

# STILLMAN COLLEGE

College Catalog  
2016-2019

[www.stillman.edu](http://www.stillman.edu)  
1-800-841-5722



**Note:** The statements set forth in this catalog are for informational purposes only and should not be construed as the basis of a contract between a student and Stillman College. While the college expects to operate in keeping with the provisions set out in this catalog, it reserves the right to change any provisions listed in this bulletin, including but not limited to academic requirements for graduation, without actual notice to individual students. Every effort will be made to keep students advised of any such changes. Information on changes will be circularized and kept available in the Registrar's Office and/or each dean's office. It is important that each student be aware of his or her individual responsibility to keep apprised of current policies and requirements.

# STILLMAN COLLEGE



## College Catalog 2016-2019

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Stillman College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Stillman College.

## ACADEMIC CALENDARS

### Fall Semester 2016

Orientation for New Faculty and Staff.....	August 3
Opening Institute .....	August 4-5
Orientation for New Students .....	August 6-9
Registration for all Students .....	August 9-10
Classes Begin .....	August 11
Last Day for Add/Drop .....	August 23
Fall Convocation & Confirmation Ceremony.....	September 1
Excessive Absence Reports Due from Faculty .....	September 2
Labor Day .....	September 5
Sophomore Rite of Passage .....	September 8
Town Hall Meeting .....	September 19
Sophomore Proficiency Examination .....	October 1
Mid-Semester Examinations Week .....	October 3-7
Last Day to Change Grades from Spring/Summer 2016 .....	October 5
Application for Degree due in Registrar's Office .....	October 7
Mid-Semester Grade Rosters Due by 12:00 Noon .....	October 11
Excessive Absence Reports Due from Faculty .....	October 14
Senior Departmental Examination .....	October 15
Student Evaluation of Instruction .....	October 19-21
Last Day to Withdraw from a Course .....	November 1
Senior Thesis Oral Presentations .....	November 7-11
Registration for Spring 2017 .....	November 7-11
Senior Departmental Examinations .....	November 12
Senior Thesis Due .....	November 18
Thanksgiving Holidays Begin for Students at 5:00 p.m. ....	November 18
Classes Resume at 8:00 a.m. ....	November 28
Last Day for all Tests, Quizzes, etc .....	November 28
Last Day of Classes .....	December 2
Semester Examinations .....	December 3-8
Semester Ends: Christmas Holidays Begin for Students At 5:00 p.m. ....	December 9
All Faculty Grade Rosters Due by 12:00 Noon .....	December 12

### Spring Semester 2017

Opening Institute .....	January 5 - 6
Orientation for New Students .....	January 9
New Students Register .....	January 9
Returning Students Register .....	January 10 -11



Classes Begin .....	January 12
Holiday, Martin Luther King, Jr. ....	January 16
Last Day for Add/Drop .....	January 24
Spring Convocation .....	January 26
Application for Degree Due in Registrar's Office .....	January 27
Excessive Absence Reports Due From Faculty .....	February 3
Sophomore Proficiency Examination .....	February 25
Senior Departmental Examination .....	March 4
Town Hall Meeting .....	March 6
Mid-Semester Examination Week .....	March 6 – 10
Last Day to Change Grades from Fall 2016 .....	March 8
Spring Holiday Begins for Students at 5:00 p.m. ....	March 10
Spring Holidays .....	March 13 - 17
Classes Resume at 8:00 a.m. ....	March 20
Mid-Semester Grade Rosters Due by 12:00 Noon .....	March 20
Student Evaluation of Instruction .....	March 22 – 24
Excessive Absence Reports Due From Faculty .....	March 24
Registration for Summer and Fall 2017 .....	April 3 – 7
Last Day to Withdraw from a Course .....	April 4
Senior Departmental Examination .....	April 8
Senior Thesis Oral Presentations .....	April 10 - 14
Honors and Awards Convocation .....	April 13
Good Friday Holiday .....	April 14
Senior Thesis Due .....	April 21
Last Day of Classes for Candidates for Graduation .....	April 28
Last Day for all Tests, Quizzes, etc. ....	May 1
Semester Examinations for Candidates for Graduation .....	May 1 – 3
Candidates for Graduation Grades Due by 12:00 Noon .....	May 5
Last Day of Classes .....	May 5
Semester Examinations .....	May 6 – May 11
End of Year Town Hall Meeting .....	May 8
Semester Ends .....	May 12
Commencement .....	May 13
All Faculty Grade Rosters Due by 12:00 Noon .....	May 15

### **Summer Semester 2017**

Memorial Day Holiday .....	May 29
Summer Session Registration .....	May 30
Summer Session Classes Begin .....	May 31
Last Day for Add/Drop .....	June 5
Last Day to Withdraw from a Course .....	June 7

Independence Day Holiday .....	July 4
Final Examinations .....	July 6 -7
Summer Session Ends .....	July 7
All Faculty Grade Rosters Due by 12:00 Noon .....	July 11

### **Fall Semester 2017**

Orientation for New Faculty and Staff .....	August 9
Opening Institute .....	August 10-11
Orientation for New Students .....	August 12-16
Registration for all Students .....	August 17-18
Classes Begin .....	August 21
Last Day for Add/Drop .....	August 29
Fall Convocation & Confirmation Ceremony.....	September 7
Labor Day Holiday .....	September 4
Sophomore Rite of Passage .....	September 14
Town Hall Meeting .....	September 25
Sophomore Proficiency Examination .....	October 7
Mid-Semester Examinations Week .....	October 9-13
Last Day to Change Grades from Spring/Summer 2017 .....	October 11
Application for Degree due in Registrar's Office .....	October 13
Mid-Semester Grade Rosters Due by 12:00 Noon .....	October 17
Senior Departmental Examination .....	October 21
Student Evaluation of Instruction .....	October 25-27
Last Day to Withdraw from a Course .....	November 7
Senior Thesis Oral Presentations .....	November 13-17
Registration for Spring 2018 .....	November 13-17
Senior Departmental Examinations .....	November 11
Senior Thesis Due .....	November 17
Thanksgiving Holidays Begin for Students at 5:00 p.m. ....	November 17
Classes Resume at 8:00 a.m. ....	November 27
Last Day for all Tests, Quizzes, etc .....	December 4
Last Day of Classes .....	December 8
Semester Examinations .....	December 9-14
Semester Ends: Christmas Holidays Begin for Students	
At 5:00 p.m. ....	December 15
All Faculty Grade Rosters Due by 12:00 Noon .....	December 18

### **Spring Semester 2018**

Opening Institute .....	January 4 - 5
Orientation for New Students .....	January 8
New Students Register .....	January 8

Returning Students Register .....	January 9 -10
Classes Begin .....	January 11
Holiday, Martin Luther King, Jr. ....	January 15
Last Day for Add/Drop .....	January 23
Spring Convocation .....	January 25
Application for Degree Due in Registrar's Office .....	January 26
Excessive Absence Reports Due From Faculty .....	February 2
Sophomore Proficiency Examination .....	February 24
Senior Departmental Examination .....	March 3
Town Hall Meeting .....	March 5
Mid-Semester Examination Week .....	March 5 – 9
Last Day to Change Grades from Fall 2017 .....	March 7
Spring Holiday Begins for Students at 5:00 p.m. ....	March 9
Spring Holidays* .....	March 9 - 16
*(Tentative – TBD based upon Tuscaloosa City and County Schools)	
Classes Resume at 8:00 a.m. ....	March 19
Mid-Semester Grade Rosters Due by 12:00 Noon .....	March 19
Student Evaluation of Instruction .....	March 21 – 23
Excessive Absence Reports Due From Faculty .....	March 23
Good Friday Holiday .....	March 30
Registration for Summer and Fall 2018 .....	April 2 – 6
Last Day to Withdraw from a Course .....	April 3
Senior Departmental Examination .....	April 7
Senior Thesis Oral Presentations .....	April 9 - 13
Honors and Awards Convocation .....	April 12
Senior Thesis Due .....	April 20
Last Day of Classes for Candidates for Graduation .....	April 27
Last Day for all Tests, Quizzes, etc. ....	April 30
Semester Examinations for Candidates for Graduation .....	April 30 – May 2
Candidates for Graduation Grades Due by 12:00 Noon .....	May 4
Last Day of Classes .....	May 4
Semester Examinations .....	May 5 – May 10
End of Year Town Hall Meeting .....	May 7
Semester Ends .....	May 11
Commencement .....	May 12
All Faculty Grade Rosters Due by 12:00 Noon .....	May 14

### **Summer Semester 2018**

Memorial Day Holiday .....	May 28
Summer Session Registration .....	May 29
Summer Session Classes Begin .....	May 30
Last Day for Add/Drop .....	June 4

Last Day to Withdraw from a Course .....	June 6
Independence Day Holiday .....	July 4
Final Examinations .....	July 5 -6
Summer Session Ends .....	July 6
All Faculty Grade Rosters Due by 12:00 Noon .....	July 10

### **Fall Semester 2018**

Orientation for New Faculty and Staff .....	August 8
Opening Institute .....	August 9-10
Orientation for New Students .....	August 11-15
Registration for all Students .....	August 16-17
Classes Begin .....	August 20
Last Day for Add/Drop .....	August 28
Fall Convocation & Confirmation Ceremony.....	September 6
Labor Day Holiday .....	September 3
Sophomore Rite of Passage .....	September 13
Town Hall Meeting .....	September 24
Sophomore Proficiency Examination .....	October 6
Mid-Semester Examinations Week .....	October 8-12
Last Day to Change Grades from Spring/Summer 2018 .....	October 10
Application for Degree due in Registrar's Office .....	October 12
Mid-Semester Grade Rosters Due by 12:00 Noon .....	October 16
Senior Departmental Examination .....	October 20
Student Evaluation of Instruction .....	October 24-26
Last Day to Withdraw from a Course .....	November 6
Senior Thesis Oral Presentations .....	November 12-16
Registration for Spring 2019 .....	November 12-16
Senior Departmental Examinations .....	November 10
Senior Thesis Due .....	November 16
Thanksgiving Holidays Begin for Students at 5:00 p.m. ....	November 16
Classes Resume at 8:00 a.m. ....	November 26
Last Day for all Tests, Quizzes, etc .....	December 3
Last Day of Classes .....	December 7
Semester Examinations .....	December 8-13
Semester Ends: Christmas Holidays Begin for Students	
At 5:00 p.m. ....	December 14
All Faculty Grade Rosters Due by 12:00 Noon .....	December 17

### **Spring Semester 2019**

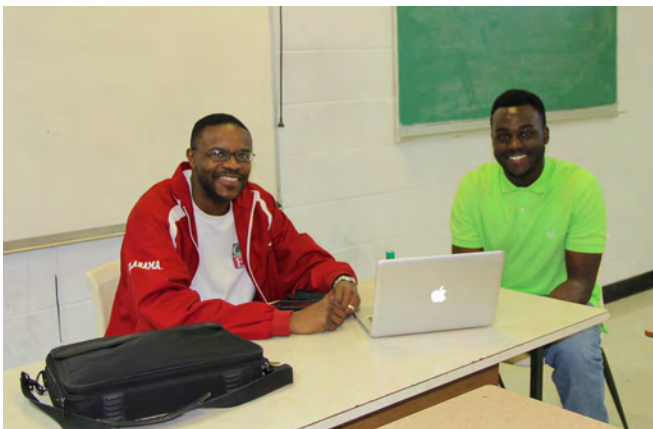
Opening Institute .....	January 3 - 4
Orientation for New Students .....	January 7

New Students Register .....	January 7
Returning Students Register .....	January 8 - 9
Classes Begin .....	January 10
Holiday, Martin Luther King, Jr. ....	January 21
Last Day for Add/Drop .....	January 22
Spring Convocation .....	January 24
Application for Degree Due in Registrar's Office .....	January 25
Excessive Absence Reports Due From Faculty .....	February 1
Sophomore Proficiency Examination .....	February 23
Senior Departmental Examination .....	March 2
Town Hall Meeting .....	March 4
Mid-Semester Examination Week .....	March 4 – 8
Last Day to Change Grades from Fall 2018 .....	March 6
Spring Holiday Begins for Students at 5:00 p.m. ....	March 8
Spring Holidays* .....	March 8 - 15
*(Tentative – TBD based upon Tuscaloosa City and County Schools)	
Classes Resume at 8:00 a.m. ....	March 18
Mid-Semester Grade Rosters Due by 12:00 Noon .....	March 18
Student Evaluation of Instruction .....	March 20 – 22
Excessive Absence Reports Due From Faculty .....	March 22
Registration for Summer and Fall 2019 .....	April 1 – 5
Last Day to Withdraw from a Course .....	April 2
Senior Departmental Examination .....	April 6
Senior Thesis Oral Presentations .....	April 8 - 12
Honors and Awards Convocation .....	April 11
Senior Thesis Due .....	April 18
Good Friday Holiday .....	April 19
Last Day of Classes for Candidates for Graduation .....	April 26
Last Day for all Tests, Quizzes, etc. ....	April 29
Semester Examinations for Candidates for Graduation .....	April 29 – May 1
Candidates for Graduation Grades Due by 12:00 Noon .....	May 3
Last Day of Classes .....	May 3
Semester Examinations .....	May 4 – May 9
End of Year Town Hall Meeting .....	May 6
Semester Ends .....	May 10
Commencement .....	May 11
All Faculty Grade Rosters Due by 12:00 Noon .....	May 13

### **Summer Semester 2019**

Memorial Day Holiday .....	May 27
Summer Session Registration .....	May 28
Summer Session Classes Begin .....	May 29

Last Day for Add/Drop .....	June 3
Last Day to Withdraw from a Course .....	June 5
Final Examinations .....	July 2 - 3
Summer Session Ends .....	July 3
Independence Day Holiday .....	July 4
All Faculty Grade Rosters Due by 12:00 Noon .....	July 8







## **GENERAL INFORMATION**

### **MISSION STATEMENT**

Stillman College is a liberal arts institution, committed to fostering academic excellence and to providing high-quality educational opportunities for diverse populations with disparate levels of academic preparation. Primarily a teaching institution, Stillman has a proud and evolving tradition of preparing students for leadership, scholarship, and service in society.

Stillman has a historical and covenantal affiliation with the Presbyterian Church (U.S.A.), whose Reformed tradition and commitment to the cultivation of the mind correspond well with the mission of the College. The College via its constituents is committed to service for the common good. The entire academic enterprise, undergirded with the principles of faith and ethical integrity, manifests constructive compassion as it confidently pursues the best in scholarly inquiry and creative endeavors.

The College's purpose is to provide a student-centered, fulfilling, technologically enriched educational experience that will among other outcomes, produce graduates who will:

- Think carefully and logically about and express with clarity their observations, experiences, and findings concerning the world they live in via written and spoken forms;
- Exhibit competence in their disciplines, character in their work with others, and compassion toward all people consistent with an education in a Christian environment;
- Qualify for admission to and success in graduate and professional schools or for entry into selected careers;
- Manifest the ability to do independent research, demonstrate objective scholarship, and exhibit creative production/performance appropriate to their disciplines.

### **HISTORY**

Stillman, authorized by the General Assembly of the Presbyterian Church in the United States in 1875, held its first classe of six students in the Fall of 1876 and was chartered as a legal corporation by the State of Alabama in 1895. At the time, the name was changed from Tuscaloosa Institute to Stillman Institute. The institute was a concept initiated by Dr. Charles Allen Stillman, pastor of the First Presbyterian Church of Tuscaloosa.

The following are significant dates in the College's history:

- 1881 – Tuscaloosa Institute purchased and built a home at 1008 21<sup>st</sup> Avenue, now the site of the Stillman Heritage House.
- 1898 – The old Cochrane homestead and 20 acres of land were purchased.
- 1922 – Stillman Institute became coeducational.
- 1927 – The junior college was added.
- 1929 – The building was erected for the Nurses Training School and the Hospital.

- 1937 – The Junior College division was accredited by the Southern Association of Colleges and Schools (SACS).
- 1941 – The High School Division was discontinued.
- 1948 – The Hospital and Nurses Training Center were closed. Also, on May 5, 1948, the name of the institution was changed to Stillman College.
- 1951 – The first four-year class graduated.
- 1953 – Accredited as a four year college by the Southern Association of Colleges and Schools Commission on Colleges.
- 1961 – Stillman was admitted to membership in the United Negro College Fund.
- 1991 – The College’s address changed to 3600 Stillman Boulevard when portions of Ninth and Fifteenth Streets were named Stillman Boulevard.
- 1998 – Established the Harte Honors College
- 1999 – Reorganized academic affairs into four divisions: Arts and Sciences, Education, Business and the Library; wired the entire campus via fiber optic cable.
- 2001 – Launched a wireless access computer system
- 2002 – Received National Innovation in Technology Award presented by Apple Computers.
- 2004 – First-ever ranking among top tier schools by *U.S.News and World Report*.
- 2006 – Expanded its offering of degrees to 13 with the addition of journalism and nursing.
- 2010 – Named 1 of the 15 Most Wired College Campuses by *U.S.News and World Report*.

The College has had six persons to hold the title of President since the title of the head of the institution was changed from principal in 1929.

- Dr. A.L. Jackson, 1929-1947
- Dr. Samuel Burney Hay, 1948-1965
- Dr. Harold N. Stinson, 1967-1981
- Dr. Cordell Wynn, 1982-1997
- Dr. Ernest McNealey, 1997-2013
- Dr. Peter E. Millet, 2014-present

Proud of its rich and diverse heritage, Stillman today is an accredited, coeducational, liberal arts college that is committed to excellence in both scholarship and service. In addition to a rigorous innovative curriculum, the College has enhanced and expanded its physical environment. Stillman’s expansive physical plant now includes 25 buildings. Other new facilities are in the developmental stages as part of the College’s plan to complete its “sense of place”. With a focused vision, Stillman celebrates its past as it advances confidently into the future, moving from excellence to eminence.

## **THE CAMPUS**

Stillman is located in Tuscaloosa, Alabama 52 miles southwest of Birmingham. The City of Tuscaloosa is served by major bus and rail lines; modern shopping and service facilities are accessible in the immediate vicinity of the campus. Downtown Tuscaloosa is within walking distance. The 105-acre campus is noted for its stately magnolias and spacious, well-maintained grounds, and graceful buildings.

### **Alexander Batchelor Hall**

Batchelor Hall was completed in 1962. It is a three-story brick building with a basement. Extensive remodeling in 1973-74 and again in 1999 provides for greater utilization of Batchelor for administrative services to students. It has approximately 7,000 square feet on each floor. This building contains the following administrative offices:

- Provost & Vice President for Academic Affairs
- Business Office
- Human Resources
- Contracts and Grants
- Vice President for Finance and Administration
- Vice President for Institutional Advancement
- Vice President for Student Affairs
- Athletic Director
- Educational Support Services

### **Harold N. Stinson Math and Science Building**

The Stinson Building was completed in 1972 and serves as a central classroom facility with approximately 23,000 square feet on the first and second floors. The second floor received extensive renovation in 1999, which increased the size and number of laboratory/classroom spaces.

Several of the offices on the first floor are used by IT (Information Technology Management). Classrooms are in great demand in this building between 8 a.m. and 6 p.m. in the spring and fall semesters. This building is unique because it has a special design feature that includes a small auditorium that seats approximately 200 students. The auditorium is used primarily for special functions and occasionally for classroom use. A greenhouse is located on the first floor.

### **Hay College Center**

The Hay Center opened in 1965 and was renovated in 2002. It serves as the focal point of social life at Stillman. The Center houses the College dining room, student organization offices, computer classroom/laboratory, recreation rooms, post office, book and supply store, commuter student lounge, faculty and presidential dining rooms, guest rooms, and Presidential Board Room. The first floor houses offices for Enrollment Management (Admissions, Financial Aid, and Registrar) Auxiliary Services, and Director of Student Activities. The Constance Stinson Activity Center was added in 2004. A large courtyard with fountain is adjacent to the building.

### **Birthright Auditorium**

Birthright Auditorium was erected in 1951 and renovated in 1975, 2003 and 2012. It provides facilities for physical education and athletics. The building houses a combination auditorium/gymnasium with physical education offices on the first floor and inter-collegiate sports locker rooms and a fitness classroom on the lower level. The first floor level of this building, approximately 17,000 square feet, serves as the main auditorium on the campus and seats approximately 1,800 people.

### **William H. Sheppard Library**

William H. Sheppard Library was completed in 1956 and houses approximately 118,000 volumes of books and other materials. It also houses the media area and archives. It provides office space for

library staff as well as space for book stacks, book processing and graphics. In 1989 the Ashel and Merle Jackson Communications Complex was annexed to the facility. An art gallery was recently added to the annex. OPACs (on-line access catalogs) are conveniently located throughout the building.

### **Hallie Paxton Winsborough Hall**

Winsborough Hall, a female residence hall, was constructed by the Women of the Presbyterian Church in 1922. This two-story building is located on the east edge of the main quad. A complete renovation was done in 1987, with refurbishing in 2002 and 2007. This building bears the name of Mrs. Hallie Paxon Winsborough who was Secretary of Women's Work from 1912-1929.

### **Frank H. M. Williams Hall**

Williams Hall was completed in 1968, refurbished and architecturally enhanced in 2001. This building, a single gender residence hall, has been used for housing male or female students. It is named in honor of an alumnus, philanthropist, and former trustee of Stillman. The building is currently has been used as a male residence hall.

### **Martin Luther King, Jr. Hall**

King Hall was completed in 1968, refurbished and architecturally enhanced in 2002 and is similar in design to Williams Hall. Interior spaces and rooms have been refurbished. This building has been used as a male residence hall.

### **John Knox Hall**

Knox Hall was erected as a student nurses' residence hall in 1939. Enlarged in 1954 to serve the needs of a growing student body, it provided administrative space for the General Education Improvement Program and housed the Health Center and male resident students. The building was completely renovated again in 1994 and rededicated in 1995 as a residence hall for men, housing upperclassmen and Harte Honors College students.

### **Emily Estes Snedecor Hall**

Snedecor Hall is one of the oldest buildings on campus. It was built in 1929 and served as a hospital for the residents of Tuscaloosa. In later years, it served as the mathematics-science building and library. While the original architectural style of the building was maintained, the interior was completely renovated in 2000 and now houses the Department of Business.

### **President's Home/Faculty House**

This brick residence known as the President's Home was constructed in 1936 and served until recent years as the official home for the President. It is now used for receptions and other social functions.

### **Faculty Housing and Apartments**

The existing faculty apartments structure contains eight units and is used principally as transitional housing for new faculty and staff.

**Joseph D. Roulhac Hall**

Joseph D. Roulhac Hall was completed in 2000 and is named for Judge Joseph Roulhac, a Stillman alumnus and the first African American municipal judge in Akron, Ohio. The residence hall houses 298 female students and contains a computer laboratory and a food court.

**Geneva Hall**

Geneva Hall was completed in 1954 as a residence hall for women. This hall is currently being renovated to serve as a Center for Excellence in STEAM.

**Frances Dearing Hay Hall**

Frances Dearing Hay Hall, named in honor of the College's second First Lady, was opened for occupancy in the fall of 1966 to house upper class female students and has been occupied by male students.

**Marie Lundy Wynn Hall**

Marie Lundy Wynn Hall, completed in 1996, is named in honor of the College's fourth First Lady. In the past, it has housed female Harte Honors College students, honor students, and upper-class women. Currently, it is a male residence hall. The building has a fitness room, computer lab, and a kitchen on each floor.

**Myrtle Williamson Memorial Prayer Chapel**

Myrtle Williamson Memorial Prayer Chapel, finished in 1966 and remodeled in 2002, named for a beloved member of the Bible faculty, is perhaps the most unique architectural structure on the campus. The style of the Chapel is free form using the sphere as the basic element of design. The chapel, made possible through Miss Williamson's estate and gifts from alumni and friends, provides a quiet and beautiful place for prayer and meditation. It is located across the drive from the College Center courtyard.

**Josephine C. Johnson/J.W. Robinson Student Development/Health Center**

Josephine C. Johnson/J.W. Robinson Student Development/Health Center constructed in 1994, is named for two long-time employees of the College. Mrs. Johnson, an alumna of Stillman, served as college nurse for 37 years, and Dr. Robinson served as college physician for 28 years. The building houses Maude Whatley Satellite Clinic, which offers low cost healthcare to faculty, staff, and students.

**Cordell Wynn Humanities and Fine Arts Center**

Cordell Wynn Humanities and Fine Arts Center, completed in 1999, serves as a central classroom facility. This building features multi-media and seminar rooms; electronic classrooms; language, reading, speech, writing, and computer laboratories; studio and gallery space; and audio-visual studios for mass communication and telecommunications. The building was named in honor of Dr. Cordell Wynn, fourth President of Stillman.

**Stillman Stadium**

Stillman Stadium, completed in 1999, served as home to Stillman's outdoor athletic teams. The 8,000-seat stadium includes four NCAA regulation fields—one for football, two for baseball, and one for softball— and five related buildings.

### **The School of Education**

The School of Education, completed in 2003, is located on the southeast section of the campus near the stadium. In addition to offices and classrooms, the 31,000-square-foot building contains spaces designed specifically for students in the education program. The high-concept, technological facility stands as evidence of Stillman's commitment to the teaching profession.

### **Plant Operations**

Plant Operations, completed in 2003, is comprised of 5,000 square feet which includes a variety of work, office, and storage spaces, as well as outdoor enclosed supply and equipment spaces.

### **Heating Plant**

Constructed in 1939 with a coal-fired furnace, the Heating Plant was renovated and refitted by a gas-fired furnace in 1998. It now services three buildings.

### **Administration/Faculty Houses**

The College maintains eight houses intended to insure an administrative presence on campus, and to provide transitional accommodations for faculty.

### **Thomas E. Lyle Band Center**

The Thomas E. Lyle Band Center, completed in 2010, is named for former band director and legendary bandman, Dr. Thomas E. Lyle. It is annexed to the Cordell Wynn Humanities and Fine Arts Center and houses the marching and concert bands.

### **Tennis Complex**

The Tennis Complex, completed in 2010, is comprised of eight, lighted NCAA regulation courts with the signature Stillman blue playing surface.

## **STUDENT SERVICES**

Stillman recognizes that there are many activities and services vital to the total growth and development of the student. Consequently, a number of formalized programs, organizations, and activities are made available to students through the Division of Student Affairs.

To facilitate coordination, the organization of activities and services is divided into ten categories: Orientation of New Students, Student Development/Counseling, Career/Graduate School Related Services, Health Services, Housing and Residential Life, Commuters, Student Activities, and Student Government Association and Campus Christian Life.

## **STUDENT DEVELOPMENT**

**Orientation of New Students:** A carefully planned program of orientation for first year and transfer students is conducted at the beginning of each semester. Sessions on academic requirements and campus life take place before the formal opening of the academic year. All first year and transfer students are required to participate.

**Student Development/Counseling Services:** The Student Development Center (SDC) coordinates counseling, counseling referrals, and crisis intervention. Center staff coordinates new student orientation, institutional testing, community service, graduate school exploration/preparation, services to students with disabilities, wellness education, and developmentally based programs and services that address student interests and needs.

**Career/Graduate School Related Services:** The Office of Career Services coordinates and supports career related activities at the college. Services include career exploration activities, including internships, externships, professional development, placement, vocational calling, and graduate school information. This office also coordinates career and internship fairs.

**Health Services:** The College in partnership with Maude Whatley Health Services provides an on-campus health facility that is staffed by medical personnel from Stillman and Maude Whatley Health Services. Students are also referred to external medical providers, if necessary. Students are encouraged to report to Health Services at the first sign of illness and to use the staff and its resources to prevent illness and promote healthy living. Services and the facility are used on a temporary basis. Stillman does not provide health/medical insurance for its students. Services for uninsured students are available on a sliding fee basis.

**Residence Life/Housing:** The Office of Residence Life/Housing is the central office for all aspects of residential organization and living. There are two on-campus residence halls in use that are staffed by Resident Directors and Resident Assistants, all of whom work under the guidance of the Director of Residence Life/Housing. All freshmen and sophomores are required to live on campus.

**Commuters:** Commuting students have all the privileges and responsibilities enjoyed by boarding students. They represent Stillman and are expected to uphold the ideals and standards of the College at all times. Commuters are welcome to relax in the Hay Center Blue Lounge and Stinson Recreation Center, purchase meals in the Dining Hall and Food Court, rent mailboxes in the Post Office on an “as available” basis, and have access to the Student Development and Maude Whatley Health Services for any health issues.

**Campus Police:** All vehicles must be registered with Campus Police. Each operator must possess a valid driver’s license, show proof of liability insurance, and purchase a decal. The operator must obey all driving rules and regulations. The College’s main entrance to the campus is guarded and the College provides foot patrols and vehicular monitoring of the campus. Officers are on duty at all times for the safety and security of students, faculty, staff and protection of property. Parking areas are designated and student codes of conduct are strictly enforced in order to maximize the effect of protective mechanism. An Emergency Preparedness plan and rapid notification system is in place in case of emergencies.

**College Center:** College Center: The Hay College Center contains Enrollment Management Services, student offices, conference rooms, student lounges, recreation areas, a billiard room, widescreen and video TVs, vending machines, a change machine, a post office, an automated teller machine, the College store, and a cafeteria.

**Veterans Service Office:** Stillman’s veteran’s service officer is located in the Registrar’s Office. Students eligible for VA benefits may use this office for counseling regarding veteran status.

**Faculty Advisors and Mentors:** Each student from the time of his/her admittance is assigned a faculty advisor and mentor. When a major has been declared an advisor in the major area is assigned. The advisor must approve each semester’s course schedule. Students should consult with their advisors about their program several times a year. Mentors serve as resource persons and “friends” to students on campus with whom they can share an experience and question(s) about campus facilities, services, procedures, and resolution to problems.

## STUDENT LIFE

The area of Student Life is a component of the College that is responsible for co-curricular services for students. The services are generally considered to be extra-curricular and include Student Affairs. The primary function is to provide a comprehensive program of student support services directed toward meeting students’ developmental needs.

**Student Government:** Each student enrolled in Stillman College is a member of the Student Government Association and thus has voting privileges in matters presented to the student body by the Student Government Association Council.

The elected officers of the Student Government Association are President, Executive Vice President, Executive Secretary, Vice Presidents for Academic Affairs, External Affairs, Student Affairs, and Fiscal Affairs, and Miss Stillman. All executive powers of the Student Government Association are vested in the President with designated responsibilities assigned to other elected officers and the Coordinating Council of Student Organizations. The President also appoints a Chief of Staff, Student Court Judge, and two representatives to the Board of Trustees. The President in conjunction with other executive officers and the Senate has the function of establishing student court to deal with violators of College regulations referred to it by the Vice President for Student Affairs.

Through involvement and participation in the Student Government Association and college-wide committees, students are provided opportunities to share in the governance of the College.

**Fraternities, Sororities, and Other Organizations:** There are eight national Greek letter organizations chartered on the campus. They are as follows: Alpha Kappa Alpha Sorority, Delta Sigma Theta Sorority, Zeta Phi Beta Sorority, Sigma Gamma Rho Sorority, Kappa Alpha Psi Fraternity, Phi Beta Sigma Fraternity, Alpha Phi Alpha Fraternity, and Omega Psi Phi Fraternity. Each undergraduate chapter is a member of the Stillman College Chapter of the National Pan-Hellenic Council, the governing body for all Greek-Letter organizations.

Other organizations include five honor societies; Gamma Iota Sigma and Alpha Kappa Mu and Sigma Tau Delta International English Honor Society, Sigma Chi Lambda Leadership Society, and Alpha Lambda Delta Honor Society. Several local social clubs, civic organizations, and special interest organizations are open to student participation.

**Sports:** Stillman is a member of the NAIA Division I and offers men and women’s basketball, baseball, and softball. In addition to inter-collegiate athletics, a structured intramural sports program is



available to students. The program provides leisure and recreational sports and other activities for students.

**Student Publications:** Students who want to develop their talents in journalism may elect to participate in the development and publication of *The Stillman Advance*, an online newspaper. Students are also provided opportunities to learn job-related skills and acquire experience by working on interdepartmental journals and publications.

## **CAMPUS CHRISTIAN LIFE**

In keeping with the specific aims and objectives that grow out of its Christian heritage, Stillman provides a variety of opportunities for the development of students' spiritual lives. The College Chaplain and or the Religion faculty coordinate the Campus Christian Life program. The Christian Student Association (CSA) contributes to the implementation of the program.

A variety of programs are offered, among which are worship services, convocations, concerts, and lecture series. These programs are planned and affected as indicated by the needs and interests of the students. The College Chaplain and/or Religion faculty gives leadership and supervision to faculty in the planning and implementation of these programs. The College Chaplain and Religion faculty provide religious counseling for students with or without appointments.

**The Christian Student Association:** The CSA is an active organization on the Stillman College campus. Its purposes are: (1) to unite in Christian fellowship and a sense of common loyalty to Christ and His Church at Stillman; (2) to provide an opportunity for intensive study of the Christian faith and its implementations for every area and relationship of life; (3) to challenge students to recognize and commit themselves to their present vocation as students and make their choice of life work in the light of Christian faith; (4) to help students participate intelligently in the life and work of the Church; (5) to enable students to share their common concerns and their insights as to the ways in which the Christian can effectively present the Gospel of Jesus Christ in the life of the campus and the community; and (6) to hold various meetings for worship, study and work designed to accomplish these purposes.

The Christian Student Association functions under the supervision of the College Chaplain and Religion faculty. The work of the Association is done through committees.

**Worship Services:** A part of the "Stillman family" tradition is regular attendance at chapel services. Here students and faculty have the privilege of hearing guest speakers and ministers from the local community, minister members of the college, faculty, staff and students. Students are encouraged to attend the church of their choice for Sunday morning services.

As a high point of the religious program, the College sponsors a semi-annual Religious Emphasis Series. These series, led by a guest minister, include morning addresses and afternoon discussion groups.

## GENERAL REGULATIONS

Detailed regulations are included in the *Student Handbook* available to each student. Students are responsible for familiarizing themselves with contents of the Handbook. The Vice President for Student Affairs may, through appropriate processes, alter the regulations when necessary.

- Lounges are provided in residence halls for visitation purposes. Non-resident students and non-students must obtain permission from the Residence Hall Director to visit a student's room. Residence hall facilities are not freely available to non-residents and non-students. Lounges are provided in the Hay College Center for all students.
- A charge is levied each semester to students responsible for damages in the residence halls. A prorated charge is also levied to students who vacate the halls prior to the end of the semester. (See Student Expenses Section for details.)
- All vehicles operated on campus must be registered with Campus Police. Each operator must possess a valid driver's license, proof of liability insurance, and purchase a decal.
- Unlicensed drivers and drivers without insurance are not permitted to operate a vehicle on campus. I.D. cards must be presented to identify the driver to on-campus police officers or college officials.
- A completed Stillman College Medical Record form, which includes the results of various medical tests, documentation of a physical examination, and a copy of the student's immunization record is required of each student prior to enrollment at the College.
- The College requires that all students enrolled provide current information regarding mailing addresses outside of the campus. Whenever a student's local or permanent address changes, it is the responsibility of the student to notify the Registrar's Office in writing of such changes. The College assumes no responsibility for mailings that may be lost, displaced, etc., when proper notification has not been received.

## REPRESENTING THE COLLEGE

Students representing the College must have and maintain a minimum cumulative grade point average of 2.0 non-Greek, and 2.5 Greek, and be cleared financially and socially. The College complies with NAIA rules and regulations with regard to athletic eligibility.

## STUDENT SUPPORT SERVICES

**Student Support Services** is funded by the U.S. Department of Education and offers a range of resources for eligible students. Sometimes it takes a little help to turn a "B" into an "A" or a "D" into a "C." The Student Support Services Project staff can help eligible students make the grade, by providing

outstanding academic support and academic enrichment activities to help them achieve their educational goals. Study skills, computer skills, and reading skills are the cornerstones of success. Student Support Services provides a comprehensive and on-going campus tutorial service. Moreover, the project provides opportunities to students who recognize the need to gain proficiencies in the basic areas of reading, mathematics, and English. Additional resources are housed in the English lab to assist students in building and enhancing those skills necessary to become academically proficient, successful, and productive citizens in today's society. All services are free of charge for eligible students.

The objectives of the project are:

- To provide the student with effective study habits;
- To provide academic advising and counseling;
- To provide motivational seminars to foster a more positive self-concept, and help the students to attain academic, social, and personal success;
- To provide cultural enrichment opportunities; and
- To assist in the overall goals of increasing retention/graduation rates.

**Eligibility:** The Student Support Services Project provides academic assistance for undergraduate students meeting Department of Education requirements. Broadly construed eligibility requirements allow most students to qualify for the program. The key requirement is the desire to improve grades. Undergraduate students at all levels of academic performance are encouraged to apply. All students interested in receiving assistance are encouraged to contact the Student Support Services Project office for further information.

In order to complete the application process, the following is needed:

- Copy of your Class Schedule
- Copy of your Awards Letter\*
- Copy of your SAR (Student Aid Report) \*

*\*Program staff will request from financial aid office*

The completed application should be submitted to the Student Support Services office in Batchelor Hall. Once the applicant is received, the staff will review the information to determine whether the application is eligible for services. Eligible students will be notified by campus email.

Contact any staff member for additional information:

Asenath Edison, Coordinator/Counselor  
[aedison@stillman.edu](mailto:aedison@stillman.edu)  
 247-8111

Fahmida Bratina  
[fbratina@stillman.edu](mailto:fbratina@stillman.edu)  
 247-8136

Pamela Ryans, Academic Advisor  
[pryans@stillman.edu](mailto:pryans@stillman.edu)  
 247-8110

Elizabeth Lowe  
[elowe@stillman.edu](mailto:elowe@stillman.edu)  
 247-8140

## STUDENT EXPENSES

College expenses consist of (1) basic charges (tuition, room, meals); (2) special charges (required institutional and course fees, deposits, and book rental); (3) supplies; and (4) funds for personal needs. The cost to students for basic and special charges is set out in this section. The College reserves the right to change all charges and fees listed in this catalog without further notice.

Students are expected to meet their financial obligations to the College at the time of registration. If students are not able to pay their balance at registration, the College offers a payment plan, which must be paid by the end of the semester. The Office of Fiscal Affairs will mail each semester's charges to the student and/or the person responsible for the account at least twice each semester. Proper management of financial resources, including personal finances, is considered a part of each student's educational experience.

### BASIC CHARGES

<u>Basic Charges-Boarding Student</u>	<u>Per Semester</u>	<u>Per Year</u>
Tuition*	\$4,774.00	\$9,548.00
Special Charges+	\$ 695.00	\$1,390.00
Marie Lundy Wynn Hall	\$1,595.00	\$3,190.00
Roulhac Hall	\$1,702.00	\$3,404.00
Meals***	\$ 1,830.00	\$ 3,660.00
Total Basic Charges**	\$ 9,001.00	\$18,002.00
Tax on Meals	\$ 165.00	\$ 330.00
Grand Total	\$ 9,166.00	\$18,332.00

\*Basic tuition charges allow student to enroll in 12 to 18 credit hours.

\*\*Charges will vary according to residence hall assignment. Totals presented include the highest residence hall rate.

\*\*\*Menu variety is provided for diet-conscious students. Special menus are available for physician-ordered, restricted diets. A meal plan is required of all resident students and is billed for the full semester.

**Basic Charges-Non-Boarding Students**

Tuition	\$4,774.00	\$ 9,548.00
Special Charges+	<u>\$ 695.00</u>	<u>\$ 1,390.00</u>
Grand Total	\$5,469.00	\$10,938.00

**Special Charges****Per Semester***(Special charges must be added to basic charges)*

Student Teaching	\$312.00
Matriculation Fee+	\$181.00
Late Registration (per day late)	\$25.00
Graduation Fee	\$150.00
Student Activities Fee+	\$163.00
The College Fund/UNCF+	\$18.00
Part-time Tuition (Per Credit Hour)	\$438.00
Overload (Per Credit Hour)	\$223.00
Book Rental Fee+	\$260.00
Personal Property Insurance+	\$73.00
Application Fee (non-refundable)	\$15.00
Payment Plan Fee	\$ 50.00
Residence Hall Reservation and Breakage Deposit	\$200.00/\$300.00*

*\*Varies by residence hall Room reservation fees are required on a semester basis but are applied to the student's account resulting in no additional fee.*

**Basic Charges-Professional & Continuing Education****Per Semester**

Undergraduate Tuition and Fees*	\$ 5,469.00
Per Credit Hour/Part Time	\$ 438.00

*\*Applies to students in regular degree programs*

Students taking courses totaling less than 12 credit hours will be charged tuition at the rate of \$438.00 per credit hour. A student taking more than 18 credits in a semester will be charged an additional tuition fee of \$223.00 per hour over 18 credits. Transportation and other costs associated with Student Teaching are the responsibility of each student.

**Application Fee**

A fee of \$15.00 is required for candidates for admission. Payment must accompany the official application form. This fee is not applicable to any other charges of the College, nor is it refundable.

## Residence Hall Reservation Deposit (Non-Refundable)

A deposit of \$200 (\$300 for Roulhac Hall) must be made by all students, who plan to live in a residence hall, before a room is assigned. This deposit may be paid to the Residence Hall Director upon arrival or to the Office of Fiscal Affairs prior to arrival on campus. For incoming students, this deposit should be paid to the Office of Fiscal Affairs by May 1 for the fall semester and by October 1 for the spring semester. Failure to meet these deadlines may result in forfeiture of the opportunity to live in the residence halls. Housing deposit is non-refundable.

All freshmen and sophomore students are required to live on campus. Students whose permanent address is less than 50 miles from Stillman prior to admission or registration may request a waiver by the Vice President for Student Affairs.

Students who receive at least 51% of their financial support from the College must live on campus. This includes students whose combined support from multiple sources is equal to, or greater than 51%. All students who receive 100% of their financial support from the College must live on campus, no exceptions.

## Matriculation Fee

A comprehensive fee associated with attending College (i.e., technology, insurance, labs, etc.).

## Payment Plan(s)

Payment of all charges each semester is due and payable in advance or at registration. Upon approval by the Vice President for Fiscal Affairs or Business Manager before or during registration, payment may be made according to an installment plan designed to ease the financial burden on students and parents. The installment plan calls for payment of 85% of all charges at or prior to registration and payment of the balance in three equal amounts as follows:

<u>Fall Semester</u>	<u>Spring Semester</u>
September 15	February 15
October 17	March 15
November 15	April 16

NOTE: Payment Plans are not available for Summer School.  
Dates are subject to change.

A student who uses the installment plan will be assessed a deferred payment fee of \$25.00 and must execute a promissory note. Students who fail to meet the deadlines for payment of all charges may be assessed a late payment fee based on the outstanding balance. In addition, all charges must be paid in full before the student can receive course grades, be allowed to graduate, or have transcripts issued. Any costs incurred by the College in collecting delinquent accounts will be charged to the student.

Payments can be made via money order, check, credit card (VISA, MasterCard, and Discover), debit card or cash. All cash payments must be made at the Business Office cashier window. Credit

and Debit card payments can be accepted at the Business office or over the telephone. To make payment over the telephone, call (205) 366-8873. To make payments online, go to [www.stillman.edu](http://www.stillman.edu).

Check payments should be made payable to **Stillman College** and mailed

to: Stillman College  
 Business Office  
 3601 Stillman Blvd.  
 Tuscaloosa, AL 35401-2618  
**(Do not send cash in the mail)**

For safety, payments should be sent in the form of a money order or a cashier's, certified, or personal check. The College reserves the right to refuse acceptance of personal checks in cases it deems appropriate. All forms of payments by mail must be accompanied by the complete name, student ID, and address of the student for whom the payment is intended.

## Refund Policy

Students with excess payments on their accounts will be eligible to receive a refund check. The College complies with distributing refunds to students within 14 days when a credit balance results from Title IV aid transmitted to the student's account, unless written authorization is on file in the Business Office.

If a student withdraws from the College and/or housing, all basic charges and selected special charges will be refunded on a pro-rata basis, through the fourth week of the semester. Charges will be prorated as outlined below:

End of first week of class	80%
End of second week of class	60%
End of third week of class	40%
End of fourth week of class	20%

Also, when a student withdraws, financial aid payments will be prorated based on the length of time enrolled.

## FINANCIAL AID

The College serves as a conduit through which students can access federal, private, and state aid to assist in paying the costs associated with attending college. Completing the necessary forms and providing documentation that might be required are the responsibilities of the student.

## General Information

All students and prospective students seeking financial assistance through the College, including scholarships of all types, will be required to submit the College approved need analysis system such as the U. S. Education Department's Free Application for Federal Student Aid (FAFSA) and any required documentation needed to support the application requested by the Financial Aid Office.

Students who are residents of the State of Alabama will be required to submit Alabama Student Grant Program Applications. Failure to do so will result in the College estimating an amount for such grants and deducting that amount from the student's need.

In awarding financial aid to students, all sources of financial aid available to students will be considered in determining the financial aid award package through the College. Students will not be awarded financial aid in excess of the amount needed to cover tuition, room and board, books and supplies; personal expenses; and other direct educational expenses as determined by the College.

## Academic Scholarships

Various Stillman College endowment incomes and individuals, organizations, churches, etc., provide funds for the awarding of scholarships. Academic scholarships are awarded based upon the applicant's academic record and standardized test scores. The scholarships awarded cannot exceed full tuition and fees. Students receiving tuition remission benefits or other awards from the College or any other source must adhere to this policy.

**The following scholarships are not for applications but are awarded based on academic merit. These scholarships are awarded during the Annual Honors Day Program.**

1. The **Alabama Power Foundation Endowed Scholarship Fund** was established at Stillman in 1989. It promotes the education of deserving, full-time students concentrating their studies in a business-related area.
2. The **Ella Mae Allen Men Scholarship Fund** is awarded to a student that is enrolled at the College with a minimum 2.5 cumulative Grade Point Average that is Pell Grant eligible with a remaining balance on his/her account. Open to all majors.
3. The **Alpha Kappa Alpha Advocates for Black Projects Endowed Scholarship** was established by an initiative of the Alpha Kappa Alpha Educational Advancement Foundation, Inc. in 2006 as a means to advocate HBCU institutions. Stillman College was the pilot institution for the initiative.
4. **Alpha Phi Alpha Endowed Scholarship** is awarded to a student that is enrolled full time at the College with a cumulative 2.5 Grade Point Average that is Pell Grant eligible with a remaining balance on his/her account. Open to all majors.
5. **AmSouth Scholarship Fund** awards scholarships to students with high academic promise and achievement and who are majors in the area of Business Administration at Stillman College. All students who apply must have and maintain a 3.0 grade point average.
6. The **Ronald Allen Atkinson Memorial Scholarship Fund** was established in 1992 by Dr. Atkinson's parents. The scholarship recipient must be majoring in mathematics or computer science and must demonstrate a commitment to academic excellence and good citizenship.
7. The **Billy and Claudette Archibald Endowed Scholarship Fund** was established in 2004 by Colonel Dominic D. Archibald, Class of 1985, in honor of her parents, both Stillman graduates. The



fund provides a scholarship to a first-year who enrolls with a minimum grade point average but exemplifies the greatest to succeed.

8. **Maxine Purchell Bennett Scholarship Fund** was established in honor of the late Mrs. Maxine Purchell Bennett, who taught social sciences at Stillman until her retirement in 1986. Open to all majors.
9. **G.H. Carter Scholarship** established to assist African American students enrolled at Stillman College. The scholarship is awarded to a student that is enrolled full time at the College with a minimum 2.5 cumulative Grade Point Average that is Pell Grant eligible with a remaining balance on his/her account. Open to all majors.
10. The **Eligah Clark and Irene Pruitt Little Endowed Scholarship** was established by Eligah Clark, a 1963 graduate of Stillman, and Ms. Irene Pruitt Little, a 1967 graduate of Stillman, to assist students with a minimum 2.5 Grade Point Average with having a well-rounded experience at Stillman. Eligah Clark is a retired Colonel of the U.S. Marine Corp and a retired judge who currently serves on the Stillman Board of Trustees.
11. **Mildred L. Ashford Collins Scholarship** is awarded to students who are residents of Tuscaloosa County and have a minimum Grade Point Average of 2.5.
12. The **Sarah S. Davis Endowed Scholarship Fund** was established in 1996 by the Stillman Board of Trustees in honor and appreciation of Mrs. Sarah Striggles Davis' contributions to the good of the College. Awards are made to women students who show excellence in scholarship and commitment to service.
13. **Toice and Oreva Davis Legacy Endowment** was established to assist students with the cost of tuition and fees and books. Awards are made to students that have unmet financial needs not provided from other sources. Recipients must maintain a minimum of 2.5 Grade Point Average or better and remain in good academic standing in the College of their major if they are continuing candidates. Preference will be given to incoming freshmen students not participating in intercollegiate athletics and students with demonstrated moral character and leadership traits.
14. The **George W. Dockery, Jr. Endowed Scholarship** was established in 1996 by George W. Dockery, Jr., president of OK Tire Stores in Tuscaloosa. The award is presented to a student whose parent is an employee of OK Tire.
15. The **Edwards Science Endowed Scholarship** was established in October 2000 by former trustee, Dr. Horace B. Edwards and Mrs. Fran Edwards of Topeka, Kansas.
16. **Julia Clark Francis Scholarship Endowment** is awarded to a student that is enrolled full time at the College with a minimum 2.5 Grade Point Average that is Pell Grant eligible with a remaining balance on his/her account. Open to all majors.

17. The **Freeland Scholarship Fund** was begun in 1983 through the generosity of Mr. Barton W. Freeland, Sr. of Crowley, Louisiana. Awards are made to students majoring in Religion and Philosophy or a cognate field who plan to study for the ministry or pursue further study in one of the professional church vocations.
18. The **Bessie German Endowed Scholarship** was established in December 2001 by Elizabeth Baptist Church, Tuscaloosa, Alabama. It is given in honor of the late Mrs. Bessie J. German, former church musician and former employee of Stillman College.
19. The **Greenetrack Endowed Scholarship Honor of Martin Luther King, Jr.** was begun in 1988. The scholarship recipient must be a graduate of Greene County high school.
20. The **Terrell and Unareed Harris Endowed Scholarship** was established in 1992 by Dr. Trudier Harris, Class of 1969, and her brother, Peter Harris, in memory of their parents. The award is made to a student majoring in English or Business Administration who demonstrates leadership on and off the campus.
21. The **Samuel Burney and Francis Dearing Hay Endowed Scholarship** was established in 1986 in honor of the fourth President and First Lady.
22. The **William Randolph Hearst Endowed Scholarship** was established in 2002 for students in the Harte Honors College who intend to permanently reside in the United States after completion of their studies. Stillman offers full tuition for outstanding students who are selected for membership in the Harte Honors College. This scholarship for incoming students with an ACT score of at least 25 or an SAT score of at least 1150. The Director of the Honors College must certify awardees.
23. The **Helene W. Hibbard Endowed Scholarship Fund** was established in 1983 by Gulf States Paper Corporation in honor of Mrs. Helene Warner Hibbard, a longtime Stillman Trustee and former chairperson of the Board of Trustees. The purpose of the scholarship is to promote the education of deserving students who are enrolled full time at the College.
24. **Hope Foundation for a Better Tomorrow** is awarded to a student that is enrolled full time at the College with a minimum 2.5 cumulative Grade Point Average that is Pell Grant eligible with a remaining balance on his/her account. Open to all majors.
25. **McDonald Hughes Scholarship** is awarded to a student that is enrolled full time at the College with a minimum 2.5 cumulative Grade Point Average that is Pell Grant eligible with a remaining balance on his/her account. Open to all majors.
26. **Genie R. Kilgore Scholarship** established by Mrs. Kilgore Estate is awarded to a student that is enrolled full time at the College with a minimum 2.5 cumulative Grade Point Average that is Pell Grant eligible with a remaining balance on his/her account. Open to all majors.
27. **Amos L. Kirkpatrick Endowed Scholarship** was established to assist students enrolled from Covington and Calhoun counties. The scholarship is awarded to students majoring in pre-law who

are classified as juniors or seniors and it assists seniors who have been accepted at an accredited law school during the year of their graduation, but no later than the September 1<sup>st</sup>.

28. The **George A. LeMaistre Endowed Scholarship** was established in 1983 and is jointly awarded by the First Presbyterian Church of Tuscaloosa and the College. Criteria for the LeMaistre Scholarship include: evidence of good citizenship, high cumulative grade-point average, study in business or pre-law curriculum, Christian background, evidence of leadership and commitment to service, and rising junior or senior status.
29. The **W. James and Willa G. Lowe Endowed Scholarship** was established in 1998 by the Lowe family, which is strongly committed to education, civic responsibility, and community service. In addition to junior classification, the Lowe scholarship recipient must have a minimum 3.0 grade-point average, a record that demonstrates good citizenship, a strong commitment to service, and must be a native of Alabama, preferably West Alabama.
30. The **Tommie and Carrie Madison Endowed Scholarship** is awarded to a declared elementary education major or secondary certificate program student who is exemplary junior or senior. Dr. Thomas Madison, a Stillman alumnus, in memory of his parents, established the scholarship in 1996.
31. The **Fred L. May Endowed Scholarship** was established to award deserving students in the Harte Honors College.
32. The **Louise McCoy Endowed Scholarship Fund** was established in 1996. The late Mrs. McCoy, a Stillman alumna, left funds in her will to benefit the College. Awards are made to rising juniors or seniors who have shown great improvement during their matriculation at Stillman.
33. **Mott Foundation Scholarship** is awarded to a student that is enrolled full time at the College with a minimum 2.5 cumulative Grade Point Average that is Pell Grant eligible with a remaining balance on his/her account. Open to all majors.
34. The **Montgomery and Ardary McNealy Endowed Scholarship** was established in honor of the parents of the fifth President of the College. The recipient must have a minimum grade point average of 2.5 and be a student studying the fine arts or religion.
35. The **Morrow Family Endowed Scholarship** was established in 2011 by Mr. David Morrow and family in honor of Dr. Eddie B. Thomas, Vice President of External Affairs at Stillman and a long-time educator in the Tuscaloosa City School System. The scholarship is awarded to a Business Administration major who demonstrates outstanding leadership and character with a minimum 3.0 Grade Point Average.
36. **Pamplin Scholarship** established by a retired Florida businessman, John W. Pamplin of Bartow, Florida. Pamplin Scholarship recipients must demonstrate strong Christian values and exemplary moral character.

37. The **Press Parham and Carol Parham Endowed Scholarship Fund** was established in 2003. Named in honor of two Stillman graduates, the scholarship is awarded to a student from Huntsville, Alabama.
38. The **Perry D. Peoples, Jr. Business Endowed Scholarship** was established to assist the students with a minimum cumulative grade point average of 3.0, evidence of good citizenship, leadership and commitment to service, interested in majoring in business and/or pursuing pre-law curriculum, and a rising junior or senior. Mr. Peoples was an alumnus of Stillman.
39. **Reader's Digest Fund** is awarded to a student that is enrolled full time at the College with a 2.5 cumulative Grade Point Average that is Pell Grant eligible with a remaining balance on his/her account. Open to all majors.
40. The **Reese Phifer Jr. Memorial Scholarship Fund** was endowed by the Phifer Wire Company in 1988. It is awarded to an outstanding student from Tuscaloosa County.
41. The **Russell Corporation Endowed Scholarships** were established in 1988 by the Russell Corporation of Alexander City, Alabama. Preference is given to students who are themselves, employees or who are related in some way to an employee of the Russell Corporation.
42. **Harold Schweitzer Scholarship** established by Jerome Schweitzer and awarded to juniors studying a foreign language.
43. The **Herman and Annie Lavender Smith Endowed Fund** was established 1988 by Dr. Herman B. Smith and his wife, Mrs. Annie Lavender Smith, of Atlanta, Georgia, in memory of her parents, George and Mattie Lavender. The scholarship is given as a leadership award in their names.
44. The **Francis D. Stillman Leadership Scholarship Fund** was established in 2004 in memory of Dr. Charles Allen Stillman. The scholarship is awarded to a student who demonstrates leadership in service to the community.
45. **J. Hank Suttle III Scholarship** is awarded to a student that is enrolled full time at the College with a minimum 2.5 cumulative Grade Point Average that is Pell Grant eligible with a remaining balance on his/her account. Open to all majors.
46. **R.E. Tidwell Fund** is awarded to a student that is enrolled full time at the College with a minimum 2.5 cumulative Grade Point Average that is Pell Grant eligible with a remaining balance on his/her account. Open to all majors.
47. The **Armod Thomas, Sr. Endowed Scholarship** was established by the Thomas family in memory of Mr. Armond Thomas, Sr., a strong supporter of Stillman College. It is the desire that of Dr. and Mrs. Eddie B. Thomas and his family that the scholarship be awarded to students who are majoring in elementary education and have completed the freshman year with an overall 2.5 or above grade point average. The students must exemplify good character and be enrolled full-time at Stillman.

48. The **Alice Jones Thompson Scholarship** is awarded to a student that is enrolled full time at the College with a minimum 2.5 cumulative Grade Point Average that is Pell Grant eligible with a remaining balance on his/her account. Open to all majors.
49. **John & Phyliss Todd Scholarship** is awarded to a student that is enrolled full time at the College with a minimum 2.5 cumulative Grade Point Average that is Pell Grant eligible with a remaining balance on his/her account. Open to all majors.
50. **The Tuscaloosa Chapter of the Links, Incorporated Endowed Scholarship** was established in 2007 and is awarded as a merit or needs-based scholarship.
51. **Tuscaloosa Reunion Club Endowed Scholarship** is awarded to African American students who are natives of Tuscaloosa and show financial need. The award will be used to assist with the cost of tuition. Recipients must maintain a 3.0 Grade Point Average and display strong leadership qualities and character.
52. The **George and Mattie Washington Memorial Scholarship** was established by their friends and family in 1996. The recipient must reside in Tuscaloosa and be willing to become familiar with the work and contributions of the Washingtons.
53. **Andrew Wade Family Endowed Scholarship** was established to assist natives of Pickens County, Alabama with the cost of tuition and fees and books. Priority is made to students that have unmet financial needs not provided from other sources. Recipients must maintain a minimum of 2.5 Grade Point Average or better. Continuing candidates must remain in good academic standing in the College of their major if they are continuing candidates. Preference will be given to incoming freshmen students.
54. The **Wayne Presbyterian Church Endowed Scholarship** was established in November 2001 by the Wayne Presbyterian Church located in Wayne, Pennsylvania.
55. **Eugene and Amanda Webb Scholarship** was established in memory of Dr. Webb, a former trustee, and successful entrepreneur in New York City with interests in real estate, banking and investments, and his wife. The scholarship is to be presented to two top business majors at the College.
56. The **Betty and Coy Williamson Endowed Scholarship** was established in 2011 and is to be awarded to a Business major. Ms. Williamson, a long-serving member of the Stillman Board of Trustees and past Board Chair, and Mr. Williamson are Stillman alumni.
57. **Women of the Church Scholarship Fund** is awarded to a student that is enrolled full time at the College with a minimum 2.5 cumulative Grade Point Average that is Pell Grant eligible with a remaining balance on his/her account. Open to all majors.
58. **The Cordell and Marie Wynn Fellows** was established in 1986 in honor of the fourth President and First Lady. Wynn scholars must possess good character and leadership traits and evidence scholarship and servant hood. Awards will be part of a total financial-aid package based on need.

*Applications may be made for the following scholarships.*

## **Performing/Auxiliary Scholarships**

A limited number of scholarships are available for students who possess musical and vocal talent and who also show academic promise. For more details, please contact the chair of the Fine Arts Department for details.

## **Grants**

A grant is a gift aid that does not have to be repaid. Only undergraduates pursuing their first bachelor's degree are eligible for grants.

The **Federal Pell Grant** is an entitlement program that is based on financial need. Pell Grants are awarded for varying amounts depending on eligibility.

The **Federal Supplemental Educational Opportunity Grant (SEOG)** is a grant program based on exceptional financial need and availability of funds.

**TEACH Grant Program-** Through the College Cost Reduction and Access Act of 2007, Congress created the Teacher Assistance for College and Higher Education (**TEACH**) **Grant** Program that provides grants of up to \$4,000 per year to students who intend to teach in a public or private elementary or secondary school that serves students from low-income families. In exchange for receiving a **TEACH Grant**, you must agree to serve as a full-time teacher in a high-need field in a public or private elementary or secondary school that serves low-income students. As a recipient of a **TEACH Grant**, you must teach for at least four academic years within eight calendar years of completing the program of study for which received a **TEACH Grant**. **IMPORTANT:** If you fail to complete this service obligation, all amounts of **TEACH Grants** that has been received will be converted to a Federal Direct Unsubsidized Stafford Loan. You must then repay this loan to the U. S. Department of Education. You will be charged interest from the date the grant(s) was disbursed. For additional information and requirements please contact the Financial Aid Office.

The **Alabama Student Assistance Program** is a grant program based on financial need and availability of funds. This grant is awarded to Alabama residents only. Alabama Student Assistance Program Grants are awarded for varying amounts.

The **Alabama Student Grant Program** is designed to provide financial assistance to residents of the State of Alabama who enroll into undergraduate programs at non-sectarian, secular education, non-profit, independent institutions. The amount of the grant varies depending on availability of funds.

## Loans

**The Federal Direct Subsidized Loan** is an interest bearing, subsidized federally-insured loan to undergraduate students. Maximum yearly loan amounts are freshmen - \$3500, sophomores -\$4500, juniors and seniors - \$5500. The **William D. Ford Direct Subsidized Loan** is a need-based loan program, which requires applicants to fulfill need analysis requirements. The aggregate limit for undergraduate study is \$23,000.

**The Federal Direct Unsubsidized Stafford Loan** is a non-need based loan available to undergraduate students. This loan provides an additional \$2000 per year for dependent undergraduate students. Interest is charged throughout the life of the loan. The borrower may choose to pay the interest charged on the loan or allow the interest to be capitalized and added to the principal.

**The Federal Direct Parent Loan for Undergraduate Students (PLUS)** allows the parent of a dependent student to borrow up to the estimated cost of attendance minus other types of aid to pay for educational expenses. Applicants are required to pass a credit check. PLUS loans have a fixed interest rate and an origination fee.

## Conditions of Financial Aid

In order for a student to continue to receive financial aid under the Federal Pell Grant, Federal Perkins Loan, Federal Supplemental Educational Opportunity Grant, Federal College Work-Study, Alabama Student Assistance Grant, or Federal Stafford/PLUS Loans, the student must meet the College's satisfactory academic progress standards. New first time freshmen admitted to the College will be eligible for consideration for financial aid. A student whose financial aid has been suspended may re-apply for financial assistance upon returning to the College. Financial aid will not be awarded retroactively to cover periods when the student was ineligible to receive financial aid.

## EDUCATIONAL PROGRAM

An essential ingredient in academic life is the quality of interaction between faculty and students. Stillman has a highly-credentialed faculty to teach a relatively small number of students. The ratio of faculty to students offers opportunity for deep and rich personal contacts and close supervision of the student's work. More than 80 percent of the full-time faculty holds terminal degrees. America's finest colleges and universities are represented on the instructional staff.

## ENTERING STILLMAN

Stillman invites all interested students to apply for admission to the college. Students are admitted without regard to sex, race, religion, or ethnic origin.

The College reserves the right to deny admission or readmission to students with personal problems of any type that interfere with the peace, order, and safety of the campus, or that it does not have resources to manage.

## **First-Time Freshman Requirements**

Every applicant must present satisfactory credentials as to all these factors, as well as the state of his/her health. The final decision regarding admittance is based on the following:

1. Official High School Transcript or G.E.D.
2. Level of performance on the American College Test (ACT) or the Scholastic Aptitude Test of the College Entrance Examination Board (SAT).

## **Previous Preparation Required**

The number of units required for admission of high school graduates to Stillman is usually identical to the state-imposed requirements for graduation from Alabama high schools; however, provision is made for the acceptance of students from states with less stringent requirements for graduation from high school.

Applicants must have completed four units of study in English, two in Mathematics, one in History, and one in Natural Science. The remainder of the work may be comprised of electives.

## **Conditional Acceptance**

Conditional acceptance may be considered for first-time freshmen that may not meet all of the admissions requirements. Students must enter a specified degree program offered by the College and will be given one academic year of provisional enrollment in courses that are required for their degree program. Students will also be restricted to no more than 13 hours each semester. A minimum 2.0 GPA at the end of the academic year is required for continuation of enrollment. Students will also be required to take 031 Mathematic and English.

## **Scholastic Aptitude Test/American College Test**

Every applicant for admission to Stillman College who has not previously attended college must take the American College Test (ACT) or the Scholastic Aptitude Test (SAT) and have his/her scores sent to the College as part of the application for admission.

Applicants who have graduated high school or received their GED three or more years earlier and who have not attended any college or university do not have to submit standardized test scores. However, students will be required to take 031 Mathematics and English.



IT IS THE RESPONSIBILITY OF EACH APPLICANT TO INSURE THAT HIS OR HER CREDENTIALS ARE ON FILE AND IN ORDER, PRIOR TO HIS / HER ARRIVAL FOR REGISTRATION.

The Admissions Staff will study the credentials of each applicant very carefully. Doubtful cases will be referred to the Admissions Committee for further disposition. Upon approval, the applicant will receive a certificate of admission or letter of notification.

## **International Students**

Stillman is authorized under federal law to enroll non-immigrant alien students. International students are advised to inquire at least one year in advance of the anticipated date of admission about test requirements. To apply to Stillman, international students must submit the following material by March 1, for the fall semester; August 1, for the spring semester; and February 1, for the summer term:

1. The \$50 non-refundable application fee in U.S. dollars in the form of a money order or certified check, made payable to Stillman College; cash should not be sent.
2. Official certificates and /or final secondary school records university transcripts, mark sheets and official translations, (in English) should be sent to World Education Services or Educational Credential Evaluators (ECE) for evaluation with the appropriate fee. You may contact World Education Services at PO Box 5087, Bowling Green Station, New York, NY 10274-5087 U.S.A. or by email [www.wes.org](http://www.wes.org). You may contact Educational Credential Evaluators (ECE) by phone at (414) 289-3400 or by email at [evalece.org](mailto:evalece.org).
3. Current Stillman policies require that any courses accepted for transfer must come from institutions affiliated with a regional accrediting agency located in the United States.
4. Results from the ACT or SAT required for regular degree students.
5. Scores from the Test of English as a Foreign Language (TOEFL) for applicants whose native language is not English is required. Once the application for admission been received, the Office of Admissions will inform students whether they must take this test.
6. Once all documents have been received, verified and evaluated the Office of Admissions will inform student of his / her status.
7. OFFICIAL TEST SCORES OF TOEFL SAT OR ACT MUST BE SENT DIRECTLY TO STILLMAN FROM THE APPROPRIATE TESTING AGENCY.

## **FINANCIAL RESPONSIBILITY**

The Department of Homeland Security regulations requires that all international applicants who plan to attend schools in the U.S. must show proof that they have the funds necessary for their studies. A sponsor living in the U.S. who will provide financial support for the prospective student must sign an affidavit. The declaration of financial support must be signed and notarized by the student and sponsor; indicating who will pay for the cost of attendance. The bank must send a letter on original letterhead stationary documenting that the sponsor has funds available to support the student directly to Stillman. The bank letter must be dated within the last three months.

The I-20 form (Certificate of Eligibility) is not issued until the applicant has (1) been admitted by the Office of Admissions, and (2) submitted a financial statement indicating how fees will be met while attending the college.

All international students are required to pursue a full course of study. This means that undergraduates must register for a minimum of 12 credits per semester.

“THE REGULATIONS REGARDING INTERNATIONAL STUDENTS ARE SUBJECT TO CHANGE WITH LITTLE OR NO NOTICE”

## **Re-Admission**

Any Stillman student who has been out of school one semester or more (excluding summer school) for any reason and who desires to be readmitted should submit a readmissions application at least one month prior to the beginning of the term he/she plans to enter.

The student should also request that official transcripts from any other institution attended since attending Stillman be sent to the Office of Admissions.

The application for readmission is provided by the Office of Admissions and should be returned to that office when completed.

A student returning after an interruption will be asked to adhere to the requirements of the catalog in effect on the date of re-entry. A student who has been suspended from the college for academic deficiencies may petition the Admission Committee for re-admission to the college.

## **Admission by Examination**

Students unable to present a high school transcript may be permitted to enroll in the College provided they earn an acceptable score on the General Education Development Test of the American Council on Education. The results of General Education Test must be sent directly to the Office of Admissions by the agency administering the exam.

## **Transfer Admissions**

1. Students must be in good standing if transfer is to be allowed. Neither academic probation nor suspension can be in effect at the previous or current college attended.
2. Only official transcripts from accredited institutions, recognized by a regional accrediting agency are acceptable.
3. If the student has earned less than 24 semester hours, he/she may be required to submit an official high school transcript or GED scores as well as ACT or SAT scores.
4. Only grades of A, B or C from the Sending Institution are eligible to be considered for transfer to Stillman.

5. Credentials should be on file at least one month prior to the beginning of the term.
  - Upon arrival at Stillman, all transfer students should have in their possession an official evaluation of their transcript by the Office of Admissions and or the department of intended major, listing courses accepted for transfer.
6. Transfer credit in the major over ten years old may require validation by the student's major department.
7. No developmental courses or courses with a pass or fail grade will be accepted for transfer.

### **Early Admission for Superior High School Students**

High school students with a 3.30 grade point average (4.00 scale) may be permitted to begin college work at Stillman before graduation from high school. Students selected for early admissions will receive regular college credit for courses successfully completed. In addition to the grade point average, the prospective student must be recommended by his/her school Guidance Counselor or other High School officials who are qualified to attest to his/her eligibility.

### **Admission as a Transient Student**

A student currently enrolled in another institution of higher education who desires to take courses to be transferred to that institution will be eligible to register upon presentation of an application for admission and a "letter of transiency" signed by the Dean and/or designated school official at the institution in which he/she is currently enrolled. Such students are not required to file transcripts of their previously earned credits at other postsecondary institutions. A student may not be classified as transient for more than one session or semester in succession, and must fulfill all requirements of the regular transfer student if he/she returns for the next consecutive session or semester.

### **Auditor**

Applicants who wish to audit credit courses must follow standard admission procedures, register for the course(s), pay all required fees, are expected to attend all class meetings, and must conform to all requirements of the instructor of the course. Auditors will not receive a grade.

## **CREDIT FROM NON-TRADITIONAL SOURCES**

The College will consider non-traditional sources such as active federal military service and service school, the College Entrance Examination Board's Advanced Placement Program, the College Level Examination Program (CLEP), and correspondence credits from a fully accredited institution. Students may earn credit from the CLEP General Examination by scoring at the 25<sup>th</sup> Percentile, and at the national norms for a typical "C" student on the Subject Examination. Students in residence may earn no more than 45 semester hours of credit on the basis of non-traditional education experiences.

## Credit for Military Service

Veterans of the active armed services may request academic credit for educational experiences in the armed services. Veterans are required to submit official transcripts documenting completion of military training to the Office of Admissions. The awarding of credit is evaluated based upon the criteria and procedures as outlined in the current *Guide to the Evaluation of Education Experience in the Armed Services*.

## College Level Examination Program (CLEP)

The College-Level Examination Program (CLEP) is a program of credit by examination sponsored by the College Entrance Examination Board (CEEB). This program provides interested individuals an opportunity to obtain recognition for college level achievement on the basis of examination performance. Stillman College accepts both the CLEP General Examination and the CLEP subject-area examination. CLEP credits are treated as undergraduate transfer credits and are not considered in the calculation of the student's cumulative average; however, the credits may be used to fulfill degree requirements at Stillman College. A maximum of 30 semester hours may be earned through the CLEP General Examination. Stillman College will award six (6) semester hours of credit to each test in the battery for 90-minute General Examinations according to the following scale:

English Composition (with essay given at SC)	530-610
Mathematics	421-500
Humanities	421-500
Natural Sciences	421-500
Social Sciences and History	421-500

The College will award credit for any of the CLEP subject-area examinations that parallel existing general education courses offered by the College, and the amount of credit awarded will be based on the equivalency of areas covered by the examination. Minimum scores for each test and the number of credit hours awarded will be based on the recommendations of the American Council on Education regarding CLEP. (The recommendations will be on file in the offices of the Registrar and Provost).

A student may not receive credit for both the Subject Examination and its equivalent, either in another examination or in a course taken for credit.

## Advanced Placement (AP)

A minimum score of 3 is required to receive advance placement and/or degree credit. The Registrar, in consultation with the department concerned, determines how the credit is to be identified on the student's permanent record. Credit for AP courses may be used to satisfy general education requirements and elective credit. Whether or not AP credit in a given discipline can be used to satisfy major or minor requirements in that discipline is to be determined by the academic department responsible for that major.

Stillman may award credit for any of the subject-area examinations equivalent to the general courses listed below:

<u>AP Examination</u>	<u>SC Equivalent</u>	<u>Hours Awarded</u>
Biology	BIO 141-142	8
English Composition (with essay)	ENG 131-132	6
World Civilization	HIS 131	3
American History	HIS 132	3
Chemistry	CHM 141-142	8
French I & II	FRN 131-132	6
Spanish I & II	SPN 131-132	6
Mathematics (Algebra)	MAT 131	3
Mathematics (Trigonometry)	MAT 132	3

## Credit for Prior Learning Experiences

A student seeking credit for prior learning experiences must prepare a portfolio to be evaluated by members of the faculty through the department(s) appropriate for the credit being requested.

Any student interested in prior learning assessment should discuss the possibility with the Provost. This preliminary discussion helps determine whether the student's experience warrants a formal assessment by the faculty. If the preliminary contact is encouraging, the student must submit a petition to prepare the portfolio and submit to the Provost. An assessment fee of \$50 per course credit sought will be payable upon submission of the petition. The student is provided with a signed copy of the petition to take to the academic department appropriate to the credit being requested. The Department Chair assigns a faculty member to assist the student in preparing the portfolio to document the learning experiences.

In compiling the portfolio, the student must identify the learning, express it in terms of college level curriculum or competencies, relate it to his or her overall educational and career objectives and compile the evidence to demonstrate the competence. The Department Chair reviews the portfolio in consultation with the faculty and makes a recommendation concerning its acceptance to the Division Dean. The Division Dean reviews the portfolio along with the recommendation from the Department Chair and makes the decision concerning whether course credit will be granted. If approved, the Division Dean provides the registrar with the Credit for Prior Learning Experiences Approval Form and notifies the student. If denied, the Dean will provide the student with a written explanation for the denial.

Ideally, completing this process allows a student to avoid the duplication of learning, to build on the learning previously acquired, and shorten the time it takes to earn a degree. Guidelines for portfolio preparation may be obtained from the Provost. Credit earned through an assessment of prior learning cannot be duplicated through any other mechanism for earning credit. Prior learning credit is not transferable. A maximum of 12 credit hours may be earned through the Credit for Prior Learning Experiences process.

## THE ACADEMIC PROGRAM

Stillman College confers the Bachelor of Arts and the Bachelor of Science degrees. The regular academic program is arranged into two required components—the general education curriculum and the major field curriculum. A student spends roughly two years on each component while matriculating at the College for a bachelor's degree. The courses of study are grouped into two divisions of instruction that include a total of ten departments.

### General Academic Information

#### *Majors and Minors*

Upon matriculation at Stillman, all students must declare an area of interest or a major. Students transferring from other colleges or universities must declare a major upon matriculation. All students must apply for a major in the desired department by the beginning of the second year of matriculation.

A major consists of a minimum of 30 hours. The other hours may be devoted to courses in a related area, chosen under the guidance of the faculty advisor.

Majors offered at Stillman are as follows:

1. Art
2. Biology
3. Business Administration
4. Chemistry
5. Criminal Justice
6. Elementary Education
7. English
8. General Studies
9. Physical Education
10. History
11. Journalism
12. Mathematics
13. Music
14. Psychology
15. Religion
16. Special Education
17. Theology

Students may elect to complete a minor in a discipline offered by the College. A minor consists of 18 - 21 hours.

Minors offered at Stillman are as follows:

1. Art
2. Biology
3. Business Administration
4. Chemistry
5. English
6. Physical Education
7. History
8. Journalism
9. Mathematics
10. Music
11. Psychology
12. Religion
13. Theology

### ***General Education Requirements***

As a liberal arts college, Stillman requires its students to pursue general education objectives to acquire the fundamental knowledge and skills that every college educated person ought to exhibit. Of the 120 semester hours required for graduation 48 credit hours are devoted to general education studies. \*A one-credit hour orientation course, STI 111, is required of all first semester freshmen.

All students are required to complete a core of courses that are designed to provide intellectual and aesthetic experiences. The core of courses will have the fundamental qualities of critical, analytical, and integrative thinking which will enable the student to solve problems, to make both intellectual and value judgments, and to function effectively in a rapidly changing world environment.

<u>General Education Core Courses</u>	<u>Credits</u>
REL 131-132 .....	6
REL 200 level .....	3
REL 300 level .....	3
LOG 330 Logic .....	3
ENG 131-132 English Composition I & II* .....	6
SPE 232 Public Speaking .....	3
HUM 130 African American Heritage .....	3
HPR 121 Lifetime Wellness .....	2
MAT 131, 132, 133, 134, 135 Calculus .....	3

PHY 131 Physical Science** .....	3
CSC 121 Computer Literacy*** .....	2
BIO 131 Life Science**** .....	3
BUS 210 Financial Literacy .....	1
EDU 310 Test Taking Strategies .....	1
HIS 131 World Civilization .....	3
Social Science (PSY 230, PSC 230, PSC 239, HIS 132, BUS 233, 234, GEO 231) .....	3
STI 111 Orientation .....	<u>1</u>
Total General Education Hours .....	49

\* Students majoring in English and Journalism take ENG 199-200

\*\* Students majoring in Biology take PHY 143 and students majoring in Elementary Education take PHY 141

\*\*\* Students majoring in Elementary Education take EDU 230; Students majoring in Business may take BUS 231

\*\*\*\* Students majoring in Biology take BIO 141 and students majoring in Elementary Education take BIO 143

### ***System of Numbering***

Each course bears a three-digit number. The first digit indicates the class-level of the course as follows:

- 1 for freshman-level courses
- 2 for sophomore-level courses
- 3 for junior-senior level courses
- 4 for senior-level courses

The middle digit indicates the number of hours credit for the course. The third digit indicates the semester in which the course is taught. Odd numbers are fall semester courses; even numbers are spring semester courses. If the third digit is a “0”, the class may be taught either semester.

### ***The Semester System***

The academic year is divided into two semesters and one summer session. The fall semester begins in late August and ends in December. The spring semester begins in January and ends in May. The summer session consists of one six-week term that begins in May and ends in July (see the “Academic Calendar”). Semesters for students enrolled in the Stillman Management Institute will differ from the above. A schedule for this program may be requested from the Dean of Professional Education.

Credit for courses completed is awarded in semester hours. The number of semester credit hours awarded for a course generally represents the number of hours that course meets each week. For example, a 3-credit hour course meets for three hours each week for one semester. There are exceptions to the general rule, which may include military science, laboratories, and other courses.



## **Course Load Policy**

### Course Load in the Fall and Spring Semesters

Students are expected to take a minimum of 15 credit hours during the Fall and Spring semesters to graduate timely. A minimum of 12 credit hours is required for students to be eligible to receive financial aid. Course loads of 18 hours in the Fall and Spring are permitted without special approval for any students in good academic standing. The maximum course load for any student during the Fall and Spring is 21 hours, including courses taken at Stillman College and any other institutions.

Students whose cumulative grade-point averages are 3.00 or above may request to register for up to a total of 21 credit hours. In all cases, the student must apply to his/her Division Dean, who may approve requests for such increases in class loads. The Division Dean must notify the Registrar in writing of each case approved.

Graduating seniors who have applied for graduation and whose grade-point averages are 2.00 or above may request to register for up to a total of 21 credit hours. In all cases, the student must apply to his/her Division Dean, who may approve requests for such increases in loads. The Division Dean must notify the Registrar in writing of each case approved.

### Course Load in the Summer Semester

During the summer, the maximum course load for students is 13 credit hours. Students must enroll in a minimum of 6 credit hours to be eligible to receive financial aid.

## **Classification of Students**

Class standing will be determined at the end of each academic year on the basis of completion of course credits. Developmental courses are not included in the number of credits that determine a student's classification. The classification scale is:

Freshman.....	0-30 semester credit hours earned
Sophomore .....	31-60 semester credit hours earned
Junior .....	61-91 semester credit hours earned
Senior .....	92 or more semester credit hours earned

Senior classification does not necessarily imply graduation the following spring.

## **Grading System**

Grades are awarded at Stillman College for courses according to the following table of letter grades and point values:

<u>Grade</u>	<u>Point Value</u>
A	4.0

B	3.0
C	2.0
D	1.0
F	0.0
I	Incomplete
NC	No Credit
W	Withdrawal
WD	Administrative Withdrawal
WP	Withdrawal Passing
WF	Withdrawal Failing

In English composition courses only, the following grades may be reported: A, B, C, D, F and NC (No Credit). The “NC” grade is not included in the computation of the student’s grade point average. A grade of “C” or better is required in all freshman English courses and is a prerequisite for advancement to another English course.

Grades of “I” (Incomplete) should be removed by the fourth week of classes in the following term in residence, unless the Provost grants an extension. Students on academic probation must remove the grade of “I” before the last day for registration and schedule changes in the following semester. Students who do not return for the following semester after assignment of an “I” will have to repeat the course, unless the student arranges to remove the “I” prior to the beginning of the following semester.

Students in the Stillman Management Institute must have the “I” removed by the end of the subsequent module in which the student is enrolled (see the SMI handbook for details).

### ***Satisfactory Academic Progress Standards***

Federal regulations require all students receiving Federal Title IV financial aid funds to maintain standards of satisfactory academic progress in the pursuit of their degree. Satisfactory Academic Progress (SAP) is defined as a set of standards of academic success, which includes qualitative grade point average (GPA) and quantitative (number of hours completed) measures that a student must maintain to retain eligibility for federal financial aid.

The maximum time frame for completing an undergraduate degree cannot exceed 150% of the published length of the students’ program of study. All programs require 120 credit hours; therefore, the maximum number of credit hours that may be attempted is 180 credit hours.

The minimum cumulative GPA requirements for satisfactory academic progress are:

1. From 1 to 30 hours attempted, the student must have a cumulative grade-point average of at least 1.60.
2. From 31 to 61 hours attempted, the student must have a cumulative grade-point average of at least 1.80.
3. From 62 hours or more attempted, the student must have a cumulative grade-point average of at least 2.00.

Satisfactory Academic Progress is monitored at the end of each semester.

First-year students who fail to meet Satisfactory Academic Progress standards may be placed on financial-aid probation and continue to receive financial aid for two semesters. During the probationary year (the second year in college) the student must pass 24 hours of coursework and earn a semester GPA of 1.80. Probationary students may also attend summer school to meet satisfactory progress requirements. Students who fail to meet the above standards will have their financial aid eligibility suspended.

The student on probation will be dismissed from the College when at the end of the probationary period the level of performance has not been restored to the required overall average and/or the student does not successfully complete the minimum required credits. Students with less than a 2.00 cumulative grade-point average will be issued a warning and will not be allowed to take a class load of more than 13 hours per semester. Students who have been dismissed for academic reasons may re-apply for enrollment after staying out one semester. However, mere application does not imply automatic re-admission. If allowed to reenter, a student must earn a grade-point average of at least 2.00 for that term or the average stipulated upon re-admission.

### Guidelines

Full-time (12 + hours per semester) students will be allowed six academic years in which to complete a degree. Part-time students will be considered on a pro-rata basis equivalent to requirements of full-time students. The number of hours in which a student is enrolled on the first day following the end of the add/drop period will be the official number of hours used to determine full-time or part-time status. Full-time students, who drop below 12 semester hours following the end of the fourth week of the semester, will still be considered full-time students for financial aid eligibility. Satisfactory Academic Progress for Financial aid eligibility requires that the students' ratio of completed (earned) semester credit hours versus the student's enrolled (attempted) semester credit hours at end of drop/add period adhere to the following guidelines:

- Students who fail to make satisfactory progress at the end of the first four semesters will be ineligible for federal aid until the deficiency is corrected.
- Transfer students will be evaluated on the enrolled attempted hours, enrollment status and cumulative grade point average at Stillman plus the transfer hours, which will be added to the attempted and completed hours.

### Appeal Process

Students whose financial aid eligibility has been suspended due to failure to meet the above criteria may appeal their ineligibility if there are mitigating circumstances. Mitigating circumstances are defined as a change in grades or major, serious illness or injury, death of a family member or similar traumatic event. The appeal must be filed in writing within six weeks of notification of ineligibility. Students who appeal must write a letter addressed to the Director of Financial Aid. All appeals must include supporting documentation (grade or major change forms, doctor's statement, death certificate, etc.) and an academic plan to regain eligibility. The appeal may not be based on the student's need for the

funds nor the lack of knowledge that eligibility for financial aid was in jeopardy. The Financial Aid Appeal Committee will review the appeal within two weeks of the deadline for filing all appeals provided all necessary documentation has been submitted; the students will be notified of the committee's decision by mail. The Committee will not review Appeal Forms that are incomplete and/or lacking the required verification. The completed SAP Appeal Form should be sent to:

Director of Financial Aid  
Stillman College  
3601 Stillman Boulevard  
Tuscaloosa, AL 35401

### ***College Withdrawal***

When a student finds it necessary to withdraw prior to completion of a semester's work, the official withdrawal date is that on which the Provost & Vice President for Academic Affairs officially signs withdrawal documents. Emergency health conditions will be taken into consideration in determining the date of official withdrawal. A student should contact the Office of the Provost & Vice President for Academic Affairs to initiate the withdrawal process.

### ***Policy Governing Withdrawals***

“W”, Withdrawal. This grade will be assigned when a student withdraws from a course with the approval of the Provost between the last day for change of schedule and one week after mid-semester grade reports have been delivered to students.

“WD”, Administrative Withdrawal. This grade will be assigned when a student is withdrawn from a course by the Provost or the Vice President for Student Affairs. This grade is non-punitive and may be assigned by the appropriate official at any time during a semester or term.

“WP”, Withdrawal Passing. This grade will be assigned when a student withdraws from a course for good cause past the published date with the approval of the Provost.

“WF”, Withdrawal Failing. This grade will be assigned when a student withdraws from a course without good cause past the published date.

“UW”, Unofficial Withdrawal. This grade will be assigned when a student begins to attend class but then ceases to attend class for three weeks consecutively without providing official notification to the College of their intent to withdraw, by completing the College Withdrawal Form. The last date of attendance as documented through attendance records submitted weekly by faculty will serve as the withdrawal date for students who unofficially withdraw.

### ***Policy on Retaking Courses***

A student may repeat any course, up to a maximum of two times, until a grade of “C” or higher is obtained. “Credits attempted” and a corresponding letter grade will be recorded on the student's record

each time the course is attempted. Only the grade corresponding to the final time that the course was completed will count toward the student's cumulative GPA. "Credits completed" for the course will be placed on the student's record as appropriate to the course credits and the grade obtained the final time that the student completes the course.

### ***Bankruptcy Policy***

A student may use the Academic Bankruptcy Petition Form to request a retroactive withdrawal from an entire semester. The Provost & Vice President for Academic Affairs must receive the petition no later than one year after the end of the applicable semester. In the petition, the student must demonstrate unusual circumstances beyond the control of the student during the semester in question. A student may receive a bankruptcy withdrawal only once during matriculation at Stillman College.

### ***Class Attendance Policy***

Principle - Except when officially exempted, students and faculty are expected to attend all classes for which they are registered and assigned. Similarly, faculty and students are expected to meet classes at the scheduled time and to participate for the full period. Frequent tardiness (3 or more) by students and early departures may lead to the assignment of an unexcused absence. Student may be allowed as many unexcused absences as a course bears credit. Instructors should report excessive absences to the Vice President for Student Affairs. Absence from class for any cause is a loss to students and maybe harmful to the grades earned for the semester.

Unexcused Absences - Unexcused absences exceeding the number of credit hours for a course can automatically suspend a student from a course. Where courses meet in 80-90 minute blocks, two unexcused absences are allowed for a 3-credit course. Double absences may be charged for unexcused absences that occur on the day before or following a holiday. When a student is suspended from a class for excessive absences, the Vice President for Student Affairs may reinstate him/her after a conference or counseling session with designated college staff.

Excused Absences - Students may obtain an official excuse by presenting the appropriate documentation to the Vice President for Student Affairs. The Provost & Vice President for Academic Affairs must endorse the excuse before it becomes official. Officially excused absences are permissible so long as such absences do not destroy the ability of a student to master course requirements.

Presenting Excuses - Official excuses must be presented by the student to the concerned instructor within seven (7) days of the student's return to class. The presentation of a timely excuse shall entitle the student to an opportunity to perform all class assignments missed. Seven additional days, following the return to class, shall be allowed for student (and the instructor) to execute make-up work.

Exceptions – Upperclassmen (65 hours towards the degree) with earned GPA's of 3.00 or higher, and in good standing are exempted from the regulations.

## Standards Governing Excused Absences

1. Grounds for Issuing Excuses
  - a. Illness of student.
  - b. Serious illness or death of a family member of a student.
  - c. Authorized representation of college.
  - d. Legally required court appearance.
  
2. Documentation Required:
  - a. Excuses based upon illness require a statement by a physician or the nurse practitioner, which spells out the exact times for which an excused absence is recommended.
  
  - b. Excuses based upon the death of a family member will require verification from a news account, funeral program, or statement from the funeral director involved. A written statement from a parent, mailed to the Vice President for Student Affairs, may be used as proof of a family illness.
  
  - c. Excuses based upon authorized representation of the College should be verified by a published schedule or written statement from the President, Vice President for Student Affairs, or Provost & Vice President for Academic Affairs, depending upon the source of authorization.
  
  - d. Excuses based upon a legally required court appearance should be verified by a copy of the document requiring such appearance.

## Graduation Requirements

Students who have completed 120 or more semester hours of college-level coursework will be considered for graduation. Other requirements include the senior thesis, the senior departmental examination and:

1. Forty-five credit hours have been completed at Stillman.
2. The final thirty credit hours have been completed at Stillman.
3. A major consisting of a minimum of 30 credit hours, together with related courses, has been completed to the satisfaction of the major department.
4. All general education requirements have been completed.
5. All financial obligations to the College have been satisfied.
6. A cumulative grade point average of at least 2.00. Candidates for teacher certification must have attained a grade point average of at least 2.75 overall, in the major, and in professional education courses.
7. All required major courses have been passed with a grade of “C” or higher and verified by the Registrar

8. An affirmative vote of the Faculty.

### ***Sophomore Proficiency Examination***

All students must pass the Sophomore Proficiency Examination before graduation. The examination will be administered to students who entered the College beginning with the Fall Semester of 2003. Students must take the exam once they have completed 50 hours and must have passed the exam by the time they have completed 80 hours. The Sophomore Proficiency Examination is designed to measure a student's competency in the acquisition of fundamental knowledge and skills associated with a liberal arts education. The examination is composed of core competencies from courses within the General Education Curriculum (GEC) at Stillman College and specifically measures a student's ability in reading, writing, mathematics, critical thinking and scientific reasoning. Usually, these General Education courses are taken during the first two years of matriculation. The GEC is designed to provide a broad exposure to multiple disciplines such as the humanities, social sciences, and the natural sciences and forms the basis for developing important intellectual and civic capacities. The results of the Sophomore Proficiency Examination will help the institution monitor the progress of students as they finish the GEC and help determine whether the College is meeting the objectives of the General Education curriculum.

Students who are eligible to sit for the Sophomore Proficiency Examination will receive communication concerning examination date, time, location and registration deadline.

### ***The Senior Thesis***

All students in all departments must complete a thesis requirement before graduation. This written treatment of a subject shall embody results of original research and substantiate a specific view put forth by the student. Upon entering the major department, students will be paired with a thesis mentor and begin exploring normative and novel issues in the disciplines as preparation for undertaking and completing a senior thesis. The thesis shall consist of a research question, a literature review, and a body of findings in a format prescribed by the department.

### ***The Senior Departmental Examination***

Prior to graduation, students must take and meet departmental standards on comprehensive examinations in written format. The performing and visual arts, and other units when approved, may require oral interviews, performance, and/or exhibitions to also demonstrate proficiency in the declared major. Students must register to take the senior departmental examination at least one semester prior to their anticipated semester of graduation. Individual departments offering majors will determine the nature, content and proficiency level students must obtain on the examinations. Personnel administering the examination will publish an examination schedule.

### ***Policy on Sequential Bachelor's Degrees***

A student who has received a bachelor's degree from Stillman or another regionally accredited institution and who wishes to earn a second degree must apply to and be accepted into Stillman for the second baccalaureate. The second degree can be earned in any major offered at Stillman College excluding

Elementary Education. In order to earn the second degree, the student must earn at least forty-five credits of coursework at Stillman College. Other requirements include the senior thesis, the senior departmental examination and:

1. A major consisting of a minimum of 30 credit hours, together with related courses, has been completed to the satisfaction of the major department after the first degree has been completed.
2. A minimum of 30 credit hours in general education must be completed, including courses in humanities/fine arts, social/behavioral sciences, and natural sciences/mathematics.
3. Satisfaction of all financial obligations to the College has been satisfied.
4. An overall grade point average of at least 2.00 in courses taken after the first degree.
5. All required major courses have been passed with a grade of “C” or higher.
6. An affirmative vote of the Faculty.

## **Academic Honors**

### ***Presidential Scholars***

The Presidential Scholars include all full-time students earning a cumulative grade point average of 3.90-4.00.

### ***Dean’s List***

The Dean’s List includes all full-time students earning a cumulative grade point average of at least 3.40-3.89.

### ***Honor Roll***

The Honor Roll includes all full-time students earning a cumulative grade point average of 3.00-3.39.

### ***Graduation Honors***

Students who have completed at least 60 hours of their college work at Stillman and have completed the requirements for graduation will be honored according to the following scale:

- An average of 3.000 to 3.299 - Honors
- An average of 3.300 to 3.499 - Cum Laude
- An average of 3.500 to 3.799 - Magna Cum Laude
- An average of 3.800 to 4.000 - Summa Cum Laude



## **ACADEMIC DIVISIONS**

### **DIVISION OF ARTS AND SCIENCES**

The Division of Arts and Sciences serves the mission of the College via its central role in providing the instruction and the experiences that define a liberal arts education. The Division of Arts and Sciences consists of the Departments of English, Fine Arts, Mathematics, Natural Sciences, Psychology, Religion and Theology, and Social Sciences. Selected majors are offered in most of the areas. In addition, these units provide the interdisciplinary and introductory courses that make up the general education curriculum. Students majoring in the Division may pursue programs of study, which prepare them for graduate school or for careers in areas specifically related to their areas of study.

#### **DEPARTMENT OF ENGLISH**

The Department of English supports the core curriculum with student-centered instruction in languages, literature, composition, speech, and journalism, and prepares students for graduate study and varied professional careers. The Department also supports the mission of the college by helping to produce graduates who express themselves clearly through writing and speaking, use technology skillfully, demonstrate the ability to do independent research, and exhibit a strong commitment to service.

The Department of English offers two Bachelor of Arts degrees: one in English with a concentration in Traditional Liberal Arts and one in journalism. A Bachelor of Science degree in English with a teaching concentration in Language Arts (grades 6-12) is the third degree offered by the Department of English.

English majors interested in law may participate in the Pre-law Program described in “Special Programs.” This program includes elective courses in writing, speech, theatre, social science, and other liberal arts, which will help majors acquire the knowledge and skills needed for the intense competition for admission to law school.

The Department encourages the use of English as part of a double major for any discipline for students interested in increasing employment options and in preparing for graduate or professional schools. Through internships and practicum, students gain beneficial work experience.

A major in English prepares graduates for graduate/professional study and/or careers in the following areas: public speaking, mass media, English, law, editing, education, communication, advertising, business, information processing, technical writing, and library science.

A major in journalism prepares graduates for careers in the profession, graduate/professional study, mass media, editing, advertising, business, publishing, and public relations.

English majors seeking secondary teaching certification must follow the state curriculum of prospective teachers of English Language Arts and maintain the 2.75 cumulative grade point average (GPA) required for admission to the Stillman Teacher Education Program (STEP). Students admitted to

the English program must have a minimum GPA of 2.5 in English and must pass ENG 199/200, and in the second semester of the sophomore year, must participate in a skills assessment for guidance purposes.

## **ENGLISH MAJOR**

### **Student Learning Outcomes**

Upon completion of the English major, students will be able to:

1. Describe characteristics of major historical literary movements (Content).
2. Apply knowledge of and proficiency in writing acceptable literary/critical analyses (Critical Thinking).
3. Demonstrate proficiency in using standard spoken and written American English (Communication).

### **Program Outcomes**

As a result of successful completion of the English Program, graduates will:

1. Graduate from the program within four years of entering the program.
2. Be able to successfully complete the senior exit examination.
3. Work with senior thesis advisor to complete a publishable senior thesis.

### **Required courses for the major in English**

The major in English consists of a minimum of thirty-six (36) credit hours, including six (6) hours of General Education Core Courses.

ENG 199	English Composition I for English Majors .....	3 hours
ENG 200	English Composition II for English Majors .....	3 hours
ENG 231	American Literature I .....	3 hours
ENG 232	American Literature II .....	3 hours
ENG 236	English Literature I .....	3 hours
ENG 237	English Literature II.....	3 hours
ENG 330	World Literature .....	3 hours
ENG 331	Advanced Rhetorical Grammar .....	3 hours
ENG 335	Shakespeare .....	3 hours
ENG 430	Literary Criticism .....	3 hours
ENG 437	Major Writers .....	3 hours
ENG 438	Senior Thesis in English .....	3 hours

### Required courses for the minor in English

The minor in English consists of a minimum of eighteen (18) credit hours beyond the general education requirements. The following courses are required for the minor:

ENG 230	Introduction to Creative Writing .....	3 hours
ENG 231/232	American Literature I or II .....	3 hours
ENG 236/237	English Literature I or II .....	3 hours
ENG 330	World Literature .....	3 hours
ENG 335	Shakespeare .....	3 hours
400 Level	English course.....	3 hours

### Sample Program for the Major in English

#### FRESHMAN YEAR

##### Fall Semester

ENG	199	Eng Comp. I for Majors	3
REL	131	Old Testament	3
HIS	131	World Civilization	3
BIO	131	Life Science	3
HUM	130	Afr. American Heritage	3
STI	111	Orientation	<u>1</u>
			16

##### Spring Semester

ENG	200	Eng Comp. II for Majors	3
CSC	121	Computer Literacy	2
MAT	131	Algebra	3
REL	132	New Testament	3
HPR	121	Lifetime Wellness	2
PHY	131	Physical Science	<u>3</u>
			16

#### SOPHOMORE YEAR

##### Fall Semester

ENG	231	American Literature I	3
ENG	236	English Literature I	3
SPE	232	Public Speaking	3
ENG	200	Elective	3
REL	200	Religion 200 level	<u>3</u>
			15

##### Spring Semester

ENG	232	American Literature II	3
ENG	237	English Literature II	3
ENG	200	Elective	3
		Social Science Elective	3
BUS	210	Financial Literacy	1
		General Elective	<u>3</u>
			16

**JUNIOR YEAR**Fall Semester

LOG	330	Logic	3
ENG	335	Shakespeare	3
ENG	300	Elective	3
ENG	331	Adv. Rhet. Grammar	3
		General Elective	<u>3</u>
			15

Spring Semester

ENG	300	Elective	3
ENG	330	World Literature	3
ENG	300	Elective	3
REL	300	Religion 300 level	3
EDU	310	Test Taking Strategies	<u>1</u>
			13

**SENIOR YEAR**Fall Semester

ENG	430	Literary Criticism	3
ENG	438	Senior Thesis	3
ENG	400	Elective	3
		General Elective	3
		General Elective	<u>3</u>
			15

Spring Semester

ENG	400	Elective	3
ENG	437	Major Writers	3
		General Elective	3
		General Elective	3
		General Elective	<u>2</u>
			14

**JOURNALISM MAJOR****Student Learning Outcomes**

Upon completion of the Journalism major, students will be able to:

1. Identify basic terms of the profession and report, design, edit, and function within the climate of the newsroom (Content).
2. Use professionalism, leadership, and critical thinking skills related to the presentation of information (Critical Thinking).
3. Write in traditional news, feature, and opinion styles as well as literary methods and in public relations forms (Communication).
4. Demonstrate proficiency in journalism-related oral communication (Communication).

**Program Outcomes**

As a result of successful completion of the Journalism Program, graduates will:

1. Exhibit professional practices and skills of journalism and communication, which include a process approach for writing, speaking, and producing.

2. Use technology to effectively communicate.
3. Demonstrate an understanding of the responsibilities of a professional journalist.

### Required courses for the major in Journalism

The major in Journalism consists of a minimum of thirty-six (36) credit hours.

JN 131	Introduction to Mass Communication .....	3 hours
JN 132	Introduction to Media Writing .....	3 hours
JN 231	Newswriting and Reporting .....	3 hours
JN 233	Photojournalism .....	3 hours
JN 331	Media Law and Ethics .....	3 hours
ENG 331	Advanced Rhetorical Grammar .....	3 hours
JN 332	Feature and Opinion Writing .....	3 hours
JN 333	News Media and Desktop Publishing .....	3 hours
JN 335	Audio and Video Reporting and Production .....	3 hours
JN 430	Internship/Practicum .....	3 hours
JN 431	Advanced Newswriting .....	3 hours
JN 434	Independent Study/Senior Project .....	3 hours

### Required courses for the minor in Journalism

The minor in Journalism consists of a minimum of eighteen (18) credit hours. The following courses are required for the minor:

JN 131	Introduction to Mass Communication .....	3 hours
JN 231	Newswriting and Reporting .....	3 hours
JN 233	Photojournalism .....	3 hours
JN 332	Feature and Opinion Writing .....	3 hours
JN 333	New Media and Desktop Publishing .....	3 hours
JN 430	Internship .....	3 hours

### Sample Program for the Major in Journalism

#### FRESHMAN YEAR

##### Fall Semester

ENG	199	English Composition I	3
STI	111	Orientation	1
JN	131	Intro. to Mass Comm.	3
HUM	131	African Heritage	3
REL	131	Old Testament	3
MAT	131	Algebra	<u>3</u>
			16

##### Spring Semester

ENG	200	English Composition II	3
CSC	121	Computer Literacy	2
BIO	131	Life Science	3
JN	132	Intro. to Media Writing	3
HPR	121	Lifetime Wellness	2
REL	132	New Testament	<u>3</u>
			16

**SOPHOMORE YEAR****Fall Semester**

JN	231	Newswriting & Report.	3
		General Elective	3
HIS	131	World Civilization	3
PHY	131	Physical Science	3
SPE	232	Public Speaking	3
REL	200	Religion 200 level	<u>3</u>
			18

**Spring Semester**

JN	233	Photojournalism	3
JN	200	Elective	3
		Social Science Elective	3
SPE	232	Public Speaking	3
BUS	210	Financial Literacy	<u>1</u>
			13

**JUNIOR YEAR****Fall Semester**

LOG	330	Logic	3
ENG	331	Adv. Rhet. Grammar	3
JN	330	Elective	3
JN	333	New Media/Desktop Pb	3
JN	335	Audio/Video Rep & Pro	<u>3</u>
			15

**Spring Semester**

JN	332	Feature & Opinion Writ	3
JN	331	Media Law & Ethics	3
JN	300	Elective	3
REL	300	Religion 300 level	3
EDU	310	Test Taking Strategies	<u>1</u>
			13

**SENIOR YEAR****Fall Semester**

JN	431	Adv. Newswriting	3
JN	430	Internship/Practicum	3
JN	400	Elective	3
JN	400	Elective	3
		General Elective	<u>3</u>
			15

**Spring Semester**

JN	434	Ind. Study/Senior Proj.	3
JN	400	Elective	3
JN	400	Elective	3
		General Elective	3
		General Elective	<u>2</u>
			14

**DEPARTMENT OF FINE ARTS**

The Department of Fine Arts offers programs leading to baccalaureate degrees in music and visual art that are discipline-centered and performance based. Students gain advanced theoretical, performance, and production competencies for careers in fine arts and graduate study. In addition, students may seek alternative curricular offerings through the Division of Education that lead to comprehensive (P-12) teacher certification in art.

In accordance with the College's mission and goals, the Department of Fine Arts, seeks to provide a quality undergraduate liberal arts education for students with a desire to perpetuate and promote the arts. The Department of Fine Arts consists of areas in Music, Theater, and Visual Arts. Students of all

disciplines can express their creative talents and appreciation for the arts in a nurturing and encouraging environment. Our diverse and talented faculty of professional artists and musicians are active within their individual fields of endeavor and ready to provide academic training that will prepare our students for success in the fields of education, graduate studies and other professional careers in their disciplines. The Department serves the College and community through numerous public performances and exhibitions.

## **ART MAJOR**

### **Art Area Mission Statement**

The Studio Art Program at Stillman College is dedicated to providing an opportunity and studio environment for the best possible education in visual arts at the undergraduate level in a climate of diversity and excellence.

The Bachelor of Arts degree in Visual Arts is oriented towards a broad immersion in the field of visual art. Stillman's art faculty encourages students to explore and express their personal ideas and artistic skills, through a variety of art mediums. Majors are given fundamental instruction in studio foundations before they pursue a concentration in one of the following: painting, ceramic, drawing, photography, sculpture and printmaking. The candidate for the BA degree in Visual Arts will present a Senior Exhibition. This is an installation of a cumulative body of their work in a professional manner in the College art gallery.

### **Student Learning Outcomes**

Upon completion of the Art major, students will be able to:

1. Display a working knowledge of art history and art criticism (*Critical Thinking*).
2. Display an appropriate level of competency in various art mediums (*Critical Thinking*).
3. Display knowledge and command of design principles and concepts (*Content*).
4. Display skills in seeing and observation (*Critical Thinking*).
5. Express visual concepts and ideas in a creative manner (*Communication*).
6. Install their work in a professional presentation in the College Art Gallery (*Content & Critical Thinking*).

### **Program Outcomes**

As a result of successful completion of the Art Program, graduates will:

1. Be prepared for graduate school.
2. Be prepared to pursue other careers in art.

3. Be prepared to effectively express themselves using artistic skills in various art mediums.

### **Required courses for the major in Art**

The major in Art consists of 36 hours. Fifteen (15) hours of required courses and twenty-one (21) hours of elective Art Courses.

Required courses are:

ART 131	Design I .....	3 hours
ART 134	Design II .....	3 hours
ART 132	Drawing I .....	3 hours
ART 331	Art History I .....	3 hours
ART 332	Art History II .....	3 hours
ART 401	Senior Exhibition .....	0 hours

Possible elective courses are:

ART 228	Jewelry .....	3 hours
ART 229	Fibers .....	3 hours
ART 230	Photography I .....	3 hours
ART 231	Drawing II.....	3 hours
ART 232	Art in Elementary Education .....	3 hours
ART 233	Graphic Design I.....	3 hours
ART 234	Painting I.....	3 hours
ART 330	Graphic Design II .....	3 hours
ART 333	African, African- American and Caribbean .....	3 hours
ART 337	Printmaking .....	3 hours
ART 339	Drawing III .....	3 hours
ART 334	Painting II .....	3 hours
ART 335	Ceramics I.....	3 hours
ART 336	Sculpture.....	3 hours
ART 338	Photography II .....	3 hours
ART 434	Painting III.....	3 hours
ART 437	Painting IV.....	3 hours

### **Required courses for the minor in Art**

The minor in Art consists of a minimum of eighteen (18) credit hours. The following courses are required for the minor:

ART 131	Design I .....	3 hours
ART 132	Drawing I .....	3 hours
ART 331	Art History I .....	3 hours
ART 332	Art History II .....	3 hours
ART 300 or 400	Art Electives .....	6 hours



## Sample Program for the Major in Art

### FRESHMAN YEAR

#### Fall Semester

ENG	131	English Composition	3
HUM	130	Afr. Amer. Heritage	3
REL	131	Old Testament	3
ART	131	Design I	3
HIS	131	World Civilization	3
STI	111	Orientation	<u>1</u>
			16

#### Spring Semester

ENG	132	English Composition II	3
HPR	121	Lifetime Wellness	3
REL	132	New Testament	3
ART	134	Design II	3
ART	132	Drawing I	<u>3</u>
			15

### SOPHOMORE YEAR

#### Fall Semester

MAT	131	Algebra	3
BIO	131	Life Science	3
ART		Elective	3
CSC	121	Computer Literacy	2
ART		Elective	<u>3</u>
			14

#### Spring Semester

SPE	232	Public Speaking	3
PHY	131	Physical Science	3
BUS	210	Financial Literacy	1
		General Elective	3
ART		Elective	<u>3</u>
			13

### JUNIOR YEAR

#### Fall Semester

REL	200	Religion 200 level	3
ART	331	Art History I	3
LOG	330	Logic	3
ART	300	Elective	3
EDU	310	Test Taking Strategies	1
		General Elective	<u>3</u>
			16

#### Spring Semester

PHY	230	Psychology	3
ART	332	Art History	3
ART	300	Elective	3
	300	General Elective	3
REL	300	Religion 300 Level	<u>3</u>
			15

### SENIOR YEAR

#### Fall Semester

ART		Elective	3
		General Electives	<u>13</u>
			16

#### Spring Semester

ART	401	Senior Exhibition	0
		General Electives	<u>15</u>
			15

## **MUSIC MAJOR**

### **Area of Music Mission Statement**

Stillman College offers the Bachelor of Arts in the area of music. The Area of Music provides a program of study that prepares graduates in music to fulfill a wide range of possible roles. Musical training and thorough exposure to the liberal arts curriculum is provided through the College's required core curriculum, required music courses and elective courses that allow students to explore a variety of subjects in other academic areas. The Music Area is accredited by the National Association of Schools of Music.

In addition to providing training for music majors, the Area of Music enriches the lives of non-music majors by providing them with courses that develop their musical interests and talents. The development of student musical skills will broaden their understanding and appreciation of music.

The Area of Music enhances educational and cultural programs at the College by providing:

- musical performance opportunities to talented students;
- creative musical experiences to enrich the life of the college; and
- public performances for the surrounding and extended communities.

The Area of Music aims for its students to be able to successfully attend graduate programs and/or to pursue viable careers within the music profession.

### **Student Learning Outcomes**

Upon completion of the Music major, students will be able to:

1. Display a working knowledge of music history and theory (Content & Critical Thinking).
2. Display an appropriate level of competency in solo and ensemble performing (Critical Thinking & Communication).
3. Display the ability to prepare and lead an ensemble rehearsal and performance (Content & Communication).
4. Display the ability to effectively communicate about music in a written and oral form (Content, Critical Thinking & Communication).

### **Program Outcomes**

As a result of successful completion of the Music Program, graduates will:

1. Be prepared to pursue graduate study.
2. Be prepared to pursue viable careers in music.

3. Be prepared to effectively communicate about music in written and oral form.

### **The Bachelor of Arts Degree in Music**

Students in the Bachelor of Arts degree program in music enroll for studio instruction in one major or principal applied instrument (piano, voice, brass, woodwinds, and percussion). An audition or permission from the applied instructor is required prior to enrolling in applied study. Students are required to enroll in Class Piano to remedy any deficiencies in keyboard skills. For all principal applied music instruction, there are two required performance for a faculty jury. The first is at midterm and the second is at the end of each semester. These jury examinations are graded according to the amount of repertory acquired and to improvement in the general level of performance. Music majors must enroll in principal applied study, major ensemble participation, and student recital (MUS 001) in every semester of their undergraduate experience to a minimum of eight semesters towards the degree. Major musical ensembles include only MUS 111, 112, 211, 212, 311, 312, 411, and 412.

Music majors enroll in 12 hours of music theory courses (MUS 131, 132, 231, and 232). An aural skills laboratory is included with all courses in music theory. Ear training, sight-singing, dictation, and keyboard skills are practiced throughout the sequence. A required sequence of two music history courses (MUS 335, 336) provides a basic knowledge of music history through the present time. The course in conducting (MUS 426) is required of all music majors.

### **Sophomore Qualifying Examination**

The Sophomore Qualifying Examination is to be successfully completed at the end of the fourth semester of principal applied study (or the equivalent), and must be passed in order to proceed to 300-level applied study. Grading will be Pass, Fail, or Postpone (the exam may be rescheduled one time). The Sophomore Qualifying examination may only be taken once per semester.

### **Piano Proficiency Examination**

The piano proficiency examination is to be successfully completed at the end of the second semester of class piano studies. Grading will be Pass, Fail. The student must fulfill the requirement of passing the piano proficiency examination in order to graduate. Students who enter the department as a music major with previous piano experience may be exempted from the class piano requirement by passing the piano proficiency examination. The student will be required to attempt the piano proficiency examination during each semester until the requirement is fulfilled.

### **Junior and Senior Recitals**

A junior recital (25-30 minutes) and a senior recital (45-55 minutes) are required of all music majors. Students must register for the appropriate course (MUS 301 Junior Recital, or MUS 401 Senior Recital) in the semester in which the recital is to be performed. A faculty jury holds a pre-hearing of each recital before it can be performed publicly. The jury may pass, postpone, or cancel the recital. A student must be enrolled for appropriate applied study the semester of any recital.

### Required courses for the major in Music

The major in Music consists of 36 hours. The required courses are:

MUS 001	Student Recital (8 Semesters) .....	0 hours
MUS 111	Music Ensemble .....	1 hour
MUS 112	Music Ensemble .....	1 hour
MUS 113	Principal Applied Music .....	1 hour
MUS 114	Principal Applied Music .....	1 hour
MUS 131	Theory of Music I .....	3 hours
MUS 132	Theory of Music II .....	3 hours
MUS 211	Music Ensemble .....	1 hour
MUS 212	Music Ensemble .....	1 hour
MUS 213	Principal Applied Music .....	1 hour
MUS 214	Principal Applied Music .....	1 hour
MUS 231	Theory of Music III .....	3 hours
MUS 232	Advanced Theory and Analysis .....	3 hours
MUS 301	Junior Recital .....	0 hours
MUS 311	Music Ensemble .....	1 hour
MUS 312	Music Ensemble .....	1 hour
MUS 313	Principal Applied Music .....	1 hour
MUS 314	Principal Applied Music .....	1 hour
MUS 335	Music History and Literature I .....	3 hours
MUS 336	Music History and Literature II .....	3 hours
MUS 401	Senior Recital .....	0 hours
MUS 411	Music Ensemble .....	1 hour
MUS 412	Music Ensemble .....	1 hour
MUS 413	Principal Applied Music .....	1 hour
MUS 414	Principal Applied Music .....	1 hour
MUS 426	Conducting .....	2 hours
	TOTAL	36 hours

### Required courses for the minor in Music

The minor in Music consists of a minimum of twenty-one (21) credit hours. The following courses are required for the minor:

MUS 001	Student Recital (4 semesters) .....	0 hours
MUS 111	Music Ensemble .....	1 hour
MUS 112	Music Ensemble .....	1 hour
MUS 113	Principal Applied Music .....	1 hour
MUS 114	Principal Applied Music .....	1 hour
MUS 123	Class Piano I .....	2 hours
MUS 124	Class Piano II .....	2 hours
MUS 131	Theory of Music I .....	3 hours
MUS 132	Theory of Music II .....	3 hours

MUS 133	Music Appreciation .....	3 hours
MUS 211	Music Ensemble .....	1 hour
MUS 212	Music Ensemble .....	1 hour
MUS 213	Principal Applied Music .....	1 hour
MUS 214	Principal Applied Music .....	1 hour

### Sample Program for the Major in Music

#### FRESHMAN YEAR

##### Fall Semester

MUS 001	Student Recital	0
MUS 111	Ensemble	1
MUS 113	Prin. Applied Music	1
MUS 131	Theory of Music I	3
ENG 131	English Composition I	3
HUM 130	Afr. Amer. Heritage	3
REL 131	Old Testament	3
STI 111	Orientation	<u>1</u>
		15

##### Spring Semester

MUS 001	Student Recital	0
MUS 112	Ensemble	1
MUS 114	Prin. Applied Music	1
MUS 132	Theory of Music II	3
MUS 123	Class Piano I	2
ENG 132	English Composition II	3
HPR 121	Lifetime Wellness	2
REL 132	New Testament	<u>3</u>
		15

#### SOPHOMORE YEAR

##### Fall Semester

MUS 231	Theory of Music III	3
MUS 213	Prin. Applied Music	1
MUS 211	Ensemble	1
MUS 001	Student Recital	0
MUS 124	Class Piano	2
MAT 131	Algebra	3
BUS 210	Financial Literacy	1
REL 200	Religion 200 level	<u>3</u>
		14

##### Spring Semester

MUS 232	Advanced Theory	3
MUS 214	Prin. Applied Music	1
MUS 212	Ensemble	1
MUS 001	Student Recital	0
HIS 131	World Civilization	3
BIO 131	Life Science	3
SPE 232	Public Speaking	3
CSC 121	Computer Literacy	<u>2</u>
		16

**JUNIOR YEAR****Fall Semester**

MUS	335	Music Hist. & Lit I	3
LOG	330	Logic	3
MUS	311	Ensemble	1
MUS	313	Prin. Applied Music	1
MUS	001	Student Recital	0
REL	300	Religion 300 level	3
PHY	131	Physical Science	<u>3</u>
			14

**Spring Semester**

MUS	336	Music Hist. & Lit II	3
MUS	301	Junior Recital	0
MUS	312	Ensemble	1
MUS	314	Prin. Applied Music	1
MUS	001	Student Recital	0
		Social Science	3
EDU	310	Test Taking Strategies	1
		General Elective	<u>6</u>
			15

**SENIOR YEAR****Fall Semester**

MUS	001	Student Recital	0
MUS	411	Ensemble	1
MUS	413	Prin. Applied Music	1
MUS	426	Conducting	2
		General Electives	<u>12</u>
			<u>16</u>

**Spring Semester**

MUS	001	Student Recital	0
MUS	412	Ensemble	1
MUS	414	Prin. Applied Music	1
MUS	401	Senior Recital/Thesis	0
		General Electives	<u>13</u>
			15

**DEPARTMENT OF MATHEMATICS**

The Department of Mathematics offers a Baccalaureate degree in mathematics and seeks to provide the background requisite for employment and/or advanced study. The department provides to all students the mathematics and computer science courses required to satisfy the general education standards appropriate for a four-year, Liberal Arts College. The department offers courses at a variety of introductory levels to accommodate students of varying backgrounds and abilities. A major in mathematics combines pure and applied studies, allowing for some concentration in each and may lead to careers in teaching, industry, and government.

**MATHEMATICS MAJOR****Student Learning Outcomes**

Upon completion of the Mathematics major, students will be able to:

1. Understand fundamental concepts and theorems in analysis, algebra, geometry, and logic (Content).
2. Identify and use suitable methods applicable to solve a given mathematical problem (Critical Thinking).

3. Use rigor and logic to construct and evaluate mathematical arguments (Communication, Critical Thinking).
4. Recognize and use different representations of mathematical concepts and processes (Content, Critical Thinking).
5. Effectively communicate mathematical content using proper terms and notation (Communication).

### **Program Outcomes**

As a result of successful completion of the Mathematics Program, graduates will:

1. Be employed in an area related to the major or admitted to graduate school.
2. Be exposed to research through summer internship experiences in mathematics or related fields.
3. Be involved in community service to promote the study and use of mathematics.

### **Required courses for the major in Mathematics**

A program of study consists of a minimum of 39 semester hours in mathematics beyond MAT 134, of which 15 hours must be taken at Stillman College. Required courses are:

MAT 145	Calculus I .....	4 hours
MAT 146	Calculus II .....	4 hours
MAT 241	Calculus III .....	4 hours
MAT 234	Discrete Mathematics I .....	3 hours
MAT 331	Linear Algebra .....	3 hours
MAT 332	Abstract Algebra .....	3 hours
MAT 333	Differential Equations .....	3 hours
MAT 336	Modern Geometry .....	3 hours
MAT 431	Real Analysis .....	3 hours
CSC 131	Introduction to Computing .....	3 hours

An additional 6 hours in mathematics must be selected from the following:

MAT 233	Introduction to Statistics .....	3 hours
MAT 335	Discrete Mathematics II .....	3 hours
MAT 334	Numerical Analysis .....	3 hours
MAT 430	Seminar in History/Philosophy of Math .....	3 hours

Elective courses must be approved by a departmental advisor and will include at least two mathematics courses unless the student earns a double major or completes the requirements for class B certification in education.

### Required courses for the minor in Mathematics

A minor in mathematics consists of a minimum of 21 credit hours. The following courses are required for a minor in mathematics:

MAT 145	Calculus I.....	4 hours
MAT 146	Calculus II.....	4 hours
MAT 241	Calculus III.....	4 hours
MAT 234	Discrete Mathematics I.....	3 hours
MAT 331	Linear Algebra.....	3 hours
MAT 333	Differential Equations.....	3 hours

### Sample Program for the Major in Mathematics

#### FRESHMAN YEAR

##### Fall Semester

MAT 145	Calculus I	4
ENG 131	English Composition I	3
REL 131	Old Testament	3
BIO 131	Life Science	3
CSC 121	Computer Literacy	2
STI 111	Orientation	<u>1</u>
		16

##### Spring Semester

MAT 146	Calculus II	4
HIS 131	World Civilization	3
ENG 132	English Composition II	3
REL 132	New Testament	3
HUM 130	Afr. Amer. Heritage	<u>3</u>
		16

#### SOPHOMORE YEAR

##### Fall Semester

MAT 241	Calculus III	4
	Elective	3
HPR 120	Health for Modern	2
BUS 210	Financial Literacy	1
*PSY 230	Intro Psychology	3
CSC 131	Intro to Computing	<u>3</u>
		16

##### Spring Semester

MAT 233	Intro to Statistics	3
MAT 234	Discrete Mathematics I	3
	Elective	3
PHY 131	Physical Science	3
REL 200	Religion 200 level	<u>3</u>
		15



**JUNIOR YEAR**Fall Semester

MAT	331	Linear Algebra	3
REL	300	Religion 300 level	3
ENG	235	Technical Writing	3
MAT	333	Differential Equations	3
		General Elective	<u>3</u>
			15

Spring Semester

MAT	332	Abstract Algebra	3
MAT	336	Modern Geometry	3
SPE	232	Public Speaking	3
EDU	310	Test Taking Strategies	1
LOG	330	Logic	3
		General Elective	<u>2</u>
			15

**SENIOR YEAR**Fall Semester

MAT	431	Real Analysis	3
MAT	335	Discrete Mathematics II	3
		General Electives	<u>9</u>
			15

Spring Semester

MAT	430	Seminar in History/Phil	3
MAT	334	Numerical Analysis	3
		General Electives	<u>6</u>
			12

**DEPARTMENT OF NATURAL SCIENCES**

The Department of Natural Sciences offers a challenging curriculum in biology or chemistry that leads to Bachelor of Science degrees. Also, in cooperation with the Department of Education, the Department of Natural Sciences offers courses that certify graduates to teach science in secondary schools. The department provides classes and support activities that prepare students for standardized tests required for successful program completion and entry into graduate and professional schools. Classes are also offered in the Department for non-majors to complete general physical and life science requirements.

Graduates with a degree in biology or chemistry are prepared for positions in industrial, academic, or government laboratories; or for entry into graduate or professional schools to train for careers in academics, medicine, dentistry, optometry, pharmacy, physical therapy, public health, veterinary medicine, or other allied health professions. Additional areas graduates may choose to pursue as careers include civil and mechanical engineering, meteorology, epidemiology, and health administration. Students majoring in chemistry will be prepared to pursue graduate degrees in forensic sciences.

**BIOLOGY MAJOR****Student Learning Outcomes**

Upon completion of the Biology major, students will be able to:

1. Identify, describe, and explain the basic terminology, concepts, methodologies and theories used within the biological sciences (Content).

2. Analyze biological information and develop reasoned based solutions to problems using the processes and applications of scientific inquiry using ethical behaviors (Critical Thinking).
3. Communicate knowledge, ideas, and reasoning clearly and effectively in written and oral forms appropriate to the biological sciences (Communication).

### **Program Outcomes**

As a result of successful completion of the Biology Program, graduates will:

1. Matriculate to graduate and professionals schools or accept employment within the field of biological sciences.
2. Have participated in an extracurricular research experience.
3. Pass the Senior Exit Examination on the first attempt.

### **Required courses for the major in Biology**

A major in Biology requires a minimum of 32 semester hours of biology courses, 3 hours of mathematics courses, 16 hours of chemistry courses, and 8 hours of physics courses. The following is a list of required courses for a major in Biology:

BIO 141	General Biology I .....	4 hours
BIO 142	General Biology II.....	4 hours
BIO 231	Zoology .....	3 hours
BIO 232	Plant Organization.....	3 hours
BIO 334	Genetics.....	3 hours
BIO 420	Senior Biology Seminar .....	2 hours
BIO 448	Cell Physiology .....	4 hours
BIO	Electives .....	9 hours
MAT 132	Trigonometry and Analytic Geometry .....	3 hours
CHM 141	General Chemistry I .....	4 hours
CHM 142	General Chemistry II .....	4 hours
CHM 343	Organic Chemistry I .....	4 hours
CHM 344	Organic Chemistry II .....	4 hours
PHY 143	Elementary Physics I .....	4 hours
PHY 144	Elementary Physics II .....	4 hours

### **Required courses for the minor in Biology**

A minor in biology consists of a minimum of 20 credit hours. The following courses are required for a minor in Biology:

BIO 141	General Biology I .....	4 hours
BIO 142	General Biology II.....	4 hours

BIO 231	Zoology.....	3 hours
BIO 334	Genetics .....	3 hours
BIO	Electives.....	6 hours

### Sample Program for the Major in Biology

#### FRESHMAN YEAR

##### Fall Semester

BIO	141	General Biology I	4
ENG	131	English Composition I	3
REL	131	Old Testament	3
HUM	130	Afr. Amer. Heritage	3
MAT	131	Algebra	3
STI	111	Orientation	<u>1</u>
			17

##### Spring Semester

BIO	142	General Biology II	4
ENG	132	English Composition II	3
REL	132	New Testament	3
MAT	132	Trig. and Anal. Geom.	3
CSC	121	Computer Literacy	<u>2</u>
			15

#### SOPHOMORE YEAR

##### Fall Semester

BIO	231	Zoology	3
CHM	141	General Chemistry I	4
REL	200	Religion 200 level	3
PHY	143	Elementary Physics I	4
PSY	230	Intro. Psychology	<u>3</u>
			17

##### Spring Semester

BIO	232	Plant Organization	3
CHM	142	General Chemistry II	3
ENG	235	Technical Writing	3
PHY	144	Elementary Physics II	4
BUS	210	Financial Literacy	<u>1</u>
			15

#### JUNIOR YEAR

##### Fall Semester

CHM	343	Organic Chemistry	4
BIO		Biology Elective	3
HIS	131	World Civilization	3
SPE	232	Public Speaking	<u>3</u>
			13

##### Spring Semester

CHM	344	Organic Chemistry II	4
BIO	334	Genetics	3
HPR	121	Lifetime Wellness	2
LOG	330	Logic	3
EDU	310	Test Taking Strategies	<u>1</u>
			13

**SENIOR YEAR**Fall Semester

BIO	448	Cell Physiology	4
BIO		Biology Elective	5
REL	300	Religion 300 level	3
		General Electives	<u>3</u>
			15

Spring Semester

BIO	420	Senior Biology Seminar	2
BIO		Biology Elective	3
		General Electives	<u>10</u>
			15

**CHEMISTRY MAJOR****Student Learning Outcomes**

Upon completion of the Chemistry major, students will be able to:

1. Identify, describe, and explain the basic terminology, concepts, methodologies and theories used within chemistry (Content).
2. Analyze information and develop reasoned based solutions to problems using the processes and applications of scientific inquiry using ethical behaviors (Critical Thinking).
3. Communicate knowledge, ideas, and reasoning clearly and effectively in written and oral forms appropriate to the science of chemistry (Communication).

**Program Outcomes**

As a result of successful completion of the Chemistry Program, graduates will:

1. Matriculate to graduate and professionals schools or accept employment within the field of chemistry.
2. Have participated in an extracurricular research experience.
3. Pass the Senior Exit Examination on the first attempt.

**Required courses for the major in Chemistry**

The major in Chemistry consists of a minimum of thirty-three (33) credit hours in CHM and sixteen (16) hours of cognate courses in Physics and Calculus.

CHM 141	General Chemistry I .....	4 hours
CHM 142	General Chemistry II .....	4 hours
CHM 247	Analytical Chemistry I .....	4 hours
CHM 248	Analytical Chemistry II .....	4 hours
CHM 343	Organic Chemistry I .....	4 hours
CHM 344	Organic Chemistry II .....	4 hours
CHM 420	Seminar in Chemistry .....	2 hours

Students must select between a sequence in Physical Chemistry or Biochemistry

CHM 345	Physical Chemistry I .....	4 hours
CHM 346	Physical Chemistry II .....	4 hours
OR		
BIO 343	Biochemistry I .....	4 hours
BIO 434	Biochemistry II .....	3 hours
PHY 143	Physics I.....	4 hours
PHY 144	Physics II .....	4 hours
MAT 145	Calculus I.....	4 hours
MAT 146	Calculus II.....	4 hours

### Required courses for the minor in Chemistry

A minor in chemistry consists of a minimum of 20 credit hours. The following courses are required for a minor in chemistry:

CHM 141	General Chemistry I.....	4 hours
CHM 142	General Chemistry II .....	4 hours
CHM 343	Organic Chemistry I .....	4 hours
CHM 344	Organic Chemistry II.....	4 hours
CHM	Elective .....	4 hours

### Sample Program for the Major in Chemistry

#### FRESHMAN YEAR

##### Fall Semester

CHM	141	General Chemistry I	4
MAT	131	Algebra	3
ENG	131	English Composition I	3
REL	131	Old Testament	3
STI	111	Orientation	<u>1</u>
			14

##### Spring Semester

CHM	142	General Chemistry II	4
MAT	134	Pre-Calculus Algebra	3
ENG	132	English Composition II	3
REL	132	New Testament	3
CSC	121	Computer Literacy	<u>2</u>
			15

#### SOPHOMORE YEAR

##### Fall Semester

CHM	343	Organic Chemistry I	4
MAT	145	Calculus I	4
PHY	143	Elem. Physics I	4
HIS	131	World Civilization	3
BUS	210	Financial Literacy	<u>1</u>
			16

##### Spring Semester

CHM	344	Organic Chemistry II	4
MAT	146	Calculus II	4
PHY	144	Elementary Physics II	4
HUM	130	Afr. American Heritage	3
HPR	121	Lifetime Wellness	<u>2</u>
			17

**JUNIOR YEAR****Fall Semester**

CHM	247	Analytical Chem. I	4
MAT	233	Intro. to Statistics	3
REL		200/300 Religion	3
ENG	235	Technical Writing	3
Log	330	Logic	<u>3</u>
			16

**Spring Semester**

CHM	248	Analytical Chem. II	4
SPE	232	Public Speaking	3
REL		200/300 Religion	3
		Social Science Elective	3
EDU	310	Test Taking Strategies	<u>1</u>
			14

**SENIOR YEAR****Fall Semester**

CHM	345	Physical Chemistry I	4
CSC	131	Intro. to Computing	3
CHM	439	Adv. Inorganic Chem.	3
		Electives	<u>4</u>
			14

**Spring Semester**

CHM	346	Physical Chemistry II	4
CHM	420	Seminar	2
CHM	432	Org. Qual. Anal.	3
		Electives	<u>6</u>
			15

**DEPARTMENT OF PSYCHOLOGY**

The Psychology degree was developed to enable students to think scientifically about behavior and mental processes, develop research and assessment skills, and to use those skills to solve everyday problems. Students who complete the degree in psychology may choose to work in various fields such as assessment, advising, research, and crisis prevention and intervention. Additionally, students may choose to attend graduate school in order to work in fields such as clinical psychology, educational psychology, social work, marriage and family counseling, rehabilitation counseling, and school counseling. The broad application of psychology in other disciplines makes the courses suitable for students from other majors. The guidelines provided by the American Psychological Association (2007) for undergraduate psychology majors were used to develop the program and student learning outcomes.

**PSYCHOLOGY MAJOR****Student Learning Outcomes**

Upon completion of the Psychology major, students will be able to:

1. Demonstrate knowledge of psychological concepts and theories (Content).
2. Understand research design, analysis, and interpretation (Content and Critical Thinking).
3. Develop critical thinking skills (Critical Thinking).

4. Demonstrate knowledge of the formal regulations that govern professional ethics in psychology (Content).
5. Demonstrate proficiency in using technology (Content).
6. Develop written and oral communication skills (Communication).
7. Recognize, understand and respect diversity (Content).

### **Program Outcomes**

As a result of successful completion of the Psychology Program, graduates will:

1. Attained a variety of relevant courses in psychology which will enhance personal, academic, and career goals;
2. Demonstrated basic principles of research design and analysis;
3. Used APA style in written assignments;
4. Explored ethical principles for psychologists in academic and applied settings;
5. Prepared applications for graduate and professional school; and
6. Developed meaningful professional direction for life after graduation.

### **Required courses for the major in Psychology**

The major in Psychology consists of a minimum of 43 hours. Required courses are:

PSY 230	Introduction to Psychology .....	3 hours
PSY 231	History and Systems .....	3 hours
PSY 232	Child Psychology .....	3 hours
PSY 233	Psychology of Learning .....	3 hours
PSY 321	Junior Thesis Seminar .....	2 hours
PSY 330	Research Methods.....	3 hours
PSY 332	Educational Psychology .....	3 hours
PSY 333	Adolescent Psychology.....	3 hours
PSY 334	Abnormal Psychology .....	3 hours
PSY 335	Social Psychology .....	3 hours
PSY 336	Statistical Methods and Design .....	3 hours
PSY 421	Senior Thesis Seminar .....	2 hours
PSY 430	Group Dynamics and Interpersonal Relations .....	3 hours
PSY 432	Theory of Psychometric Instruments .....	3 hours
PSY 433	Clinical Assessment .....	3 hours

Suggestions for possible electives include, but are not limited to:

PSY 337	Psychology of Women (3)
PSY 338	Psychology of the Black Experience (3)
PSY 339	Psychology of Film, Television and Media (3)
PSY 434	Experimental Psychology (3)
PSY 435	Experimental Psychology Lab (1)
PSY 331	Psychology of the Aging (3)
EDU 232	Foundations of Education (3)

### Required courses for the minor in Psychology

A minor in psychology consists of a minimum of 21 credit hours. The following courses are required for a minor in psychology:

PSY 230	Introduction to Psychology.....	3 hours
PSY 231	History and Systems .....	3 hours
PSY 233	Psychology of Learning.....	3 hours
PSY 334	Abnormal Psychology .....	3 hours
PSY 335	Social Psychology.....	3 hours
PSY	Electives* .....	6 hours

\*Cannot include PSY 321, PSY 330, or PSY 421

### Sample Program for the Major in Psychology

#### FRESHMAN YEAR

##### Fall Semester

REL	131	Old Testament	3
ENG	131	English Composition I	3
MAT	131	Algebra	3
HUM	130	African Heritage	3
STI	111	Orientation	<u>1</u>
			13

##### Spring Semester

REL	132	New Testament	3
ENG	132	English Composition II	3
HIS	131	World Civilization	3
BIO	131	Life Science	3
PSY	230	Intro. to Psychology	<u>3</u>
			15

#### SOPHOMORE YEAR

##### Fall Semester

REL	200	Religion 200 level	3
PSY	232	Child Psychology	3
PHY	131	Physical Science	3
CSC	121	Computer Literacy	2
HPR	121	Lifetime Wellness	2
		Elective	<u>3</u>
			16

##### Spring Semester

PSY	231	History & Systems	3
PSY	233	Psych. of Learning	3
SPE	232	Public Speaking	3
REL	300	Religion 300 level	3
LOG	330	Logic	3
Bus	210	Financial Literacy	<u>1</u>
			16



**JUNIOR YEAR**Fall Semester

PSY	321	Junior Thesis Seminar	2
PSY	332	Educational Psychology	3
PSY	333	Adolescent Psychology	3
PSY	335	Social Psychology	3
		Elective	1
		Elective	<u>3</u>
			15

Spring Semester

PSY	330	Research Method	3
PSY	334	Abnormal Psychology	3
PSY	336	Statistical Meth. & Des.	3
EDU	310	Test Taking Strategies	1
		Elective	3
		Elective	<u>3</u>
			16

**SENIOR YEAR**Fall Semester

PSY	421	Senior Thesis Seminar	2
PSY	430	Group Dynamic & Interper. Relationships	3
PSY	432	Theory of Psychometric Instruments	3
		Elective	3
		Elective	<u>3</u>
			14

Spring Semester

PSY	433	Clinical Assessment	3
		Elective	3
		Elective	3
		Elective	3
		Elective	<u>3</u>
			15

**DEPARTMENT OF RELIGION AND THEOLOGY**

The Department of Religion and Theology seeks to graduate students who are knowledgeable in the scriptures and develop students who pursue and embrace a vocation of ministry and learning for the common good. The Department provides two majors, Religion and Theology. The Religion major is designed to prepare students for further academic studies in graduate and/or professional schools. The Theology major combines practical experience with professional and academic courses to prepare students for entry into a ministry vocation immediately upon graduation.

**RELIGION MAJOR****Student Learning Outcomes**

Upon completion of the Religion major, students will be able to demonstrate:

1. Mastery of biblical literature and interpretive tools. (Content and Critical thinking)
2. Understanding of the history of Christianity. (Content)
3. Comprehension of the complexity of religious phenomena and theories. (Critical Thinking)
4. Critical thinking about religious and ethical questions of meaning and purpose. (Critical Thinking)

5. Proficiency in using technology as a tool for research and communication. (Communication)

### **Program Outcomes**

As a result of successful completion of the Religion Program, graduates will:

1. Pursue advanced study at a graduate or professional school.
2. Enter careers in church ministry.
3. Enter careers in other areas of service consistent with a degree in Religion.

### **Required courses for the major in Religion**

The Religion major consists of a minimum of 39 hours. Required courses are:

REL 230	Introductory Theologies .....	3 hours
REL 232	Biblical Studies Since the Enlightenment .....	3 hours
REL 235	World Religions .....	3 hours
REL 237	History of Christianity .....	3 hours
REL 239	Ethics .....	3 hours
REL 336	Basic Christian Beliefs .....	3 hours
REL 330	Synoptic Gospels .....	3 hours
REL 300	300 level elective .....	3 hours
REL 433	The Reformation .....	3 hours
REL 436	Special Topics in Biblical Studies .....	3 hours
REL 438	Contemporary Theology .....	3 hours
REL 400	400 level elective .....	3 hours
REL 400	Senior Seminar .....	3 hours

### **Required courses for the minor in Religion**

Students earning a minor in Religion will complete a total of twenty-one (21) hours in addition to REL 131 and REL 132. These credits will consist of the fifteen (15) hours of foundational and intermediate coursework, a 300 level course in biblical studies, plus six (6) hours in upper level courses at the 300 or 400 level as advised by a member of the faculty in the Department of Religion and Theology.

REL 232	Biblical Studies since the Enlightenment .....	3 hours
REL 235	World Religions.....	3 hours
REL 239	Ethics .....	3 hours
REL 336	Basic Christian Beliefs .....	3 hours
REL 300	Elective in Biblical Studies.....	3 hours
REL 300/400	Electives.....	6 hours

## Sample Program for the Major in Religion

### FRESHMAN YEAR

#### Fall Semester

REL	131	Old Testament	3
ENG	131	English Composition I	3
HIS	131	World Civilization	3
MAT	131	Algebra	3
STI	111	Orientation	1
BIO	131	Life Science	<u>3</u>
			16

#### Spring Semester

REL	132	New Testament	3
ENG	132	English Composition II	3
HPR	120	Lifetime Wellness	2
HUM	130	Afr. Amer. Heritage	3
PHY	131	Physical Science	<u>3</u>
			14

### SOPHOMORE YEAR

#### Fall Semester

REL	237	Hist. of Christianity	3
SPE	231	Voice and Diction	3
REL	235	World Religions	3
CSC	121	Computer Literacy	2
BUS	210	Financial Literacy	1
REL	239	Ethics	<u>3</u>
			15

#### Spring Semester

REL	230	Intro Theology	3
SPE	232	Public Speaking	3
REL	232	Biblical Studies	3
		General Elective	3
PSY	230	Intro. Psychology	<u>3</u>
			15

### JUNIOR YEAR

#### Fall Semester

LOG	330	Logic	3
ENG	231	American Literature I	3
REL	330	Synoptic Gospels	3
REL	336	Basic Christian Beliefs	3
		General Elective	<u>3</u>
			15

#### Spring Semester

REL	433	The Reformation	3
REL	438	Contemporary Theology	3
EDU	310	Test Taking Strategies	1
REL	300	Elective	3
ENG	333	Writing Argument	3
		General Elective	<u>2</u>
			15

### SENIOR YEAR

#### Fall Semester

REL	400	Senior Seminar	3
SOC	337	Social Psychology	3
HIS	337	African Amer. Hist.	3
REL	436	Spec. Top. In Bib. St.	3
REL	437	Christian Denom.	<u>3</u>
			15

#### Spring Semester

REL	400	Elective	3
REL	430	Sociology of Religion	3
		General Electives	<u>9</u>
			15

## **THEOLOGY MAJOR**

### **Student Learning Outcomes**

Upon completion of the Theology major, students will be able to demonstrate:

1. Competence in biblical exegesis and hermeneutics. (Content and Critical Thinking)
2. Theological reasoning and practical application of their theology as Christian educators. (Critical Thinking and Communication)
3. Understanding of the history of Christian denominational structures. (Content)
4. Comprehension of the administrative role of ministers in specific congregational structures. (Critical Thinking and Content)
5. Awareness of personal and professional identity in a ministerial capacity. (Critical Thinking)
6. Proficiency in the use of technology as a tool for research and communication. (Communication)

### **Program Outcomes**

As a result of successful completion of the Theology Program, graduates will:

1. Pursue advanced study at a seminary or divinity school.
2. Enter careers in ministry as clergy in the church.
3. Enter careers in other areas of service consistent with a degree in Theology.

### **Required courses for the major in Theology**

The Theology major consists of a minimum of 39 hours. Required courses are:

THL 233	Theologies of Liberation .....	3 hours
THL 231	Foundations of Christian Education .....	3 hours
THL 237	History of Christianity .....	3 hours
THL 239	Dynamics of Faith Development .....	3 hours
REL 239	Ethics .....	3 hours
THL 330	Biblical Theologies.....	3 hours
THL 331	Homiletics.....	3 hours
THL 336	Systematic Theology .....	3 hours
THL 339	The Church and Human Rights .....	3 hours
THL 433	The Reformation .....	3 hours
THL 438	Contemporary Theology .....	3 hours
THL 439	Pastoral Care and Spiritual Development .....	3 hours

THL 421	Field Practicum I .....	1.5 hours
THL 422	Field Practicum II .....	1.5 hours

### Required courses for the minor in Theology

Students earning a minor in Theology will complete a total of twenty-one (21) hours in addition to REL 131 and REL 132. These credits will consist of the fifteen (15) hours of foundational and intermediate coursework plus six (6) hours in upper level courses at the 400 level as advised by a member of the faculty in the Department of Religion and Theology.

THL 233	Theologies of Liberation .....	3 hours
THL 237	History of Christianity .....	3 hours
REL 239	Ethics .....	3 hours
THL 330	Biblical Theologies.....	3 hours
THL 336	Systematic Theology .....	3 hours
REL 400	Electives in Theology .....	6 hours

### Sample Program for the Major in Theology

#### FRESHMAN YEAR

##### Fall Semester

REL	131	Old Testament	3
ENG	131	English Composition I	3
HIS	131	World Civilization	3
MAT	131	Algebra	3
STI	111	Orientation	1
BIO	131	Life Science	<u>3</u>
			16

##### Spring Semester

REL	132	New Testament	3
ENG	132	English Composition II	3
HPR	120	Lifetime Wellness	2
HUM	130	Afr. Amer. Heritage	3
PHY	131	Physical Science	<u>3</u>
			14

#### SOPHOMORE YEAR

##### Fall Semester

THL	237	Hist. of Christianity	3
SPE	231	Voice and Diction	3
THL	233	Theo. Liberations	3
CSC	121	Computer Literacy	2
BUS	210	Financial Literacy	1
PSY	230	Intro. Psychology	<u>3</u>
			15

##### Spring Semester

REL	239	Ethics	3
SPE	232	Public Speaking	3
THL	231	Found. Christ. Educ.	3
		General Elective	3
THL	239	Dyn. of Faith Devel.	<u>3</u>
			15

**JUNIOR YEAR**Fall Semester

LOG	330	Logic	3
ENG	231	American Literature I	3
THL	330	Biblical Theologies	3
THL	339	Church & Human	3
		General Elective	<u>3</u>
			15

Spring Semester

THL	331	Homiletics	3
THL	439	Past. Care & Sp. Dev.	3
EDU	310	Test Taking Strategies	1
THL	433	The Reformation	3
ENG	333	Writing Argument	3
		General Elective	<u>2</u>
			15

**SENIOR YEAR**Fall Semester

THL	421	Field Practicum I	1.5
SOC	337	Social Psychology	3
HIS	337	African Amer. Hist.	3
THL	431	Christ./Soter.	3
		General Elective	<u>3</u>
			13.5

Spring Semester

THL	438	Contemp. Theology	3
THL	422	Field Practicum II	1.5
		General Electives	<u>9</u>
			13.5

**DEPARTMENT OF SOCIAL SCIENCES**

The Social Sciences Department offers majors in criminal justice and history. In addition, the department offers courses in geography, history, sociology, and political science, and a pre-law program with guaranteed outcomes for qualified students. Further information about the pre-law program can be found in the Special Programs section of this catalog. Courses in geography provide necessary knowledge and meet requirements in history and certification requirements for secondary social sciences teacher certification.

Department members are student-centered with a zeal for academic success. The faculty serves as mentors and advisors to students as they advance. Graduates with a major in history will have a variety of career options. Many history graduates will opt for either graduate school or law school. Many will become teachers at the public school level or in higher education. Others may follow a career in some form of public service in both public and private institutions. The Bachelor of Arts degree in Criminal Justice has a focus on corrections and prepares a student for employment as corrections officer, detention officer, bailiff, probation officer, parole officer, and correctional treatment officer among others.

**CRIMINAL JUSTICE MAJOR****Student Learning Outcomes**

Upon completion of the Criminal Justice major, students will be able to:

1. Discuss the evolution of the correctional system in the United States (Content).

2. Distinguish between criminal justice and corrections (Content).
3. Distinguish between parole and probation (Content).
4. Explain the legal issues and liabilities that relate to offenders and corrections personnel (Content).
5. Differentiate between public and private federal, state and local correctional systems (Content).
6. Analyze issues relating to corrections in scholarly writings (Critical Thinking).
7. Develop skills of critical analysis, criminological research, and writings (Critical Thinking and Communication).
8. Demonstrate knowledge of legal concepts and terminology (Content).

### **Program Outcomes**

As a result of successful completion of the Criminal Justice Program, graduates will:

1. Demonstrate the professional values essential to employment by the city, county, state, and federal agencies, as well as private facilities.
2. Find employment in the field of security of local, regional and national organizations.
3. Pursue graduate degrees in criminal justice or related fields.

### **Required courses for the major in Criminal Justice**

The Criminal Justice major consists of a minimum of 30 hours of Criminal Justice courses and 18 hours of cognate courses. Required courses are:

CJ 131	Introduction to Criminal Justice .....	3 hours
CJ 132	Juvenile Justice .....	3 hours
CJ 232	Community Based Corrections.....	3 hours
CJ 331	Constitutional Law .....	3 hours
CJ 332	Criminal Evidence and Procedure .....	3 hours
CJ 333	Corrections.....	3 hours
CJ 430	Senior Seminar in Criminal Justice .....	3 hours
CJ 431	Penology .....	3 hours
CJ 432	Public Policy and Criminal Justice.....	3 hours
CJ 433	Research, Analysis, and Writing in Criminal Justice .....	3 hours
BUS 233	Principles of Microeconomics .....	3 hours
GEO 231	World Regional Geography .....	3 hours
PSC 239	Principles of American Government .....	3 hours
PSY 334	Abnormal Psychology .....	3 hours

PSY 335	Social Psychology.....	3 hours
BUS 338, PSY 336, or MAT 233 – Statistics.....		3 hours

### Sample Program for the Major in Criminal Justice

#### FRESHMAN YEAR

##### Fall Semester

ENG 131	English Composition I	3
REL 131	Old Testament	3
MAT 131	Algebra	3
HUM 130	Afr. Amer. Heritage	3
HIS 131	World Civilization	3
STI 111	Orientation	<u>1</u>
		16

##### Spring Semester

ENG 132	English Composition II	3
REL 132	New Testament	3
PHY 131	Physical Science	3
HPR 121	Lifetime Wellness	2
PSY 230	Intro. Psychology	3
BIO 131	Life Science	<u>3</u>
		17

#### SOPHOMORE YEAR

##### Fall Semester

PSY 334	Abnormal Psychology	3
REL 200	Religion 200 level	3
CSC 121	Computer Literacy	2
CJ 131	Intro. Criminal Justice	3
BUS 233	Prin. Macroeconomics	<u>3</u>
		14

##### Spring Semester

PSC 239	Prin. Amer. Govt.	3
	Elective	3
SPE 232	Public Speaking	3
PSY 335	Social Psychology	3
BUS 210	Financial Literacy	1
CJ 132	Juvenile Justice	<u>3</u>
		16

#### JUNIOR YEAR

##### Fall Semester

CJ 232	Comm. Based Correct.	3
GEO 231	World Regional Geo.	3
CJ 333	Corrections	3
LOG 330	Logic	3
EDU 310	Test Taking Strategies	1
	Electives	<u>2</u>
		15

##### Spring Semester

CJ 332	Criminal Evidence	3
REL 300	Religion 300 level	3
CJ 331	Constitutional Law	3
	Statistics	3
	Elective	<u>3</u>
		15



**SENIOR YEAR**Fall Semester

CJ	430	Senior Seminar	3
CJ	433	Research, Anal., Writ.	3
		Electives	<u>9</u>
			15

Spring Semester

CJ	432	Public Policy	3
CJ	431	Penology	3
		Electives	<u>6</u>
			12

**HISTORY MAJOR****Student Learning Outcomes**

Upon completion of the History major, students will be able to:

1. Demonstrate knowledge of World History (Content).
2. Demonstrate knowledge of American History (Content).
3. Demonstrate knowledge of African and African American History (Content).
4. Demonstrate knowledge of Political Science and Geography (Content).
5. Demonstrate scholarship by writing a thesis that uses analyses based in research and primary sources (Critical Thinking).
6. Orally defend a thesis that uses analyses based in research and primary sources (Communication).

**Program Outcomes**

As a result of successful completion of the History Program, graduates will:

1. Demonstrate effective written and oral communication skills.
2. Demonstrate an understanding of past and present civilizations.
3. Have the opportunity to apply to graduate programs, law school and appropriate careers in the field.
4. Demonstrate the use of technology relevant to the field.

**Required courses for the major in History**

The major in History consists of a minimum of 36 hours in History, including a 3 hour General Education Core Course. Required courses are:

HIS 131            Foundations of World Civilization ..... 3 hours

HIS 132	Foundations of American Civilization .....	3 hours
HIS 230	Historical Methods .....	3 hours
HIS 337	African American History I.....	3 hours
HIS 339	Historical Research and Writing .....	3 hours
HIS	Electives .....	12 hours
HIS 436	African History .....	3 hours
Other 400 level History Courses .....		6 hours
GEO 231	World Regional Geography .....	3 hours
PSC 230	Political and Geo-Political Studies .....	3 hours
PSC 239	Principles of American Government .....	3 hours

Students may elect to combine a history major with a secondary education certification program in the Social Sciences. An advisor will work with the student to develop semester schedules for certification in the Social Sciences.

### Required courses for the minor in History

A minor in history consists of a minimum of 18 credit hours. The following courses are required for a minor in history:

HIS 131	World Civilization .....	3 hours
HIS 132	American Civilization.....	3 hours
HIS 337	African American History I.....	3 hours
HIS 436	African History .....	3 hours
HIS	Electives* .....	6 hours

\* Cannot include HIS 339 or HIS 439

### Sample Program for the Major in History

#### FRESHMAN YEAR

##### Fall Semester

ENG	131	English Composition I	3
HIS	131	World Civilization	3
REL	131	Old Testament	3
MAT	131	Algebra	3
HUM	130	Afr. Amer. Heritage	3
STI	111	Orientation	<u>1</u>

16

##### Spring Semester

ENG	132	English Composition II	3
PHY	131	Physical Science	3
REL	132	New Testament	3
HPR	120	Lifetime Wellness	2
HIS	132	American Civilization	<u>3</u>

14

**SOPHOMORE YEAR**Fall Semester

HIS	230	Historical Methods	3
BIO	131	Life Science	3
CSC	121	Computer Literacy	2
BUS	210	Financial Literacy	1
BUS	233	Economics I	3
GEO	231	World Reg. Geo.	<u>3</u>
			15

Spring Semester

PSC	230	Geo-Political Studies	3
HIS	330	American Colonial	3
REL	200	Religion 200 level	3
ENG	333	Writing Arguments	3
SPE	232	Public Speaking	<u>3</u>
			15

**JUNIOR YEAR**Fall Semester

HIS		Elective	3
HIS	337	Afr. American History I	3
REL	300	Religion 300 level	3
HIS	332	Amer. Revolution	3
HIS	333	Age of Absolutism	3
EDU	310	Test Taking Strategies	<u>1</u>
			16

Spring Semester

PSC	239	Prin. Amer. Gov.	3
HIS	338	African American His II	3
HIS	339	Hist. Research Writ.	3
LOG	330	Logic	3
SOC	236	Criminology	<u>3</u>
			15

**SENIOR YEAR**Fall Semester

HIS	436	African History	3
HIS	433	Mod. International Hist.	3
		Foreign Language	3
PSC	332	US Constitution	3
		General Elective	<u>3</u>
			15

Spring Semester

HIS	435	Lat. Amer. & the Carrib.	3
HIS	431	Asian History	3
HIS	335	Recent U.S. History	3
		General Electives	<u>5</u>
			14

## **DIVISION OF PROFESSIONAL EDUCATION**

The Division of Professional Education supports the mission of the College by providing high quality educational experiences in a liberal arts environment. The division is composed of the Departments of Business Administration, Education, and Physical Education. Professional majors are offered in each of the areas. Rooted in theory and applied in practice, these professional academic areas are designed to prepare students for graduate study or effective career paths.

### **DEPARTMENT OF BUSINESS ADMINISTRATION**

The Department of Business Administration prepares students of diverse levels of academic preparation for places of leadership and service in society by providing a quality, in-depth, and stimulating education in business administration. The department supports the mission of the College by providing an educational experience that is characterized by personal attention and guidance to students; a commitment to continuous curriculum development; utilization of technology to enhance instructional delivery; and emphasis on extracurricular activities that promote student leadership and an understanding of contemporary business practices. It is the primary goal of this unit to provide a high quality education for the development of future business leaders who are uniquely qualified to manage in a technologically advanced global marketplace.

Additionally, the major in Business Administration prepares students for entry-level employment opportunities in business, industry, government agencies, and for graduate and professional study. Upon successful completion of the academic program in the department a student will earn the Bachelor of Science degree in Business Administration with a concentration in: (1) Accounting; (2) General Management; or (3) Marketing.

### **BUSINESS ADMINISTRATION MAJOR**

#### **Student Learning Outcomes**

Upon completion of the Business Administration major, students will be able to:

1. Communicate effectively using verbal and written skills and demonstrate these skills using visual and electronic means.
2. Demonstrate a proficiency in the use of technology in conducting academic research and in preparing papers and presentations.
3. Think critically and successfully apply knowledge gained in accounting, economics, finance, management, statistics, and marketing to sound business decisions.

#### **Program Outcomes**

As a result of successful completion of the Business Administration Program, graduates will:

1. Pursue graduate degrees in the areas of accounting, management, marketing, and or related areas.

2. Obtain employment in a variety of business and corporate settings and be able to operate successfully as entrepreneurs.
3. Apply to graduate school and be admitted within two years after graduation.
4. Participate in internships during the junior and senior years of study.

### **Required courses for the major in Business Administration**

Students majoring in Business Administration will be required to:

- take a basic core of 62 semester hours
- earn 54 semester hours in a designated area of concentration
- take a set of advisor-approved electives
- complete at least 120 hours

The Department of Business Administration endeavors to provide every student majoring in business with a common body of knowledge. To this end, all students majoring in business will be required to complete a carefully articulated sequence of courses as follows.

ACC 231-232	Principles of Accounting I, II .....	6 hours
BUS 211	Professional Development.....	1 hours
BUS 234	Principles of Microeconomics .....	3 hours
BUS 320	Business Seminar.....	2 hours
BUS 333	Business Law & Ethics.....	3 hours
BUS 335	International Business.....	3 hours
BUS 338-339	Business Statistics I, II.....	6 hours
BUS 433	Business Finance .....	3 hours
ENG 233	Business Writing.....	3 hours
MAT 133	Applied Calculus .....	3 hours
MGT 334	Principles of Management.....	3 hours
MGT 336	Entrepreneurship and Small Business Mgt.....	3 hours
MGT 439	Strategic Management .....	3 hours
MKT 331	Principles of Marketing .....	3 hours

**NOTE: BUS 233 – Principles of Macroeconomics should be taken as part of the General Education Course Core (Social Studies requirement).**

### **Required courses for the minor in Business Administration**

Any non-business student desiring to minor in business may do so by completing the following courses:

ACC 231-232	Principles of Accounting I, II .....	6 hours
BUS 131	Introduction to Business .....	3 hours

BUS 233	Principles of Macroeconomics .....	3 hours
BUS 234	Principles of Microeconomics .....	3 hours
MGT 334	Principles of Management .....	3 hours
MKT 331	Principles of Marketing .....	3 hours
	Total.....	21 hours

### Sample Program for the Major in Business Administration

#### FRESHMAN YEAR

##### Fall Semester

ENG 131	English Composition	3
HUM 130	Afr. Amer. Heritage	3
MAT 131	Algebra	3
REL 131	Old Testament	3
BUS 231	Micro. Computer Appl.	3
or		
CSC 121	Computer Literacy	2
STI 111	Orientation	<u>1</u>
		16

##### Spring Semester

ENG 132	English Composition II	3
HPR 121	Lifetime Wellness	2
HIS 131	World Civilization	3
REL 132	New Testament	3
MAT 132	Trig. & Analy Geometry	<u>3</u>
		14

#### SOPHOMORE YEAR

##### Fall Semester

BIO 131	Life Science	3
BUS 233	Prin. Macroecon.	3
ACC 231	Accounting I	3
ENG 233	Business Writing	3
HPS 110	Physical Education	1
MAT 133	Applied Calculus	3
BUS 210	Financial Literacy	<u>1</u>
		17

##### Spring Semester

PHY 131	Physical Science	3
SPE 232	Public Speaking	3
BUS 234	Prin. Microeconomics	3
ACC 232	Accounting II	3
REL 200	Religion 200 level	3
BUS 211	Professional Dev.	<u>1</u>
		16

***Accounting Concentration*****JUNIOR YEAR****Fall Semester**

BUS	333	Bus. Law & Ethics	3
MKT	331	Prin. Marketing	3
ACC	331	Inter. Accounting I	3
MGT	334	Prin. of Management	3
BUS	320	Bus. Seminar	2
BUS	338	Statistics I	3
EDU	310	Test Taking Strategies	<u>1</u>
			18

**Spring Semester**

BUS	339	Statistics II	3
ACC	332	Inter. Accounting II	3
MGT	336	Ent. & Small Bus Mgmt.	3
BUS	335	International Bus	3
LOG	330	Logic	3
		Electives	<u>3</u>
			18

**SENIOR YEAR****Fall Semester**

ACC	435	Managerial Acct.	3
ACC	434	Income Tax	3
BUS	433	Business Finance	3
REL	300	Religion 300 level	<u>3</u>
			12

**Spring Semester**

MGT	439	Strategic Management	3
ACC	436	Governmental Acct.	3
ACC	430	Computerized Acct.	3
		Electives, Related Area	<u>1</u>
			10

***Management Concentration*****JUNIOR YEAR****Fall Semester**

MGT	334	Prin. Management	3
MKT	331	Prin. Marketing	3
BUS	338	Statistics I	3
BUS	333	Bus. Law & Ethics	3
REL	300	Religion 300 level	3
BUS	320	Business Seminar	<u>2</u>
			17

**Spring Semester**

BUS	339	Statistics II	3
BUS	337	Money & Banking	3
BUS	331	Information Systems	3
BUS	335	International Bus.	3
MGT	336	Ent. & Small Bus. Mgmt	<u>3</u>
			15

**SENIOR YEAR****Fall Semester**

BUS	433	Business Finance	3
MGT	335	Human Res. Mgmt.	3
MGT	438	Org. Behavior	3
		Electives, Related Area	<u>3</u>
			12

**Spring Semester**

MGT	439	Strategic Management	3
MGT	435	Operational Mgmt.	3
BUS	434	Investments	3
		Electives, Related Area	<u>5</u>
			14

### *Marketing Concentration*

#### JUNIOR YEAR

##### Fall Semester

BUS	333	Bus. Law & Ethics	3
MKT	331	Prin. Marketing	3
BUS	338	Statistics I	3
MGT	334	Prin. Management	3
BUS	320	Business Seminar	<u>2</u>
			17

##### Spring Semester

BUS	339	Statistics II	3
MKT	333	Salesmanship	3
MGT	336	Ent. & Small Bus. Mgmt	3
MKT	337	Marketing Channels	3
BUS	335	International Business	3
REL	300	Religion 300 level	<u>3</u>
			18

#### SENIOR YEAR

##### Fall Semester

MKT	335	Consumer Behavior	3
BUS	433	Business Finance	3
MKT	430	Marketing Research	3
		Electives, Related Area	<u>2</u>
			11

##### Spring Semester

MKT	433	Marketing Management	3
MGT	439	Strategic Management	3
MKT	437	International Mkt.	3
MKT	436	Services Marketing	<u>3</u>
			12

#### DEPARTMENT OF EDUCATION

The Department of Education is composed of the Stillman Teacher Education Program (STEP). The major function of the Department is the preparation of individuals committed to excellence and to becoming competent teachers. The mandate is to provide students with the knowledge, skills, dispositions, curriculum, technology, methods of teaching, assessing and evaluating, field experiences, and personal guidance to foster student interest and ability in educational settings. The primary focus of the department is to prepare teacher candidates to teach in elementary and/or secondary schools. This focus is aligned with the College's mission to render quality leadership and service to society.

#### EDUCATION MAJOR

##### Student Learning Outcomes

As reflected in the unit's conceptual framework and upon the completion of STEP, teacher candidates will be able to:

1. Question and analyze concepts, theories, structures, and models in the teaching field while acquiring the requisite knowledge, skills, and dispositions to help all students learn.



2. Identify, organize, and integrate knowledge, skills, and resources for scholarly growth and for planning meaningful learning experiences to facilitate learning for all students.
3. Translate instructional plans into active and meaningful learning for all students.
4. Engage in reflection to refine and improve his or her practice.
5. Participate with the community of educators, students, and stakeholders to support and enrich the educational process for all students.

### **Program Outcomes**

As a result of successful completion of an education program, graduates will be able to:

1. Demonstrate current scholarly competence in the classroom in student settings for which certification is sought;
2. Demonstrate and describe best practices for the age, grade and developmental level of students in the classroom and in student settings for which certification is sought;
3. Demonstrate an awareness of and describe all forms of diversity in the classroom and in student settings for which certification is sought;
4. Demonstrate an awareness of and describe child development in the classroom and in student settings for which certification is sought;
5. Demonstrate and describe traditional and new learning theories for children and adolescents, and teens in the classroom and in student settings for which certification is sought;
6. Demonstrate higher order thinking in the classroom and in student settings for which certification is sought;
7. Demonstrate thinking and metacognition skills in the classroom and in student settings for which certification is sought;
8. Demonstrate creative in the classroom and in student settings for which certification is sought;
9. Demonstrate the knowledge and proficiency in the competencies and indicators of the Alabama State Department of Education, INTASC, and national content standards;
10. Demonstrate an ability to communicate orally and in writing, as well as appropriately and effectively, in the classroom and in student settings for which certification is sought;
11. Demonstrate integrity in the classroom and in student settings for which certification is sought;
12. Demonstrate appropriate behaviors in the classroom and in student settings for which certification is sought

13. Demonstrate commitment to the profession and undertaking of such in the classroom and in student settings for which certification is sought

The Stillman Teacher Education Program (STEP), administered through the Division of Professional Education, offers preparation for candidates who wish to become teachers at the elementary, special education, physical education, secondary, and other P-12 areas. The unit offers teacher preparation at the initial program level, Class B. Degrees awarded are the Bachelor of Arts and the Bachelor of Science. Ten teacher education certification programs are offered in the Division of Professional Education:

#### **Areas of Grades K-6**

Elementary Education (Grades K-6)  
Collaborative Teacher (Grades K-6)

#### **Areas of Secondary Grades 6-12**

Biology/General Science (Grades 6-12)  
English Language Arts (Grades 6-12)  
History/Social Science (Grades 6-12)  
Mathematics (Grades 6-12)

#### **Areas of Grades P-12**

Education (Grades P-12)  
Instrumental Music (Grades P-12)  
Visual Arts Education (Grades P-12)  
Vocal/Choral Music (Grades P-12)

STEP emphasizes practical hands-on experience in P-12 classrooms as well as educational theory and methods classes on campus. Field experiences are a required component of the designated classes and culminate with a full semester of student teaching in the candidate's content specific discipline. Students and candidates must be fingerprinted prior to beginning any field placement. Failure to complete all field requirements as scheduled will result in a failing grade for the course(s), including internship. Students who are not successful in completing any component of the program – classes, field experiences, or behavioral expectations – may be dismissed from the program.

## **TEACHER EDUCATION PROGRAM**

STEP is widely recognized for the success of its teacher education program, which is accredited by the National Council for Accreditation of Teacher Education (NCATE)/Council for the Accreditation of Educator Preparation (CAEP). The music program is accredited by the National Association of Schools of Music (NASM). Along with NCATE/CAEP, the Alabama State Department of Education (ALSDE) reviews and approves each program area. Stillman College complies with requirements and rules issued by the Alabama State Department of Education for teacher certification. Published admission and curriculum requirements are modified when necessary to reflect changes in state requirements and to maintain its superior rating for its teacher education programs. The College guarantees that anyone who successfully completes the rigorous STEP will meet the requirements for certification and employment, and when appropriate, graduate school. In addition, Stillman College is accredited by the Commission on

Colleges of the Southern Association of Colleges and Schools (SACS) to award the Bachelor of Arts and the Bachelor of Science degrees.

STEP begins with selective recruitment, gives careful attention to each phase of the preparation program, and assists in the proper placement and adjustment of teachers and other educational personnel. Follow-up studies of graduates are made in an effort to assist them, to gain knowledge of their effectiveness on the job, and to secure data vital to future planning and development. All programs for the preparation of teachers are built on a liberal arts foundation. Those preparing for teaching positions in the secondary schools pursue a composite teaching specialization in the Division of Professional Education and a content area in the College of Arts and Sciences. Those preparing to teach in elementary school concentrate on subject matter relevant to the elementary school curriculum while completing general requirements in the liberal arts. Those preparing to teach special education and for a teaching specialization which extends from nursery through twelfth grade pursue a broad program appropriate to elementary and secondary schools. All groups complete their undergraduate programs with suitable professional preparation.

### **Stillman Teacher Education Program (STEP) Requirements**

Students must be formally admitted to STEP. Applications are available through the Office of the Director of Teacher Education. Criteria for admission include:

- Successful completion of at least 60 credit hours, including at least 48 hours in General Education.
- Minimum institutional GPA of 2.75 as well as 2.75 in all applicable teaching-field courses, and 2.75 in all professional education courses.
- Minimum grade of C in all general-studies courses.
- Minimum grade of C in Foundations of Education (EDU 232). This course may be repeated once and only at Stillman College.
- Passing score on admissions interview. Oral Communication, skills and knowledge, and abilities based on previous coursework will be among the attributes assessed in the interview. Students have a maximum of three attempts to pass the interview. Guidelines for interviews are located in the Teacher Education Program Handbook, STEP Governance Policies, STEP Pre-Entry Brief, and can be obtained from the Office of Teacher Education or department chairs.
- Passing score on the basic skills (applied math, reading, and writing) all portions of the Alabama Educator Certification Testing Program (AECTP). Documentation of clear fingerprint and criminal background check conducted through <https://tcert.alsde.edu/Portal/Public/Pages/SearchCerts.aspx>: ... (**Cogent**) Online Fingerprint Service (**Cogent**)
- The Teacher Education Program Handbook, published annually by the Office of Teacher Education, describes more specifically the process.

### **Minimum Professional Studies Requirements**

Because professional studies requirements vary from program to program, the student is referred to the appropriate departmental section in this Catalog. However, a candidate may not enroll in more than five professional studies courses before the candidate has met all criteria for unconditional admission to a

teacher education program. The candidate may repeat any of the five courses in which he or she received a grade of “C” or below. A student who changes from non-teacher certification to a teacher certification program must comply with this standard. A student who violates this standard is in jeopardy of losing academic credit.

### **Application for Admission to STEP**

During or after students have completed pre-Block field experiences, each prospective candidate must complete an application for admission to the Teacher Education Program. Teacher candidates must exhibit and maintain at least a 2.75 GPA in general studies, professional studies, and the teaching field. Prior to completing and submitting the application, each prospective teacher education candidate is required to pass all sections of the Alabama Educator Certification Testing Program (AECTP).

All prospective teacher candidates interested in STEP must register and pass the (AECTP) in their first education course, EDU 232 Foundation of Education. The test is a requirement for certification in Alabama, directed by the Alabama State Department of Education. The assessment includes Applied Mathematics, Reading for Information, and Writing that is a subset of the ACT WorkKeys System. It is designed to determine a prospective candidate’s basic knowledge, skills, and abilities necessary for effective teaching. All three components must be passed prior to entry into the STEP program.

Once prospective candidates have completed the Application for Admission to STEP’s co-requisites, they are able to complete the application form. When submitting the application, prospective candidates will note that the STEP program will evaluate several items as their academic progress indicators, *grade point average*; *recommendation forms* from previous instructors in general studies; and an *autobiographical statement*. These items are evaluated to determine the pre-candidate’s knowledge, skills, and disposition at a pre-entry level. An *interview* with the Teacher Education Screening and Admission Committee is also a part of the process.

Upon admittance to STEP, students transition from a prospective candidate-to-candidate status. Once considered a STEP candidate, additional assessments are required to ensure that proper progress is made during the remaining portions of the program. These assessment measures occur during field experiences and remaining courses. Other steps include:

- Completion of The Dispositions Survey and satisfactory completion of a departmental interview designed to provide information on the applicant's personality, dispositions, interests, and aptitudes consistent with the requirements for the successful teaching.
- Proof of: Clear (ALSDE) background check and professional liability insurance.
- Sufficient physical ability and emotional stability to perform successfully as a teacher. (Note: These factors might be covered in the departmental interview.)
- Recommendation of advisor and department chair.
- A minimum overall grade-point average of 2.75 on all work attempted at Stillman College and a minimum program grade-point average of 2.75. (including transfer work).
- A minimum grade point average of 2.75 in professional studies (including transfer work), no grade below "C" is acceptable.
- A minimum grade-point average of 2.75 in area(s) of teaching specialization(s) (including transfer work).
- Pass field experiences and internship with a B or better. A grade of C will involve remediation.

## **Student Portfolio Assessment**

Teacher candidates maintain a portfolio as a part of program requirements and assessment of student learning outcomes. The process with outlined artifacts with the first education course; EDU 232 Foundation of Education.

## **Internship**

Prior to internship placement, each candidate must complete the Application for Internship. The application process evaluates the candidates' progress since their admittance to STEP and prior to placement for internship. Teacher candidates must exhibit and maintain at least a 2.75 GPA in general studies, professional studies, and the teaching field. Prior to completing and submitting the Application for Internship, candidates must pass all the required Praxis II Examinations. Praxis II is a product of the Educational Testing Service (ETS) that focuses on testing content knowledge in subject areas, such as elementary, social science, mathematics, English, and science. Passing scores are established by the Alabama State Department of Education for each certification area. All scores and application must be officially submitted to the Director of Field Experiences for consideration. The unit and its school partners design, implement, and evaluate field experiences and clinical practice so that teacher candidates and other school personnel develop and demonstrate the knowledge, skills, and dispositions necessary to help all students learn.

## **Warrant Statement**

Consistent with the policies of the Alabama State Department of Education, the Division of Professional Education at the Stillman College warrants its graduates (State Approved Program Competencies) under the following conditions: Warranties will be provided to Stillman graduates who receive their initial professional certification through the College and are employed by a public school district in Alabama in their area of specialization. The Division of Professional Education shall provide assistance at no cost to such individuals who were recommended for certification by the unit and are deemed to be unsatisfactory based on performance evaluations established/approved by the Alabama State Board of Education and recommended by the Local Education Agency within two years after program completion.

## **Retention**

To remain in the teacher education program, each student shall make satisfactory progress as determined by continuous evaluation. A student shall be removed from candidacy when any of the minimum required program GPA's drop below 2.75, or the transcript GPA drops below 2.75. Violations of the Alabama Educators Code of Ethics are grounds for dismissal from the program or delay in advancing through the program. Failure to receive or maintain a clear background check is grounds for dismissal from the program.

Advising is essential for successful completion of STEP. Variation from the planned program of study created with an advisor could result in failure to be recommended for certification. Regular consultation with an adviser is needed so that students can be apprised of program revisions that result

from mandated changes in state certification requirements. Study in STEP is limited to four years. Requests for extensions of this time limit must be approved by the dean of the division and could necessitate completion of additional coursework or other requirements. A minimum overall grade point average (GPA) of 2.75 as well as 2.75 in all applicable teaching field courses, and 2.75 in all professional education courses must be maintained while studying in STEP. The division, in cooperation with area school systems, has developed a comprehensive program of pre-internship field and clinical experiences in a variety of school settings. These experiences require extensive involvement in schools outside of class. Transportation is the responsibility of the students.

### Available Program Checklists

Students should maintain their personal advising folder that contains a program of study checklist, transcript, and advisor's comments. An academic audit is encouraged each semester as teacher candidates make appointments with their advisors. The program checklist can be obtained from the advisor. Ultimately, students are responsible for their own academic success.

Acceptance is contingent upon the recommendation of the Teacher Education Admissions and Screening Committee, which meets twice yearly. Applicants will be notified in writing of their acceptance or rejection. Transfer students follow the same admission policies. Education courses may not be transferred into STEP without permission from the department chair. Courses and requirements are subject to change based on AISDE guidelines.

### Sample Program for the Major in Elementary Education

#### FRESHMAN YEAR

##### Fall Semester

REL	131	Old Testament	3
ENG	131	English Composition	3
MAT	131	Algebra	3
HIS	132	Found. Am. Civil.	3
STI	111	Orientation	1
		Social Science Elective	<u>3</u>
			16

##### Spring Semester

REL	132	New Testament	3
ENG	132	English Composition II	3
MAT	132	Algebra/Trig/Geo	3
BIO	143	Biology I, Non Majors	4
HIS	131	World Civilization	3
HPR	121	Lifetime Wellness	<u>2</u>
			18

#### SOPHOMORE YEAR

##### Fall Semester

SPE	232	Public Speaking	3
REL	200	Religion 200 level	3
BIO	144	Biology II, Non Majors	4
EDU	232	Foundation of EDU	3
HUM	131	Afr. Am. Heritage	3
MAT	130	Math for Non Majors	<u>3</u>
			19

##### Spring Semester

EDU	210	Financial Literacy	1
MAT	230	Math for Non Majors	3
EDU	230	Integrating Tech.	3
PSY	230	Intro to Psychology	3
PHY	141	Physical Science	<u>4</u>
			14

**JUNIOR YEAR**Fall Semester

BUS	310	Test Taking Strategies	1
HPR	234	M/M Teaching Elem PE	3
EED	334	Lit. for Children	3
EDU	235	Expressions/Art	3
EDU	330	Exceptional Children	<u>3</u>
			13

Spring Semester

EED	433	M/M Teaching Reading	3
EED	436	Diagnostic Reading	3
EED	434	M/M Language Arts	3
EED	431	M/M Teach. Elem. Math	3
REL		Religion 300 Level	<u>3</u>
			15

**SENIOR YEAR**Fall Semester

EED	437	M/M Science/Health	3
EED	435	M/M Soc. Studies	3
EED	430	Elementary Curriculum	3
EDU	420	Senior Thesis Education	<u>2</u>
			11

Spring Semester

EED	490	Internship	12
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**PROFESSIONAL STUDIES**

Students can take no more than the five professional studies courses listed below prior to being admitted to the Stillman Teacher Education Program (STEP).

EDU 230	Integrating Technology .....	3 hours
EDU 232	Foundation of Education .....	3 hours
EDU 330	Educating Exceptional Children/Youth .....	3 hours
EDU 422	Tests and Measurements.....	2 hours
PSY 332	Educational Psychology .....	3 hours

GENERAL METHODS COURSES K-6 and K-12

EDU 334	Children's Literature .....	3 hours
EDU 325	Expression Through the Arts.....	3 hours
HPR 234	Methods/Materials of Teaching Physical Education .....	3 hours

**SECONDARY EDUCATION MAJOR**

General Studies Courses (as indicated on the program checklist)

Professional Studies Courses (as indicated on the program checklist)

Content Specific-Teaching Field Courses (as listed in the content teaching field courses in arts and sciences)

## SECONDARY EDUCATION METHODS COURSES

SED 433	Methods/Materials of Teaching Reading in the Content Area .....	3 hours
SED 434	Methods and Materials of Teaching General Science/Biology .....	3 hours
OR		
SED 435	Methods and Material of Teaching Social Science .....	3 hours
OR		
SED 436	Methods and Materials of Teaching English/Language Arts .....	3 hours
OR		
SED 437	Methods and Materials of Teaching Mathematics .....	3 hours
OR		
SED 431	Methods and Materials for Teaching Visual Arts.....	3 hours
OR		
SED 432	Methods & Materials for Teaching Vocal and Instrumental Music..	3 hours
EDU 422	Tests and Measurements .....	2 hours
	TOTAL	9 hours

## TEACHER CANDIDATE INTERNSHIP

EED 490	Elementary Candidate Internship K-6 .....	12 hours
SED 490	Secondary Teacher Candidate Internship 6-12 .....	12 hours
SPED 491	Secondary Teacher Candidate Internship P-12 .....	12 hours
	TOTAL	12 hours

### **Suggestions for possible electives in some education majors include, but are not limited to:**

EED 300 Classroom Management for K-6  
 SED 400 Classroom Management for 6-12

Categories:

- Must join the Student Alabama Education Association in order to take these classes.
- May not be taken until the student is admitted to STEP.
- PRAXIS II must be passed before teacher candidacy internship.
- SED 434, SED, 435, SED 436, SED 437, SED 431, and SED 432 are subject-specific courses. Teacher candidates must enroll in the one course specific to their academic major.

## SPECIAL EDUCATION MAJOR

### Collaborative Teacher K-6

The Collaborative Teacher K-6, a special education program, is designed to prepare teachers to better meet the diverse needs of all children, including those who have been determined to be exceptional and who receive services under the Individuals with Disabilities Education Act (IDEA). Students in the Collaborative Special Education K-6 program will take courses that introduce them to a variety of exceptionalities that help them become aware of the critical issues relevant to the delivery of services to exceptional children. Methods courses in this area of study will focus on developing assessment,



instructional strategies, and behavioral management strategies tailored to the unique needs of the exceptional child. Students who complete the courses in the program are eligible to apply for certification in Collaborative Special Education K-6. Each of the courses in the program will include field experiences in an inclusive classroom.

### **Student Learning Outcomes**

The student will:

1. Showcase the field of study as an evolving and changing discipline based on philosophies, evidence-based principles and theories, relevant laws and policies, diverse and historical points of view, and human issues that have historically influenced and continue to influence the field of special education and the education and treatment of individuals with exceptional needs in both school and society.
2. Create relationships of organizations of special education to the organizations and functions of schools, school systems, and other agencies.
3. Demonstrate respect for their students first as unique human beings.
4. Demonstrate how the experiences of individuals with exceptional learning needs can impact families, as well as the individual's ability to learn, interact socially, and live as fulfilled contributing members of the community.
5. Provide meaningful and challenging learning for individuals with exceptional learning needs.
6. Possess a repertoire of evidence-based instructional strategies to individualize instruction for individuals with exceptional learning needs.
7. Enhance the learning of critical thinking, problem solving, and performance skills of individuals with exceptional learning needs, and increase their self-awareness, self-management, self-control, self-reliance, and self-esteem.
8. Become familiar with augmentative, alternative, and assistive technologies to support and enhance communication of individuals with exceptional needs.
9. Modify instruction based on ongoing analysis of the individual's learning progress.
10. Use multiple types of assessment information for a variety of educational decisions.
11. Monitor the progress of individuals with exceptional learning needs in general and special curricula.
12. Use appropriate technologies to support their assessments.

### **Program Outcomes**

The Collaborative Teacher program will:

1. Provide an environment that promotes scholarship, professionalism, and critical thinking
2. Create an environment in which diverse student populations develop academic and social networks that support their uniqueness and promote professionalism in lifelong learning.
3. Integrate liberal arts, sciences, arts, and professional education in order for graduates to make positive contributions to service and society.
4. Develop individuals who are competent in the application of knowledge, skills, dispositions, and possess values and attitudes consistent with a college degree.
5. Prepare qualified and serious minded students for advancement to graduate school and education careers.

### Required courses for the major in Special Education

The following courses are required for the major in Special Education:

SPED 231	Introduction to the Study of Exceptional Children.....	3 hours
SPED 333	Assessment of Children with Disabilities in Grades K-6 .....	3 hours
SPED 336	Management of Classroom Behaviors.....	3 hours
SPED 420	Assistive Technology .....	2 hours
SPED 430	Integrating Language Arts Instruction for Exceptional Learners.....	3 hours
SPED 431	M/M of Content Teaching and Transitioning for Students with Mild/Moderate Disabilities.....	3 hours
SPED 432	IEP Writing and Legal Aspects .....	3 hours
SPED 433	Differentiating Instruction for LID.....	3 hours
SPED 434	Instruction and Curriculum for Exceptional Children.....	3 hours
SPED 435	Materials & Methods of Teaching Children with Exceptionalities....	3 hours
SPED 437	Teaching Culturally and Linguistically Diverse Learners.....	3 hours

### Sample Program for the Major in Collaborative Special Education K-6

#### FRESHMAN YEAR

##### Fall Semester

STI	111	Orientation	1
REL	131	Old Testament	3
ENG	131	English Composition I	3
MAT	131	Algebra	3
HIS	132	American Civilization	3
HUM	130	African Amer. Heritage	<u>3</u>
			16

##### Spring Semester

HPR	121	Lifetime Wellness	2
REL	132	New Testament	3
ENG	132	English Composition II	3
MAT	132	Algebra/Trig/Geo	3
BIO	143	Biology I for Non Major	4
HIS	131	World Civilization	<u>3</u>
			18

**SOPHOMORE YEAR**Fall Semester

EDU	232	Found. of Education	3
REL	200	Religion 200 level	3
BIO	144	Biology II for NonMajor	4
MAT	130	Math for Non Majors	3
SPE	232	Public Speaking	<u>3</u>
			16

Spring Semester

REL	300	Religion 300 level	3
MAT	230	Math for Non Majors	3
SPED	231	Intro. Study Excep. Chi	3
PSY	230	Intro to Psychology	3
PHY	131	Physical Science	3
EDU	310	Test Taking Strategies	<u>1</u>
			16

**JUNIOR YEAR**Fall Semester (Admission to STEP)

SPED	333	Assessment	3
SPED	336	Managment	3
SPED	430	Integr. Language Arts	3
SPED	432	IEP Writing	3
EDU	330	Exceptional Children	3
PSY	332	Educational Psych	<u>3</u>
			18

Spring Semester Block I

EDU	310	Test Taking Strategies	1
SPED	431	M/M of Content Teach.	3
SPED	433	Differentiating Instruct.	3
SPED	435	M/M Teach. Child.	3
EDU	422	Tests and Measurement	<u>2</u>
			12

**SENIOR YEAR**Fall Semester

SPED	420	Assistive Technology	3
SPED	434	Instruction & Curricul.	3
SPED	437	Teaching Diverse Ex.	3
		Social Science Elect.	<u>3</u>
			12

Spring Semester

EED	490	Internship	12
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**DEPARTMENT OF PHYSICAL EDUCATION**

The primary purpose of the Department of Physical Education is to develop competent teachers and physical education professionals who can make a positive contribution to school systems and to society and/or be admitted to and be successful in graduate school. Program graduates may elect to follow career paths within this area of study that include, but are not limited to: health and fitness promotion, park and recreation programs, and personal training.

The department provides the curriculum and body of knowledge whereby majors can be successful in graduate school and instills in the entire student body awareness and appreciation of lifetime physical and sports activities. The Department of Physical Education is committed to excellence consistent with the overall liberal arts mission of the College. The department teaches the scientific basis of physical activity, and the skills and the physical fitness competencies inherent in the profession that are required to be successful in the public and private schools, municipal or private settings and/or graduate school.

Majors seeking physical education teacher certification for grades K-12 can receive certification by successfully completing all requirements in the education department.

All junior and senior physical education majors must pass or show improvement on the required Health and Physical Education Majors Fitness Test. The test will be given one time each semester at a time designated by the department chairperson. It is the student's responsibility to properly prepare and condition him/herself for this test, a graduation requirement.

## **PHYSICAL EDUCATION MAJOR**

### **Student Learning Outcomes**

Upon completion of the Physical Education major, students will be able to:

1. Design, develop, and implement student-learning activities that integrate information technology.
2. Monitor individual and group performance in order to design safe instruction that meets student developmental needs in the physical, cognitive, and social/emotional domains.
3. Identify and use community resources to enhance physical activity opportunities.
4. Identify critical elements of motor skill performance and combine motor skills into appropriate sequences for the purposes of improving learning.
5. Identify strategies to become an advocate in the school and/or community to promote a variety of physical activity opportunities.
6. Select and implement instructional strategies based on selected content, student needs, and safety issues, to facilitate learning in the physical activity setting.
7. Use a variety of developmental practices to motivate school age students to participate in physical activities inside and outside of school.
8. Use strategies to help students demonstrate responsible personal behaviors that promote positive relationships and a productive learning environment.

### **Program Outcomes**

As a result of successful completion of the Physical Education Program, graduates will:

1. Actively participate in the professional physical education community and within the broader education field.
2. Describe and demonstrate effective communication skills.

3. Describe and implement strategies to enhance communication among students in physical activity settings.
4. Describe and apply bioscience (anatomical, physiological, biomechanical) and psychological concepts to skillful movement, physical activity, and fitness.
5. Describe performance concepts and strategies related to skillful movement and physical activity.
6. Demonstrate knowledge of how individuals develop and can provide opportunities that support their physical, cognitive, social and emotional development.
7. Demonstrate understanding of how individuals differ in their approaches to learning and create appropriate instruction adapted to these differences.
8. Demonstrate knowledge of content, disciplinary concepts and tools of inquiry related to the development of a physically educated person.
9. Demonstrate knowledge of approved state and national content standards and local program goals.
10. Demonstrate knowledge of current technologies and their application to physical education.
11. Demonstrate knowledge of and ability to use formal and informal assessment strategies to foster physical, cognitive, social, and emotional development of learners in physical activity.

### **Required courses for the major in Physical Education**

The following courses are required for the major in Physical Education:

HPR 121	Lifetime Wellness .....	2 hours
HPR 230	Applied Anatomy .....	3 hours
HPR 231	History & Principles of Physical Education .....	3 hours
HPR 336	+Methods/Materials Teaching Physical ED P-12 .....	3 hours
HPR 331	Organization/Administration PE .....	3 hours
HPR 332	Adapted Physical Education .....	3 hours
HPR 333	Athletic Injuries and First Aid .....	3 hours
HPR 334	Coaching and Officiating.....	3 hours
HPR 335	Measurement & Evaluation of Phys Education.....	3 hours
HPR 432	Physiology of Exercise and Muscular Activity .....	3 hours
HPR 433	Kinesiology.....	3 hours
HPS 220	M/T Striking, Field, Invasion, & Territory Games .....	2 hours
HPS 221	M/T Target, Net, and Wall Games .....	2 hours
HPS	Elective .....	3 hours

+All students taking any education courses requiring field placement are required to join the Student Alabama Education Association (SAEA).

### Required courses for the minor in Physical Education

Any non-physical education student desiring to minor in physical education may do so by completing the following courses:

HPR 230	Applied Anatomy .....	3 hours
HPR 231	History& Principles of Physical Education .....	3 hours
HPR 331	Organization & Administration Physical Education .....	3 hours
HPR 332	Adapted Physical Education .....	3 hours
HPR 333	Athletics Injuries and First Aid .....	3 hours
	Electives.....	3 hours
	Total .....	18 hours

### Sample Program for the Major in Physical Education

#### FRESHMAN YEAR

##### Fall Semester

STI	111	Orientation	1
REL	131	Old Testament	3
ENG	131	English Composition I	3
MAT	131	Algebra	3
HIS	131	World Civilization	3
PHY	131	Physical Science	<u>3</u>
			16

##### Spring Semester

HPR	121	Lifetime Wellness	2
REL	132	New Testament	3
ENG	132	English Composition II	3
BUS	210	Financial Literacy	1
BIO	131	Life Science	3
HUM	130	African Amer. Heritage	<u>3</u>
			15

#### SOPHOMORE YEAR

##### Fall Semester

EDU	232	Found. of Education	3
PSY	230	Intro. Psychology	3
HPR	230	Applied Anatomy	3
HPR	231	Hist./Princip. of P.E.	3
SPE	232	Public Speaking	<u>3</u>
			15

##### Spring Semester

REL	200	Religion 200 level	3
HPR	333	Athl Injuries & First Aid	3
HPR	332	Adapted P.E.	3
HPS	220	M/T Str. Inv. Games	2
EDU	330	Except Child. Youth	3
EDU	310	Test Taking Strategies	<u>1</u>
			15

**JUNIOR YEAR**Fall Semester

HPR	336	Meth/Mat. P.E.	3
HPR	331	Organ. and Admin P.E.	3
HPR	433	Kinesiology	3
LOG	330	Logic	3
HPS	221	M/T Target, Net, Games	<u>2</u>
			14

Spring Semester

PSY	332	Education Psychology	3
EDU	230	Integrating Technology	3
HPR	334	Coach and Officiating	3
HPR	335	Measurement, Eval. P.E.	3
HPR	432	Physiology of Exercise	<u>3</u>
			15

**SENIOR YEAR**Fall Semester

REL	300	Religion 300 level	3
SED	433	M/M Teach Reading	3
EDU	422	Tests/Measurements	3
SED/			2
EED	400	Tests/ Measurements	
HPS	420	Senior Thesis	2
		Electives	<u>3</u>
			16

Spring Semester

		Teacher Candidate	
SED	491	Internship (P-12)	12

**PHYSICAL EDUCATION (Non Teacher Certification)****FRESHMAN YEAR**Fall Semester

STI	111	Orientation	1
REL	131	Old Testament	3
ENG	131	English Composition I	3
MAT	131	Algebra	3
HIS	131	World Civilization	3
PHY	131	Physical Science	<u>3</u>
			16

Spring Semester

HPR	121	Lifetime Wellness	2
REL	132	New Testament	3
ENG	132	English Composition II	3
BUS	210	Financial Literacy	1
BIO	131	Life Science	3
HUM	130	African Amer. Heritage	<u>3</u>
			15

**SOPHOMORE YEAR**Fall Semester

PSY		Elective	3
PSY	230	Intro. Psychology	3
HPR	230	Applied Anatomy	3
HPR	231	Hist./Princip. of P.E.	3
SPE	232	Public Speaking	<u>3</u>

Spring Semester

REL	200	Religion 200 level	3
HPR	333	Athl Injuries & First Aid	3
HPR	332	Adapted P.E.	3
EDU	310	Test Taking Strategies	1
ADV		Elective	3

15	CSC	121	Computer Literacy	<u>2</u>
				15

## JUNIOR YEAR

### Fall Semester

		Elective	3
PSY	333	Adolescent Psychology	3
HPR	331	Organ. and Admin P.E.	3
HPR	433	Kinesiology	3
LOG	330	Logic	<u>3</u>
			15

### Spring Semester

PSY	335	Social Psychology	3
SPE	335	Interpersonal Comm.	3
HPR	334	Coach and Officiating	3
HPR	335	Measurement, Eval. P.E.	3
HPS	432	Physiology of Exercise	<u>3</u>
			15

## SENIOR YEAR

### Fall Semester

REL	300	Religion 300 level	3
HPR	420	Tech. of Strength Train.	2
HPS		Elective	1
		Electives	<u>7</u>
			13

### Spring Semester

HPR	434	Internship	3
HPS		Elective	1
		Electives	<u>10</u>
			14



## SPECIAL PROGRAMS

In addition to its regular liberal arts degree programs, Stillman offers a number of challenging educational programs and enrichment opportunities for students. Among them are the Military Science Program (ROTC), Harte Honors College, the guaranteed Pre-Medicine and Pre-law Programs, Independent Study Program, and internship opportunities.

### The Harte Honors College

The Harte Honors College provides opportunities for outstanding students to participate in rigorous educational experiences that will prepare a new generation of leadership with traditional underpinnings, a commitment to excellence, and vision to lead. Through a unique interdisciplinary curriculum with course work that ranges from classical languages to advanced research, the Honors College program is designed to stimulate students' intellectual curiosity, enhance their oral and written communication skills, and foster their ability to think and study independently. Honors College places special focus on the importance of viewing issues from many perspectives and of integrating and analyzing knowledge.

The criteria used to select each talented class of students include: a minimum high school grade point average of A-, minimum SAT of 1150 or ACT of 25, demonstrated success in the arts, strong performance in the sciences, and demonstrated leadership ability. To secure more information about Harte Honors College, write to: Director of Harte Honors College, 3601 Stillman Boulevard, Stillman College, Tuscaloosa, AL 35401.

### Harte Honors College Graduation Requirements

Candidates eligible for the Harte Honors College Diploma must have completed 120 or more semester hours of college-level coursework, earned a cumulative grade point average of at least 3.0 in the major, earned an overall cumulative grade point average of at least 3.0, and have completed the following:

1. At least 12 credit hours each semester with an overall grade of "B" or better.
2. All Harte Honors General Education requirements (48 credit hours).
3. All Harte Honors Courses:
 

HRT 120 .....	Honors Seminar "The Scholar"
HRT 220 .....	Honors Seminar "The Researcher"
HRT 320 .....	Honors Seminar "The Artist"
HRT 322 .....	Honors Seminar "Leadership"
HRT 420 .....	Honors Seminar "The Citizen"
HRT 131 .....	Honors African American Heritage
HRT 232 .....	Honors Logic
Advisor Approved Foreign Language	
4. A major consisting of required credit hours, together with electives, completed to the satisfaction of the major department
5. Sophomore-Junior Examination
6. Senior Thesis

7. Senior Departmental Examination
8. A graduate or professional school entrance examination.
9. Harte Honors cultural and enrichment activities.

### **Harte Honors General Education Requirements**

All Harte Honors students are required to complete a core of advisor approved courses designed to provide intellectual and aesthetic experiences that have the fundamental qualities of critical, analytical, and integrative thinking. These courses will enable the student to solve problems, to make both intellectual and value judgments, and to function effectively in a rapidly changing world environment. Some requirements may vary depending on the major.

REL 131-132	Old and New Testament .....	6 hours
REL	200 Level .....	3 hours
REL	300 Level .....	3 hours
ENG 131-132	English Composition I and II .....	6 hours
MAT 131	Mathematics or MAT 135 Calculus I .....	3 hours
PHY 131	Physical Science .....	3 hours
BUS 210	Financial Literacy .....	1 hour
EDU 310	Test Taking Strategies .....	1 hours
BIO 131	Life Science .....	3 hours
HIS 131	World Civilization .....	3 hours
HPR 121	Lifetime Wellness .....	2 hours
HRT 120	Honors Seminar "The Scholar" .....	2 hours
HRT 220	Honors Seminar "The Researcher" .....	2 hours
HRT 320	Honors Seminar "The Artist" .....	2 hours
HRT 420	Honors Seminar "The Citizen" .....	2 hours
HRT 131	Honors African Heritage .....	3 hours
HRT 232	Honors Logic/LOG 330 .....	3 hours
Advisor Approved Foreign Language .....		<u>3 hours</u>
Total General Education Credits		48 hours

### **HARTE HONORS (Without Major Requirements)**

#### **FRESHMAN YEAR**

##### Fall Semester

HRT	120	Honors Seminar	2
HRT	130	African Amer. Heritage	3
MAT	131	Mathematics	3
REL	132	New Testament	3
ENG	131	English Composition I	3
REL	131	Old Testament	3
STI	111	Orientation	<u>1</u>

##### Spring Semester

BIO	131	Life Science	3
ENG	132	English Composition II	3
HPR	121	Lifetime Wellness	2
Advisor Appr. Courses			<u>9</u>
			17

**SOPHOMORE YEAR**Fall Semester

HRT	220	Honors Seminar	2
PHY	131	Physical Science	3
HIS	131	World Civilization	3
REL	200	Religion 200 level	3
		Advisor Appr. Courses	<u>6</u>
			17

Spring Semester

SPE	232	Public Speaking	3
HRT	232	Honors Logic	3
BUS	210	Financial Literacy	1
		Advisor Appr. Courses	<u>10</u>
			17

**JUNIOR YEAR**Fall Semester

HRT	320	Honors Seminar	2
REL	300	Religion 300 level	3
		Advisor Appr. Courses	<u>12</u>
			17

Spring Semester

HRT	322	Honors Seminar	2
HRT	436	Advis. Appr. For. Lang.	3
EDU	310	Test Taking Strategies	1
		Advisor Appr. Courses	<u>10</u>
			16

**SENIOR YEAR**Fall Semester

HRT	420	Honors Seminar	2
		Advisor Appr. Courses	<u>12</u>
			14

Spring Semester

		Advisor Appr. Courses	7
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The sample Four-Year Harte Honors Program above only includes Harte Honors requirements and does not include electives and courses in the major. All students must enroll in at least 12 credit hours each semester to remain in good standing with scholarship requirements. Advisor approval is recommended each semester for selecting content specific courses.

**The Bachelor of Science in General Studies Program**

The Bachelor of Science in General Studies (BSGS) provides students with a unique opportunity to develop a multi-disciplinary and carefully focused course of study, which will fulfill traditional college requirements. This program equips students with a broad-based education that will allow them to think logically and articulate their findings via written and oral communications using technology. Students are also prepared for the intellectual tasks needed for success in graduate and professional schools. The General Studies Degree Program is designed to offer quality, flexibility, and personal satisfaction.

The General Studies program requires 120 credit hours. The required courses will include the forty-nine (49) hours of General Education Core courses. In addition to the General Education Core courses, all students must take 21 credit hours from an Academic Department to form a Concentration. Twelve of these

hours must be upper level courses (300 or 400 level). To complete the 120 hours for graduation, the student must complete 50 hours of electives, taken from the two Academic Divisions. These electives will be determined by counseling with an academic advisor and must include at least 24 credit hours in upper level courses (300 or 400 level). The program will reside under the auspices of the Dean of Arts and Sciences, who will initially provide academic advising and who will assign additional advisors based upon the selected concentration of the student.

### **Student Learning Outcomes**

The student will fulfill the Student Learning Outcomes of their selected academic concentration.

### **Program Outcomes**

The General Studies Program will:

- Provide an environment that promotes scholarship and critical thinking in its graduates.
- Create an environment in which diverse student populations develop academic and social networks that support their uniqueness and promote professionalism in lifelong learning.
- Integrate liberal arts, sciences, business, and professional education in order for graduates to make positive contributions to society.
- Develop individuals who are competent in the application of knowledge and skills and who possess values and attitudes consistent with a college degree.
- Maintain a qualified and diversified student body by mentoring students and providing the necessary support.
- Prepare qualified and serious students for advancement to graduate school.

### **Pre-Medicine Program**

Stillman's Pre-Medicine Program provides a broad-based course of study in the liberal arts that makes it possible for a student to meet the requirements for medical school while majoring in a specific discipline. To pursue a pre-medicine course of study at Stillman, one may elect a program leading to biology major. Stillman College guarantees that anyone who successfully completes its rigorous Pre-Medicine Program will meet the requirements for admission to medical school and will possess the skills necessary for success.

Criteria for admission to the guaranteed Pre-Medicine Program include a minimum ACT Score of 24 or SAT Score of 1100, a minimum GPA of 3.5, and appropriate high school courses in math, biology, chemistry, and physics.

Persons interested in additional information about the Pre-Medicine Program should write to: Advisor of the Pre-Medicine Program, 3601 Stillman Boulevard, Stillman College, Tuscaloosa, AL 35401.

**PRE-MEDICAL PROGRAM (Biology Majors)****FRESHMAN YEAR**Fall Semester

BIO	141	General Biology I	4
MAT	132	Trig. & Geometry	3
ENG	131	English Composition I	3
REL	131	Old Testament	3
CHM	141	Gen. Chemistry I	4
STI	111	Orientation	<u>1</u>
			18

Spring Semester

BIO	142	General Biology II	4
MAT	135	Calculus I	3
ENG	132	English Composition II	3
REL	132	New Testament	3
CHM	142	Gen. Chemistry II	<u>4</u>
			17

**SOPHOMORE YEAR**Fall Semester

BIO	231	Zoology	3
CSC	121	Computer Literacy	2
CHM	343	Organic Chemistry I	4
HIS	131	World Civilization	3
PSY	230	Intro. Psychology	3
HPR	120	Lifetime Wellness	<u>2</u>
			17

Spring Semester

BIO	334	Genetics	3
SPE	232	Public Speaking	3
CHM	344	Organic Chemistry II	4
BUS	210	Financial Literacy	1
REL	200	Religion 200 level	3
HUM	130	Afr. American Heritage	<u>3</u>
			17

**JUNIOR YEAR**Fall Semester

BIO	343	Biochemistry	4
BIO	335	Anat. & Phys. I	3
PHY	143	Physics I	4
REL	300	Religion 300 level	<u>3</u>
			14

Spring Semester

LOG	330	Logic	3
BIO	336	Anat. & Phys. II	3
PHY	144	Physics II	4
ENG	333	Writing Arguments	3
EDU	310	Test Taking Strategies	<u>1</u>
			14

**SENIOR YEAR**Fall Semester

BIO	349	Microbiology	4
BIO	448	Cell Physiology	4
MAT	233	Statistics	3
		Elective	<u>2</u>
			13

Spring Semester

BIO	439	Molecular Biology	3
BIO	420	Biology Seminar	2
		Elective	3
BIO		Elective	<u>3</u>
			11

## Pre-Law Program

Admission to law school is normally based on personal and academic records and on the results of a student's performance on the national Law School Admission Test (LSAT). Consequently, the Pre-law program at Stillman College helps students to broaden their view of the world, cultivate such personal qualities as honesty and integrity, and acquire and sharpen the diverse skills needed for success in law school, in a law career, and in life. The core skills include listening ability, general research, critical reading ability, analytical skills, logical thinking, and the ability to communicate clearly, concisely, and persuasively orally and in writing. At Stillman, a Pre-law student may select a major in a social science discipline with a number of elective courses in English, speech, and theatre, or a major in English with a number of elective courses in speech, theatre and the social sciences. Whatever the major, Pre-law students will pursue a demanding, four-year course of study in the liberal arts, which will help them acquire the knowledge and skills needed for the intense competition for admission in law school.

Criteria for admission to Stillman's guaranteed Pre-law Program include a minimum GPA of 3.3; an ACT score of 21 or SAT score of 950; the appropriate high school courses in mathematics, English, and in the social and natural sciences.

Persons may obtain additional information about the program by writing to the Pre-law Coordinator, Stillman College, 3601 Stillman Boulevard, Tuscaloosa, AL 35401.

### PRE-LAW PROGRAM (English Majors with Social Sciences)

#### FRESHMAN YEAR

##### Fall Semester

ENG	199	Eng Comp. I for Majors	3
HUM	130	Afr. Amer. Heritage	3
CSC	121	Computer Literacy	2
REL	131	Old Testament	3
STI	111	Orientation	1
MAT	131	Trig, Geometry I	<u>3</u>
			15

##### Spring Semester

ENG	200	Eng Comp. II for Majors	3
REL	132	New Testament	3
BIO	131	Life Science	3
HPR	121	Lifetime Wellness	2
HIS	131	World Civilization	3
PSC	239	American Government	<u>3</u>
			17

#### SOPHOMORE YEAR

##### Fall Semester

ENG	231	American Literature I	3
REL	200	Religion 200 level	3
SPE	232	Public Speaking	3
ENG	236	English Literature I	3
ENG	234	Intro to English Studies	<u>3</u>
			15

##### Spring Semester

ENG	232	American Literature II	3
PSY	230	Intro. to Psychology	3
BUS	210	Financial Literacy	1
ENG	237	English Literature II	3
PHY	131	Physical Science	3
ENG	336	Advanced Composition	<u>3</u>
			16

**JUNIOR YEAR**Fall Semester

ENG	333	Writing Argument	3
BUS	310	Test Taking Strategies	1
ENG	331	English Grammar	3
ENG	335	Shakespeare	3
BUS	333	Legal Environment	3
LOG	330	Logic	<u>3</u>
			16

Spring Semester

ENG	401	Research and Writing	3
PSC	332	U.S. Constitution	3
ENG	330	World Literature	3
ENG	235	Technical Writing	3
REL	300	Religion 300 level	<u>3</u>
			15

**SENIOR YEAR**Fall Semester

SPE	331	Persuasive Speaking	3
		General Elective	2
PSC	335	American Pol. Theory	3
ENG	437	Major Writers	3
ENG	438	Senior Seminar	<u>3</u>
			14

Spring Semester

SPE	236	Interpersonal Comm.	3
ENG	432	20 <sup>th</sup> Century Literature	3
PSC	336	State & Local Gov.	3
ENG	430	Literary Criticism	<u>3</u>
			12

**Independent Study Program**

Independent study opportunities are provided through this program for the regular or non-traditional student who may want or need to enroll in a course or undertake a project for enrichment or expansion of his or her knowledge base through out-of-class experiences. The Independent Study Program serves traditional and non-traditional students, sophomores and above, providing they meet the GPA requirement and other qualifications established by the faculty.

- a. Opportunities for independent study in departmental approved courses are open to students based on policies adopted by the faculty and on availability of faculty.
- b. A student may register for no more than two independent study courses or 6 credit hours of independent study during a semester.
- c. A student may receive credit for a maximum of 12 semester hours of independent study courses/projects in completing requirements for any degree offered by the College. (This does not apply to students in Teacher Education who are limited by the Alabama State Department of Education to 6 semester hours of independent study).

**Experiential Learning**

Experiential Learning is the entity, which falls under the auspices of Academic Affairs, responsible for providing tangible and meaningful experiences to complement a student's formal classroom

theoretical instruction. Experiential learning is learning through experience. At its best, it is the fusion of academics and experience.

The Experiential Learning opportunities in a course is designed to compliment a student's formal education, by assisting them with practical work experience that is directly related to their majors. Students must have attained sophomore standing with at least a 2.5 G.P.A. to be eligible to register in this type of course. Transfer students must be enrolled in the College a full semester before becoming eligible for placement. When participating in the cooperative education program (co-op), students will alternate work and study periods over several semesters. Most placements are with large corporations and government agencies, and involve two to four work periods. Internships, on the other hand, are usually for a single term (two maximum). Students may apply for up to 12 hours of co-op or 6 hours of internship toward elective credit in the completion of a major or general elective credit to meet overall graduation requirements. Co- op and internships may be full-time or part-time and local, national or international. During the school year, most experiences will be part-time and in the Tuscaloosa area. During the summer, they will usually be full-time and cover a wide range of geographic areas.

Service learning provides the opportunity for students to register for courses that require service components. These courses offer traditional learning opportunities, but require students to volunteer or serve with agencies that reflect the objectives and philosophy of the courses. Thus students' grades are dependent upon successful completion of both classroom instruction and service with an agency.

## Evening College

Evening College is designed for adult learners who are interested in attending college in the evening. It offers Great Opportunities for Adult Learners at Stillman (GOALS) by providing classroom instruction and online coursework. Content areas include business, education, English, history, mathematics, psychology, technology, and religion. Information is available on the web.

## The Stillman Accelerated Management Program (STAMP) An Accelerated Business Program for Adult Learners

STAMP is designed to meet the educational needs of adult learners. These students are typically working full-time and interested in completing their degree while continuing to work. Online courses will be offered for early completion of the degree. The educational mission of this program is essentially two-fold. First, it provides continual opportunities for integrating one's considerable work experience with the concept of a comprehensive management curriculum. Secondly, it seeks to renew and foster the participants' professional growth and capabilities in order to prepare them for even more productive future years.

### **Admission**

Requirements for admission to STAMP are:

- Semester hours from an accredited college or special approval by the advisor with a grade point average of 2.0 (4.0 scale) or better;
- Advisor approved business courses included from the above transferable hours;



- Completion of the application and payment of \$25 application fee; and
- Official transcripts from accredited colleges and universities previously attended.

### ***Transfer Credit***

Credit may be transferred for course work accomplished in residence programs at other accredited institutions. A grade of “C” or better must be earned in the transfer courses. Grade points or their equivalent will not be transferred, only the credit hours. Courses with grades of “C” or better will transfer along with courses earned from a regionally accredited institution. Grades earned in vocational courses or certificate programs will NOT transfer.

### ***Graduation Requirements***

To graduate, candidates must satisfy the requirements listed below:

- Complete the required semester hours in the major;
- Meet the General Education core requirements for the STAMP program;
- Have a total of 120 semester hours;
- Obtain a cumulative grade point average of 2.0 (4.0 scale) or above;
- Complete a senior thesis research paper and orally present the thesis paper; and
- Pass a comprehensive senior departmental exit examination.

### ***Tuition and Fees***

Tuition and fees are paid at the beginning of each semester. The application fee is paid at the time of application and the graduation fee is paid at the beginning of the third semester.

### ***Financial Aid***

During each semester, the student will be a full-time student and is therefore eligible to apply for any federal or Stafford loan or grant program. Students are strongly encouraged to submit a financial aid application at the time they make application, unless they choose not to apply for financial aid. In-state students may also apply for the Alabama grant with required proofs of residency.

### ***Program Emphasis***

Instructional modules are scheduled in a fashion that allows the student to fit the program into an already busy schedule such as online modules.

### ***STAMP CURRICULUM***

#### **First Semester**

STAM 301	Career and Life Assessment	2 hours
STAM 302	Technical Writing	2 hours
STAM 341	Organizational Behavior	3 hours
STAM 361	Statistics I	3 hours

STAM 381	Principles of Management and Supervision	3 hours
STAM 300	Business Practicum/Internship Level I	3 hours

### Second Semester

STAM 362	Statistics II	3 hours
STAM 401	Managerial Economics	3 hours
STAM 411	Global Marketing	3 hours
STAM 431	Business Law and Ethics	3 hours
STAM 491	Thesis I	2 hours
STAM 400	Business Practicum/Internship Level II	3 hours

### Third Semester

STAM 351	Management Information Systems	3 hours
STAM 421	Managerial Accounting	3 hours
STAM 391	Human Resources Management	3 hours
STAM 433	Business Finance	3 hours
STAM 492	Thesis II	2 hours
STAM 481	Business Practicum/Internship Level III	3 hours

Total 120 Hours

## The Military Science Program (ROTC)

The Department of Military Science at the University of Alabama provides opportunities for students to earn commissions in the United States Army or Air Force at the same time they work for their academic degrees at Stillman. Students can achieve the enviable combination of a degree in a major field and a commission as an Army or Air Force Second Lieutenant.

The Reserve Officers' Training Corps (ROTC) program is specifically designed to give college students on campus training and experience in the art of organizing, motivating, and leading others. It includes instruction in developing self-discipline, physical stamina, and bearing qualities that are important parts of leadership, contributing to success in any career.

Through a special cross-town arrangement, Stillman students may participate in the Army and Air Force Reserve Officers Training Corps program at the University of Alabama. A student who completes one of these programs will qualify as a commissioned officer and will be ordered to active duty in the United States Armed Services.

A student may apply to either program at the beginning of his/her freshman year or may choose to apply at the end of the sophomore year. While a student is enrolled in one of these programs, he/she will attend certain courses at the University of Alabama.

Stillman students are eligible to apply for scholarships under both the Air Force and Army programs. Additional information about either program is available from the respective ROTC units at the University of Alabama or from the Vice President for Academic Affairs at Stillman.

## COURSE DESCRIPTIONS

### GENERAL EDUCATION

**BUS 210** **Financial Literacy** **1 hour**

This course surveys fundamental dynamics of personal money management. It includes pertinent information about career decisions, money management, financial security, credit management, resource management, risk management, and consumer rights and responsibilities.

**BIO 131** **Life Science** **3 hours**

Life Science is the basic course for beginning college students. The course deals with basic life processes and how the contemporary issues of health and environment impact the living organisms. The course provides information and knowledge on the scientific approach to interpreting and solving contemporary problems.

**CSC 121** **Computer Literacy** **2 hours**

This course is a computer literacy course, which will include instruction in basic operating systems, vocabulary, consumer education, the Internet and microcomputer applications including word processing, database, spreadsheet, graphics, and presentation software. The course will also include discussions of ethical issues involved in microcomputer use and the effects of technology on society. This course will be regularly updated to reflect advancement in technology.

**EDU 310** **Test Taking Strategies** **1 hour**

This course is designed to help students develop test taking strategies and study skills necessary for college and career success. Students will focus on reducing test anxiety, organizing cognition, and developing reading techniques to improve comprehension. Additionally, students will read myriad texts, actively respond to the texts, and practice taking licensure exams required for their specific majors. Emphasis will also be placed on reading for meaning, purpose, and speed.

**ENG 131** **English Composition I** **3 hours**

This course focuses on developing writing skills in expository modes and requires the writing of papers in classification/division, comparison/contrast, cause/effect, and argument modes. Satisfies general education requirement.

**ENG 132** **English Composition II** **3 hours**

This course focuses on the reinforcement of skills in the areas noted for ENG 131 and requires the writing of one's perspective on an issue, a documented paper, analysis of a poem, and analysis of a short story. Prerequisite: ENG 131. Satisfies general education requirement.

**HIS 131** **Foundations of World Civilization** **3 hours**

This course is a survey of the history of mankind from its beginning to the present. Emphasis will be placed on the development of basic institutions, cultural achievements, and historical connections that help students to understand the present, and plan for the future.

**HPR 121** **Lifetime Wellness** **2 hours**

This course deals with factors that influence the physical, mental, social, and emotional health of people. Students will learn health concepts that should guide them in making positive personal health decisions and lifestyle changes based on the latest health facts.

**HUM 130** **African American Heritage** **3 hours**

This course is a study of African American life from its African origins to the present. Special attention is given to social structures, religion, folklore, political forces, history, art, music and geography.

**LOG 330** **Logic** **3 hours**

This course focuses on assisting students to use a variety of deliberative processes aimed at making wise decisions. Creative academic experiences will be used to engage students in systematic ways to develop how they think about things over a period of time. This course provides a study of the methods for evaluating whether the premises of an argument adequately support a conclusion.

**MAT 131** **Algebra** **3 hours**

This course is designed to teach the principles of algebraic methods and the basic skills needed in higher mathematics courses. Specifically, the course covers real and complex number systems, exponents, polynomials, rational expressions, methods of solving linear and quadratic equations and inequalities (including graphical methods), solution techniques for solving application problems, the Cartesian Coordinate System, solution techniques (including graphical methods) for solving problems involving equations of the straight line, circle, parabola, and other functions. Prerequisite: MAT 031 or a satisfactory placement score.

**PHY 131** **Physical Science** **3 hours**

This course is an introduction to the basic concepts of mechanics, energy, chemistry, astronomy, earth science, and weather. Three hours of lecture per week.

**REL 131** **Introduction to the Old Testament** **3 hours**

An introductory course designed to provide understanding of the Old Testament and of biblical faith; its basic concepts, values, terminology, literary styles and/or forms, principal personalities, places, and events. Emphasis is placed in terms of the interpretive implications, meaning and history of the use of this literature for guidance in daily living and personal decision-making. Offered in the Fall and Summer.

**REL 132** **Introduction to the New Testament** **3 hours**

An introductory course designed to provide understanding of the New Testament and of biblical faith; its basic concepts, values, terminology, literary forms, principal personalities, places, and events. Emphasis is placed upon reading, discussing and understanding biblical literature in terms of the interpretive implications, meaning and value for daily living and personal decision-making. Offered in the Spring and Summer.

**SPE 232** **Public Speaking** **3 hours**

This course is concerned with effective communication of thought in speaking situations. It examines not only the basic discourse skills, but provides attention to logical analysis of informative and persuasive discourse and actual practice through classroom speaking. Prerequisite: ENG 131-132.

**STI 111** **Orientation** **1 hour**





one-half hours of lab per week. This course is offered fall semester only. Corequisite: AFS 201 Leadership Laboratory.

**AFS 240** **The Evolution of USAF Air and Space Power** **1 hour**

This course is designed to examine general aspects of air and space power through a historical perspective. Utilizing this perspective, the course covers a time period from the first balloons and dirigibles to the space-age global positioning systems of the Persian Gulf War. Historical examples are provided to extrapolate the development of Air Force capabilities (competencies), and missions (functions) to demonstrate the evolution of what has become today's USAF air and space power. Furthermore, the course examines several fundamental truths associated with war in the third dimension: e.g. Principles of War and Tenets of Air and Space Power. As a whole, this course provides the students with a knowledge level understanding for the general element and employment of air and space power, from an institutional doctrinal and historical perspective. In addition, the students will continue to discuss the importance of the Air Force Core Values with the use of operational examples and historical Air Force leaders and will continue to develop their communication skills. One hour of lecture and one and one-half hours of lab per week. This course is offered spring semester only. Co-requisite: AFS 202 Leadership Laboratory.

**AFS 350** **Air Force Leadership Studies** **3 hours**

This course is a study of leadership, management fundamentals, professional knowledge, Air Force personnel and evaluation systems, leadership ethics, and communication skills required of an Air Force junior officer. Case studies are used to examine Air Force leadership and management situations as a means of demonstrating and exercising practical application of the concepts being studied. A mandatory Leadership Laboratory complements this course by providing advanced leadership experiences in officer-type activities, giving students the opportunity to apply leadership and management principles of this course. Three hours of lecture and one and one-half hours of lab per week. Offered fall semester only. Prerequisite: Completion of four- or five-week field training course or approval of the professor of Air Force Studies. Co-requisite: AFS 301 Leadership Laboratory.

**AFS 350** **Air Force Leadership Studies** **3 hours**

This course is a study of leadership, management fundamentals, professional knowledge, Air Force personnel and evaluation systems, leadership ethics, and communication skills required of an Air Force junior officer. Case studies are used to examine Air Force leadership and management situations as a means of demonstrating and exercising practical application of the concepts being studied. A mandatory Leadership Laboratory complements this course by providing advanced leadership experiences in officer-type activities, giving students the opportunity to apply leadership and management principles of this course. Three hours of lecture and one and one-half hours of lab per week. Offered spring semester only. Prerequisite: AFS 350. Co-requisite: AFS 302 Leadership Laboratory.

**AFS 470** **National Security Affairs/Preparation for Active Duty** **3 hours**

This course examines the national security process, regional studies, advanced leadership ethics, and Air Force doctrine. Special topics of interest focus on the military as a profession, officer ship, military justice, civilian control of the military, preparation for active duty, and current issues affecting military professionalism. Within this structure, continued emphasis is given to refining communication skills. A mandatory Leadership Laboratory complements this course by providing advanced leadership experiences, giving students the opportunity to apply the leadership and management principles of this





In this course, students participate in and learn how to conduct an Army physical fitness program. This program teaches the principles of fitness of frequency, intensity, time, and type of exercise through participation and practical exercise. This course begins with assisting the students in adopting a healthy physical fitness ethos and lifestyle required of an Army officer. Students are given performance reviews based on the current Army Physical Fitness Test (APFT) evaluation criteria.

**MIL 210** **Basic Leadership Skills** **2 hours**

This course builds on MIL 120. Students focus on leadership development and officer ship. Throughout the course students learn personal development, problem solving, planning, teamwork, Army values, and the basics of physical fitness. There are also several practical exercises in which the student will learn beginner skills such as knot tying, rope bridging, land navigation, and marksmanship. This course counts towards credit for completion of the U.S. Army ROTC Basic Course and eventual commissioning as an officer in the U.S. Army. Students taking this course do not incur any military obligation. The course meets twice a week in accordance with the fall schedule of classes.

**MIL 220** **Military Leadership Skills** **2 hours**

This course is a sequel to MIL 210 Basic Military Skills. There is a continued focus on leadership development through practical exercises and classroom interaction. Some of the topics covered are goal setting, oral communication, decision making, teamwork, and stress management. There is also a continuation of basic skills such as land navigation and map reading. This semester, more than any before, draws together the various components of values, communications, decision making, and leadership to focus on the qualities required of a commissioned officer. Upon completion of this semester, cadets should possess a fundamental understanding of both leadership and officer ship and demonstrate the ability to apply this understanding to real-world situations. This course counts towards credit for completion of the U.S. Army ROTC Basic Course and eventual commissioning as an officer in the U.S. Army. Students taking this course do not incur any military obligation. The course meets twice a week in accordance with the spring schedule of classes.

**MIL 211 & 221** **Military Leadership and Management Application I and II Lab** **1 hour**

This course uses a series of demonstrations and practical exercise scenarios to develop basic leadership competency. Students have the opportunity to observe and experiment with different leadership and management techniques. The course instills individual leadership confidence and provides a structured mechanism for identifying leadership potential. Each course meets bi-weekly in accordance with the fall/spring schedule of classes.

**MIL 235** **American Military Experience** **2 hours**

This course begins with an introduction and overview of American military history with a focus on the U.S. Army. Follows the origins of the American Military experience from Anglo-American colonial warfare to the present; includes America's major wars and the evolution of military technology. This class meets two times a week in accordance with the fall/spring schedule of classes.

**MIL 250** **Leader's Training Course** **6 hours**

This 28-day leader internship is taught as an off-campus extension course each summer at Fort Knox, Kentucky. It is open to students who have a minimum of 48 semester hours and at least four semesters of degree work remaining after completion of the course. The Army provides transportation to and from Fort Knox. Students receive free room and board and are paid for their attendance. They participate in hands-on leadership exercises and receive training in marksmanship, rappelling, water survival, land navigation,





**STAM 391** **Human Resource Management** **3 hours**

This course presents an exploration of policies and procedures concerning recruitment, selection, training, development, and compensation of employees. Special attention is given to public policy affecting employer and employee.

**STAM 401** **Managerial Economics** **3 hours**

This course is a study of micro- and macroeconomics as they relate to management decision-making. Students become familiar with the thinking process associated with economics, the components and functions of a market economy, monetary policy, and the issues surrounding economic growth, business cycles, and inflation.

**STAM 411** **Marketing** **3 hours**

This course is an introduction to basic marketing theory and terminology. Included is an analysis of such functions as product development, promotion, channels of distribution, and logistics.

**STAM 421** **Managerial Accounting** **3 hours**

In this course, managerial accounting concepts, theories, techniques and system that provide information for internal reporting, planning, controlling and interpreting accounting data for decision purposes is emphasized. Prerequisites ACC 232 with grade C or better.

**STAM 431** **Business Law and Ethics** **3 hours**

This course is an examination of basic legal principles as they relate primarily to business ethics, product and service liability, business organization and operation, and human resources management.

**STAM 433** **Business Finance** **3 hours**

This course is an introduction to business finance with emphasis on the role of the financial manager as a decision maker, development of skills in evaluating financial position, projection cash flows, preparing capital budgeting, and selection among financial. This course integrates the concepts of economics and accounting to effectively maximize shareholders wealth.

**STAM 491** **Thesis I** **2 hours**

In this course, focus is placed on basic research process and development of skills, including APA format, leading to the writing of an extended paper related to the business environment.

**STAM 492** **Thesis II** **2 hours**

This course focuses on oral presentation skills, as well as continued focus on research and extended writing skills, especially final revision skills. Students will complete the Research Project/Thesis and prepare and give an oral presentation.

## **DIVISION OF ARTS AND SCIENCES**

**ART 131** **Design I** **3 hours**

Design I is intended to be an introductory course in two-dimensional design. Design is a discipline constituting a basic and integral part of all visual art forms this course is structured to introduce basic visual design concepts and to develop manual and visual art skills. Students learn how to be inventive and

improvise with compositional forms using the design elements of line, shape, form, value, texture, pattern and color to create their own design compositions. A variety of art media will be employed. This course is usually taught in the Fall.

**ART 132** **Drawing I** **3 hours**

Drawing I is designed to be a fundamental studio art course. Students learn to draw what they see from still life, landscape, and imaginative subject matter. Students will learn to draw using direct observation as they create visible forms from life using a variety of drawing media. Fall and Spring.

**ART 134** **Design II** **3 hours**

Design II is intended to be an introduction to three-dimensional design. Students apply design concepts to three-dimensional design problems using materials and techniques of the contemporary sculptor. Prerequisite: ART 132 or consent of the instructor. Spring.

**ART 228** **Jewelry** **2 hours**

Jewelry class is designed to be a study of methods, materials and processes of designing jewelry encompassing the use of personal symbols, creativity and techniques of metal fabrication by hand and machine tools. Spring.

**ART 229** **Fibers** **2 hours**

Fibers class is designed to be an introduction to basic fiber techniques employing both on-loom and off-loom methods. Spring.

**ART 230** **Introduction to Photography** **3 hours**

Introduction to Photography is designed to be a studio art course in the fundamentals of 35-mm black and white photography. Students will be introduced to basic camera functions, lens composition, and darkroom techniques for printing photographic images. Spring

**ART 231** **Drawing II** **3 hours**

Drawing II is designed to continue investigation in drawing with emphasis placed on controlling the composition of both surface and content. The abilities to both accurately represent and abstract from life are expanded. Prerequisite: ART 131. Fall and Spring

**ART 232** **Art in Elementary Education** **3 hours**

This course is designed to focus on the planning of art programs to meet the needs of children in nursery school through grade six. Experiences with design and color, art materials and processes, and inquiry into child growth and development in art are included in class activities. Lecture-discussions, reading and individual teaching are considered. Fall and spring.

**ART 233** **Graphic Design I** **3 hours**

Graphic Design I is intended to be an introductory course in graphic design. Students will work with and study the formal and technical aspects of designing with type and illustration. Students will use traditional graphic arts media and computers in the execution of selected projects. Prerequisites: ART 131 and ART 132 or consent of the instructor. Fall

**ART 234** **Painting I** **3 hours**

Painting I is designed to focus upon developing concepts of pictorial design with emphasis on the development of painting skills and techniques. Students will create compositions using traditional subject-matter, including still-life and landscape. Spring

**ART 330** **Graphic Design II** **3 hours**

Graphic Design II is an advanced course in graphic design. Students continue work with the formal and technical aspects of typography, illustration and computer-assisted imagery. Spring.

**ART 331** **Art History I** **3 hours**

Art History I is designed to be an historical, cultural, and aesthetic treatment of art forms from around the world, beginning with prehistory and going through the Medieval Period in Europe. Fall

**ART 332** **Art History II** **3 hours**

Art History II is designed to be an historical, cultural, and aesthetic treatment of art forms from around the world, beginning with the European Gothic Period and going to contemporary art in the 21<sup>st</sup> Century. Spring.

**ART 333** **African, African-American, and Caribbean Art** **3 hours**

African, African-American, and Caribbean Art is designed to be a survey of the major art styles of Africa and the African Diaspora in the United States and the West Indies. Fall.

**ART 334** **Painting II** **3 hours**

Painting II is designed to be an intermediate study of painting with emphasis on research and development of different styles and techniques. Students will create a series of six paintings that explore and document a selection of different painting styles. Prerequisites: ART 234. Spring.

**ART 335** **Ceramics I** **3 hours**

Ceramics I is designed to be an introductory course in studio ceramics. Students learn how to create functional ceramic art forms from clay. The basic techniques in hand building and modeling, as well as glazing and firing will be introduced. Fall.

**ART 336** **Sculpture** **3 hours**

Sculpture is designed to be an introductory course in sculpture that will acquaint the student with sculptural processes and the elements of three-dimensional design. Students will learn to view their work with a critical eye while making 3-D forms. Fall.

**ART 337** **Printmaking** **3 hours**

Printmaking is designed to be an introduction to the techniques of relief and intaglio printmaking with emphasis on drawing and design as applicable to this process. Prerequisites: ART 131 and ART 132 or consent of instructor. Fall.

**ART 338** **Photography II** **3 hours**

This course is a continuation of Photography I. Students will create a series of photographs related in content and or style. The course will also allow art majors to create a body of photographs suitable for inclusion in their required Senior Exhibition. (ART 431). Spring.

**ART 339** **Drawing III** **3 hours**

This is an advanced level drawing course for art majors. It allows students to expand their own ideas and to create works suitable for inclusion in their required Senior Exhibitions in ART 431. Fall, Spring.

**ART 401** **Senior Exhibition** **0 hour**

The senior exhibition is a professional gallery presentation given by each art major in their final semester. It is the equivalent of the Senior Thesis at the College. It will exhibit the student's cumulative art production with emphasis placed on the last three semesters of study. The exhibition can vary in content and media but should demonstrate thematic and technical cohesion. The exhibit must be supported by an oral presentation and written artists' statement. The student will be required to professionally prepare and install all art work for this exhibition.

**ART 434** **Painting III** **3 hours**

Painting III is designed to be an advanced study of pictorial design with continued emphasis on painting. This course emphasizes individual creativity while exploring painting through a series of six related works. Students will focus their efforts on the development of individual style and technique. Prerequisite: ART 334. Fall.

**ART 435** **Ceramics II** **3 hours**

Ceramics II is an advanced course in studio ceramics. This course continues the development of aesthetic concepts and construction techniques with clay in the exploration of vessel and non-vessel forms. Each student will design and execute a series based on his/her interest and skill. Students will receive further instruction in glazing and firing techniques. Emphasis will be on wheel thrown objects, both functional and non-functional. Fall

**ART 436** **Photography III** **3 hours**

This is an advanced level course in photography. It is a continuation of ART 338, Photography II. This course emphasizes individual creativity while exploring different photographic styles, techniques, and black and white processes. Students will create a series related by a selected narrative. It will allow students to further explore photographic image making as they create a series to be included in their Senior Exhibition. Spring.

**ART 437** **Painting IV** **3 hours**

Painting IV is designed to be an advanced course for art majors. It is a continuation of Painting III. This course emphasizes individual creativity while continuing the exploration of painting through different techniques with varying content and styles. Students will create a series of at least six paintings. Spring.

**BIO 141-142** **General Biology** **8 hours**

General Biology is the basic course for beginning college students majoring in biology. The course assists the students in acquiring a knowledge base about the organization, characteristics, diversity and interrelationship of living things. The course presents key concepts and selected topics that reflect current research in all fields of biological sciences. The course provides examples of problem solving and experiments to provide familiarity with a scientific approach to interpreting living organisms. Three hours of lecture, two hours of laboratory per week. A grade of C or better in BIO 141 is required for BIO 142.

**BIO 143-144** **Biology for Non-Majors** **8 hours**

These courses are designed for students not majoring in the sciences. The courses will assist students in understanding fundamental biological concepts and the nature of science. In addition, these courses provide examples of problem solving and experiments to provide familiarity with a scientific approach to interpreting the world. Three hours of lecture, two hours of laboratory per week. A grade of C or better in BIO 143 is required for BIO 144.

**BIO 231** **Zoology** **3 hours**

This course is a comparative study of the morphology, anatomy, physiology, and taxonomy of the various animal phyla. Three hours of lecture, two hours of laboratory per week. Prerequisite: BIO 141-142.

**BIO 232** **Plant Organization** **3 hours**

This course is a comparative study of the morphology, physiology, and taxonomy with special emphasis on life cycles of algae, fungi, non-vascular, and vascular plants. Three hours of lecture, two hours of laboratory per week. Prerequisite: BIO 141-142.

**BIO 332** **General Ecology** **3 hours**

This course is a study of the interactions between organisms and their surroundings. The course will also emphasize the distribution and abundance of organisms within the environment. This will allow the student to understand where organisms are found and why they are found there. This distribution and abundance will be studied at the levels of the population, community and ecosystem. Prerequisite: BIO 141-142.

**BIO 334** **Principles of Genetics** **3 hours**

Principles of Genetics is an introduction to the principles of inheritance and their application to plants, animals, and man. Three hours of lecture, two hours of laboratory per week. Prerequisite: BIO 141-142.

**BIO 335** **Human Anatomy and Physiology I** **3 hours**

This course is a study of the human body on both the microscopic and macroscopic levels, to assist the student in comprehending the interrelationship of the various organ systems of the body. The course includes a study of the anatomical structures and physiological processes of the integumentary, skeletal, muscular, nervous, and sensory systems. Three hours of lecture, two hours of laboratory per week. Prerequisites: BIO 141-142.

**BIO 336** **Human Anatomy and Physiology II** **3 hours**

This course is a study of the anatomical structures and physiological processes of the endocrine, circulatory, lymphatic, immune, respiratory, digestive, urinary, and reproductive systems. Three hours of lecture, two hours of laboratory per week. Prerequisite: A Grade of "C" or better in BIO 335.

**BIO 343** **Biochemistry** **4 hours**

This course is a study of amino acids, proteins, pH effects, nucleic acids, protein synthesis, and enzyme kinetics. Three hours of lecture, three hours of laboratory per week. Prerequisite: BIO 141-142 and CHM 344.



**BIO 349** **Microbiology** **4 hours**

Microbiology is an introduction to the morphology, anatomy, physiology, and classification of microorganisms with special emphasis on bacteria. Three hours of lecture, three hours of laboratory per week. Prerequisites: BIO 141-142, CHM 142.

**BIO 400** **Public Health** **3 hours**

This course is designed to introduce students to community health and examines the underlying determinants of current health policy issues. The course is intended to increase the awareness of issues, which include significant changes occurring in the organizational structure of community health, improvements of community health, and health quality. It will also provide students with the knowledge and analytical skills of how health care policies are formulated. Three hours of lecture per week.

**BIO 420** **Senior Seminar in Biology** **2 hours**

This course will emphasize undergraduate research projects, research techniques, use of technology, and presentation of research to peers and faculty. In addition, students will be exposed to a variety of fields within the area of biology that provide career opportunities. Prerequisite: Senior standing.

**BIO 431/432** **Special Topics in Biology** **3 hours**

This course is a study of specialized topics related to biology and biomedical research, as determined by the needs of the students majoring in Biology or by the expertise of the Biology Faculty. Course may be taken two times for a maximum of six hours credit as long as different topics are presented. Prerequisites: Junior or Senior classification.

**BIO 433** **Environmental Science** **3 hours**

This course will provide a framework for an interdisciplinary analysis of environmental issues. The fundamental principles presented permit the student to apply their understanding to the environment. Scientific, social, political, and economic issues that arise as a result of environmental problems will also be addressed. Three hours of lecture per week. Prerequisites: BIO 142 or BIO 144, CHM 141 or PHY 141.

**BIO 434** **Biochemistry** **3 hours**

This course is a study of metabolism that includes carbohydrates, glycolysis, the citric acid cycle, and oxidative phosphorylation. The energetics of all these processes are considered in detail. Three hours of lecture per week. Prerequisites: BIO 141-142, CHM 344.

**BIO 448** **Cell Physiology** **4 hours**

This course is a study of essential interrelationships of the chemical and physical aspects within the living cell through a unified approach combining biology and chemistry. Included are a review of the molecular structures of biological molecules, thermodynamic relations in terms of chemical reactivity, survey of the ultrastructures, enzymes structure and function, membrane structure, and the molecular biology of the gene. Three hours of lecture, three hours of laboratory per week. Prerequisites: Students must have completed all other biology courses, Co-requisite: CHM 343.

**CHM 141-142** **General Chemistry** **8 hours**

A basic course sequence in chemistry for beginning college students. The general principles of elementary chemistry, its laws, theories, and simple calculations are stressed. Topics covered include: scientific measurement using the metric system, atomic structure, principles of chemical bonding, the

mole concept, chemical equations, gases, liquids and solutions, simple acid-base theory, and introduction to chemical equilibrium and electrochemistry. Three hours lecture, three hours laboratory per week. Prerequisite or co-requisite: MAT 131. A grade of C or better in CHM 141 is required for CHM 142.

**CHM 247-248** **Analytical Chemistry** **8 hours**

This course is a study in quantitative chemical analysis in which techniques of volumetric and gravimetric methods of analysis are stressed during the first semester and selected instrumental methods are treated during the second semester. Both theoretical principles and practical applications are considered. Three hours lecture, three hours laboratory per week. Prerequisite: A grade of C or better in CHM 141-142. A grade of C or better in CHM 247 is required for CHM 248.

**CHM 343-344** **Organic Chemistry** **8 hours**

This course is a study of the different classes of organic compounds, their structures, nomenclature, methods of preparation, reactions and theories regarding their behavior. Physical and chemical methods of separation and identification as well as organic syntheses are treated in the laboratory. Three hours lecture, three hours laboratory per week. Prerequisite: A grade of C or better in CHM 141-142. A grade of C in CHM 343 is required for CHM 344.

**CHM 345-346** **Physical Chemistry** **8 hours**

This course is a study of gases, solids, atomic structure, nuclear chemistry, and thermodynamics. Three hours of lecture and three hours of laboratory per week. Prerequisites: CHM 247-248 and CHM 343-344, PHY 143-144, MAT 145-146.

**CHM 420** **Seminar in Chemistry** **2 hours**

This course will emphasize undergraduate research projects, research techniques, use of technology, and presentation of research to peers and faculty. In addition, students will be exposed to a variety of fields within the area of chemistry that provide career opportunities. Prerequisite: Senior standing.

**CJ 131** **Introduction to Criminal Justice** **3 hours**

This course will provide students with an introduction and overview of the system of criminal justice operated in the United States today. Beginning with a survey of the sources, philosophies, and role of law in society, this course will provide a brief examination of those factors that distinguish civil, criminal and social justice from one another.

**CJ 132** **Juvenile Justice** **3 hours**

The course will provide an orientation to the issues, policies and procedures, which make up our system of justice for children. The function and legal responsibilities of the Police, probation, Juvenile Court and corrections system will be studied. Emphasis will be on societal forces that bring children into the Justice System including child abuse, and gang participation as well as the legal response of mandated agencies. Prerequisite: CJ 131.

**CJ 232** **Community Based Corrections** **3 hours**

This course is a study of probation, parole, diversion, pre-trial release, and intermediate sanctions. It is a critical analysis of the statutes and policies relating to the administration of community-based correctional programs. Specifically, this course will highlight critical issues and trends in community-based corrections as well as evaluate the practice of community corrections nationwide. Special emphasis will be placed on exploring the development of community corrections, including probation, parole,

intermediate punishments, special offenders in the community, and juvenile offenders in the community. Prerequisites: CJ 131 and 132.

**CJ 331** **Constitutional Law** **3 hours**  
Study of the Fourth, Fifth, Sixth, Eighth and Fourteenth Amendments to the United States Constitution, as these govern police and court procedures and the rights of citizens. Writing assignments, as appropriate to the discipline, are part of the course. Prerequisites: CJ 131, CJ 132, and CJ 232.

**CJ 332** **Criminal Evidence and Procedure** **3 hours**  
This course is a study of the techniques, rules and methods applied to the acquisition, admissibility and use of evidence within the criminal justice system. Prerequisites: CJ 131, CJ 132, and CJ 232.

**CJ 334** **Corrections** **3 hours**  
This course examines the historical development, current changes, and future trends in correctional policies and strategies, including analysis and evaluation of concepts and theories of retribution, deterrence, rehabilitation, incapacitation, and other purposes of correctional reform. Special emphasis will be placed on the underlying social, legal, and ethical issues that affect various correctional strategies. Prerequisites: CJ 131, CJ 132, and CJ 232.

**CJ 431** **Penology** **3 hours**  
This course focuses on issues related to our system of punishment for criminal offenders, beginning with a historical review of the origins of prisons and then proceeding to an examination of the current thinking regarding modern forms of punishment. Additionally, current trends in prison programs will be discussed and issues relevant to prisons today will be examined. Prerequisites: CJ 131, CJ 132, and CJ 232.

**CJ 430** **Senior Seminar in Criminal Justice** **3 hours**  
This class will be conducted predominately by discussions, small group activities, and informative “how to” sessions. Students will be exposed to as much reading as possible that will provide insight, information, and knowledge that assist in their being successful in obtaining professional employment in the criminal justice field. Research and case studies will be employed to give students a wide-breath of exposure to useful information about the job market in the criminal justice field. Students will work on very practical assignments that will help in their overall development as they prepare to graduate from the university. Prerequisites: CJ 131, CJ 132, CJ 232, and Senior classification.

**CJ 432** **Public Policy and Criminal Justice** **3 hours**  
This course introduces students to the history and background of American corrections and the fundamental theories of punishment and treatment. Emphasis will be placed on correctional law, policies, practices, issues, and controversies within the correctional system. The incarceration of various criminal populations in jails and prisons, alternatives to incarceration (e.g., probation and parole), capital punishment, and the public policy issues surrounding the expansion of community-based corrections will also be discussed. Prerequisites: CJ 131, CJ 132, and CJ 232.

**CJ 433** **Research in Criminal Justice** **3 hours**  
This course covers the basic techniques and procedures used in the process of criminal justice research. Topics include: defining research problems, ethics in criminal justice research, selecting and measuring

variables, stating hypotheses, sampling, and developing experimental research designs. Prerequisites: CJ 131, CJ 132, and CJ 232.

**CSC 131 Introduction to Computing 3 hours**

This course introduces the student to the field of information technology. The course provides an overview of the computer science and computer information systems majors and makes students aware of the attitude, skill, and capabilities necessary to succeed in an information technology field. Topics include data representation, data organization, interpreting algorithms, interacting with operating systems, and problem solving strategy. Co-requisite: MAT 132 or MAT 134, or an acceptable score on a mathematics placement test.

**ENG 031 English Essentials 3 hours**

This course is designed to provide practice in basic grammar, usage, mechanics, sentence structure, and composition. Pre- and post-tests will measure student achievement. The course does not substitute for the general education requirements in English.

**ENG 131 English Composition I 3 hours**

This course focuses on developing writing skills in expository modes and requires the writing of papers in classification/division, comparison/contrast, cause/effect, and argument modes. Satisfies general education requirement.

**ENG 132 English Composition II 3 hours**

This course focuses on the reinforcement of skills in the areas noted for ENG 131 and requires the writing of one's perspective on an issue, a documented paper, analysis of a poem, and analysis of a short story. Prerequisite: ENG 131. Satisfies general education requirement.

**ENG 199 English Composition I for English and Journalism Majors 3 hours**

This is the first course of the freshman English requirement for English and journalism students who have indicated an interest in English and/or journalism as a major. It develops writing skills in expository modes (comparison/contrast, classification/ division, causal analysis, and argument). It is designed to provide intensive practice in writing and related skills (analytical reading, speaking, listening). The course requires students' active participation. A portfolio that earns a grade of C or better is required. Prerequisite: Declaration of intention to major in English.

**ENG 200 English Composition II for English and Journalism Majors 3 hours**

This is the second course of the freshman English requirement for English and journalism students who have indicated an interest in English and/or journalism as a major. This course focuses on the reinforcement of skills in the areas noted in English 199 and requires the writing of argument/persuasion and research papers. A portfolio that earns a grade of C or better is required. Prerequisites: Declaration of intention to major in English and successful completion of English 199.

**ENG 230 Introduction to Creative Writing 3 hours**

This course is devoted to the study and writing of poetry, fiction, and the personal essay. Prerequisites: ENG 131-132.

- ENG 231** **American Literature I** **3 hours**  
This course is a survey of American literature from the beginning to 1865. Prerequisites: ENG 131-132 or ENG 199-200.
- ENG 232** **American Literature II** **3 hours**  
This is a survey of the prose and poetry of American literature from 1865 to the present. Prerequisites: ENG 131-132 or ENG 199-200.
- ENG 235** **Technical Writing** **3 hours**  
This course is an introduction to technical writing and is intended for students in scientific and technical disciplines as well as for English majors and majors in other disciplines who want to develop technical writing skills. Primary focus is on building skills and using strategies required in writing proposals, progress reports, correspondence, and research reports. Prerequisites: ENG 131-132 or ENG 199-200.
- ENG 236** **English Literature I** **3 hours**  
This course is a survey of English literature from the beginning to 1800. Prerequisites: ENG 131-132 or ENG 199-200.
- ENG 237** **English Literature II** **3 hours**  
This course is a survey of English literature from 1800 to the present. Prerequisites: ENG 131-132 or ENG 199-200.
- ENG 238** **African American Literature I** **3 hours**  
This course is a survey of African American contributions to American literature, giving attention to all literary genres. It will cover African American literature beginning with the African vernacular and Egyptian literature to the Harlem Renaissance. The Middle Passage, the Slave Narrative, the Antebellum period, and the Reconstruction Era will be discussed. Prerequisite: ENG 131-132 or ENG 199-200.
- ENG 239** **African American Literature II** **3 hours**  
This course is a survey of African American contributions to American literature, giving attention to all literary genres. This course covers the period from the Harlem Renaissance to the present. Specific areas covered are the Harem Renaissance, 1919-1949; Realism, Naturalism, Modernism, 1940-1960; The Black Arts Era, 1960-1975; Literature since 1975; The Black Women's Movement, 1970 to the present. Prerequisite: ENG 131-132 or ENG 199-200.
- ENG 330** **World Literature** **3 hours**  
This course is a study of the literary works of several nations, beginning with classical Greece and continuing through 20th century European, African, Latin American, and Asian works. Prerequisites: ENG 131-132 for all students or ENG 199-200.
- ENG 331** **Advanced Rhetorical Grammar** **3 hours**  
This course is a study of English grammar in context to expository writing. Content will focus on traditional and contemporary grammatical, stylistic, and rhetorical writing—all of which will be used to revise written assignments students complete in the course. This course will teach grammar and will provide practice in rhetorical modes. Prerequisites: ENG 131-132 or ENG 199-200.

**ENG 333** **Writing Argument** **3 hours**

This course is designed to develop critical thinking skills in analyzing and structuring argument. It will address the nature of argument, values, refutation, fallacies, tests for credible evidence, and the use of language. It will also require some research and presentation of oral arguments. Prerequisites: ENG 131-132 or ENG 199-200.

**ENG 334** **Chaucer** **3 hours**

This course focuses on literature of the Middle English period, with particular attention to Chaucer. Prerequisites: ENG 131-132 or ENG 199-200 and ENG 236.

**ENG 335** **Shakespeare** **3 hours**

This course is a study of the drama and age of Shakespeare through a detailed examination of ten of his plays and a brief review of several relevant plays of his contemporaries. Prerequisites: ENG 131-132, or ENG 199-200, and ENG 236.

**ENG 337** **Contemporary Multiethnic Literatures of USA** **3 hours**

This course is an inclusive introduction to multicultural and multiethnic literatures of the USA, with primary focus on fiction and poetry. Prerequisites: ENG 131-132 or ENG 199-200.

**ENG 338** **Development of the Novel** **3 hours**

This course is a study of the development of American and British novels from the 18th through the 20th centuries, focusing on critical and analytical reading and writing about the literature. Prerequisites: ENG 131-132 or ENG 199-200.

**ENG 339** **Modern Black Fiction** **3 hours**

This course focuses on reading and writing about representative short stories and novels by Black writers from the 1920s to the present. Prerequisites: ENG 131-132 or ENG 199-200.

**ENG 400** **Independent Study/Internship/Practicum** **3 hours**

This course allows students to concentrate on topics or specific research projects related to student needs and interests to meet graduation requirements or prepare for graduate study. Independent study may also allow students to enroll in specific courses not scheduled in a given semester. Must be approved by Division Dean.

**ENG 402** **English Language Arts Practicum** **3 hours**

In this course, students will strengthen their language and writing skills and gain experience in teaching/tutoring students in English fundamentals and in writing, under the supervision and mentorship of a member of the English faculty. Requires consent of the Department Chair, work in the Writing Center, and field experience. Prerequisites: ENG 131-132 or ENG 199-200, ENG 331, and 6 hours of English/American Survey literature.

**ENG 430** **Literary Criticism** **3 hours**

This course is a survey of major theories of literary criticism. Emphasis will be on the development of the student's ability to read, interpret, and write about literature through the application of the theories. Prerequisites: ENG 131-132 or ENG 199-200.

**ENG 431** **Creative Writing** **3 hours**

This course provides instruction and practice in writing poems, short stories, and one-act plays. Special attention is given to diction, tone, point of view, and the distinctions between expository writing and creative writing. Students will be required to submit writing to creative writing contests and/or to publications. Prerequisites: ENG 131-132 or ENG 199-200 and ENG 230.

**ENG 432** **Literature of the 20th Century** **3 hours**

This course is a study of the prose, drama, and poetry of primarily American and English writers. Prerequisites: ENG 131-132 or ENG 199-200.

**ENG 434** **African Literature** **3 hours**

This course is an introduction to the written prose, poetry, and drama of Africa. Literature in both African languages (in translation) and in English will be covered, including representative works and genres from West, East and Southern Africa. Prerequisites: ENG 131-132 or ENG 199-200.

**ENG 435** **Poetry** **3 hours**

This course is an in-depth study of how to read and analyze poetry. Attention will be focused on theme, figurative language, imagery, symbol, meter, rhyme and versification. Writing critical papers will be a basic part of the course. Prerequisites: ENG 131-132 or ENG 199-200.

**ENG 436** **Caribbean Literature** **3 hours**

This course is an introductory study of contemporary Caribbean literature with attention to the main literary movements and trends, as well as its most outstanding authors and their writings. Prerequisite: ENG 131-132 or ENG 199-200.

**ENG 437** **Major Writers** **3 hours**

This course is a focused study of the works of three to five authors. Offerings may include Milton, Yeats, Morrison, Woolf, Faulkner, or other combinations of major writers of poetry and fiction. Prerequisites: ENG 131-132 or ENG 199-200 and 3 hours of literature.

**ENG 438** **Senior Thesis in English** **3 hours**

This is a multi-faceted course that studies the analyses of literary works and focuses on the process of completing the senior thesis; aims to strengthen the student's ability to research, interpret, and synthesize information; to read carefully and think critically; to write skillfully; and to develop presentation skills. Prerequisites: ENG 131-132 or ENG 199-200, ENG 331, and six hours of literature survey.

**FRN 131** **Elementary French I** **3 hours**

This is a beginning course in French with study of pronunciation, grammar, and vocabulary to develop ability to understand, speak, read, and write simple French. Intensive oral drill. Laboratory attendance required.

**FRN 132** **Elementary French II** **3 hours**

This is the second level of a beginning course in French, with further study of pronunciation, grammar, and vocabulary to improve ability to understand, speak, read, and write simple French. Intensive oral drill, frequent dictation. Laboratory attendance required. Prerequisite: FRN 131 or permission of the instructor.

**FRN 231** **Intermediate French I** **3 hours**

This is a continuation of FRN 131-132, with more advanced vocabulary, grammar, conversation, and composition. This course may include a service-teaching component. Laboratory attendance required. Prerequisites: FRN 131-132 or permission of the instructor.

**FRN 232** **Intermediate French II** **3 hours**

This course is the second level of advanced vocabulary, grammar, conversation, and composition. This course may include a service component of teaching. Laboratory attendance required. Prerequisites: FRN 131-132, 231, or permission of the instructor.

**FRN 331** **Advanced Reading/Writing** **3 hours**

This course includes reading and analysis of selected contemporary texts in order to increase the student's vocabulary and command of idiomatic French and more advanced grammar. Short composition exercises. Class discussion in French.

**FRN 332** **Conversation** **3 hours**

This class focuses on French as a living language and attainment of reasonable speaking skills acquired through selective readings and class discussions.

**FRN 333** **French History and Culture I** **3 hours**

This course is a general study of French history, culture, and art, with emphasis on and reference to events of contemporary importance. It includes significant aspects of Francophone cultures. Readings, discussions, and compositions are predominantly in French.

**FRN 334** **French History and Culture II** **3 hours**

This is the second level of a general study of French history, culture, and art, with emphasis on and reference to events of contemporary importance. It includes significant aspects of Francophone cultures. Readings, discussions, and compositions are predominantly in French.

**FRN 337** **Introduction to French Literature I** **3 hours**

This course is a survey of principal literary movements from the Middle Ages to the Twentieth Century, with readings in poetry, novels and drama. Poetry, fiction readings, discussions, and compositions are predominantly in French.

**FRN 338** **Introduction to French Literature II** **3 hours**

This course is a survey of principal literary movements and authors from Francophone countries, especially those of Africa, Canada, and the Caribbean. Readings, discussions, and compositions are predominately in French.

**FRN 435** **Advanced French Seminar** **3 hours**

This course is a seminar on contemporary masterpieces of French literature with extensive readings, discussions in French, and writing of essays.

**GEO 231** **World Regional Geography** **3 hours**

This course is a survey of the principal land mass regions of the world —Anglo America, Africa, Latin America, Europe, the Soviet Union, the Middle East, and the Orient. Topics include: climate, topography, natural resources, demographics, agriculture, and industrial development.





**HIS 335** **Recent United States History, 1890-present** **3 hours**

Beginning with the Populist movement, this course explores the development of the US as an international power. It also details the rise of the Welfare State and the extension of civil rights to minorities. Prerequisites: HIS 132.

**HIS 337** **African American History I** **3 hours**

This course traces the history of African Americans from colonial times to the end of the Civil War. Emphasis is placed on the great Afro-Muslim empires, the African way of life prior to colonialism and imperialism, the Atlantic slave trade, slavery in America, and the Civil War. Fall.

**HIS 338** **African American History II** **3 hours**

This course traces the history of African Americans from Reconstruction to the present. The course is designed to study the history of Afro-Americans from the Reconstruction era to the present. Emphasis is placed on the contributions of blacks who wield political power, their controversies, and their progress. Spring.

**HIS 339** **Historical Research and Writing** **3 hours**

This course builds on the information and techniques learned in HIS 230. The course focuses on writing a thesis, revising the paper, and developing a presentation. Students will spend time with history faculty thesis advisors developing the paper. The final draft of the thesis and the presentation of the thesis to the history faculty will determine a student's final grade for the course. Prerequisites: HIS 230. Spring.

**HIS 400** **Seminar in History** **3 hours**

This seminar will be offered periodically on specialized topics in history. The course will actively involve students in class presentations and research topics. Prerequisites: Honor status or departmental approval.

**HIS 430** **Directed Readings in History** **3 hours**

This course is a closely directed program of intensive reading and related assignments on historical topics agreed upon by the student and instructor. Prerequisite: Consent of instructor and department chairperson.

**HIS 431** **Asian History** **3 hours**

This course is an in-depth study of the political, economic, and social factors, which have influenced the growth of Asian nations with special emphasis on India, China, and Japan. Fall, even years.

**HIS 433** **Modern International History** **3 hours**

This course is an interpretation of the contemporary world covering the legacies of 20th century. Topics include political and military interactions, the developing economics of global power, the history of current ideological, cultural and social forces, the roles of individual personalities in history, and related topics.

**HIS 435** **Latin America and the Caribbean** **3 hours**

This course is an examination of the political, economic, and social factors that have influenced the growth of Latin America and the Caribbean from the coming of the Spanish to the present. Emphasis will be placed on problems and issues in Latin America development since independence. Fall, odd years.

**HIS 436** **African History** **3 hours**

This course is a survey of the history of the African continent from the earliest times to present. The course will examine traditional African political cultural systems, as well as the rise of modern African nations in the twentieth century. Fall.

**HIS 439** **Internship in History** **3-6 hours**

Students with departmental approval may be awarded 3-6 hours credit for successfully completing an approved and supervised internship. Departmental approval required.

**JN 131** **Introduction to Mass Communications** **3 hours**

This course is an introduction to the fields of communication, including theory, law and regulation, history and social implications of media operations. Prerequisite to the major and co-requisite to ENG 131 or ENG 199.

**JN 132** **Introduction to Media Writing** **3 hours**

This course is an introduction to writing for mass media with attention to the various forms of writing for journalism, telecommunication, advertising, and public relations. Prerequisite to the major and co-requisite to ENG 131 or ENG 199. Required for English majors with a language arts/secondary education concentration.

**JN 231** **Newsriting and Reporting** **3 hours**

This course covers the fundamentals of news gathering, news writing, and copy editing. It emphasizes interviewing, covering speeches, profiles, court reporting, and other assignments. Enrolled students must write for the student newspaper. Lecture and lab. Prerequisites: JN 131-132, ENG 131-132 or 199-200.

**JN 233** **Photojournalism** **3 hours**

This course is a study and practice of techniques in photographic communication. Instruction in the operation of film and digital cameras. Prerequisites: JN 131-132.

**JN 237** **Applied Journalism** **3 hours**

This course involves interviewing, writing, editing, photography, and production efforts for the Stillman print or online media. Freshmen with a documented proficiency in newsriting, sophomores, juniors, and seniors may enroll in the student news practicum. Prerequisites: ENG 131 or ENG 199 and JN 132 and JN 231.

**JN 331** **Media Law and Regulations** **3 hours**

This course is a study of the First Amendment, the law of defamation, and the practical and philosophical aspects of ethics for the journalist and the communicator. Prerequisites: JN 131-132, and 231.

**JN 332** **Feature and Opinion Writing** **3 hours**

This course consists of techniques, fundamentals, and practice of writing features for magazines and for the Internet. Writing will consist of features, opinion pieces, columns, and reviews. Prerequisites: JN 131-132, and 231.

**JN 333** **News Media and Desktop Publishing** **3 hours**

This course in web design and desktop publishing teaches basics in graphic design and information technology. Students will acquire skills in composition and use of software to produce publications and

web sites. Includes writing for and posting stories on The Stillman Circuit. Prerequisites: basic computer skills; JN 131-132, and JN 231.

**JN 334** **Public Relations Writing** **3 hours**

This course emphasizes techniques and practices of writing for public relations as a management tool in corporations, government, and nonprofit organizations. Examines critical elements and issues faced by PR practitioners, including identifying primary stakeholders and audiences, designing campaign objectives, developing messages, targeting media, and measuring results. Prerequisites: JN 231.

**JN 335** **Audio and Video Reporting and Production** **3 hours**

This course covers the basic production techniques of audio (radio broadcasting) and video (television) production and practice with various tape recorders and cameras/camcorders and various editing software. Prerequisite: JN 131-132, and JN 231..

**JN 336** **Mass Media Management and Ownership** **3 hours**

This course is a study of the principles and practice of media management of broadcast stations, new media, newspapers, magazines, and other communication entities. Prerequisites: JN 131-132 and JN 231.

**JN 337** **Applied Journalism** **3 hours**

This course involves interviewing, writing, editing, photography, and production efforts for the Stillman print or online media. Sophomores, juniors, and seniors may enroll in the student news practicum. Prerequisites: ENG 131 or ENG 199 and JN 132 and JN 231.

**JN 430** **Internship/Practicum** **3 hours**

This course is a supervised practical experience coupled with investigative studies of communication problems. Students are placed for a minimum of eight hours per week in local media or agencies that use media strategies. Supervisors evaluate the student's work onsite. Prerequisite: JN 231. This course may be 3 to 6 credit hours.

**JN 431** **Advanced Newswriting** **3 hours**

This course is the study of covering civic and public affairs, covering beats and news/sports events and practicing advanced reporting and writing techniques. Prerequisites: JN 131-132, and JN 231.

**JN 434** **Independent Study/Senior Project** **3 hours**

Student pursues a program of directed research, reading, and writing in the frame of journalism's practical trade objectives, under the direction of a faculty adviser, with the approval of chair of the department. JN 131-132, JN 231, and JN 332.

**JN 435** **Advanced Magazine Writing** **3 hours**

This course covers writing and editing of magazine articles for publication in print or online media and other in-house publications. Includes technical, industrial, employee, and general-circulation magazines. Prerequisites: JN 231 and JN 332.

**JN 436** **Literary Journalism: Writing Reviews & Commentary** **3 hours**

This course emphasizes the techniques and practice of writing reviews and commentary for the arts, food, books, film, travel, and popular culture. Enrolled students must write for the school newspaper. Prerequisites: JN 231

**JN 437** **History of Journalism** **3 hours**

This course is a study of the history of the principal practices of American journalism, with particular attention to the First Amendment and freedom of press.

**JN 438** **History and Survey of the African-American Press** **3 hours**

This course is a study of black-owned and operated newspapers, radio, television, magazines, and online news sources.

**MAT 031** **Developmental Mathematics** **3 hours**

This course covers equations and inequalities in one variable; word problems and applications of equations; graphs and systems of equations; factoring polynomials; and operations with rational expressions. 3 hours class lecture and 2 hours of laboratory. Placement based upon standardized test results. Does not substitute for general education requirements in Mathematics. Does not count towards a major in Mathematics.

**MAT 130-230** **Mathematics for Non Majors** **6 hours**

This course emphasizes the principles of basic arithmetic, structure and properties of the real number system, number systems in various bases, elementary probability and statistics, elementary geometry, other topics related to basic concepts taught in elementary grades.

**MAT 131** **Algebra** **3 hours**

This course is designed to teach the principles of algebraic methods and the basic skills needed in higher mathematics courses. Specifically, the course covers real and complex number systems, exponents, polynomials, rational expressions, methods of solving linear and quadratic equations and inequalities (including graphical methods), solution techniques for solving application problems, the Cartesian Coordinate System, solution techniques (including graphical methods) for solving problems involving equations of the straight line, circle, parabola, and other functions. This course meets the mathematics requirements for most college majors, but it does not count toward a major or minor in mathematics. Prerequisite: MAT 031 or a satisfactory placement score.

**MAT 132** **Trigonometry and Analytic Geometry** **3 hours**

This course is designed to introduce students to the equations, properties, and graphs of the basic functions of mathematics. The functions studied include the linear, quadratic, higher degree polynomial, rational, exponential, logarithmic, and trigonometric. In addition, the course includes an examination of basic concepts that pertain to all functional operations and inverses. The course also includes the study of one class of geometric objects, which are sometimes non-functions, the conic sections, and trigonometric identities, equations, and applications. This course meets the mathematics requirements for most college majors, but it does not count toward a major or minor in mathematics. Prerequisite: MAT 131 or a satisfactory placement score.

**MAT 133** **Applied Calculus** **3 hours**

This course is a study of techniques of applying differential and integral calculus to application problems. Examples and problems are from the fields of business, economics, finance, life sciences, and social sciences. Basic concepts of functions are studied, along with the differentiation and integration of exponential and logarithmic functions. Anti-differentiation with applications and techniques of integration are also studied. Does not count toward the Mathematics major. Prerequisite: MAT 132 or MAT 134.

**MAT 134** **Pre-Calculus Algebra** **3 hours**

This course is designed as a prerequisite for calculus. It will provide an in-depth study of the fundamental topics that are necessary for success in calculus. Topics include properties and graphs of polynomial, exponential, logarithmic and trigonometric functions. Other topics include: systems of equations and inequalities, sequences, series, conic sections, and limits. MAT 134 does not count toward a major in mathematics. Prerequisite: A grade of B or better in MAT 131, or satisfactory placement score.

**MAT 145** **Calculus I** **4 hours**

This course introduces students to the three fundamental concepts of calculus. Study of limits and continuity, evaluation of limits using algebraic techniques, numerical approximations, and/or computers; study of derivative of elementary functions, physical applications of the derivative including curve sketching, rate problems, maximizing and minimizing physical quantities; study of antiderivative, definite integral, the classical area problem and applications of the definite integral and basic integration techniques. Prerequisite: MAT 134 or satisfactory placement score.

**MAT 146** **Calculus II** **4 hours**

Continuation of Calculus I; in-depth study of the techniques of integration; study of sequences, infinite series and their convergence/divergence; study of curves described by parametric equation and polar coordinates. Prerequisite: MAT 145

**MAT 241** **Calculus III** **4 hours**

This course extends the concepts of single variable calculus to functions of several variables. Topics include study of vectors in n-dimensional space; vector-valued functions; differential and integral calculus of multiple variables. Prerequisite: MAT 146

**MAT 233** **Introduction to Statistics** **3 hours**

This course covers organizing and summarizing data, elementary probability concepts, estimation, and tests of significance. Prerequisite: MAT 133 or MAT 145.

**MAT 234-335** **Discrete Math I and II** **6 hours**

These courses are an introduction to the theory and use of discrete mathematical structures that include mathematical logic, mathematical induction, combinatorics, relations, partially ordered systems, graphs, logic programming, analysis of algorithms, recursion, relational databases, Boolean algebras and other algebraic structures, and modeling.. Prerequisite: MAT145.

**MAT 331** **Linear Algebra** **3 hours**

This course is a study of vector spaces, subspaces, and linear transformations; systems of linear equations; matrices, determinants, and eigenvalues. Prerequisite: MAT 146 and MAT 234.

**MAT 332** **Abstract Algebra** **3 hours**

This course is a study of elementary number theory, groups, rings, integral domains, division rings, and elementary field theory. Prerequisites: MAT 146 and MAT 234.

**MAT 333** **Differential Equations** **3 hours**

This course is a study of equations of the first order, linear equations of higher order, existence and uniqueness, the LaPlace Transform, numerical methods, applications. Prerequisite: MAT 241.

**MAT 334 Numerical Analysis and Simulation 3 hours**

This course emphasizes programming applications using numerical methods for finding roots of equations, solutions of simultaneous linear equations, and numerical integration. The course also introduces students to computer simulations and simulation methods. Prerequisites: CSC 131, MAT 241, and MAT 234.

**MAT 336 Modern Geometry 3 hours**

This course is a study of axiomatic systems for affine geometries, translations and linear transformations, and affine geometries over rings. Topics included in this course are Euclidean affine geometry, congruence and similarity, measurement, and conics. Prerequisites: MAT 331 and MAT 234.

**MAT 430 Seminar in the History and Philosophy of Mathematics 3 hours**

This course emphasizes readings in the history and philosophy of mathematics, featuring ancient and modern writings. Students will make oral and written presentations based upon the topics discussed in the readings. Prerequisite: Permission of department.

**MAT 431 Introduction to Real Analysis 3 hours**

This course is a study of abstract theory of limits, derivatives, and integrals; introduction to special functions, function spaces, and series of functions; methods of writing and understanding mathematical proofs. Prerequisites: MAT 241 and MAT 234.

**MUE 111, 112, 211, 212, 311, 312, 411, 412 Jazz Ensemble 1 hour each**

Jazz Ensemble is intended to help students develop an understanding of Jazz music through the performance of Dixieland to Modern Day and will include instruction in basic improvisational techniques. Prerequisite: Permission of Director. Fall and Spring.

**MUE 114, 214, 314, 414 Pep Band 1 hour each**

Pep Band provides music for men's and women's basketball games and other select campus activities. Travel may be required for some performances. Courses should be taken in sequential order. Prerequisite: Permission of Director. Spring

**MUE 115, 116, 215, 216, 315, 316, 415, 416 Chamber Music Ensemble 1 hour each**

Chamber ensemble is a performance group that explores Renaissance to Contemporary music written for small groups of voices and/or instruments. Courses should be taken in sequential order. Prerequisite: Consent of Instructor.

**MUS 001 Student Recital Pass/Fail (non-credit)**

Student Recital is a performance laboratory for all music majors. It is designed to provide student musicians with an outlet for solo and ensemble performance experience and instruction in concert etiquette. Fall and spring

**MUS 031** **Fundamentals of Music Theory** **Pass/Fail (non-credit)**

The class "Fundamentals of Music Theory" is an introduction to music theory designed as a prerequisite to MUS 131, Theory of Music I. Placement is based on a theory entrance examination. Spring

**MUS 101, 102, 201, 202** **Secondary Applied Music** **1 hour each**

Secondary Applied Music is designed as weekly half-hour long individual or group lessons in voice, brass, percussion, and woodwind instruments for majors and non-majors. Students studying secondary applied piano are enrolled in piano class. Secondary Applied Music courses should be taken in sequential order. Consent of Instructor.

**MUS 111, 112, 211, 212, 311, 312, 411, 412** **Musical Ensembles** **1 hour each**

Musical Ensembles are large student performing organizations, including Band and Choir Courses should be taken in sequential order. Fall and Spring

**MUS 113, 114, 213, 214, 313, 314, 413, 414** **Principal Applied Music** **1 hour each**

Principal Applied Music is designed as a weekly hour-long individual lesson in piano, organ, voice, brass, percussion, and woodwind instruments for music majors. Students registered may also be required to attend performance and repertoire classes. Concurrent enrollment in MUS 001 (Student Recital) is required. Courses should be taken in sequential order. Prerequisite: By audition and Consent of Instructor.

**MUS 121** **Class Voice** **2 hours**

Class Voice is designed for non-music and non-voice music majors who enjoy singing and wish to improve their vocal technique regardless of ability. The student will develop the skills, knowledge, and attitudes to perform the range of musical styles and genres written for the solo voice. Posture, breathing, phrasing, diction, intonation and tone quality will be addressed in order to aid the student in the development of a healthy singing technique and a better understanding of how the body and mind function in singing. No prerequisite is required. However, a basic knowledge of music fundamentals would be helpful.

**MUS 123, 124, 223, 224** **Class Piano** **2 hours**

Class Piano is designed to develop fundamental and basic keyboard skills. The student will learn to develop basic keyboard and musicianship skills including: 5 finger position, scales, progressions, accompanying and basic theory including: note recognition, rhythm, harmony, form and basic harmonization. Courses should be taken in sequential order. No prior music experience required.

**MUS 131** **Theory of Music I** **3 hours**

Theory of Music I is an introduction to music theory and the study of harmony with emphasis on the rudiments of music. The class includes the study of sight-singing and music dictation in laboratory meetings. Class meetings include three lectures and one laboratory per week. Prerequisite: Passing theory entrance test, or successful completion of MUS 031 Fundamentals of Music Theory. Fall.



**MUS 132** **Theory of Music II** **3 hours**  
 Theory of Music II is designed to be a continued study of harmony with emphasis on the rudiments of music and basic four-part writing. The class includes the study of sight-singing and music dictation in laboratory meetings. Class meetings include three lectures and one laboratory per week. Prerequisite: MUS 131. Spring.

**MUS 133** **Music Appreciation** **3 hours**  
 Music Appreciation is a survey course designed for non-music majors, requiring no previous no musical experience. It covers the basics elements of music and active listening, broadly surveys Western Art Music and World Music from the Middle Ages through present day. Fall and Spring.

**MUS 225** **Diction for Singers I** **1 hour**  
 Diction for Singers I is an introduction to the International Phonetic Alphabet (IPA) and its application to the study and practice of English, German, and Latin diction in solo vocal repertoire. Prerequisite: MUS 114 VO. Fall.

**MUS 226** **Diction for Singers II** **1 hour**  
 Diction for Singers II is a study of French and Italian pronunciation as it applies to solo vocal repertoire. Special emphasis is placed on use of the International Phonetic Alphabet (IPA), analysis of texts, and performance of selected works. Prerequisite: MUS 225. Spring.

**MUS 231** **Theory of Music III** **3 hours**  
 Theory of Music III continues the study of music theory, focusing on the study of more complex harmonization with correlated ear training, dictation, sight-singing, and keyboard harmony. The class includes the study of sight-singing and music dictation in laboratory meetings. Class meetings include three lectures and one laboratory per week. Prerequisites: MUS 132. Fall.

**MUS 232** **Advanced Theory and Analysis** **3 hours**  
 Advanced Theory and Analysis is a continuation of Music Theory III, including harmonic and structural analysis of compositions in the smaller and larger forms and a survey of Twentieth Century music theory systems. The class includes the study of sight-singing and music dictation in laboratory meetings. Class meetings include three lectures and one laboratory per week. Prerequisite: MUS 231. Spring.

**MUS 233** **Music for the Classroom Teacher** **3 hours**  
 Music for the Classroom Teacher is designed to include the study of fundamental principles, materials and methods of elementary school music teaching for the classroom teacher. The class is required for Elementary Education majors. Fall and spring

**MUS 234** **Jazz Appreciation** **3 hours**  
 Jazz Appreciation is designed as an overview of the evolution of jazz from its beginning to current day. Students will become familiar with the major influential musicians throughout its history and understand the differences between the various styles of jazz. Through lively discussion of assigned readings, recordings, and in-class video presentations, students will consider course material critically and examine its style and performance practice in its historical context. The material is presented with a multi-cultural perspective, and includes all genres specific to the jazz art form. Spring.

**MUS 236 Introduction to Finale Music Notation Software 3 hours**

Introduction to Finale Music Notation Software is designed to cover all aspects of Finale Music Notation, the industry standard in notational software. Upon completion, students will be capable of producing editions of their own compositions and arrangements that met the industry standards of professional music publishers. Composition experience not required. Prerequisite: MUS131. Spring.

**MUS 301 Junior Recital Pass/Fail (non-credit)**

The junior recital is required of all third year applied music majors. Students must perform a minimum of twenty-five minutes of repertoire. Students must also present and pass a recital hearing no fewer than two weeks prior to the recital. The applied instructor must approve all recital repertoire. Pre-requisite: Successful completion of the Sophomore Qualifying Examination. Fall and spring

**MUS 310 Introduction to Marching Band Techniques 1 hour**

Introduction to Marching Band Techniques is designed as an introduction to various techniques of marching band drill design. Elements of show designing, beginning with conceptualizing, designing, teaching, and cleaning the show will be covered. The course will also include a discussion of concepts pertaining to planning and developing balanced instrumentation and music selection for the marching band. Proper field placement of instrumentalists and auxiliary units will be covered. Students will be required to design marching band formations by hand and using an interactive computer drill design program. Prerequisites: Consent of instructor. Fall or Spring.

**MUS 315 Basic Conducting 2 hours**

Basic Conducting is designed as a study of the patterns, rehearsal techniques, and other skills necessary in a conductor to help an ensemble produce effective tone, balance, phrasing, and interpretation. The class will cover the organization of choral and instrumental groups, and include experience in choral and instrumental conducting. Prerequisites: MUS 131, 132, 213 & 232. Fall

**MUS 334 Arranging 3 hours**

Arranging is an introductory course in instrumental and choral arranging. Particular emphasis is placed on the practical considerations involved in writing music for young, inexperienced, or amateur singers and players (for example, beginning applied students, school or church ensembles). The course is required for the music major with teacher certification. Prerequisite: MUS 131 and 132.

**MUS 335 Music History and Literature I 3 hours**

Music History and Literature I is designed to be a survey of music in the Western Art Music tradition before 1750. It includes a detailed study of the composers, styles and forms of the antiquity, the middle ages, the renaissance, and the baroque periods, with emphasis upon visual and aural analysis, and the relationship of music to the social and cultural background of each era. Class meetings consist of three lectures per week. Prerequisites: MUS 131 and 132. Fall

**MUS 336 Music History and Literature II 3 hours**

Music History and Literature II is designed to be a continuation of MUS 335, Music History and Literature I, focusing on the history of music since 1750. It includes a detailed study of the composers, styles and forms of the classical and romantic periods, and the twentieth-century including world music with emphasis upon visual and aural analysis, and the relationship of music to the social and cultural background of each era. Class meetings consist of three lectures per week. Prerequisite: MUS 335. Spring

**MUS 328** **Survey of Instrumental Techniques** **2 hours**  
 The Survey of Instrumental Techniques is designed to be a practical introduction to the basic techniques of playing brass, percussion and woodwind instruments. Emphasis will be placed on teaching skills and techniques for each instrument. This course is required for vocal students pursuing Alabama State teaching certification in Music (P-12).

**MUS 331** **African-American Music** **3 hours**  
 African-American Music is designed to be an exploration of American music showing the characteristics surviving from the African tradition and the contributions of Black musicians to Western musical culture. Open to all students. Fall.

**MUS 401** **Senior Recital** **Pass/fail (non-credit)**  
 The senior recital is the culminating formal performance required of all music majors, and must consist of a minimum of forty-five minutes of repertoire, (excluding the intermission). Senior students must submit extended program notes discussing the content of the recital as part of the College's senior thesis requirement. Students must present and pass a recital hearing no fewer than two weeks prior to the scheduled recital. The applied instructor must approve all recital repertoire. Pre-requisite: MUS 301. Fall and spring

**MUS 402** **Special Topics in Music** **1 – 3 hours**  
 This course will focus on special topics related to music history, music theory, music technology, music performance, and/or music pedagogy, as determined by the needs of students majoring in Music and the expertise of the Music Faculty.

**PHL 231** **Introduction to Philosophy** **3 hours**  
 A course introducing the students to philosophical vocabulary and to major philosophical issues, such as, the nature of reality, the possibilities of human understanding or knowledge, the relation of the mind to physical existence, the difference between right and wrong, the relation between the individual and society, and the existence of God. Spring alternative years.

**PHL 232** **World Philosophies** **3 hours**  
 This course is a survey of the world's major philosophical traditions about reality, time, the universe, the self and its place in nature, society and the universe; the causes of and solutions for human suffering, and the basic constitution of social tradition and process of change. The survey is inclusive of Africa, Native America, Arab, Asian, Egyptian, European, Greek, Indian, Mesopotamian, Persian, Roman, and North American philosophical systems that have shaped various cultures and conceptions of human identity.

**PHL 331** **Philosophy of Religion** **3 hours**  
 This course is a study of the concepts and belief systems of religion as well as the prior phenomena of religious experience and the activities of worship and meditation on which these belief systems rest and out of which they have come, including the problems of religious language and the conflicting truth claims of different religions. Spring alternate years. Prerequisite: PHL 231

**PHL 332** **American Philosophy** **3 hours**  
 This course is a study of American philosophy, which is comprised of diverse intellectual traditions. The study is inclusive of Native American wisdom traditions, Puritanism, Enlightenment thought,

Romanticism, Transcendentalism, naturalism, classical pragmatism, logical empiricism, realism, analytical philosophy, pragmatism, democratic theory, African American philosophy, feminist philosophy, and post-analytic/ neopragmatist thought. Specific content may vary with each offering of the course. Prerequisite: PHL 231

**PHL 434** **Science, Technology and Human Values** **3 hours**

This course is a study of the roots of scientific thought, methodology, demonstration, and the relationship between science, technology and human values. Offered upon request of faculty or students of Biology, Chemistry or Physics. Prerequisite(s): PHL 231, PHL 331

**PHL 435** **Epistemology/Theories of Knowledge** **3 hours**

This course is a critical survey and analysis of the theory of knowledge as developed by different schools of philosophy from the ancient past to the present. An examination of the relation between epistemology and revelation will be a major focus of the course. Offered as needed. Prerequisite(s): PHL 231, PHL 331

**PHL 436** **Phenomenology/Psychology of Religion** **3 hours**

This course is a philosophical and psychological study of the mind with an emphasis on making meaning from the way things appear as opposed to how they really are. Attention will be paid to how tolerance of this ambiguity and complexity may positively help shape a person's experience. Prerequisite(s): PHL 231, PHL 331, PSY 230

**PHY 141** **Physical Science** **4 hours**

This course is designed to meet the requirements of elementary education majors. Topics include astronomy; earth science; water, weather, and climate; changes in matter and energy; and heat, fire, and fuels. Three hours of lecture and 1.5 hours of laboratory per week.

**PHY 143-144** **Elementary Physics** **8 hours**

These courses are introductions to basic theories of classical and modern physics. Topics covered will emphasize basic problem solving and experimental techniques. Three hours lecture, two hours laboratory. Co-requisite: MAT 131-132. A grade of C or better in PHY 143 is required for PHY 144.

**PSC 230** **Political and Geo-Political Studies** **3 hours**

This course presents an introduction to the responsibilities of citizenship at the local, national and international levels. Emphasis in the course is oriented toward understanding and making critical judgments on political and geopolitical issues from the local to the international arena. Spring.

**PSC 239** **Principles of American Government** **3 hours**

This course presents a study of the principles and basic political institutions of the American system of government, primarily at the national level. Spring.

**PSC 331** **International Relations** **3 hours**

This course is an introductory survey of basic principles and forces in international relations. Emphasis is placed on the modern state system, diplomacy, national power, nationalism, balance of power, international economics, and world organization.



**PSC 438** **The U.S. and Developing Countries** **3 hours**

This course examines the changing relationship of the United States with the emerging nations in Africa, Asia, Latin America, and the Caribbean. Emphasis will be placed on the role of third world nations in the world economy and politics and on American policy as it has related to developing countries since the Second World War.

**PSY 230** **Introduction to Psychology** **3 hours**

This course introduces students to the scientific study of behavior and mental processes. PSY 230 emphasizes empirical exploration of psychological constructs that include, but are not limited to: sensation, perception, dreams, learning, motivation, emotion, personality, development and stress.

**PSY 231** **History and Systems of Psychology** **3 hours**

This course provides a survey of the origin, development, and decline of each major school of psychology from the ancient period to modern times, giving attention to the social and intellectual milieu from which the new approaches to the scientific study of humans emerged. Systematic points of view in psychology with a consideration of their historical origins and significance for modern theory will be studied during this course.

**PSY 232** **Child Psychology** **3 hours**

This course is designed to help students understand the mental, physical, social and emotional patterns of development of the child from birth to adolescence and his/her relations to their environment.

**PSY 233** **Psychology of Learning** **3 hours**

This course introduces students to the principles of learning and how those principles can be used to modify human behavior. The course emphasizes the application of learning theories and principles to solve behavioral problems, as they exist in oneself, one's family, schools, the workplace, and in larger social, economic, and political groups. Topics include reinforcement, extinction, punishment, schedules of reinforcement, stimulus discrimination, prompting and fading, stimulus-response chaining, generalization, modeling, rule-governed behavior, problem-solving, cognitive therapy, feedback, Pavlovian conditioning, concept learning, general-case instruction, and stimulus equivalence. Prerequisite: PSY 230 or Junior/Senior Class Standing

**PSY 321** **Junior Thesis Seminar** **2 hours**

Junior Thesis (PSY 321) provides students an opportunity to begin exploring a topic that is of special interest to them or relevant to their forthcoming career. PSY 321 allows students to formulate a research question/idea and begin to pursue independent and original investigation. This course focuses on searching psychological literature, critical thinking and communication as evidenced in both oral and written form. Prerequisite: PSY 230

**PSY 330** **Research Methods in Psychology** **3 hours**

This introductory research course emphasizes skill and application more than theory. The purpose of PSY 330 is to build on the work done in PSY 321- Junior Thesis and further acquaint students with research at a "how-to" level by involving students in the research process. This course will familiarize students with qualitative and quantitative research methods in psychology, including experimental, quasi-experimental, and correlation approaches. Students will learn to think critically about research, assessing threats to internal and external validity. Students will consider ethical issues in research and will learn to design and

conduct research, including searching the literature, using SPSS to analyze data, and writing formal research reports using APA style. Prerequisite: PSY 230, PSY 321

**PSY 331** **Psychology of the Aging** **3 hours**

This course is a study of behavioral, emotional, and social changes during the adult and elderly years. The emphasis will be on biomedical, psychological, and social aspects of middle and late adulthood. Prerequisite: PSY 230 or Junior/Senior Class Standing

**PSY 332** **Educational Psychology** **3 hours**

This course is designed to provide a basis for understanding human behavior in cognitive, affective, and psychomotor skills of individuals. The purpose of the course is to aid the prospective teacher to understand the various theories of the teaching-learning process, and to help the student develop a philosophy and an approach to the process. Prerequisite: PSY 230 or Junior/Senior Class Standing

**PSY 333** **Adolescent Psychology** **3 hours**

This course includes an examination of the basic principles, concepts, theories and problems of human behavior and experience applied to the adolescent years. It begins with the psychosexual development state of puberty and progresses through the physical, emotional and social development necessary to reach adulthood in terms of functioning as an emotionally mature adult. Prerequisite: PSY 230 or Junior/Senior Class Standing

**PSY 334** **Abnormal Psychology** **3 hours**

This course is designed to provide a comprehensive introduction to the diagnosis, description, prognosis, course, cause, treatment, and prevalence rates of major psychological disorders. The major psychological, biological, and socio-cultural models will be discussed. After this course, you should have a working understanding of these issues, as well as be able to apply them in real world situations. Students will gain practical experience with diagnostic practice using case studies. Prerequisite: PSY 230 or Junior/Senior Class Standing

**PSY 335** **Social Psychology** **3 hours**

Social Psychology studies the relationships between the individual and society. For this course, the academic assumption is that people's thoughts, feelings, and behaviors affect and are affected by the thoughts, feelings, and behaviors of others. Utilizing a topical approach, this course explores such psychological constructs as conformity, obedience, judgment, influence, attraction, conflict, persuasion, helping, aggression and prejudice. Prerequisite: PSY 230 or Junior/Senior Class Standing

**PSY 336** **Elementary Statistical Methods and Design** **3 hours**

This course is designed to develop the student's ability to apply basic statistical methods to the design and analysis of experiments. Subject areas include: descriptive statistics (e.g., mean, variance, standard deviation), simple probability, distributions (e.g., normal, F), simple correlation and regression, concepts of multiple regression. Prerequisites: Math 131, PSY 330.

**PSY 337** **Psychology of Women** **3 hours**

This course, designed for male *and* female students, focuses on the scientific study of the behavior of girls and women, and focuses on issues related to women's lives and experiences. Utilizing a developmental, as well as a topical approach, this course provides information about various facets of women's lives. Prerequisites: PSY 230, PSY 335 and/or Junior/Senior Class Standing





measurement; and (2) the development and refinement of theoretical approaches to measurement. Prerequisites: PSY 230, PSY 336

**PSY 433** **Clinical Assessment** **3 hours**

This course is designed to focus on two major activities of clinical psychologists: assessment and clinical intervention (psychotherapy and program models). This course also includes the functions, history, training, and ethics of the profession. Prerequisite: PSY 432

**PSY 434** **Experimental Psychology** **3 hours**

This course focuses on scientific method and experimental techniques in psychology. Fundamental assumptions and principles of scientific observation and research design are discussed. Students learn a number of techniques specific to psychological research. Relevant ethical issues are addressed as students learn to interpret and evaluate research and to communicate research findings. Prerequisites: PSY 230, PSY 231, PSY 330

**PSY 435** **Experimental Psychology Laboratory** **1 hour**

This course focuses on scientific method and experimental techniques in psychology. Students will conduct a series of exercises and laboratory experiments, perform and interpret statistical analysis of data collected, and report experimental findings in standard technical format. Prerequisites: PSY 230, PSY 231, PSY 330

**REL 131** **Introduction to the Old Testament** **3 hours**

This is an introductory course designed to provide understanding of the Old Testament and of biblical faith; its basic concepts, values, terminology, literary styles and/or forms, principal personalities, places, and events. Emphasis is placed in terms of the interpretive implications, meaning and history of the use of this literature for guidance in daily living and personal decision-making. Offered in the Fall and Summer.

**REL 132** **Introduction to the New Testament** **3 hours**

An introductory course designed to provide understanding of the New Testament and of biblical faith; its basic concepts, values, terminology, literary forms, principal personalities, places, and events. Emphasis is placed upon reading, discussing and understanding biblical literature in terms of the interpretive implications, meaning and value for daily living and personal decision-making. Offered in the Spring and Summer.

**REL 133** **Biblical Hebrew I** **3 hours**

This course is an introduction to the aleph-bet, the basic noun and verb forms, vocabulary, syntax and grammar of Biblical Hebrew. Course instruction consists of lecture, daily recitations, exams and frequent quizzes. Offered as needed.

**REL 134** **Biblical Hebrew II** **3 hours**

This course is a continuation of REL 133. The student is introduced to the idiosyncrasies of the various classifications of weak verbs, and continues to build vocabulary. The last half of the course includes lessons from the Hebrew Bible and analysis of grammar and syntax. Offered as needed.

**REL 135** **Biblical Greek I** **3 hours**

This course introduces the student to the alphabet, the noun declensions and verb forms, vocabulary, and syntax and grammar of Biblical Greek. Course instruction consists of lecture, daily recitations, exams and frequent quizzes. Offered as needed

**REL 136** **Biblical Greek II** **3 hours**

This course is a continuation of REL 135. The student will continue to build vocabulary and understanding of grammar and syntax. The last half of this course includes reading lessons from the Greek New Testament with analysis of grammar and syntax for aid in exegesis. Instruction consists of lecture, daily recitations, exams and frequent quizzes. Offered as needed

**REL230** **Introductory Theologies** **3 hours**

This course is an introduction to the discipline of theology, its method, sources, context, text, norms, and tasks. It attends to a variety of theological movements and projects as a way of introducing the novice student to the discipline. Foundational for advanced courses in theology. Offered as needed.

**REL 231** **History of the English Bible** **3 hours**

This course introduces the student to the context and developments that led to the translation of the Bible into English and the subsequent revisions of that translation. Beginning with the earliest manuscripts and approaching the 14th century and the Reformation and Authorized Version of 1611, it concludes with modern revisions, giving students an understanding of the issues of biblical translation.

**REL 232** **Biblical Studies since the Enlightenment** **3 hours**

This course is an introduction to the history of critical biblical scholarship since the Enlightenment. It introduces the student to the different methods developed by biblical scholars by focusing on major research issues and agendas in the history of biblical studies.

**REL 233** **Theologies of Liberation** **3 hours**

This course is a study of the “underside theologies,” this course introduces the student to those approaches that critique the unquestioned dominance of Euro-American theologies. Feminist, Black American, Latin American, African, Asian, and other ethnic theologies are studied for their contributions to our understanding of God’s nature and activity. Offered as needed.

**REL 234** **The Bible and Film** **3 hours**

This course introduces students to the use of Bible stories and themes in modern film. Students read biblical narratives and critical essays that discuss the directors’ artistic and aesthetic choices, and watch films that retell some element of the biblical story, or incorporate biblical themes in their story in order to evaluate the creative choices made by film makers.

**REL 235** **World Religions** **3 hours**

This course is a study of the living religion of the world, including the religions of Africa, in the light of their historical development, beliefs, practices, and contemporary importance. Spring, alternate years

**REL 239** **Ethics** **3 hours**

This course is a survey and critical analysis of ethical theories, positions and issues with special emphasis on socioeconomic, political and personal ethical questions, which leads the student through the process of making, reasoned choices about ethics and contemporary social issues. Spring alternate years.





**REL 435** **Black Theology of Liberation** **3 hours**

This course is a study of the significance of the Church in Black Culture, its historical perspective and present role in the community. It includes the contributions of outstanding black theologians to religious thinking and the social and cultural impact of their work.

**REL 436** **Special Topics in Biblical Studies** **3 hours**

This course, with rotating topics, is an analysis of the form, content and meaning of a specific biblical book or doctrine over against its philosophical and historical background. The instructor, according to research interest or the need of students, chooses a specific book or perspective. The course can be taken more than once for credit when different books or doctrines are offered. Offered as needed.

**REL 437** **The Rise of Christian Denominationalism** **3 hours**

This course, classified as historical Theology, seeks to describe the development of Christian denominations with emphasis on events, personalities, movements, beliefs, and practices.

**REL 438** **Contemporary Theology** **3 hours**

This course is a survey of theological developments since 1750 and an analysis of individual theological statements responding to such issues as existentialism, anthropology, secularism, liberation, feminism, ethnicity, indigenization, foundationalism, post-foundationalism, and other contemporary systems of thought that challenge basic Christian categories of meaning.

**REL 439** **Spiritual Development in Middle Age and Late Adulthood** **3 hours**

This course is a study of the spiritual development of persons during middle age and late adult- age periods draws topics from the interplay between religion, sociology, developmental psychology, and personality theories with special attention given to the spiritual challenges and opportunities these age-periods present.

**SOC 232** **Anthropology** **3 hours**

This course is an introductory course, which describes human evolution in terms of genetic principles and fossil, evidence and explores the development of culture and social systems. Special reference is made to the problems of human biological and socio-cultural adaptation.

**SPE 130** **Theatre Lab** **3 hours**

This course is designed for those students who desire to participate in dramatic presentations either as actors or as technicians. Emphasis is on application of theatre production techniques in acting and staging. (May be taken twice for credit).

**SPE 230** **Play Production** **3 hours**

This course is an introduction to play production, including acting, directing, technical work, house management, and costuming. The class will have the responsibility for the semester's production of a play.

**SPE 231** **Voice and Diction** **3 hours**

This course focuses on the study of the process of oral speech—development of speech; physics of sound; and the physiological, psychological, and social bases of speech and phonetics. Some attention will be paid to voice quality. Especially designed for teachers and those entering the professions.

**SPE 232** **Public Speaking** **3 hours**

This course is concerned with effective communication of thought in speaking situations. It examines not only the basic discourse skills, but provides attention to logical analysis of informative and persuasive discourse and actual practice through classroom speaking. Prerequisite: ENG 131-132.

**SPE 233** **Phonetics** **3 hours**

This course focuses on recognition and analysis of the formation and production of the sounds of English; study of the International Phonetic Alphabet. Laboratory work required.

**SPE 236** **Interpersonal Communication** **3 hours**

This course is a study of the principles and processes of human communication with practices and exercises in perception, language, and message information. Attention will be given to principles and practice of small group communication and interaction. Recommended for teachers, persons in the social sciences, business, and pre-law.

**SPE 331** **Persuasive Speaking** **3 hours**

This course will assist students in developing their presentation skills through the study of the public speaking arts of persuasion and debate. Prerequisites: ENG 131-132 and SPE 232.

**SPE 333** **Development of the Theatre** **3 hours**

This course is a survey of major theatrical forms and movements in various cultures from ritual beginnings to the present day.

**SPE 337** **Oral Interpretation** **3 hours**

This course is concerned with the selection, analysis, and oral interpretation of materials; development of the ability to communicate the intellectual and emotional content of a literary work through voice and body and interpretations of prose, drama, and poetry. Prerequisite: ENG 131-132. SPE 231 or permission of the instructor.

**SPE 339** **Acting** **3 hours**

This course focuses on methods and techniques of acting, script analysis and character development. Performance of monologues, scenes, and/or short dramas.

**SPE 432** **Discussion and Debate** **3 hours**

This course is a study of critical thinking and its application to discussion and to debate. Students will research, analyze, and evaluate evidence and its use, develop debate cases and discussion topics, and develop and practice their public speaking skills. Prerequisites: ENG 131-132, and SPE 232.

**SPN 131** **Elementary Spanish I** **3 hours**

This is the beginning course in Spanish with study of pronunciation, grammar, and vocabulary to develop ability to speak, read, and write simple Spanish. Intensive oral drill and frequent dictations. Laboratory attendance required.

**SPN 132** **Elementary Spanish II** **3 hours**

This is the second level of a beginning course in Spanish with study of pronunciation, grammar, and vocabulary, to develop ability to speak, read, and write simple Spanish. Intensive oral drill and frequent dictations. Laboratory attendance required.

**SPN 231** **Intermediate Spanish I** **3 hours**

This course focuses on further study of the Spanish language with emphasis on application, diction, oral drill exercises, and reading in modern Spanish texts. Laboratory attendance required. Prerequisites: SPN 131, 132, ENG 199-200 or permission of the instructor.

**SPN 232** **Intermediate Spanish II** **3 hours**

This course is the second level of intermediate Spanish language with emphasis on application, diction, drill exercises in oral training, and reading in modern Spanish texts. Laboratory attendance required. Prerequisites: SPN 131-132.

**SPN 331** **Spanish Culture and Civilization** **3 hours**

This course is a comprehensive portrait of Spain, its people and its cultural development from the beginning to the present. It emphasizes rapid reading, conversation, and composition. Laboratory attendance required. Prerequisites: 12 hours of Spanish or equivalent.

**SPN 332** **Latin American Culture and Civilization** **3 hours**

This course is a comprehensive portrait of the Latin American nations, their historical antecedents, ways of life, political organizations, economic and industrial situation, and culture. It emphasizes rapid reading, conversation, and composition. Laboratory attendance required. Prerequisites: 12 hours of Spanish or equivalent.

**SPN 335** **Survey of Spanish American Literature I** **3 hours**

This course is a survey of the main figures in the development of Spanish-American literature from its beginning to the present. Required reading of selections from important authors. Required written reports. Prerequisites: 12 hours of Spanish.

**SPN 336** **Survey of Spanish American Literature II** **3 hours**

This course is a survey of the main figures in the development of Spanish-American literature from its beginning to the present. Required reading of selections from important authors. Required written reports. Prerequisites: 12 hours of Spanish.

**SPN 430** **Advanced Spanish Grammar and Composition** **3 hours**

This course emphasizes the most difficult grammatical points and idioms. Prerequisites: 12 hours of Spanish.

**THL 230** **Introductory Theologies** **3 hours**

This course is an introduction to the discipline of theology, its method, sources, context, text, norms, and tasks. It attends to a variety of theological movements and projects as a way of introducing the novice student to the discipline. Foundational for advanced courses in theology. Offered as needed.

**THL 231 Foundations of Christian Education 3 hours**

This course introduces students to the methods and literature of Christian education programming with an emphasis on liturgical year, denominationally-based publishing, and the focus on biblical, doctrinal, and theological subjects.

**THL 233 Theologies of Liberation 3 hours**

This course is a study of the “underside theologies,” this course introduces the student to those approaches that critique the unquestioned dominance of Euro-American theologies. Feminist, Black American, Latin American, African, Asian, and other ethnic theologies are studied for their contributions to our understanding of God’s nature and activity. Offered as needed.

**THL 237 History of Christianity 3 hours**

This course surveys the history of the Christian Faith from apostolic times to the present. Particular attention is given to Latin and Greek Fathers, the Protestant Reformation and Contemporary religious thought. Spring alternative years.

**THL 239 Dynamics Faith Development 3 hours**

This course is a study of the stages through which faith develops from primal, through individuating-reflective, to universalizing, as proposed by James Fowler. Freudian psychosexual and Erikson’s psychosocial stages of development are employed to elucidate Fowler’s theory. Offered as needed

**THL 330 Biblical Theologies 3 hours**

This course is a study of the theological concepts present in biblical literature and the dogmatic and doctrinal concepts based upon them. Emphasis will be given to the competing theologies of biblical writers and their influence on contemporary doctrine.

**THL 331 Homiletics 3 hours**

This course is an instruction to the communicative theories and strategies of sermon composition and presentation. This course emphasis close reading of biblical texts, hermeneutical theory, and public proclamation strategies as a method for dynamic sermonic events.

**THL 339 The Church and Human Rights 3 hours**

This course is a study of the biblical basis for and the strategic role of the Church as a major influence on the struggle for human rights in the modern world, especially as seen in the anti-slavery movements, the Civil Rights movement, the anti-apartheid struggle, among others. Offered as needed.

**THL 421 Field Practicum I 3 hours**

This is a practical experience in which the student is placed with an active minister as a field mentor to work in a vocational environment typically in a local church. The student will design a specific project of study to engage in active ministry under the supervision of the local pastor and a faculty advisor in the Theology program

**THL 422 Field Practicum II 3 hours**

This course is the writing of a project report based on the field experience of THL 421. The final product is a Senior Report, in which the student reflects with the field mentor and advising faculty upon the intersection of course work and theory with fieldwork and practical experience. It concludes with a public presentation of the report.



**THL 431** **Christology /Life and Work of Christ** **3 hours**

This course is a study of the life and work of Jesus attends to the significance of the person and work of Jesus in the Gospels and in Pauline letters, as well as the historical application of this meaning within the Christian community. Offered as needed.

**THL 433** **The Reformation** **3 hours**

This course is a study of the Reformation and Post-Reformation period with special emphasis on the lives and teachings of Luther, Calvin, Zwingli, and others and the historical and social impact of their work. Fall alternate years.

**THL 435** **Black Theology of Liberation** **3 hours**

This course is a study of the significance of the Church in Black Culture, its historical perspective and present role in the community. It includes the contributions of outstanding black theologians to religious thinking and the social and cultural impact of their work.

**THL 439** **Pastoral Care and Spiritual Development** **3 hours**

This course is a study of pastoral care theory and strategy in tandem with spiritual development theory. It addresses topics from the interplay between religion, sociology, psychology, and personality theories from the perspective of pastoral theology.

## **DIVISION OF PROFESSIONAL EDUCATION**

**ACC 231** **Principles of Accounting I** **3 hours**

This course describes to the student the fundamental concepts and principles that underlie accounting information and shows how accounting data are processed for decision making.

**ACC 232** **Principles of Accounting II** **3 hours**

This course is a continuation of the first semester of accounting with emphasis on valuation of balance sheet items and the effect of the income statement. Partnership and corporation accounting concepts are introduced. Prerequisite: ACC 231.

**ACC 331** **Intermediate Accounting I** **3 hours**

This course is an intensive study of accounting principles, developing ability to analyze accounting methods and procedures and to test their accuracy. Prerequisites: ACC 231, 232.

**ACC 332** **Intermediate Accounting II** **3 hours**

This course is a continuation of financial accounting theory, culminating with a review of special purpose statements. Prerequisite: ACC 331.

**ACC 430** **Computerized Accounting** **3 hours**

This course is designed for those who have had little or no exposure to computers and/or programming. The course will give the student a basic background in microcomputers as they relate to the fields of accounting and business. Prerequisite: ACC 232.

**ACC 434** **Income Tax Procedures** **3 hours**

This course presents managerial accounting concepts, theories, techniques and system that provide information for internal reporting, planning, controlling and interpreting accounting data for decision purposes Prerequisites ACC 234 with grade C or better.

**ACC 435** **Managerial Accounting** **3 hours**

This course presents internal reporting and control of operations from management's point of view with emphasis on product and service unit cost control. Prerequisites: ACC 232.

**ACC 436** **Governmental Accounting** **3 hours**

This course is an introduction to the accounting procedures associated with government appropriations and expenditures. Course also covers responsibility for funds of other non-profit institutions. Prerequisites: ACC 232.

**BUS 131** **Introduction to Business** **3 hours**

This course is designed to acquaint business students with the major aspects of American business in a global economy. Emphasis will be on private enterprise system, forms and ownership of business, marketing, production, legal, accounting personnel, labor taxation and finance.

**BUS 211** **Professional Development** **1 hour**

This course provides students with the experiences that will enable them to make the transition from college student to business professional. Career patterns are reviews and analyzed, and goals are assessed for each student.

**BUS 221-222** **Keyboarding I and II** **4 hours**

This course is designed to teach keyboarding by touch, along with Word features and commands, to format a variety of business documents including letters, memos, reports, tables, graphics, and other time-saving functions.

**BUS 231** **Microcomputer Applications for Business** **3 hours**

This course is a study of business application software such as spreadsheets, databases, word processing, desktop publishing, and graphics for business presentations.

**BUS 233** **Principles of Macroeconomics** **3 hours**

This course is an introduction to economics principles, theories, and forces; and the application of economic techniques of analysis to the basic concepts and problems of economic organization, the economic role of government and the banking system. Emphasis is on macroeconomics although microeconomic areas are introduced.

**BUS 234** **Principles of Microeconomics** **3 hours**

This course is a study of the basic factors acting on producer and consumer, including supply and demand, prices, markets, governmental policy in regard to business, and labor.

**BUS 230** **Business Seminar (Theses I & II)** **2 - 4 hours**

This course will guide students in the preparation and completion of their senior theses. Students will be given hands on research experience through data collection, literature search and analysis, interpretation

of their researches in addition to preparation and presentation of the students research work. Prerequisite: Junior standing.

**BUS 331** **Information Systems** **3 hours**

This course examines of information systems which support decision making at all levels of management. Emphasis is placed on microcomputers to collect, manipulate, process, and disseminate data and information. Prerequisites: MGT 334; Student should be at the junior standing.

**BUS 333** **Business Law and Ethics** **3 hours**

This course is a study of macro-law, which includes the nature, formation and application of law in general. The course emphasizes business ethics, the relationship between debtor-creditor, employer-employee, labor-management, buyer-seller of goods and government and business. Prerequisite: Junior standing.

**BUS 335** **International Business** **3 hours**

This course presents a strategic approach to studying business operations, concepts and theory in both international and global markets. The course investigates international business from a management perspective, including international trade, foreign direct investment, international monetary systems, strategy, research and development, and global resource management. Prerequisites: MGT 334.

**BUS 337** **Money and Banking** **3 hours**

This course is an introduction to the evolution and development of money, credit and banking institutions, theories, mechanisms and policies and their significance to total economic activity. An examination is made of the structure and processes of commercial, central and international banking, and the role of monetary policy in curing cyclical fluctuations. Prerequisites: Accounting 231, 232, and Economics 233 and 234.

**BUS 338** **Statistics I Descriptive Statistics** **3 hours**

This course is a study of the measures of central tendency and variability; frequency distributions; normal curve and standard scores; linear regression; random sampling and probability, correlation and binomial distribution. Prerequisites: MAT 131 and 132.

**BUS 339** **Statistics II: Inferential Statistics** **3 hours**

The major foci of this course are, Hypothesis testing: Mann-Whitney U test; sampling distributions; students T test for correlated and independent groups; analysis of variance (ANOVA); chi-square and other nonparametric tests. Prerequisite: BUS 338.

**BUS 400** **Internship** **3-6 hours**

This course is a supervised work experience in the major. Paper required. Prerequisites: Approval of department. Junior standing.

**BUS 433** **Business Finance** **3 hours**

This course is an introduction to business finance with emphasis on the role of the financial manager as a decision maker, development of skills in evaluating financial position, projecting cash flows, preparing capital budgeting, and selecting among financial alternatives. This course integrates the concepts of economics and accounting to effectively maximize shareholders wealth. Prerequisites ACC 231, ACC 232, BUS 233 OR BUS 234 with grade C or better in the course.

**BUS 434** **Investments** **3 hours**

This course is focused on various approaches to selecting and timing investment opportunities (common stocks, bonds, commodities, and options). This course also includes modern concepts of portfolio theory. Prerequisites: BUS 433.

**BUS 436** **International Economics** **3 hours**

This course is an advanced level study of major areas of international economics and business including international trade, international monetary system, international financial markets, and policies for the regulation of international investments and trade. Students will also be introduced to international trade theory, policy, and practices. The course will require active student participation through assigned projects related to international economics and use of technology in research and presentation of selected topics. Prerequisite: BUS 233 or BUS 234.

**BUS 437** **Intermediate Microeconomics** **3 hours**

This course is a study of the aggregate economy which addresses the issues of stabilization policy such as full employment, price stability and growth in real output. Prerequisites: BUS 233, 234. Spring, odd years.

**BUS 438** **Intermediate Macroeconomics** **3 hours**

This is a course in advanced principles and problems of resource allocation and income distribution, with special emphasis to the American economic system; basic economic of the household, firm, and product and factor markets. Recommended for those who intend to go to graduate school. Prerequisites: BUS 233,234, MAT 133. Spring even years.

**EDU 230** **Integrating Technology into Education** **3 hours**

This course is an introduction to the theoretical and practical aspects of infusion of technology into instruction. Focuses on lessons that integrate technology into various subject areas and grade levels. Teaches basic instructional technology skills and knowledge.

**EDU 232** **Foundations of Education** **3 hours**

The primary purpose of the course is to provide students with knowledge and information about the organization of schools and curriculum, the responsibilities of teachers/administrators, the history of American schools, foundations of philosophic educational thought, and contemporary issues and problems. Public or private school field experience is a requirement of this course. Membership in the Student Alabama Education Association is required in order to take this course.

**EDU 235** **Expression Through the Arts** **3 hours**

This course is designed to familiarize pre-candidates with various theories, techniques, skills and knowledge for teaching the fine arts in the elementary and secondary school. Emphasis is placed on the teaching of differing art media and musical expression. It is also an introduction to art and music history, as well as information concerning the physical development of the child. Prerequisite: Admission to Teacher Education. Public or private school field experience is a requirement of this course. Membership in the Student Alabama Education Association is required in order to take this course.

**EDU 330** **Educating Exceptional Children/Adolescents** **3 hours**

This course provides an overview of the kinds of exceptionality found in the normal school population and the techniques, methods and materials to be used in classrooms to assist student in reaching their full potential. Public or private school field experience is a requirement of this course. Membership in the Student Alabama Education Association is required in order to take this course.

**EDU 334** **Literature for Children and Youth** **3 hours**

This course provides an overview of various types of literature for grades K-12 and methods of integrating it into the curriculum. Prerequisite: Admission to Teacher Education.

**EDU 420** **Senior Thesis in Education** **2 hours**

This course will emphasize action research, a component of reflective practice and professional learning grounded on an ethical commitment to improving practice and actualizing educational values. Students are encouraged to demonstrate curiosity by examining something intriguing during field experiences through the spiraling tenets of action research: action, observation, and reflection. Using research techniques, technology, and presentation; students will better understand and improve teacher behaviors, learning outcomes, school improvement, curriculum, professional practice and the democratic principles of education. Prerequisites: Senior Standing

**EDU 422** **Tests and Measurements** **2 hours**

This course provides an overview of various tests and evaluation procedures used by teachers and ways they identify learning objectives and measure mastery of outcomes. Prerequisite: Admission to Teacher Education. Public or private school field experience is a requirement of this course. Membership in the Student Alabama Education Association is required in order to take this course.

**EED 300** **Classroom Management and Communication** **3 hours**

This course is an introduction to K-6 classroom management techniques. Topics include physical space, behavioral norms, safety, time management, managing student work, and managing other special classroom needs.

**EED 430** **Elementary Curriculum and Teaching** **3 hours**

This course is a study of the elementary school curriculum, scope and sequence. Emphasis is given to classroom management, learning styles, current methods, materials, problems. Prerequisite: Admission to Teacher Education. Public or private school field experience is a requirement of this course. Membership in the Student Alabama Education Association is required in order to take this course.

**EED 431** **Methods/Materials for Teaching Mathematics** **3 hours**

This course is a survey of curriculum, materials and instructional methods for use in teaching math in grades K-6. Prerequisite: Admission to Teacher Education. Public or private school field experience is a requirement of this course. Membership in the Student Alabama Education Association is required in order to take this course.

**EED 433** **Methods/Materials for Teaching Reading** **3 hours**

In this course, practical applications are presented on various approaches to the teaching of reading readiness and reading in grades K-6. Prerequisite: Admission to Teacher Education. Public or private school field experience is a requirement of this course. Membership in the Student Alabama Education Association is required in order to take this course.





**HPR 420 Senior Thesis in Physical Education 2 hours**

This course allows the student to integrate knowledge of facts and theories in the discipline and to apply this knowledge to a variety of situations and ideas in the discipline as evidenced in both oral and written form. The goal is to write and present a senior thesis.

**HPR 432 Physiology of Exercise and Muscular Activity 3 hours**

This course is a study of the scientific principles of exercise and the physiological bases of motor activity. Topics covered in the course include the various methods of training athletes, the major muscle groups and their functions, the energy systems, and the application of biological and physiological concepts to physical education and sports activities.

**HPR 433 Kinesiology 3 hours**

This course is designed to analyze the movement of the human body and to discover their underlying principles. In this course, the mechanical aspects of human movement are stressed.

**HPR 434 Internship in Fitness/Wellness 3 hours**

This course provides practical experience in fitness/wellness through service with selected or approved in-service sites. The internship is designed to provide students with the opportunity to make application of theories and concepts learned in the classroom in a professional setting. Internships also provide students with the opportunity to network and make contacts that will assist them in obtaining professional employment following graduation.

**HPS 110 Beginning Swimming 1 hour**

This course is an introductory course that emphasizes basic fundamentals of swimming.

**HPS 111 Volleyball and Basketball 1 hour**

This course is an introductory course that emphasizes basic skills, knowledge, rules and strategy of volleyball (8 weeks) and basketball (8 weeks).

**HPS 112 Dance and Aerobics 1 hour**

In this course, the basic approaches to learning creative rhythms and recreational dance forms, with application to school physical education programs are stressed.

**HPS 113 Flag Football and Soccer 1 hour**

This course is an introductory course that emphasizes learning basic skills, knowledge, rules and strategy of flag football (8 weeks) and soccer (8 weeks).

**HPS 114 Tennis and Badminton 1 hour**

This course is an introductory course that emphasizes learning basic skills, knowledge, rules and strategy of tennis (8 weeks) and badminton (8 weeks).

**HPS 115 Softball and Golf 1 hour**

This course is an introductory course that emphasizes learning basic skills, knowledge, rules and strategy of softball (8 weeks) and golf (8 weeks).



**HPS 116** **Track/Field and Weight Training** **1 hour**

This course is an introductory course that emphasizes learning basic skills, knowledge, rules and strategy of track/field/weightlifting.

**HPS 117** **Tumbling and Physical Conditioning** **1 hour**

In this course, emphasis is placed on skill acquisition and techniques for teaching stunts and tumbling.

**HPS 118** **Intermediate Swimming** **1 hour**

In this course, emphasis is placed on techniques, skill, and knowledge of swimming. Depending upon swimming skills, this course can be substituted for beginning swimming (HPS 110) or taken as an elective upon completion of HPS 119.

**HPS 220** **Methods of Teaching Striking, Field, Invasion, and Territory Games** **2 hours**

This course provides the student with skill development and concept knowledge of striking, fielding and territory games (softball, football, soccer, basketball, team handball, ultimate). The student will investigate these sports and their relationships, as well as methods and techniques to teach them properly.

**HPS 221** **Methods of Teaching Target, Net, and Wall Games** **2 hours**

This course provides the student with skill development and concept knowledge of striking, fielding, and territory games (golf, tennis, badminton, volleyball, racquetball). The students will investigate these sports and their relationships, as well as methods and techniques to teach them properly.

**MGT 334** **Principles of Management** **3 hours**

This course is a study of the basic functions of management—planning, organization, staffing, directing and controlling—and the application of management principles in organizations. Prerequisites: BUS 233, 234.

**MGT 335** **Human Resources Management** **3 hours**

This course focus on management of employees with particular attention to the basic functions of human resource management and the environment that these function are administered. Prerequisite: BUS 334.

**MGT 336** **Entrepreneurship and Small Business Management** **3 hours**

This course includes a comprehensive coverage of the duties, responsibilities, and problems of small business owners and managers. Topics include finding the right business, franchising, developing a business plan, location, financing, accounting, marketing, and taxation. Prerequisite: MGT 334.

**MGT 435** **Operations Management** **3 hours**

This course focus on modern problems of production management and it also focus on effective and efficient management of operations. Prerequisites: MGT 334, BUS 338 & 339.

**MGT 439** **Business Policy** **3 hours**

This is a terminal course designed to interrelate the various areas of management and decision-making. Emphasis is placed on current issues, cases and case analysis, business policy, ethics. Prerequisite: Senior standing.

**MKT 331** **Principles of Marketing** **3 hours**

This course is designed to analyze interacting business activities related to planning, pricing, promoting, and distributing want-satisfying goods and services to present and potential customers.

**MKT 333** **Salesmanship** **3 hours**

This course focuses on the nature of the personal selling function and its relationship to the marketing structure. Special emphasis is placed on principles of personal selling and sales promotion. Prerequisite: MKT 331

**MKT 335** **Consumer Behavior** **3 hours**

This course presents an interdisciplinary approach to the analysis and interpretation of consumer buying habits. It focuses on the psychological and socio-cultural determinants of consumer behavior. Prerequisite: MKT 331.

**MKT 337** **Marketing Channels** **3 hours**

In this course, emphasis on the management and control of the marketing intermediaries. Includes strategies involved in retailing, wholesaling, and physical distribution.

**MKT 430** **Marketing Research** **3 hours**

In this course, research methods are applied to marketing; introduction to sampling; collection, analysis, and reporting of data; survey of sales forecasting; market analysis; and distribution cost analysis.

**MKT 433** **Marketing Management** **3 hours**

This course presents a problem-solving approach to marketing decisions. Case studies involving product planning selection of marketing channels, promotion and price policies, decision of social and legal problems of marketing.

**MKT 436** **Services Marketing** **3 hours**

A challenging course designed to offer key marketing insights for “pure” service organizations and goods-producing organizations that focus on the service component augmenting the good itself. Addresses a number of central issues in the marketing of services. Prerequisite: MKT 331.

**MKT 437** **International Marketing** **3 hours**

This course presents an analysis of marketing principles relating to international marketing organizations, marketing channels, basic problems, channels of distribution, selling, and pricing.

**SED 433** **Methods of Teaching Reading in the Content Areas** **3 hours**

This course is designed to help prospective secondary school teachers develop knowledge and skills to teach study skills and reading in their content areas 6-12. Prerequisite: Admission to Teacher Education. Public or private school field experience is a requirement of this course. Membership in the Student Alabama Education Association is required in order to take this course.

**SED 434** **Methods/Materials of Teaching General Science** **3 hours**

This course is designed to acquaint prospective secondary teacher candidates with methods and materials specific to teaching general science in grades 6-12. Also a study of the secondary school curriculum with special emphasis on classroom management/discipline, learning styles designing learning environments and using effective teaching techniques. Prerequisite: admission to the Teacher Education Program.





**SPED 434                      Instruction and Curriculum for Exceptional Children                      3 hours**

This course emphasizes collaborative teaching strategies and curriculum development for elementary age children in inclusive settings for high and low incidence disabilities. It will offer instruction that candidates may use to develop communication roles and responsibilities, collaborative teaming, collaboration with families and paraprofessionals, and implement current trends and issues. Field Experience Required. Prerequisites: Admission to STEP

**SPED 435      Materials and Methods of Teaching Children with Exceptionalities K-6                      3 hours**

This course is designed to give beginning teachers the requisite skills for designing, developing, implementing, and evaluating methods and materials to be used for instructing children with special needs (grades K-6). Field Experience Required. Prerequisites: Admission to STEP

**SPED 437                      Teaching Culturally and Linguistically Diverse Learners                      3 hours**

This course will provide teachers with information on theory and practice in bilingual/multicultural special education with emphasis on language and culture, assessment practices, and learning styles of bilingual children and diverse ethnicities. Field Experience Required. Prerequisites: Admission to STEP

**SPED 490                      Internship for Collaborative Special Education - K-6                      12 hours**

This course requires 14 weeks of full-time teaching experiences under direct supervision of a certified special educator with a master's degree and an assigned college supervisor. Weekly seminars are required on campus with college supervisors. Prerequisites: Admission to STEP and course completion (Offered Fall and Spring).

## COLLEGE FACULTY

### Division of Arts and Sciences

#### Department of English

**ANDREWS, MICHAEL, B.S., M.S., Ph.D.**

**Journalism**

Assistant Professor

Arkansas State University, The University of Alabama

**EUBANKS, JAMES, B.A., M.A.**

**English**

Instructor

Alabama A&M University, University of Alabama at Birmingham

**GOLAR, NORMAN, B.A, M.F.A. Ph.D.**

**English**

Associate Professor

Knox College, The University of Alabama

**DATTA, SHOMPABALLI, B.A., M.A., Ph.D.**

**English**

Associate Professor

Jadavpur University, The University of Alabama

**SAFFO, DAVID, B.A., M.A., Ph.D.**

**English**

Associate Professor

University of Maine, University of Louisiana at Lafayette

**STRAYER, KATHRYN BREWER, B.S., M.A., Ph.D.**

**English**

Associate Professor

University of Maine at Presque Isle, Pittsburg State University, Northern Illinois University

#### Department of Fine Arts

**GIMENEZ, MICHAEL, B.M., M.M.**

**Music**

Instructor

Birmingham Southern College, University of Alabama

**HARRISON, LUVADA, B.S., M.M., D.M.A.**

**Music**

Associate Professor

Towson State University, Binghamton University, Florida State University

**PUGH, ELIJAH, B.S., M.M.**

**Music**

Instructor

Morehead State University, Eastern Kentucky University

**WILSON, E. KEYSER, B.F.A., M.F.A.**

**Art**

Associate Professor

Birmingham-Southern College, The University of Alabama

### **Department of Mathematics**

**ASURU, JONATHAN, B.S., M.S., Ph.D.**

**Computer and Information Science**

Associate Professor

University of Lagos, Oklahoma State University

Oklahoma State University

**CHEN, HANXIANG, B.S., Ph.D.**

**Mathematics**

Assistant Professor

Hangzhou University, China The University of Alabama

**FLOURNOY, CECIL, B.S., M.S., Ph.D.**

**Mathematics**

Assistant Professor

Alabama A&M University, University of Iowa

**WHITE, KENDRICK, B.S., M.S.**

**Mathematics**

Assistant Professor

Tuskegee University, University of Alabama at Birmingham

### **Department of Natural Sciences**

**CHAUDHURI, ANATHBANDHU, B.S., M.S., Ph.D.**

**Biology**

Assistant Professor

University of Burdwan, Kalyani University, University of Calcutta

**DORAI-RAJ, DIANA R., B.S., Ph.D.**

**Chemistry**

Associate Professor

University of Rochester, University of Oregon

**HARDY, TABITHA, B.S., M.S., Ph.D.**

**Biology**

Assistant Professor

Alcorn State University, Jackson State University, Indiana University School of Medicine

**HARRISON, COREY, B.S., Ph.D.**

**Biology**

Assistant Professor

Alcorn State University, University of Alabama at Birmingham

**IHEJETO, GODWIN, B.A., B.S., M.S.**

**Chemistry**

Assistant Professor

University of the District of Columbia, Howard University

**KANNAR, SHER, B.S., M.S., Ph.D.**

**Physics**

Professor

University of Dar es salaam, Clarkson University,  
Columbia Pacific University

**KROTZER, MARY J., B.S., M.S., Ph.D.**

**Biology**

Associate Professor

Samford University, University of Tennessee

### **Department of Psychology**

**HODARI, ASKHARI, B.A., M.S., Ph.D.**

**Psychology**

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**HUTCHINSON, SONYA, B.A., M.S., M.A., Ph.D.**

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Spelman College, Auburn University at Montgomery, The University of Alabama

**JEMISON, SANDRA, B.S., M.A., ED.S, Ph.D.**

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Assistant Professor

The University of Alabama

**MILLET, PETER, B.A., M.A., Ph.D., HSP**

**Psychology**



Professor  
Oakland University, The Ohio State University

**MYERS, BEVERLY, B.S., B.S.N., M.S.N., M.A., Ph.D.**

**Psychology**

Assistant Professor

University of Alabama at Birmingham, University of West Georgia College at Carrollton, University of Alabama at Birmingham

### **Department of Religion and Theology**

**BASS, DEBRA M., B.A., M.Div., M.Ph., Ph.D.**

**Religion**

Associate Professor

Drew University, Princeton Theological Seminary, Drew University

**CHINULA, DONALD, B.A., J.D., LL.M., M.Div., M.A., Ph.D.**

**Religion**

Associate Professor

Carleton College, University of Minnesota Law School Columbia University School of Law, Interdenominational Theological Center-Atlanta, Claremont School of Theology; Further study; University of California-Berkeley, University of California-Los Angeles, Stanford University

**McCORMICK, C. MARK, B.A., M.Div., M.A., Ph.D.**

**Religion**

Associate Professor

Samford University, Southeastern Baptist Theological Seminary, The University of North Carolina at Chapel Hill

**NGONG, DAVID, B.Th., M.Div., Ph.D.**

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University of South Africa, Central Baptist Theological Seminary, Baylor University

**SCRIVNER, JOSEPH, B.A., M.A., Ph.D.**

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Assistant Professor

Crichton College, Reformed Theological Seminary, Princeton Theological Seminary

### **Department of Social Sciences**

**BEITO, LINDA ROYSTER, B.S., M.S., Ph.D.**

**Criminal Justice**

Professor

The University of Alabama

**JENNINGS, THOMAS S., B.A., M.A., Ph.D.**

**History**

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Iowa State University, The University of Alabama

**KREISER, LAWRENCE A., B.A., M.A., Ph.D.**

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Virginia Military Institute, Bowling Green State University,  
The University of Alabama

**RAY, JONATHAN, B.A., M.A., Ph.D., J.D.**

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Assistant Professor

The University of Alabama, Birmingham School of Law

## **Division of Professional Education**

### **Department of Business Administration**

**WILLIAMS, CAROL, A.S., B.S., M.S., Ed.S, Ph.D**

**Business**

Associate Professor

Mississippi State University, Mississippi State University  
Mississippi University for Women, Lane College

**WOKUKWU, KINGSLEY, A.S., B.S., M.B.A., D.B.A.**

**Business**

Assistant Professor

Lakeland College, Nova Southeastern University

### **Department of Education**

**BRADFORD, LINDA H., B.S., M.Ed., Ph.D.**

**Education**

Professor

Alabama A&M University, Alabama State University, The University of Alabama

**MILLET, MARCIA, B.S., M.A., Ed.D.**

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**PLOESSL, DONNA, B.F.A., M.A., Ed.S., Ph.D.**

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**WILLIAMS, PHYLLIS, B.S., M.S., Ph.D.**

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University of Alabama at Birmingham  
Auburn University

**Department of Health and Physical Education**

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**Health and Physical Education**

Assistant Professor  
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The University of Alabama

**MOODY, DENISE,**

**Health and Physical Education**

Instructor

**STAFFO, DONALD F., B.S., M.A., Ph.D.**

**Health and Physical Education**

Professor  
State University of New York at Brockport,  
Western Kentucky University, The Ohio State University

## Sheppard Library

**HEATH, ROBERT J., B.A., M.S.L.S.**

**Librarian**

Stillman College, Atlanta University, Further Study: Wesleyan University, Alabama A&M University, The University of Alabama

**KING, EVELYN, B.A., M.L.S.**

**Librarian**

Public Services Librarian

Stillman College

Southern Connecticut State University

**MEALER, CRYSTAL, B.S., M.L.I.S.**

**Librarian**

Information Services Librarian

The University of Alabama

## COLLEGE STAFF

**Baker, Luanne [B.A.]**

Director of Government and Foundations Relations  
Institutional Advancement

**Bostic, Lanita [B.S.]**

Director, Residence Life/Housing  
Residential Life

**Bratina, Fahmida [B.A., M.S.]**

Professional English Tutor  
Student Support Services

**Brooks, Geraldine [B.A.]**

Post Office Clerk  
Finance and Administration

**Cain, Luvenia [B.S.]**

Data Manager  
Institutional Advancement

**Cistrunk, Kavil [B.A.]**

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Residential Life

**Cousette, Joe Ann [B.A.]**

Counselor  
Financial Aid

**Currie, Jacqueline [B.A., M.S.]**

Director, Student Development Center  
Student Affairs

**Davis, Shambria [B.A.]**

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Admissions

**Dozier, Krystal [B.S.W.]**

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Institutional Advancement

**Dumas, James D. [A.A., B.A.]**

Director of Media  
Library

**Dumas, Michelle [B.A., M.S.C.E.]**

Budget Manager/Office Manager  
Educational Support Services

**Edison, Asenath [B.A., M.S.C.E.]**

Coordinator/Counselor Student Support Services  
Educational Support Services

**Edwards, Key West [B.S., M.B.A.]**

Student Receivables Accountant  
Finance and Administration

**Eubanks, Greta [B.S.]**

Administrative Assistant  
Division of Arts and Sciences

**Goins, LaKeya [B.S.]**

Human Resource Payroll Manager  
Finance and Administration

**Gray, Annie Mary [A.A., B.A.]**

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Office of the President

**Hill, Marilyn [A.A.]**

Director, Wynn Hall  
Residential Life

**Hood, Daphne [B.S.]**

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Athletics

**Hope, Fayth [B.A., Ed.S.]**

Student Activities Director  
Student Affairs

**Hudson-Mazique, Lisa [B.A., M.A.]**

Secretary/Records Clerk  
Office of the Registrar

**Hughes, Linda [B.S.]**

Assistant Director  
Financial Aid

**Jackson, Christy [B.A.]**

Financial Aid Counselor

Financial Aid

**Jackson-Richardson, Georanda [B.S., M.P.A.]**

Applications Programmer

Information Technology

**James, Artha, [A.A., B.A., M.A.]**

Director for SMI/Continuing Education

Division of Professional Education

**Johnson, Karen**

Data Entry Clerk

Admissions

**Johnson, Kimberly [A.A.]**

Officer Manager

Admissions

**Jones, Phyllis A. [A.S., B.S.]**

Senior Accountant

Finance and Administration

**Lowe, Elizabeth [B.A., M.S.]**

Academic Advisor

Educational Support Services

**Matthews, Geraldine [B.A.]**

Administrative Assistant

Division of Professional Education

**Moore, Beverly**

Computer Manager/Administrative Assistant

Educational Support Services

**Morris, Jacqueline [B.A.]**

Director

Financial Aid

**Mullen, Bettye J. [B.S., M.S., Ph.D.]**

Director

Educational Support Services

**Muruako, Dominic, [B.S., M.S.]**

Director  
Information Technology

**Payne, Larry**  
Director of Plant Operations  
Finance and Administration

**Rembert, Christine [BSBA, BSN, MSN, DNP]**  
Interim Director, Community Engagement and Service  
Institutional Advancement

**Rice, Melissa A. [B.S.]**  
Administrative Assistant  
Student Affairs

**Richardson, Jocqueline [B.A., M.A.]**  
Director of Choral Activities  
Music

**Ryans, Pamela [B.A., M.S.]**  
Academic Advisor Student Support Services  
Educational Support Services

**Smith, Barbara K. [B.A., M.A.]**  
Registrar  
Office of the Registrar

**Smith, Leon [B.S.]**  
Cashier  
Finance and Administration

**Stephens, Katrina**  
Administrative Assistant  
Finance and Administration

**Swanson, Marcus [B.A.]**  
Admissions Recruiter  
Admissions

**Taggart, James [B.S.]**  
Chief of Police  
Campus Police

**Washington, Tasha [B.A., M.S.C.E.]**  
Director, Career Services  
Student Affairs



**Watford, Lena**

Director, Roulhac Hall  
Residential Life

**Wells, Willie Mae [B.A.]**

Secretary/Receptionist  
Wynn Center

**Willis, Christopher [B.S.]**

Systems Specialist  
Information Technology

**Wilson-Sykes, Jean A. [B.S., M.A.]**

Interim Director of Alumni Affairs  
Institutional Advancement

**Yates, Derrick [B.S., M.M.E.]**

Director of Bands  
Music

## OFFICERS OF THE COLLEGE

**Peter E. Millet, B.A., M.A., Ph.D., HSP**  
President

**Bettye Mullen, B.S., M.S. Ph.D.**  
Interim Vice President for Student Affairs

**Delphine Harris, B.S., M.B.A., Ph.D.**  
Interim Vice President for Finance and Administration

**Ella Temple, B.S., M.A., Ph.D.**  
Interim Vice President for Institutional Advancement  
Director of Institutional Effectiveness and Research

### Senior Administration

**Linda Henderson Bradford, B.S. M.Ed., Ph.D.**  
Dean of Professional Education  
Assistant Vice President for Academic Affairs

**Mary Jane Krotzer, B.S., M.S., Ph.D.**  
Dean of Arts and Sciences  
Assistant Vice President for Academic Affairs

**Robert J. Heath, B.A., M.S.L.S.**  
Dean of the Library

**Donte Jackson**  
Interim Athletic Director

**Joseph Tinsley, B.A.**  
Interim Dean of Enrollment Management

**Cassandra Blackburn, B.A., J.D.**  
Assistant to the President