

2023 ECOSOC Special Meeting on International Cooperation in Tax Matters

New York, 31 March 2023

General Information Note

Dates and Venue

The 2023 ECOSOC Special Meeting on International Cooperation in Tax Matters will take place at the UN Headquarters, New York, on 31 March 2023. The Meeting will be held in the **ECOSOC Chamber in the Conference building, UNHQ in New York. The entrance to the UN complex is located at 46th street and 1st Avenue.** For additional reference, please see [Map of UNHQ](#).

The Special Meeting will be held during the mandated meeting hours of 10:00 a.m. to 1:00 p.m. and 3:00 p.m. to 6:00 p.m. It will be held in-person, including simultaneous interpretation. The meeting will also be live streamed on [UN WebTV](#), with archived video available after the event. Please note that there is no option for hybrid live participation (i.e., no Zoom) for the Special Meeting.

Website:

Please visit the event webpage at:

<https://www.un.org/development/desa/financing/events/2023-ecosoc-special-meeting-international-cooperation-tax-matters-31-march>

Format:

- The Meeting will be comprised of two panel discussions (morning and afternoon), each followed by interactive dialogue, as well as opening and closing sessions.

- ❖ **Member States, observers, UN entities and other international and regional organizations:**

There is no pre-established list of speakers for the Interactive Dialogue part of the programme. In order to request the floor, delegations will need to press the button on the console. To allow broad engagement, each intervention should be limited to 2-3 minutes or less. The time limit will be strictly enforced, including through the muting of microphones once the time limit is reached.

- ❖ **Non-governmental organizations, civil society, academia and other non-state stakeholders:**

Representatives from non-governmental organizations and other non-state stakeholders accredited to ECOSOC, may request the floor to make short interventions (limited to 2-3 minutes or less) during the Interactive Dialogue, time permitting. The time limit will be strictly enforced, including through the muting of microphones once the time limit is reached. Those who are not accredited to the ECOSOC can attend the meeting in the gallery of the ECOSOC Chamber but will not be able to make interventions.



Interpretation:

Simultaneous interpretation in all (6) official languages of the United Nations (Arabic, Chinese, English, French, Russian, Spanish) will be available throughout the meeting.

Documentation:

Note: Please be advised this will be a “paperless” meeting and all documents will be made available only in electronic format.

All documentation will be posted on the event webpage:

(<https://www.un.org/development/desa/financing/events/2023-ecosoc-special-meeting-international-cooperation-tax-matters-31-march>).

Registration for in-person participation:

If you are not representing a Member State and not in possession of a UN grounds pass, you will need to register in order to attend the Special Meeting in-person (registration is available in this link: <https://www.surveymonkey.com/r/ECOSOC2023>). Registration closes on **Friday, 17 March at 6:00 pm New York Time**. *Please make sure your name in your registration form is the same as in your passport/national ID.*

Please note that for in-person participation, only participants that have received an email confirmation from the UN Secretariat will be able to obtain ground passes to access the ECOSOC Chamber. Instructions about how to obtain ground passes will be shared with registered participants in due course.

UNDESA / FSDO contact person for the ECOSOC Special Meeting:

For substantive matters:

Ms. Emily Muyaa
Senior Economic Affairs Officer, UNDESA
Email: emily.muyaa@un.org

For logistical issues and questions:

Email address: ECOSOCSpMtgtax@un.org



[Additional Information for Participants](#)

Visas

Where needed, participants should obtain a visa through the US Consulate in their home country. Participants who require a visa are advised to start the process as soon as possible. Information regarding US visa can be found on this website: <http://usembassy.state.gov/>.

Hotel Accommodation

In-person participants are advised to book their own accommodation arrangements in New York. Participants can make use of hotel booking sites to make reservations at one of the many hotels located

within a walking distance of the United Nations Headquarters.

Access to the UN Headquarters:

- [Subway](#): Number 4, 5, 6 or 7 trains to Grand Central Station: walk east towards 1st Avenue.
- [Buses](#): Running from lower Manhattan, bus [M15](#) will stop on 1st Avenue in front of the United Nations. From uptown, bus [M15](#) will run on 2nd Avenue and stop on 46th and 42nd Streets. Buses [M42](#) and [M104](#) stop on 42nd Street and 1st Avenue in both directions.
- New York City [taxis](#) are available from various destinations.

Other Logistical Information:

ATM: The United Nations Federal Credit Union (UNFCU) has cash machines (ATMs) inside the United Nations Headquarters.

Medical Services

Participants are responsible for making their own insurance arrangements, including life, health and other forms of insurance they find appropriate. It is important that they are covered by their health insurance provider during their stay in New York. The United Nations does not take responsibility for the ill health of participants during their stay. The United Nations medical service is available during regular working hours from 8:30 a.m. to 6:00 p.m.

