

Dear Case Western Reserve University Leadership;

On behalf of the Staff Advisory Council, I am writing to share with you the many activities and accomplishments that our Council has achieved over the past two years. We are comprised of an amazing staff who truly support the mission of Case Western Reserve University. Our purpose in sharing the following is to maintain transparency.

1. We were instrumental in initiating and developing the 2014 Staff Climate Survey.
 - a. Result: 20% reduction in parking and 50% reduction in RTA passes for staff with salaries under \$50,000.00
2. SAC has seats on the following University Committees;
 - a. Campus Master Plan
 - b. Tobacco-Free Campus sub-committees
 - c. Onboarding Committee
 - d. Professional Development & Learning Center
 - e. Compensation Review
 - f. CFW & ITCIO search
 - g. OIDEO External Review Board
 - h. Sustained Dialog
3. Increased communications among staff:
 - a. Created constituency e-mail distribution lists for all elected SAC members
 - b. Re-instated newsletters; published 4 issues (<http://case.edu/sac/newsletters/index.html>)
 - c. Worked with University Marketing & Communications and ITS to upgrade our website to the new T4 platform
4. Continued involvement with the campus and surrounding community:
 - a. September Back to School Supply Drive, in conjunction with Case for Community Day, delivered 30 boxes to two schools – Michael R. White School and Mary M. Bethune School.
 - b. The 2014 Basket Raffle was the most successful yet raising \$6,000.00 for our two charities, Seeds of Literacy and The American Heart Association. Our total contribution over the past 14 years is \$66,300.00. What about 2015???
 - c. Nepal student group earthquake relief
 - d. Crafters@Case
 - e. SAC contributed over \$900 to the Cleveland Foodbank; funds were matched.
5. Recommended several policy changes to Administration:
 - a. Increased the number of sick days that can be used for family leave from 8 to 12 per year (in conjunction with FMLA leave)
 - b. Tuition benefit increase
6. Continued supporting the Training and Development of staff members
 - a. Raised \$550.00 for the Staff Educational Enhancement Fund (SEEF) at the Fall 2014 Steps for Staff event and received a \$550.00 match from John Wheeler's office
 - b. Raised \$889.00 for the SEEF at the Spring 2015 Valentine's Day Bake Sale
 - c. Awarded \$4,070.67 in SEEF awards (Fall 2014 and Spring 2015)
 - d. Administrative Professionals Network, which was launched in early 2015, has offered training courses
7. Ongoing initiatives
 - a. Adelbert/Circle Drive traffic light was finally installed by the City of Cleveland!
 - b. Reduced overdue performance reviews from 10% to 3%