

## Training and Peer Learning workshop on Infrastructure Asset Management for local and central government officials in Kenya

Organized by the United Nations Department of Economic and Social Affairs (UN DESA), United Nations Capital Development Fund (UNCDF) and United Nations Office for Project Services (UNOPS)

16-18 May 2023, Mombasa, Kenya

### Agenda

Day 1 (Tuesday, 16 May)	
9:00 am – 9:30 am	Registration
9:30 am – 9:45 am	Welcome remarks by Organizers
9:45 am – 10:45 am	<b>Presentation by Bernadette Wanjali</b> on ongoing work on Municipal Infrastructure Asset Management in nine municipalities Q&A
10:45 am – 11:00 am	TEA/COFFEE BREAK
11:00 am – 1:00 pm	<b>Asset Management Concepts</b> (including exercises) <b>Asset Management Basics:</b> What I can learn from my motorcycle Instructor: Dr. Linda Newton
1:00 pm – 2:00 pm	LUNCH
2:00 pm – 2:45 pm	<b>Asset Management Basics cont.</b> Q&A and discussion, additional exercise Instructor: Dr. Linda Newton
2:45 pm – 3:30 pm	<b>UNOPS Kenya – Presentation on Health Infrastructure</b> Emma Akinyi, Senior Officer for Partnership Development and Joseph Nyaga Ndigwa, Civil Engineer, UNOPS Kenya
3:30 pm – 3:45 pm	TEA/COFFEE BREAK
3:45 pm – 4:30 pm	<b>The Asset Management Framework and Enabling Environment</b> Instructor: Dr. Linda Newton
4:30 pm – 5:00 pm	<b>Applying the AMAP diagnostic tool</b> The Diagnostic Tool: Introduction and the initial questionnaire A brief presentation on the summary findings of the assessment of six municipalities
5:00 pm – 5:15 pm	Closing remarks for Day 1

<b>Day 2 (Wednesday, 17 May)</b>	
<b>9:00 am – 9:15 am</b>	Recap of Day 1, checking in
<b>9:15 am – 10:00 am</b>	<b>How to design an Asset Management Action Plan (AMAP)</b> Step 1: The Asset management framework - Core components of the overall vision for the management of municipal assets, including objectives, targets and links to the broader city vision and capital investment plan
<b>10:00 – 11:00 am</b>	Breakout Session 1 – Complete AMAP Step 1 - Local governments are invited to draft an outline for a broad asset management framework AND identify two to three priority assets -prioritize assets
<b>11:00 am – 11:30 am</b>	TEA/COFFEE BREAK
<b>11:30 am – 12:15 pm</b>	Step 2: Identifying current asset management stakeholders and setting performance goals for priority assets How to set SMART goals and performance measures
<b>12:15 pm – 1:00 pm</b>	Breakout Session 2 - Complete AMAP Step 2a&b - confirm priority asset - determine stakeholders
<b>1:00 pm – 2:00 pm</b>	LUNCH
<b>2:00 pm – 2:45 pm</b>	Breakout Session 2 continued - Complete AMAP Step 2c - set performance goals for priority asset(s)
<b>2:45 pm – 3:30 pm</b>	Step 3 and 4: Gap analysis How to identify current asset management methods and gaps, review Diagnostic Tool assessment, identify improvements required to close gaps
<b>3:30 pm – 3:45 pm</b>	TEA/COFFEE BREAK
<b>4:00 pm – 4:45 pm</b>	Breakout Session 3 – Complete AMAP Step 3 - identify current methods used to manage priority asset - identify gaps and review assessment to identify improvements for one asset
<b>4:45 pm – 5:15 pm</b>	Q&A, Discussion
<b>5:15 pm – 5:30 pm</b>	Closing remarks for Day 2

<b>Day 3 (Thursday, 18 May 2023)</b>	
<b>9:00 am – 9:15 am</b>	Brief Recap of Day 2
<b>9:15 am – 10:30 am</b>	Breakout Session 4 - identify gaps and review assessment to identify improvements for one asset
<b>10:30 am – 10:45 am</b>	TEA/COFFEE BREAK
<b>10:45 am – 11:15 am</b>	AMAP Step 5: Identify concrete actions that help address the gaps and link the management of the asset to the municipal budget. Completing a simple concise plan to improve ONE asset
<b>11:15 am – 12:30 pm</b>	Breakout Session 5 – Complete AMAP Step 5 - Local Governments identify short and long-term actions to improve asset management techniques for priority asset(s)
<b>12:30 pm – 1:30 pm</b>	LUNCH
<b>1:30 pm – 2:15 pm</b>	Breakout Session 5 continued: Complete the plan  - identify assumptions and constraints - identify follow up actions
<b>2:15 pm – 3:15 pm</b>	AMAP experience in 9 municipalities Infrastructure Asset Inventory and PAMS– experience sharing
<b>3:15 pm – 3:30 pm</b>	TEA/COFFEE BREAK
<b>3:30 pm – 4:15 pm</b>	Interactive dialogue among local government officials, moderated by UNCDF/UNDESA/UNOPS
<b>4:15 pm – 4:45 pm</b>	Handing out of certificates Closing remarks
<b>4:45 pm – 4:50 pm</b>	<b>Vote of thanks by UNCDF</b>