		0.00	0.00	4,160.00	0.00	4,160.00	0.00%	0.00%
Supplies								
Office Supplies	5365	0.00	1,053.27	1,946.73	1,053.27	3,000.00	0.00%	0.00%
Total Supplies		0.00	1,053.27	1,946.73	1,053.27	3,000.00	0.00%	0.00%
Contractual and professional services								
Legal	5350	0.00	550.50	449.50	782.25	1,000.00	0.00%	0.00%
Total Contractual and professional services		0.00	550.50	449.50	782.25	1,000.00	0.00%	0.00%
Training and education								

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
23-55IT2325020 - 23-55IT2325020 Housing
IHBG HsgMgtServ - IHBG Housing Management Services
From 1/1/2023 Through 3/31/2023

		Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
Conference and Registration Fees	5250	0.00	0.00	1,250.00	0.00	1,250.00	0.00%	0.00%
Training	5251	0.00	0.00	500.00	0.00	500.00	0.00%	0.00%
Total Training and education		0.00	0.00	1,750.00	0.00	1,750.00	0.00%	0.00%
Insurance								
Insurance - Building & Contents	5412	0.00	0.00	6,810.00	0.00	6,810.00	0.00%	0.00%
Total Insurance		0.00	0.00	6,810.00	0.00	6,810.00	0.00%	0.00%
Telephone and Utilities								
Telephone - Cellular	5426	0.00	0.00	2,200.00	0.00	2,200.00	0.00%	0.00%
Total Telephone and Utilities		0.00	0.00	2,200.00	0.00	2,200.00	0.00%	0.00%
Other expenses								
Advertising	5310	0.00	64.00	(64.00)	64.00	0.00	0.00%	0.00%
Accounts Payable Discounts Taken	5312	0.00	0.00	300.00	0.00	300.00	0.00%	0.00%
Dues and Subscriptions	5330	0.00	235.00	5,265.00	710.00	5,500.00	0.00%	0.00%
Computer Software & Accessories	5335	0.00	0.00	2,250.00	0.00	2,250.00	0.00%	0.00%
Postage/Mailing/Shipping	5375	0.00	558.00	(158.00)	558.00	400.00	0.00%	0.00%
Furniture/Fixtures Purchases	5621	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	0.00%
Total Other expenses		0.00	857.00	8,593.00	1,332.00	9,450.00	0.00%	0.00%
Total EXPENDITURES		0.00	2,460.77	218,296.23	3,167.52	220,757.00	0.00%	0.00%
EXCESS OF REVENUES AND EXPENSES		0.00	(2,460.77)	(2,460.77)	(3,167.52)	0.00	0.00%	0.00%

*1.4470
under ok*

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
23-551T2325020 - 23-551T2325020 Housing
IHBG IDC - IHBG Indirect Costs
From 1/1/2023 Through 3/31/2023

	Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
REVENUES							
Federal funds							
Federal Grant/Contract Revenue	4100	0.00	(192,035.00)	0.00	192,035.00	0.00%	0.00%
Total Federal funds	0.00	0.00	(192,035.00)	0.00	192,035.00	0.00%	0.00%
Total REVENUES	0.00	0.00	(192,035.00)	0.00	192,035.00	0.00%	0.00%
EXPENDITURES							
In-Kind expenses							
In Kind - IDC	5919	0.00	192,035.00	0.00	192,035.00	0.00%	0.00%
Total In-Kind expenses	0.00	0.00	192,035.00	0.00	192,035.00	0.00%	0.00%
Total EXPENDITURES	0.00	0.00	192,035.00	0.00	192,035.00	0.00%	0.00%
EXCESS OF REVENUES AND EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%

mz

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
23-55IT2325020 - 23-55IT2325020 Housing
IHBG Title VI Lo - IHBG Title VI Loan Repayment
From 1/1/2023 Through 3/31/2023

		Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
REVENUES								
Federal funds								
Federal Grant/Contract Revenue	4100	0.00	0.00	(84,000.00)	0.00	84,000.00	0.00%	0.00%
Total Federal funds		0.00	0.00	(84,000.00)	0.00	84,000.00	0.00%	0.00%
Charges for services/fees								
Rental Revenue Housing	4300	0.00	5,045.00	5,045.00	5,045.00	0.00	0.00%	0.00%
Total Charges for services/fees		0.00	5,045.00	5,045.00	5,045.00	0.00	0.00%	0.00%
Other revenue								
Interest Revenue	4201	0.00	0.11	0.11	0.11	0.00	0.00%	0.00%
Total Other revenue		0.00	0.11	0.11	0.11	0.00	0.00%	0.00%
Total REVENUES		0.00	5,045.11	(78,954.89)	5,045.11	84,000.00	0.00%	0.00%
EXPENDITURES								
Other expenses								
Bank Charges	5315	0.00	20.00	(20.00)	20.00	0.00	0.00%	0.00%
Total Other expenses		0.00	20.00	(20.00)	20.00	0.00	0.00%	0.00%
Debt Service - Principal								
Debt Service - Principal	5900	0.00	20,445.09	63,554.91	20,445.09	84,000.00	0.00%	0.00%
Total Debt Service - Principal		0.00	20,445.09	63,554.91	20,445.09	84,000.00	0.00%	0.00%
Deb Service - Interest								
Debt Service - Interest	5901	0.00	754.32	(754.32)	754.32	0.00	0.00%	0.00%
Total Deb Service - Interest		0.00	754.32	(754.32)	754.32	0.00	0.00%	0.00%
Total EXPENDITURES		0.00	21,219.41	62,780.59	21,219.41	84,000.00	0.00%	0.00%
EXCESS OF REVENUES AND EXPENSES		<u>0.00</u>	<u>(16,174.30)</u>	<u>(16,174.30)</u>	<u>(16,174.30)</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00%</u>

*25.26 to
on track*

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
23-55IT2325020 - 23-55IT2325020 Housing
IHBG ModAct SH - IHBG Model Activity Spruce Haven
From 1/1/2023 Through 3/31/2023

		Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
REVENUES								
Federal funds								
Federal Grant/Contract Revenue	4100	0.00	0.00	(25,000.00)	0.00	25,000.00	0.00%	0.00%
Total Federal funds		0.00	0.00	(25,000.00)	0.00	25,000.00	0.00%	0.00%
Total REVENUES		0.00	0.00	(25,000.00)	0.00	25,000.00	0.00%	0.00%
EXPENDITURES								
Contractual and professional services								
Subcontractors/Consultants	5380	0.00	0.00	20,000.00	0.00	20,000.00	0.00%	0.00%
Total Contractual and professional services		0.00	0.00	20,000.00	0.00	20,000.00	0.00%	0.00%
Maintenance and repairs								
Abatement/Waste Removal	5400	0.00	0.00	5,000.00	0.00	5,000.00	0.00%	0.00%
Total Maintenance and repairs		0.00	0.00	5,000.00	0.00	5,000.00	0.00%	0.00%
Total EXPENDITURES		0.00	0.00	25,000.00	0.00	25,000.00	0.00%	0.00%
EXCESS OF REVENUES AND EXPENSES		0.00	0.00	0.00	0.00	0.00	0.00%	0.00%

Aroostook Band of Micmacs New
Statement of Revenues and Expenditures - Housing Budget Revenue and Expense - Unposted Transactions Included In Report
23-551T2325020 - 23-551T2325020 Housing
Other Programs - Other Programs
From 1/1/2023 Through 3/31/2023

	Total Budget - Original	Current Period Actual	Current Period Budget Variance - Original	Current Year Actual	YTD Budget - Original	Percent Total Budget Remaining - Original	Percent Used
REVENUES							
Federal funds							
Federal Grant/Contract Revenue	0.00	370,124.19	370,124.19	370,124.19	0.00	0.00%	0.00%
Total Federal funds	0.00	370,124.19	370,124.19	370,124.19	0.00	0.00%	0.00%
Total REVENUES	0.00	370,124.19	370,124.19	370,124.19	0.00	0.00%	0.00%
EXCESS OF REVENUES AND EXPENSES	0.00	370,124.19	370,124.19	370,124.19	0.00	0.00%	0.00%

Human Resources





MI'KMAQ NATION
OFFICE OF HUMAN RESOURCES QUARTERLY REPORT
1ST QUARTER

SUBMITTED: April 17th, 2023

Progress Narrative Type: Program Update

TRIBAL 638 COMPONENT: OFFICE OF HUMAN RESOURCES

Reporting Period: January 1st to March 31st

Author: Michael N. Carlos, Chief HR Officer

Along with my daily responsibilities, I have taken on additional duties, including writing job descriptions for several directors. Went to Tribal Council to get the third Charter of personnel policies approved. They still need to approve the chapter. I have been busy transitioning into a new 401K program. Had to handle several different personnel issues that have risen during the quarter. Have improved the onboarding process to make it run smoother and to better prepare new employees for working at the Tribe.

HR Program-Related Budget(s): WIOA

A. **2023 Adult Workforce Innovation and Opportunity Act (WIOA) Work Experience Program:**

We have contacted the program manager over the past months to determine our funding level for the upcoming year and are still waiting to receive a dollar figure.

B. **2022 Adult Workforce Innovation and Opportunity Act (WIOA) Work Experience Program:**

It has been a successful year for the adult WIOA program; we used all the allotted 15,403 dollars. All the workers continued working for the Tribe. Two of the three workers have moved to other positions outside the Tribe after gaining work experience and confidence. We have had one youth worker thus far and continue seeking applicants for the remaining slot. Our

allotment this year was roughly 10,000 dollars.

1. Workforce Figures:

Current, Total Full-Time Equivalents (total number of Regular Part-time and Full-time employees):

FTEs KEY

Reg. F/T employee (40 hrs.) - 1 FTE

Reg. P/T employee 30hrs- under, however not TEMP classified.) - .5 FTE

Using the above "Key" as your guide, the following are the ABM Employee-Strength FTE's tally at the time of this Report:

+76 Reg F/T X (40 hrs./1 FTE) = 76 FTEs

+20 Reg P/T X (30 - 10 hrs./ .5 FTE) = 10 FTEs

+16Temp Employees = a **Grand Total of 86 FTEs and 16 Temps.**

A. **Positions-Advertised or Intra-Divisional Promotions in 2023:**

January to March

1. We have advertised 18 jobs this quarter. We have filled five positions up to this point. Many of the jobs have closing dates in April.

As a department, we are proud the Temp staff we have identified have become part-time or full-time employees for the Tribe.

2. Human Resource Projects:

- Working on updating the personnel policy manual

- I am organizing HR roles and responsibilities to serve the tribal community better.
- Working on the policy committee
- Exit interviews are being completed on staff leaving the organization. Using information obtained from staff leaving to improve work conditions within the tribe.
- Working on salary range reports for all employees.

Michael Carlos, Chief Human Resources Officer
4/17/2023

HR 1st Quarter Progress Narrative

ICWA



ICWA also established
tribal sovereignty

in child welfare,
meaning that tribes have the
final say in what happens to
their children.

Mi'kmaq Nation
ABM 1st Quarter Narrative
January 1, 2023 thru March 31, 2023
Norma Saulis, ICWA Director

Along with the work on the ICWA cases, we are continuing our focus on the Mi'kmaq Tribal Court Strategic Planning, which was funded through BIA's Office of Justice Services. We have been accessing our experts from the other Maine Tribes that have a Tribal court including Judge Eric Mehnert, Rebecca White-Tribal Court Administrator and Mike Augustine Director who oversees the Child Welfare Staff at Penobscot. We are in the Second Phase of our planning process. Our ICWA Lawyer, Jeremiah McIntosh will focus on the legal aspects of Tribal court and work with the Department of Justice for further funding in developing our Tribal Court. Simultaneously, we will be working on increasing our Child Welfare Staff to be able to effectively develop a program that will restore healing in our families facing serious concerns. We have advertised for a Child Welfare Case Worker and have received applications in the second posting, during the next quarter we will interview the candidates and select one that will be a good fit for our community. This additional staff member will allow time to continue the momentum toward our realization of a Tribal Court.

In the 1st Quarter 2023 Active ICWA Cases with DHHS/OCFS
18 Cases involving 27 Children the breakdown as follows

In the State of Maine

18 Cases Open

11 Family Resource Homes
6 Maine Resource Homes
1 Residential Home

Out of the State of Maine

3 Cases Open

1 MA Resource Home
1 SC Family Resource Home

CPS Assessments 18 were received in 1st Quarter FY2023
Involving 33 children

These occur when a new report of safety is received from Maine's DHHS-OCFS then transmitted to a Child Protection Services Caseworker in our area. The CPS caseworker will contact ICWA Coordinator and we will co- case manage the interviews and assessment process.

Currently 9 cases remain ongoing, 8 closed, 1 case opened

Designated Indian Custodianships
4 cases total continue in 1st Quarter FY2023

An Indian Custodian is an Indian person who has custody of an Indian child but who is not that child's biological parent. The parent signs our ABM document giving the custodian the right and responsibility to make decisions about a child's day-today care, well-being, and overall best interests. This document provides special rights under the Indian Child Welfare Act (ICWA).

Permanency Guardians
10 cases total in 1st Quarter of FY2023

Permanency Guardianship provides a permanency option for our children who might otherwise remain in a Resource home until the age of majority.

Licensed Mi'kmaq Resource Homes
Currently 7 licensed homes in our community

ICWA Organizations/Meetings that are attended

ICWA Workgroup ICWA Workers from the Maine Tribes, DHHS/OCFS, Maine Department of Justice working to smooth processes for the best interest of Tribal children and families, meets monthly. Currently we are working with the Maine State Legislators on a Maine ICWA Bill that will protect our families and children with Maine adopting the Federal ICWA guidelines.

Child and Family Team Meeting are held monthly with staff that are beneficial to the wellness journey of our families.

DHHS/OCFS Annual Meeting with the District Managers from around the state of Maine with ICWA Directors from the Maine Tribes to discuss effective ways to co-case management cases.

Child Advocacy Center: As ICWA Director attend the Advisory Board meeting monthly.

FFPSA -Family First Provides Maine with opportunities to utilize federal funds in new and expanded ways including promoting the use of trauma-informed, evidence-based interventions and services to prevent the need for foster care placements. I attend the Workforce Stakeholders meetings, to help promote understanding about tribal communities and promote access to services for our community's children and families.

Maine DHHS Foundations Training and Workforce Development Advisory Team: On this team I help guide planning and provide input to an overall workforce development approach in the area of Caseworker Foundations Training. This is an opportunity to share with new caseworkers the understanding of ICWA and of our tribal communities.

Training: Mi'kmaq Nation has In-Service staff training on the last Friday of each month. Center around mandatory trainings for HR and those that assist staff with their stress and work requirements.

EMDC: Eastern Maine Development Corp. has been meeting with the Director's regarding Community Economic Development planning. We have worked with the EMDC staff on a SWOT (Strengths, Weaknesses, Opportunities & Threats) analysis and using that to do short- and long-term planning.

Little Feathers Head Start



Pi'gunji'jg/Little Feather's Head Start Report Period:

January 1, 2023-March 31, 2023

Fiscal Management:

LITTLE FEATHERS HEAD START BUDGET SUMMARY

Numbers reflected in this report include budget items up to and including

4/25/2023

Reference Point= We are 17 weeks in to the grant period (32.69%)

<u>2023 LFHS GRANT AND BUDGET TRACKING</u>				
<u>23-90CI01000901</u>				
<u>Head Start Direct</u>				
<u>GL CODE & DESCRIPTION</u>	<u>BUDGETED IN GRANT</u>	<u>EXPENDITURES</u>	<u>MONIES REMAINING</u>	<u>% USED</u>
5000 DIRECT Salaries and Wages	\$274,744.20	\$95,455.20	\$179,289.00	34.74%
5200 FICA/Medicare DIRECT	\$21,017.93	\$7,576.64	\$13,441.29	36.05%
5201 SUTA DIRECT	\$5,251.56	\$4,688.86	\$562.70	89.29%
5020 Workman's Comp DIRECT	\$5,711.40	\$2,326.91	\$3,384.49	40.74%
5203 Employer Retirement Match DIRECT	\$0	\$0	\$0	0%
5204 Employee Health Insurance DIRECT	\$12,917.45	\$3,997.53	\$8,919.92	30.95%
5207 HRA Expense	\$950.00	\$66.75	\$883.25	7.56%
5209 Employee Assistance Prog. DIRECT	\$646.00	\$132.99	\$513.01	20.59%
5251 Training	\$0	\$0	\$0	0%
5252 Local Travel	\$200.00	\$62.50	\$137.50	31.25%
5305 Administrative Expense	\$950.00	\$215.00	\$735.00	22.63%
5310 Advertising DIRECT	\$200.00	\$0	\$200.00	0%
5330 Dues and Subscriptions	\$3,000.00	\$832.33	\$2,167.67	27.74%

5335 Computers, Software, and Accessories	\$0	\$0	\$0	0%
5345 Insurance-General Liability DIRECT	\$684.00	\$0	\$684.00	0%
5355 Licenses/Permits	\$40.00	\$41.00	-1.00	%
5360 Meeting Expense	\$800.00	\$0	\$800.00	0%
5365 Office Supplies DIRECT	\$750.00	\$0	\$750.00	0%
5375 Postage/Mailing/Shipping	\$200.00	\$0	\$200.00	0%
5400 Abatement/Waste Removal	\$600.00	\$0	\$600.00	0%
5410 Fire/Security System	\$1,350.00	\$284.00	\$1,066.00	21.03%
5412 Insurance Building/Contents	\$3,192.00	\$0	\$3,192.00	0%
5415 Maintenance/Repair Buildings/Playground DIRECT	\$1,425.00	\$0	\$1,425.00	0%
5425 Telephone-Landline DIRECT	\$0	\$0	\$0	0%
5426 Telephone-Cellular	\$600.00	\$183.44	\$416.56	30.57%
5430 Electricity	\$5,000.00	\$876.85	\$4,123.15	17.54%
5431 Heating Fuel	\$7,200.00	\$2,858.09	\$4,341.91	39.70%
5432 Water & Sewer	\$2,000.00	\$260.94	\$1,739.06	13.05%
5433 Internet	\$0	\$0	\$0	0%
5600 Bus Diesel (Gasoline)	\$7,000.00	\$1,422.73	\$5,577.27	20.32%
5602 Maintenance and Repair-Vehicles	\$3,000.00	\$1,148.67	\$1,851.33	38.29%
5603 Insurance-Bus (Vehicles)	\$720.00	\$0	\$720.00	0%
5771 Food/Meals Non CACFP	\$200.00	\$193.54	\$6.46	96.77%
5820 Program Supplies	\$13,720.00	\$1,392.80	\$12,327.20	10.15%
5891 Youth Activities	\$0	\$0	\$0	0%
5991 Depreciation Cost DIRECT	\$9,120.00	\$598.03	\$8,521.97	6.57%
IDC	\$0	\$0	\$0	0%
	TOTAL: \$383,389.54	TOTAL: \$124,614.49	TOTAL: \$258,775.05	TOTAL: 32.50%

2023 LFHS GRANT AND BUDGET TRACKING

23-90CI01000901

Head Start Admin

<u>GL CODE & DESCRIPTION</u>	<u>BUDGETED IN GRANT</u>	<u>EXPENDITURES</u>	<u>MONIES REMAINING</u>	<u>% USED</u>
5000 Salaries and Wages ADMIN	\$14,572.80	\$4,752.00	\$9,820.80	32.61%
5200 FICA/Medicare ADMIN	\$1,089.90	\$374.18	\$740.64	33.56%
5201 SUTA ADMIN	\$182.88	\$168.47	-21.23	%
5020 Workman's Comp ADMIN	\$160.00	\$60.22	\$140.88	29.95%
5203 Employer Retirement Match ADMIN	\$0	\$0	\$0	0%
5204 Employee Health Insurance ADMIN	\$684.61	\$0	\$684.61	0%
5207 HRA	\$50.00	\$0	\$50.00	0%
5209 Employee Assistance Prog. ADMIN	\$34.00	\$5.99	\$28.04	17.62%
5310 Advertising ADMIN	\$200.00	\$0	\$200.00	0%
5345 Insurance-General Liability ADMIN	\$36.00	\$	\$36.00	0%
5365 Office Supplies ADMIN	\$250.00	\$0	\$250.00	0%
5412 Insurance Building ADMIN	\$168.00	\$0	\$168.00	0%
5415 Maintenance/Repair Buildings/Playground ADMIN	\$75.00	\$0	\$75.00	0%
5425 Telephone-Landline ADMIN	\$0	\$0	\$0	0%
5991 Depreciation Cost ADMIN	\$480.00	\$0	\$480.00	0%
IDC	\$0	\$0	\$0	0%
	TOTAL: \$18,050.46	TOTAL: \$5,360.86	TOTAL: \$12,689.60	TOTAL: 29.70%

2023 LFHS GRANT AND BUDGET TRACKING

23-90CI01000901

Head Start Training and Technical Assistance

*These funds are only to be used for T/TA and can't be transferred

<u>GL CODE & DESCRIPTION</u>	<u>BUDGETED IN GRANT</u>	<u>EXPENDITURES</u>	<u>MONIES REMAINING</u>	<u>% USED</u>
5250 Conference and Registration Fees	\$2,000.00	\$0	\$2,000.00	0%
5251 Training	\$2,000.00	\$225.00	\$1,775.00	11.25%
5252 Local Travel	\$500.00	\$0	\$500.00	0%
5253 Out of Area Travel	\$5,000.00	\$0	\$5,000.00	0%
5360 Meeting Expense	\$250.00	\$0	\$250.00	0%
5771 Food/Meals	\$100.00	\$0	\$100.00	%
5820 Program Supplies	\$150.00	\$0	\$150.00	0%
	TOTAL: \$10,000.00	TOTAL: \$225.00	TOTAL: \$9,775.00	TOTAL: 2.25%

2021 LFHS GRANT AND BUDGET TRACKING

90HA000102

Head Start Covid-19 Funding (Includes ARPA)

*These funds have a 2-year limit (total amount percentages used) 4/01/2021-3/31/2023

<u>GL CODE & DESCRIPTION</u>	<u>BUDGETED IN GRANT</u>	<u>EXPENDITURES</u>	<u>MONIES REMAINING</u>	<u>% USED</u>
5000 Salaries and Wages	\$14,784.00	\$12,828.91	\$1,955.09	86.78%
5200 FICA/Medicare	\$1,130.98	\$981.46	\$149.52	86.78%
5201 SUTA	\$604.67	\$432.78	\$171.89	71.57%
5202 Workman's Comp	\$204.02	\$142.94	\$61.08	70.06%
5208 FUTA Expense	\$0	\$1.20	-1.20	%
5209 EAP	\$0	\$8.95	-8.95	%
5305 Administrative Expense	\$0	\$550.00	-550.00	%
5335 Computers & Software	\$0	\$1,750.23	-1,750.23	%
5360 Meeting Expense	\$0	\$273.19	-273.19	%
5771 Food/Meals	\$0	\$18.36	-18.36	%
5820 Program Supplies	\$13,225.33	\$12,647.52	\$577.81	95.63%
	TOTAL: \$29,949.00	TOTAL: \$29,820.88	TOTAL: \$128.12	TOTAL: 99.57%

2023 LFHS GRANT AND BUDGET TRACKING

State ARPA DHHS

*DHHS funding application for January 2022-Unknown

<u>2023 LFHS GRANT AND BUDGET TRACKING</u>	<u>2023 LFHS GRANT AND BUDGET TRACKING</u>	<u>2023 LFHS GRANT AND BUDGET TRACKING</u>	<u>2023 LFHS GRANT AND BUDGET TRACKING</u>	<u>2023 LFHS GRANT AND BUDGET TRACKING</u>
<u>GL CODE & DESCRIPTION</u>	<u>BUDGETED IN GRANT</u>	<u>EXPENDITURES</u>	<u>MONIES REMAINING</u>	<u>% USED</u>
5000 Salaries and Wages	\$19,800.00	\$1,800.00	\$18,000.00	9.09%
5200 FICA/Medicare	\$1,514.70	\$137.70	\$1,377.00	9.09%
5201 SUTA	\$809.82	\$97.02	\$712.80	11.99%
5202 Workman's Comp	\$273.24	\$31.46	\$241.78	11.51%
5820 Program Supplies	\$5,814.53	\$200.00	\$5,614.53	3.44%
	TOTAL: \$28,212.29	TOTAL: \$2,266.18	TOTAL: \$25,946.11	TOTAL: 8.03%

In-Kind documented:

<u>NFS REQUIRED</u>	<u>NFS RECORDED MY DOCUMENTATION</u>	<u>NFS ENTERED BY FINANCE IN MIP</u>	<u>AMOUNT LEFT TO DOCUMENT</u>
\$	\$ (All Tribal IDC Waived)	\$0	\$0

Weeks left in grant year: (January 1, 2022-December 31, 2022) 0 Weeks

Amount placed on Master card: \$870.52

Amount placed on Walmart card: \$131.25

Amount placed on Amazon Account: \$208.08

Amount placed on Lowes card: \$0

Nutritional Components:

JANUARY 2023

CACFP (Food Reimbursement Program) expense: \$1,346.30

CACFP (Food Reimbursement Program) revenue: \$1,517.06

Nutrition Status: Breakfast served: 204

Lunch served: 204

AM & PM snack served: 155

FEBRUARY 2023

CACFP (Food Reimbursement Program) expense: \$605.40

CACFP (Food Reimbursement Program) revenue: \$1,731.56

Nutrition Status: Breakfast served: 230

Lunch served: 234

AM & PM snack served: 178

MARCH 2023

CACFP (Food Reimbursement Program) expense: \$1,455.55

CACFP (Food Reimbursement Program) revenue: \$1,651.41

Nutrition Status: Breakfast served: 216

Lunch served: 221

AM & PM snack served: 184

Unexpected Expenditure(s):

Updates:

2022-2023 Class Statistics

Child Development and Health Services:

ECE Status:

Developmental Screenings: Children w/completed: 20
Children w/o completed: 1
Children who had alternative Assessments or Educational Testing

Behavioral Assessment PKBS-2 Questionnaires: Children w/completed: 0
Children w/o completed: 21

3 Ongoing Educational Assessments: 1) #Completed: 19 #Not Completed: 0
2) #Completed: 17 #Not Completed: 2
3) #Completed: #Not Completed:
Children who had alternative Assessments or Educational Testing

2 Home Visits Family Services: 1) #Completed: 20 #Not Completed: 1
2) #Completed: #Not Completed:

2 Home Visits Education: 1) #Completed: 20 #Not Completed: 1
2) #Completed: #Not Completed:

2 Parent Teacher Conferences: 1) Date held: N/A
Families met with: N/A
2) Date held: N/A
Families met with: N/A

Health and Disabilities Status:

Physicals: Children w/completed: 10
Children w/o completed: 11 (awaiting documentation)

HCT/Hgb: Children w/completed 10
Children w/o completed: 11 (awaiting documentation)

Lead: Children w/completed: 10
Children w/o completed: 11 (awaiting documentation)

Dental Screenings (1 per year):

1)Children w/completed: 7
1)Children w/o completed: 14 (awaiting documentation)

Hearing Screenings: Children w/completed: 21
Children w/o completed: 0

Vision Screenings: Children w/completed: 21
Children w/o completed: 0

Height, Weight, BP Screenings (2 per year):

1)Children w/completed: 21 2)Children w/completed _____
1)Children w/o completed: _____ 2)Children w/o completed _____

Immunization Status: Children w/completed and up to date: 21
Children w/o completed and up to date: 0

IEP Status: Children with IEP and up to date: 2
Children with IEP and not up to date: 0

Mental Health Screenings (1 per year):

Children w/completed: 20
Children w/o completed: 1

Mental Health Observations: Dates of service: 09/12/22, 09/21/22, 10/06/22, 10/13/22, 01/04/23, 03/01/23

2022-2023 Class Statistics

Family and Community Partnership Status:

Building Family Partnerships:

Family Partnership Agreements: Families w/completed: 20
Families w/o completed: 1

Family Partnership Referrals: Families identified: 20
Families obtaining services already: 2
Families connected to referral or given resources: 19

Community Partnerships

- MFC provides *Jacquelyn Poulin LCPC, ATR* to complete our monthly mental health observations. She comes to our program.
- MFC provides nurses, technicians, and doctors to help complete our health screenings.

Program Logistics:

Staff Annual Evaluations ABM 2021: #Completed and up to date: 10
#Not Completed: 0

Staff PMAP ABM 2021: #Completed and up to date: 10
#Not Completed: 0

Staff PMAP ABM 2022: #Completed and up to date: 10
#Not Completed: 0

**HEALTH WORKER/MENTAL HEALTH &
FAMILY SERVICES COORDINATOR
MONTHLY REPORT
January 2023**

Family Services

- Family Night: Financial Wellness & Stability (cancelled due to weather)
- Checked in with families regarding goals
- Provided job listings for 1 parent
- Provided childcare voucher application for a parent
- Provided local childcare locations for a parent
- Assisted a parent with heating assistance referral
- Coordinated with DHHS regarding a child that had a placement switch
- Coordinated with DHHS and kinship placement to better serve children's needs

Mental Health

- Met with Educational Coordinator regarding a few students and their behaviors in the classroom
- Met with teachers to discuss possible behaviors and concerns regarding placement switches for a student and for 2 students who are now with a kinship placement

CACFP

- Processed and submitted December 2022 claim

Health Worker

- Followed up on referrals for students that failed their vision screening
- Sent letters to parents regarding well-child checks, HCT, dental, and Lead screenings that we have not received documentation on.
- Met with Bethany Callanan from DHHS licensing. She reviewed recent incident reports and fire drill log
- Health Services Advisory Committee meeting
- Restocked First Aid kits
- Creating Healthy Bodies and Minds with Sesame Street webinar

ERSEA

- Collected application information from 2 prospective families
- Updated Student Roster
- Updated Child Plus records

January 2023

Days in session: 15

Avg Daily Attendance: 85.93%

Funded for 20 children

Current Enrollment: 18

Families enrolled: 16

Families on waitlist: 6

Families withdrawn: 0

Eligibility Criterion

Micmac: 44%

Native: 61%

Income at or below 100% poverty: 6%

Other (up to 49% for AI/AN programs): 33%

Percentage disabled students: 11%

Public Assistance (TANF, SSI, SNAP): 28%

Experiencing Homelessness: 5%

Foster Care: 20%

Income 100-130% poverty guidelines (up to 35%): 0

Family Partnership Agreements:

Families w/completed: 17

Families' w/o completed: 1 (scheduling conflicts)

Family Partnership Referrals:

Families identified: 4

Families obtaining services already: 0

Families connected to referral or given resources: 4

Family Service Home Visits (2 per year):

1) #Completed: 17 #Not Completed: 1 (scheduling conflicts)

2) #Completed: #Not Completed:

Well-Child Checks:

Children w/completed: 5 (waiting for records), **letter sent out to parents notifying them of what the OHS requires and what their child needs**

Children w/o completed: unknown

HCT/Hgb (1 per year):

Children w/completed: 5 (waiting for records), **letter sent out to parents notifying them of what the OHS requires and what their child needs**

Children w/o completed: unknown

Lead:

Children w/completed: 5 (waiting for records), **letter sent out to parents notifying them of what the OHS requires and what their child needs**
Children w/o completed: unknown

SCREENINGS

Dental Screenings (1 per year):
Children w/completed: 7 (waiting for records) **letter sent out to parents notifying them of what the OHS requires and what their child needs**
Children w/o completed: unknown

Hearing Screenings (1 per year):
Children w/completed: 19 (all passed)
Children w/o completed: 0

Vision Screenings (1 per year):
Children w/completed: 19 (3 failed, 1 child received glasses, 1 child has upcoming appointment) **letter sent out to parents notifying them of what the OHS requires and what their child needs**
Children w/o completed: 0

Height, Weight, BP Screenings (2 per year):
1)Children w/completed: 19
1)Children w/o completed: 0
2)Children w/completed: 0
2)Children w/o completed: 0

Immunization Status:
Children up-to-date: 19
Children not up-to-date: 0

Mental Health Screenings (1 per year):
Children w/completed: 18
Children w/o completed: 0
Observation Dates: 09/12/22, 09/21/22, 10/06/22, 10/13/22, 01/04/23

**HEALTH WORKER/MENTAL HEALTH &
FAMILY SERVICES COORDINATOR
MONTHLY REPORT
February 2023**

Family Services

- Family Night: Financial Wellness & Stability with Four Directions
- Checked in with families regarding goals
- Provided job listings for 2 parents
- Assisted 1 parent with emergency heating assistance referral
- Coordinated with DHHS regarding 2 children that had outside reports
- Entered notes into Child Plus
- Referred multiple parents to tax clinic for filing their taxes

Mental Health

- Met with Educational Coordinator regarding a few students and their behaviors in the classroom
- Met with teachers to discuss behaviors in the classroom and what we could do
- Met with Jacky to discuss what she could offer to help with behaviors in the classroom
- Assisted with completing a referral to Micmac Family Health Services Behavioral Health for 1 child
- Assisted with completing referral for Occupational Therapy at Northern Light for 1 child

CACFP

- Processed and submitted January and February claims

Health Worker

- Followed up on referrals for students that failed their vision screening
- HSAC meeting
- Sent second letters to parents regarding well-child checks, HCT, dental, and Lead screenings that we have not received documentation on.
- Met with Bethany Callanan from DHHS licensing. She reviewed recent incident reports, classroom emergency contact binder, and fire drill log
- Health Services Advisory Committee meeting

ERSEA

- Worked with a family to get enrolled, however they chose to send their child to pre-k
- Updated Student Roster

- Updated Child Plus records
- Updated Child Plus

February 2023

Days in session: 12

Avg Daily Attendance: 83.64%

Funded for 20 children

Current Enrollment: 18

Families enrolled: 16

Families on waitlist: 2

Families withdrawn: 0

Eligibility Criterion

Micmac: 42%

Native: 58%

Income at or below 100% poverty: 5%

Other (up to 49% for AI/AN programs): 32%

Percentage disabled students: 11%

Public Assistance (TANF, SSI, SNAP): 32%

Experiencing Homelessness: 5%

Foster Care: 20%

Income 100-130% poverty guidelines (up to 35%): 0

Family Partnership Agreements:

Families w/completed: 17

Families' w/o completed: 1 (scheduling conflicts)

Family Partnership Referrals:

Families identified: 6

Families obtaining services already: 1

Families connected to referral or given resources: 4

Family Service Home Visits (2 per year):

1) #Completed: 18 #Not Completed: 1 (scheduling conflicts)

2) #Completed: #Not Completed:

Well-Child Checks:

Children w/completed: 8 (waiting for records), **second letter sent out to parents notifying them of what the OHS requires and what their child needs**

Children w/o completed: unknown

HCT/Hgb (1 per year):

Children w/completed: 8 (waiting for records), **second letter sent out to parents notifying them of what the OHS requires and what their child needs**
Children w/o completed: unknown

Lead:

Children w/completed: 8 (waiting for records), **second letter sent out to parents notifying them of what the OHS requires and what their child needs**
Children w/o completed: unknown

SCREENINGS

Dental Screenings (1 per year):

Children w/completed: 7 (waiting for records) **letter sent out to parents notifying them of what the OHS requires and what their child needs**
Children w/o completed: unknown

Hearing Screenings (1 per year):

Children w/completed: 19 (all passed)
Children w/o completed: 0

Vision Screenings (1 per year):

Children w/completed: 19 (3 failed, 1 child received glasses, 1 child has upcoming appointment) **letter sent out to parents notifying them of what the OHS requires and what their child needs**
Children w/o completed: 0

Height, Weight, BP Screenings (2 per year):

1)Children w/completed: 19
1)Children w/o completed: 0
2)Children w/completed: 0
2)Children w/o completed: 0

Immunization Status:

Children up-to-date: 19
Children not up-to-date: 0

Mental Health Screenings (1 per year):

Children w/completed: 18
Children w/o completed: 0

Observation Dates: 09/12/22, 09/21/22, 10/06/22, 10/13/22, 01/04/23, 03/01/23

**HEALTH WORKER/MENTAL HEALTH &
FAMILY SERVICES COORDINATOR
MONTHLY REPORT
March 2023**

Family Services

- Family Night: Supporting the Emotional Wellbeing of Students at Home & School with Jacqueline Poulin
- Checked in with families regarding goals
- Coordinated with DHHS regarding a child that had been moved to a different placement
- Entered notes into Child Plus

Mental Health

- Met with Educational Coordinator regarding a few students and their behaviors in the classroom
- Met with teachers and Jacky to discuss behaviors in the classroom and what we could do and to allow the teachers to vent and feel supported
- Met with Jacky regarding our Family Night
- Assisted with completing referral for Occupational Therapy for 1 child

CACFP

- Processed and submitted March

Health Worker

- Followed up on a referral for a student that failed their vision screening/they received glasses
- Met with Bethany Callanan from DHHS licensing. She reviewed recent incident reports, classroom emergency contact binder, and fire drill log

ERSEA

- Posted and printed applications for local kindergartens
- Updated Student Roster
- Updated Child Plus records

March 2023

Days in session: 16

Avg Daily Attendance: 89.73%

Funded for 20 children

Current Enrollment: 19

Families enrolled: 17

Families on waitlist: 2

Families withdrawn: 1

Eligibility Criterion

Micmac: 47%

Native: 63%

Income at or below 100% poverty: 5%

Other (up to 49% for AI/AN programs): 32%

Percentage disabled students: 11%

Public Assistance (TANF, SSI, SNAP): 32%

Experiencing Homelessness: 5%

Foster Care: 20%

Income 100-130% poverty guidelines (up to 35%): 0

Family Partnership Agreements:

Families w/completed: 18

Families' w/o completed: 1 (scheduling conflicts)

Family Partnership Referrals:

Families identified: 1 family

Families obtaining services already: 1

Families connected to referral or given resources: 1

Family Service Home Visits (2 per year):

1) #Completed: 19 #Not Completed: 1 (scheduling conflicts)

2) #Completed: #Not Completed:

Well-Child Checks:

Children w/completed: 9 (waiting for records), **third letter sent out to parents notifying them of what the OHS requires and what their child needs**

Children w/o completed: unknown

HCT/Hgb (1 per year):

Children w/completed: 9 (waiting for records), **third letter sent out to parents notifying them of what the OHS requires and what their child needs**

Children w/o completed: unknown

Lead:

Children w/completed: 9 (waiting for records), **third letter sent out to parents notifying them of what the OHS requires and what their child needs**

Children w/o completed: unknown

SCREENINGS

Dental Screenings (1 per year):

Children w/completed: 7 (waiting for records) **letter sent out to parents notifying them of what the OHS requires and what their child needs**

Children w/o completed: unknown

Hearing Screenings (1 per year):

Children w/completed: 20 (all passed)

Children w/o completed: 0

Vision Screenings (1 per year):

Children w/completed: 20 (3 failed, 1 child received glasses, 1 child has upcoming appointment) **letter sent out to parents notifying them of what the OHS requires and what their child needs**

Children w/o completed: 0

Height, Weight, BP Screenings (2 per year):

1)Children w/completed: 20

1)Children w/o completed: 0

2)Children w/completed: 0

2)Children w/o completed: 0

Immunization Status:

Children up-to-date: 20

Children not up-to-date: 0

Mental Health Screenings (1 per year):

Children w/completed: 19

Children w/o completed: 0

Observation Dates: 09/12/22, 09/21/22, 10/06/22, 10/13/22, 01/04/23, 03/01/23

**EDUCATIONAL COORDINATOR/COACH &
DISABILITIES COORDINATOR
MONTHLY REPORT
January 2023**

Child Development and Health Services

Behavioral Assessment: PKBS-2 Questionnaires

Children currently enrolled 18

Parent Home Visit Forms: 18/19

Children w/out completed: 1

Dial 4 Parent Questionnaires 18/19

PKBS-2 Behavior Assessment 0/19

Dial 4 Screenings: #Completed 19/19 #Not Completed 0

IEP Status

Children with IEP and up to date: 2

Children with IEP and not up to date: 0

Educational and Disabilities Coordinator Report:

Little Feathers Head Start returned from our winter break which was from 12/22/22 to 1/02/23. School resumed to a full session on Tuesday January 3rd 2023. A few weeks before we did 2 groups per day prior to our break due to an increase in illness.

We do have several children struggling with some behavioral concerns. Many of our children are still young and have not been in a daycare or school setting so they need more

guidance and although they are now established in the routine there are a few that are testing boundaries. At this time, we still have more 3-year-old children than 4-year-old children and we are capped at 18 children until Feb 1st 2023.

Our student that is on the waitlist for the foundations room had a remote PT Eval done this month. This was done with support from myself and the supervisor at CDS. She is in need of supports and we are still waiting for her to have a psychological evaluation to be done as well. She is on a waitlist for that and has a referral through CDS and her primary care provider.

We do have three students that do go to the same daycare and those three have behavioral concerns often at both places and at home as well. We continue to monitor and work on trying to intercept before there is a behavior giving clear directions. Our routine is filled with learning opportunities starting the student's day is the bus routine which the majority of students are picked up at their home. Some students are brought in due to being outside of the radius of where the bus travels. Students learn to come in to school and take care of their belongings and sign in and have a few minutes to participate in an activity while they wait for the start of breakfast . We continue family style dining unless the numbers are higher for Covid and we break into two session. Students have an opportunity for brushing teeth, large group, small group, play "work" time, outside play and group work at tables at the end of the day as well as some independent choice time.

We worked on our Box Study and had parents send in boxes for our kitchen area to use for play and we talked about different things boxes could be used for and incorporated some boxes into our study. Other fun activities for the month included making our own box for a

rhyiming activity song. A Fox in a box. We made playdough, and smoothies for some activities requiring measuring this month. We went on a letter hunt, observed different animals that we could draw, played with snow in the classroom, did some memory games, painting, work on tracing and writing letters in our name and so much more!

We brought the water and sand tables back into the classroom as well and the children are enjoying playing with these sensory activities.

The children are enjoying outside play when the weather and temperature permit and have gym time if the weather is too cold and the children are unable to play outside.

Family night for January had to be postponed due to a storm and the presenters cancelling.

We have a home visit scheduled for February 2nd with the new student scheduled to start February 1st. We are excited to have a new student and this will bring us to 19 students. We are still actively looking for one more student to fill the slot to make the program full.

Coach Report:

We continue to work with Patty Drogue through ICF. Coaching is happening in the classroom throughout the day and with check-ins throughout the day and group discussions.

Teaching Strategies Gold and the online component we continue to work individually and together to learn more aspects of this system.

**EDUCATIONAL COORDINATOR/COACH &
DISABILITIES COORDINATOR
MONTHLY REPORT
February 2023**

Child Development and Health Services

Behavioral Assessment: PKBS-2 Questionnaires

Children currently enrolled 19

Parent Home Visit Forms: 19/20

Children w/out completed: 1

Dial 4 Parent Questionnaires 19/20

PKBS-2 Behavior Assessment 0/20

Dial 4 Screenings: #Completed 19/20 #Not Completed 1

IEP Status

Children with IEP and up to date: 2

Children with IEP and not up to date: 0

Educational and Disabilities Coordinator Report:

February was a very busy month. We continue to have several children struggling with behavioral concerns. A new student started on February 6th. And we had another students parents that are contemplating if they are keeping their child in our program due to concerns of

incidents of getting hit by other children. Sometimes this was a spatial issue and sometimes it was behavioral in the sense that children were struggling with sharing. This student felt like he didn't have friends at school and he was struggling with that and would go home and express this to his parents. He expresses that he enjoys coming to school and likes his teachers and the activities. We tried to make a few changes and support him as much as we could although due to some continued incidents the parents are considering to just have him go to daycare. We are very sad about him potentially leaving the program. The parents just wanted to make the best decision for their child due to the incidents happening at school.

Our student that is on the waitlist for the foundations room is still waiting for services. She is due to have a meeting next month and we will be talking about her programming as she is struggling without having a 1/1 at this time.

Our new student is acclimating into the program. We are waiting for CDS to do the Dial IV testing. They have put him on the list and they will be trying to get it done soon. Staffing is an issue for them right now. We have concerns with speech with him and some drooling and I intend to speak to his parents and refer him in March as I have contacted CDS and I don't think they will get in to see him soon.

We do continue to have concerns with behavior in our program and through meeting as a group and reviewing the students we have determined that all of our students have something that they are struggling with that contributes to the struggles that we are seeing at school and this does coincide with what classrooms are seeing throughout the state. We continue to support all the children as best as we can and work on trying to intercept and teach

before there is a behavior. We are working on routine and consistency throughout the day and giving clear instructions and directions. Our routine is filled with learning opportunities. We start the student's day by being picked up by the bus and they have their bus routine which the majority of students are picked up at their home. Some students are brought in due to being outside of the radius of where the bus travels. Students learn to come in to school and take care of their belongings and sign in and have a few minutes to participate in an activity while they wait for the start of breakfast . We continue family style during our full session. Students have an opportunity for brushing teeth, large group, small group, play "work" time, outside play and group work at tables at the end of the day as well as some independent choice time.

Family night for January was postponed due to a storm and we had it during our February family night instead. Following our dinner, we had the children come to the classroom and do a painting activity with salt, glue and coloring. The students enjoy having their siblings and family come and do an activity at the school and they also get the opportunity to play in the gym which they enjoy as well. All of our families get to enjoy this time in the gym during the Policy Council Meeting.

We are still actively looking for one more student now to fill our empty slot to make the program full.

Coach Report:

We continue to work with Patty Drogue through ICF. Coaching is happening in the classroom throughout the day and with check-ins throughout the day and group discussions.

Teaching Strategies Gold and the online component we continue as a teaching staff to work individually and together to learn more aspects of this system and our working on the winter assessments which we will finish up in March.

**EDUCATIONAL COORDINATOR/COACH &
DISABILITIES COORDINATOR
MONTHLY REPORT
March 2023**

Child Development and Health Services

Behavioral Assessment: PKBS-2 Questionnaires

Children currently enrolled: 19

Parent Home Visit Forms: 20/21

Children w/out completed: 1

Dial 4 Parent Questionnaires: 19/21

PKBS-2 Behavior Assessment: 0/21

Dial 4 Screenings: #Completed 19/21 # Not Completed 2

Educational and Disabilities Coordinator Report:

March continued to be a busy month. We continue to still have several children struggling with behavioral concerns. We had a student get done due to concerns of incidents of getting hit by other children. These incidents are addressed at the time and often it is one child getting in another student's space or related to difficulty with sharing which we are teaching this to the children that our struggling. It is still a process to change these behaviors. The behaviors are sometimes related to spatial unawareness and sometimes it is behavioral in the sense that children were struggling with sharing. This student felt like he did not have friends at school, and he was struggling with that and would go home and express this to his parents. He expressed to his parents that he enjoys coming to school and likes his teachers and the activities. We tried to make a few changes which did help some, but the parents made the decision to have him go to daycare. We were sad about him leaving our program. This student is having success at his daycare and the parents will transition him to public school in the fall. The parents wanted to make the best decision for their child due to the incidents happening at school.

Our student that is on the waitlist for the foundations room is still waiting for services. We had a meeting on March 23. Mom had not completed the paperwork, so she was not on the waitlist like we thought. She is now completing what needs to be done to get her on the list. We agreed as a team that it would be best for her to have a shorter day due to her struggles with eating at school and rest time and the fact that she qualifies and needs a 1/1, and we cannot give her 1/1 support the entire day. We will have another meeting for her transition to kindergarten in May.

Our two new students are acclimating into the program. We are waiting for CDS to do the Dial IV testing. They have put them on the list, and they will be trying to get it done although this is a busy time of year. Staffing is an issue for CDS right now, so we are on the wait list. I had put a referral in due to our concerns after speaking with the parents and we met, a speech referral was done. Our other new student just started this month and at this time I do not have any concerns and we are still We do continue to have concerns with behavior in our program and through meeting as a group and reviewing the students we have determined that all our students have something that they are struggling with that contributes to the struggles that we are seeing at school, and this does coincide with what classrooms are seeing throughout the state. We continue to support all the children as best as we can and work on trying to intercept and teach before there is a behavior. We are working on routine and consistency throughout the day and giving clear instructions and directions. Our routine is filled with learning opportunities. We start the students' day by being picked up by the bus and have their bus routine in which most students are picked up at home. Some students are brought in due to being outside of the radius of where the bus travels. Students learn to come in to school and take care of their belongings and sign in and have a few minutes to participate in an activity while they wait for breakfast to start. We continue family style during our full session. Students have an opportunity for brushing teeth, large group, small group, play "work" time, outside play, and group work at tables at the end of the day as well as some independent choice time. We continue to work on skills and assessing where the children

are at. Most of the assessments have been completed. We are still working on a few which are ongoing, and we will continue to update as the students' skills progress as we will be meeting with parents in May for the overview of our winter assessments and the progress up to this point. Our spring will be completed by the end of the school year.

On March 20th we had a family meeting for supporting the Emotional Well-being of Students at Home and School. It was attended by our staff and parents. Jacky Poulin LCPC, ATR from Mi'Kmaq Family Health Services Behavioral Health did a presentation. It was a nice chance to be able to talk about behaviors and talk with the parents about both their struggles and successes both at home and school. We are always in contact with parents individually as behaviors happen during the school day. This meeting gave a chance to talk about behaviors and give parents ideas on ways to help situations that they may have. We will be having more follow-up meetings to help parents in this area.

We are still actively looking for one more student now to fill our slot to make the program full.

Coach Report:

We continue to work with Patty Drogue through ICF. Coaching happens in the classroom throughout the day and with check-ins and group discussions. Teaching Strategies Gold and the online component we continue as teaching staff to work individually and together to learn more aspects of this system and our working on the assessments.

PI'GUNJI'IG/LITTLE FEATHERS HEAD START

Enrollees for 2022-2023 Program Year

ENROLLMENT STATUS AS OF 01/31/2023

#	DATE OF BIRTH	MI'KMA Q	NATIVE	OTHER	RE-ENROLLEE	NEW	DISABLED	HOMELESS	FOSTER CARE	PUBLIC ASSISTANCE (TANF, SSI, SNAP)	INCOME BETWEEN 100-130%	AT OR BELOW INCOME	OTHER	1 PARENT	2 PARENTS
1	6/20/2019			1		1			1						
2	5/1/2019	1				1			1						
3	3/21/2019		1			1							1		1
4	11/28/2017		1		1								1		1
5	1/10/2019		1			1				1				1	
6	11/06/2017			1		1		1						1	
7	9/16/2018			1		1				1				1	
8	1/29/2019			1		1				1				1	
9	1/21/2019			1		1							1		1
10	07/17/2019	1				1			1					1	
11	5/5/2019	1				1							1		1
12	11/30/2017	1				1			1					1	
13	10/04/2019			1		1							1		1
14	9/16/2018	1			1		1			1				1	
15	1/2/2019	1				1							1		1
16	6/6/2018	1			1		1							1	
17	10/17/2018			1	1					1				1	
18	01/12/2019	1				1							1		1
19															
20															
WAITING LIST															
	11/20/2018			1			1						1		1
	12/9/2018	1											1		1
	7/27/2018			1									1		1
	9/29/2019			1									1		1
	10/30/2018			1						1				1	
	12/19/2019			1						1					1
TOTALS:		8	3	7	4	14	2	1	4	5	0	1	6	10	6

CURRENT ENROLLMENT:	18	
PERCENTAGE OF FULL ENROLLMENT (20):	90%	
PERCENTAGE OF MICMAC:	44%	
PERCENTAGE OF NATIVE AMERICAN:	61%	<i>Includes Micmac enrollment</i>
INCOME AT OR BELOW 100% POVERTY	6%	
OTHER (UP TO 49% FOR AI/AN PROGRAMS)	33%	
PERCENTAGE DISABLED STUDENTS:	11%	<i>IEP or other plan; or referral done for services</i>
PUBLIC ASSISTANCE (TANF, SSI, SNAP)	28%	
EXPERIENCING HOMELESSNESS	5%	
FOSTER CARE	20%	
INCOME 100-150% POVERTY GUIDELINES (UP TO 35%)	0%	

PI'GUNJI'JG/LITTLE FEATHERS HEAD START

Enrollees for 2022-2023 Program Year

ENROLLMENT STATUS AS OF 02/28/23

#	DATE OF BIRTH	MI'KMA Q	NATIVE	OTHER	RE-ENROLLEE	NEW	DISABLED	HOMELESS	FOSTER CARE	PUBLIC ASSISTANCE (TANF, SSI, SNAP)	INCOME BETWEEN 100-130%	AT OR BELOW INCOME	OTHER	1 PARENT	2 PARENTS
1	6/20/2019			1		1			1						
2	5/1/2019	1				1			1						
3	3/21/2019		1			1							1		1
4	11/28/2017		1		1								1		1
5	1/10/2019		1			1				1				1	
6	11/06/2017			1		1		1						1	
7	9/16/2018			1		1				1				1	
8	1/29/2019			1		1				1				1	
9	1/21/2019			1		1							1		1
10	07/17/2019	1				1			1					1	
11	5/5/2019	1				1							1		1
12	11/30/2017	1				1			1					1	
13	10/04/2019			1		1							1		1
14	9/16/2018	1			1		1			1				1	
15	1/2/2019	1				1							1		1
16	6/6/2018	1			1		1							1	
17	10/17/2018			1		1				1				1	
18	01/12/2019	1				1						1		1	
19	12/19/2019			1		1				1					1
20															
WAITING LIST															
	11/20/2018			1			1						1		1
	12/9/2018	1											1		1
TOTALS:		8	3	8	4	15	2	1	4	6	0	1	6	10	7

CURRENT ENROLLMENT:	19
PERCENTAGE OF FULL ENROLLMENT (20):	95%
PERCENTAGE OF MICMAC:	42%
PERCENTAGE OF NATIVE AMERICAN:	58% <i>Includes Micmac enrollment</i>
INCOME AT OR BELOW 100% POVERTY	5%
OTHER (UP TO 49% FOR AI/AN PROGRAMS)	32%
PERCENTAGE DISABLED STUDENTS:	11% <i>I/EP or other plan; or referral done for services</i>
PUBLIC ASSISTANCE (TANF, SSI, SNAP)	32%
EXPERIENCING HOMELESSNESS	5%
FOSTER CARE	20%
INCOME 100-150% POVERTY GUIDELINES (UP TO 35%)	0%

Waitlisted & not interested at this time

PIGUNJUG/LITTLE FEATHERS HEAD START

Enrollees for 2022-2023 Program Year
ENROLLMENT STATUS AS OF 03/30/23

#	DATE OF BIRTH	MP/KMA Q	NATIVE	OTHER	RE-ENROLLEE	NEW	DISABLED/HOMELESS	FOSTER CARE	PUBLIC ASSISTANCE (TANF, SSI, SNAP)	INCOME BETWEEN 100-130%	AT OR BELOW INCOME	OTHER	1 PARENT	2 PARENTS
1	6/20/2019				1	1								
2	5/1/2019													
3	3/21/2019													
4	11/28/2017													
5	1/10/2019													
6	11/06/2017													
7	9/16/2018													
8	1/29/2019													
9	3/25/2020													
10	07/17/2019													
11	5/5/2019													
12	11/30/2017													
13	10/04/2019													
14	9/16/2018													
15	1/2/2019													
16	6/6/2018													
17	10/17/2018													
18	01/12/2019													
19	12/19/2019													
20														
WAITING LIST														
1	11/20/2018													
2	9/20/2018													
3	8/19/2020													
4	5/7/2020													
TOTALS:		9	3	7	4	15	2	1	4	6	0	1	6	7

CURRENT ENROLLMENT:	19
PERCENTAGE OF FULL ENROLLMENT (20):	95%
PERCENTAGE OF MICMAC:	47%
PERCENTAGE OF NATIVE AMERICAN:	63%
INCOME AT OR BELOW 100% POVERTY	5%
OTHER (UP TO 49% FOR AI/AN PROGRAMS)	32%
PERCENTAGE DISABLED STUDENTS:	11%
PUBLIC ASSISTANCE (TANF, SSI, SNAP)	32%
EXPERIENCING HOMELESSNESS	5%
FOSTER CARE	20%
INCOME 100-130% POVERTY GUIDELINES (UP TO 35%)	0%

Includes Micmac enrollment
IEP or other plan; or referral done for services

Waitlisted & not interested at this time

Micmac Health Department





Micmac Health Department

For
Aroostook Band of Micmac Tribal Council

Date: Quarter Jan – March 2023

<p>Staffing Update</p>	<p>Vacant:</p> <ul style="list-style-type: none"> • PRC Technician -part time • BH Provider • Clinic Manager • Referrals Specialist • Medical Support Assistant (Middle Station) • COVID Vaccine RN <p>Hired:</p> <ul style="list-style-type: none"> • Health Director – Katie Espling • Director of Patient Resources and Health Information – Kristy Brooker • Community Health Tech (Replaced with Community Health Coordinator) – Wendy Scott • Medical Assistant – Jaime Lynch <p>Current Totals: 16 permanent positions, 2 contractors/staffing agency employees (1 M.D and Housekeeping), and 9 vacancies.</p>
<p>Clinic</p>	<p><u>Access to Care URGENT:</u></p> <ul style="list-style-type: none"> • 10 hours and 52 minutes (Goal within 48 hours) Urgent • 13 days (Goal within 28 days) Routine <p><u>Infection control:</u> Transitioned to Christie Kilcollins, R.N.</p> <ul style="list-style-type: none"> ○ Observed procedures (100% adherence to standards) <ul style="list-style-type: none"> ▪ 0 venipunctures ▪ 0 IM injections ▪ 6 hand hygiene ▪ 6 donning/doffing PPE

	<ul style="list-style-type: none"> • No safety drills done this quarter. HD to schedule with Risk Manager. • Clinical quality benchmarks for 2022-2024 in process. Reporting on Quarter 5. <p>COVID-19:</p> <ul style="list-style-type: none"> ○ Total of 1,949 doses administered <ul style="list-style-type: none"> ○ 786 patients are fully vaccinated ○ 245 are partially vaccinated ○ 194 received an additional dose ○ 97 Refused the vaccine
Community Health	<ul style="list-style-type: none"> • Community Health and Wellness is very active with developing new programs such as: <ul style="list-style-type: none"> ○ Diabetes education and care management ○ Diabetic health passport program ○ Diabetes bingo ○ Fitness Instructors: Chair yoga and staffing the new Wellness Center
Behavioral Health	<p><u>M.A.T.:</u> Below are workload reports for the MAT program this quarter, as of 3/31/23, including prescriber appointments, case reviews, and counseling:</p> <ul style="list-style-type: none"> • Prescriber appointments: 23 kept appointments in relation to medical prescribing • Case reviews: hours of scheduled reviews between Behavioral Health and MFHS, in addition to an ongoing, as needed basis: 12 <p><u>Workload:</u> Details regarding workloads below for the quarter as of 3/31/23, of age ranges of participants divided by service:</p> <ul style="list-style-type: none"> • LCPC: 202 • LADC: 113 • Case Management: 110 • MAT: 23 • Telehealth psychiatry: 25 • Un-duplicated patients: 121 <p><u>TOR Grant:</u> We have distributed 44 boxes of Narcan=88 doses. We have also trained 57 individuals in the use of Narcan.</p>
PRC	<p><u>PRC GPRA Update:</u> PRC GPRA status for prior reporting period: 48.26 days PRC GPRA status for current reporting period: 46.96 days</p>

	<p>PRC GPRA year-end results for year 2022: 44.77 average days to PO generation</p> <p><u>Letters of Agreement:</u> 62 letters of agreement.</p> <p><u>Tribal Council Consultation/Presentations:</u> 2/22/22 – Tribal Council approved the expansion of payment for Priorities I-V.</p>
Recent Survey Results	Clinic survey is running through the end of April.
Contracts	<ul style="list-style-type: none"> • Personal service contract with Dr. Ayodele Isaacs for locum coverage is completed • 2/14/23 – Quest service agreement completed.
Special Diabetes Program for Indians (SDPI)	Training/orientation for SDPI Coordinator in process.
Complaints	0 written received by Health Director
ME Health Directors	Health Directors meet 1 time monthly

Risk Management





Mi'kmaq Nation

Shawn D. Newell

Risk Manager

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To: Nichole Francis, Tribal Administrator

From: Shawn Newell, Risk Manager

Date: April 12, 2023

Subject: 2023 First Quarter Report

Current committee assignments: Safety Committee, Mawiomi, Community Events, Staff Day, QAQI-IHS.

The Safety Committee continues to meet and has made some improvements for our Tribal Community. We have created the Tipline for everyone to provide community concerns, and the committee has assisted with some housing issues that have plagued the community as well. We continue to meet monthly.

I was able to complete and implement a staff onboarding training video that consists of the various policies and procedures for new hires to view. Human Resources has been successfully using the video.

We were able to deliver the Extreme Event Game to staff during our January staff training day.

I continue to engage in and be the Tribal representative for our CISM team. Unfortunately, we have had to activate the team recently. The team continues to build and develop with Wabanaki Public Health.

Little Feather's Head Start had its annual inspection with the State Fire Marshal's Office. A few deficiencies were noted and I have been working on correcting those issues. A final report will be submitted to the Fire Marshal's Office.

As part of that Fire Marshal's report, I have conducted annual light tests on our building and reported on those events.

Transportation Realty & Assets Management



Aroostook Band of Micmacs
Transportation Realty Assets Management
 1st Quarter Progress Report
 January 1, 2023 – March 31, 2023

Personnel:

Director: Andrea Michaud
 Coordinator: Nick Paul
 Maintenance Tech: Darrell Clement
 Maintenance Tech: Kyle Fulton
 Transit Driver: Dawn Burleah
 Transit Driver: Terry Perley

Temp:

George Bultez – Shoveler
 Patrick Caparotta – Plower

Trainings, Conferences, and Meetings:

TITLE	LOCATION	DATES	ATTENDEES	TOPICS COVERED
Safety Meeting	Council Chambers	January 5, 2023	1	Safety issues
Bylaws	Council Chambers	January 9, 2023	1	Planning/Review
FTA Training	Online	January 9, 2023	2	Program regulations
Directors Meeting	Council Chambers	January 10, 2023	1	Program updates
Powwow	Council Chambers	January 12, 2023	1	Planning
PMAP	TA office	January 20, 2023	1	PMAP review/revisions

Transportation BIA	Online	January 20, 2023	1	Program updates/review
Extreme Event	New Gym	January 27, 2023	1	Training
USET	Washington DC	Feb 5-8	1	BIA updates
Monthly staff training	Zoom	February 24, 2023	2	New skills Cultural sensitivity
Safety Meeting	Council Chambers	March 2, 2023	1	Safety issues
FTA	Online	March 8, 2023	1	Funding allocation
BIA Transportation	Online	March 8, 2023	1	Program update/review
Hatchery Update	Zoom	March 10, 2023	1	Engineering contract
Directors Meeting	Council Chambers	March 14, 2023	1	Program updates
FTA	Online	March 15, 2023	1	Funding allocation
Hatchery update	Zoom	March 23, 2023	1	Contract/updates
Monthly staff training	Zoom	March 31, 2023	1	Effective time/energy

Committees:

- JOM (hold)
- ABM Safety Committee
- ABM Task Force (hold)
- Powwow
- Bylaw Committee
- Daycare Planning (hold)
- Staff Day (New)

******Progress made during this quarter at reaching goals and objectives of each specific Transportation Realty Assets Management (TRAM) Program******

REALTY & ASSETS (1st Quarter)

Program Goals: Continue to provide adequate Insurance on all buildings, vehicles, equipment, and approved drivers. Currently plow Administration building, Spruce Haven, Farm, Wellness, Grim property, Indian Health Services, and Medicine Wheel in Littleton.

Funding Goals: \$ 101,727.56 (2023 funds)

Expenditures: \$7,182.85

Carryover: 2020 \$12,474.16

2021 \$ -49,208.36

2022 \$ 73,633.64

Target was 25% and we ended WAY under budget. (Not including carryover funds). The carryover funds will be allocated to update the HVAC system at Admin along with One-Time funding that has been approved. A request for COVID funds was submitted for the HVAC updates. No program concerns at this time.

ROADS MAINTENANCE (2nd Quarter)

Program Goals: Preventative and regular maintenance on all parking lots. Improve the condition of gravel and paved roads. Maintain all tribal roads to improve the safety and the quality of the roads serving our community members.

Funding Goals: \$188,343.28

Expenditures: \$73,968.76

Target was 50% and we ended at 40% and slightly under budget. No program concerns at this time. Additional funds will be put into construction projects.

Extra Covid Funds (1st YEAR) Overall funds up to date

Program Goals: Additional funds awarded for Salaries and equipment purchases.

Funding Goals: \$78,986.22

Expenditures \$ 57,043.40

72% of funds have been spent. Remaining Covid funds have been allocated for 2023 salaries for one full time employee.

PLANNING (2nd quarter)

Program Goals: Concentrate on all modes of transportation, prepare and maintain Tribal Priority list s in addition to developing short- and long-term transportation plans. Allocate funds to necessary programs providing the best strategies for roads maintenance, construction, and identification and safety to the public and the tribe being consistent with BIA, DOT, and MPO planning activities. Identification and inventory of transportation facilities; the classification of roads; the measurement of traffic volume, and transportation needs based on analysis of current and proposed land use.

Met with Finance on 4/14/2023. \$75,332.99 is available for Planning.

This includes rollovers from prior years.

TRIBAL PRIORITY ALLOCATION TPA_ROADS (2nd Quarter)

Program Goals: Keep roads safe by ice/snow removal on Tribal roads. Keep equipment/vehicles maintained. Repair/cleaning of ditches and culverts.

Met with Finance on 04/14/2003. \$98,309.84 is available for Tribal Priority

No program concerns at this time. I used a large portion of funds for gravel for a construction project.

Mi'kmaq Share Ride – Two full-time drivers. All of 2022 Salaries were from the SAMSA grant. Starting in 2023 a portion of salaries will continue to come out of SAMSA and we will start using FTA funds.

Trip Counts

January 2023	150 Trips
February 2023	151 Trips
March 2023	273 Trips

Other 'OPEN' Projects or Program Updates

IHS Elevator Installation/Replace HVAC – Funding has been received. Now receiving bids for both projects.

IHS Parking Project – Project Complete.

Administration Parking Extension – Project Complete.

Policy Updates- *Vehicle policy in draft*

Connor – Last portion is for the camera installation. *One last wire needs to be done by R.L Todd and 3rd Eye can finish. Housing Department has agreed to pay for internet services at Emergency Unit. **update LED lights have been installed on the front and back of all garages for Connor housing. R.L Todd was onsite marking spots for pole installation which will take place in the next month. Once pole installation takes place 3rd Eye Global will install cameras. UPDATE: R.L Todd installed 5 of the 6 poles. Will be reaching out to Versant power next week to put in electricity. Work order will be submitted to 3rd Eye Global for camera installation.

******* Other Programs governed by TRAM *******

Rentals - \$3,812.79 – This line consists of the Labobe property. House is not occupied. Tribe does not have funds to fix/demo this house. No condition to rent.

Plowing/Mowing- As of 4/14/2023 we had \$104,966.35 available to spend. \$30,085.00 was transferred to an IHS grant that I over spent. Now available is \$74,881.35 but that will increase in the next couple weeks for plowing job completed for housing.

Vehicle Expense Account- \$11,367.88

Tribal Clerk



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**Tribal Clerk
2023 1st Quarter Report**

56 Files uploaded Del thru *Dow*
41 Membership calls
19 Band Cards issued
3 Fishing & Hunting licenses issued
10 Commercial licenses issued
6 Council minutes completed
5 Council meetings attended
1 Annual Meeting
2 Staff Trainings
32 Tribal Verification letters
0 Education Waivers
8 Employee Cards
3 Monthly reports to inland fisheries & wildlife
6 Assisted Directors with deep research in minutes for information
9 New base roll members added
3 Deaths
0 Relinquishments
0 Fisheries Mtg trip to Ellsworth in Dec.
10 Non-member services
Various Verifications of Motions for Departments
Notification for Annual/Nomination meeting sent

Tribal Planner



Major Work Accomplished
January 1, 2023 through March 31, 2023
Dena L. Winslow
Tribal Planner/Grant Writer

- Submitted grants totaling \$687,267.58
- Secured \$15,000 worth of advertising for the Mawiomi from Spectrum Pay it Forward program.
- Completed the annual update of the Strategic Plan with Directors. It will be presented to Tribal Council for their approval on April 5, 2023.
- Worked with Nichole to copyright and publish the cultural videos and curriculum guide for 8th grade Maine students. Next steps will involve the teacher training workshops for using the materials - which are being planned now.
- Continued to assist with Just Grants, adding new staff etc.
- Continued to work on the current solar energy project – baby steps but we are getting there. And, worked on planning additional solar projects.
- Look for potential grants daily and submit them to the appropriate program directors for their review when I see any that are appropriate.
- Reviewed grants for other Directors.
- Assist other Directors with their grant writing as needed, including training in grant writing, writing portions of their grants for them, and assisting them with submitting the grants, reviewing the grants, etc.
- Kept up with routine administrative work, including such things as reporting, meetings, budgets, etc.
- Participated in the monthly trainings.
- Wrote monthly items for the Tribal newsletter.
- Met with ICWA Director a number of times related to planning a tribal court.
- Have been meeting with Chris Waite from Four Directions and Fred Corey to work towards broadband upgrades.
- I worked with the Risk Manager and the TRAM Director to hold an Extreme Event Game for Tribal staff.
- I have been providing the Tribal members with information on the Affordable Connectivity Program which allows significant discounts on their internet service, and assisting with their registrations when they ask.
- I participated in Maine Health Equity Foundation Health Equity Grantee meetings.
- Started working on establishing funding and finding a location for a day care facility.
- Started working on looking for a location to build a new lab.
- I participated in a conference call with Chuck Lubelczk of Maine Medical Center's Research Lab, and Emily Mader of Cornell University to discuss our participation in a grant they are submitting for mosquito research. We would be included for training for interested youth on mosquito identification.
- I got registered with FedConnect in order to be able to submit the Department of Energy grants.
- I participated in the Director filming for the orientation videos for new staff.
- Participated in a Wabanaki Public Health meeting with philanthropists from around Maine.

Mi'kmaq Nation – Tribal Planner/Grant Writer - 2023



Grant Title	Old ACPY Code	Budget Amount for 2023	Major Activities
638 - Tribal Planner/Grant Writer	1019.000 20-A19AV00171-BIA 2020 CTGP 21-A19AV00171-BIA 2021 CTGP	\$55,883.10	Tribal Planning and Grant Writing per job description
Quimby Family Foundation Grant	QFF WebsiteVide	The funds were awarded on July 23, 2020 and \$22,941.61 remains as of May 31, 2023.	This grant provides \$35,000 for the Cultural video project for 8 th grade students.