Fraudulent Job Offers / Recruitment Warning

## Attention: Tech Mahindra Job Aspirants & Applicants

There have been an increasing number of 'fake job' reports wherein fraudsters have reached out to unsuspecting job aspirants and made fake job offers in the name of Tech Mahindra Ltd. This is an instance of identity theft and 'reputation damage'.

We would like to state that Tech Mahindra does not resort to such means of recruitment. Any job offers made in the name of Tech Mahindra on the condition that the candidate makes a payment to a specified bank account or in cash should be construed as 'Fake Offers'. Tech Mahindra Ltd will not be liable for any kind of loss incurred or damage suffered as a result of individuals dealing with such corrupt entities.

Tech Mahindra is committed to high ethical standards of operation. We have a zero tolerance policy to any issues that misrepresent our value systems or cause damage to our reputation. Please note that Tech Mahindra does not charge any fee or collect any deposit from candidates for any jobs and our hiring is purely based on principles of meritocracy and relevance.

We urge all candidates who are approached by third parties demanding cash payments for jobs at Tech Mahindra to immediately report the matter to us at <a href="mailto:corporateombudsman@techmahindra.com">corporateombudsman@techmahindra.com</a> or to the local law enforcement authorities.

· Submission of all necessary legal documentation pertaining to your employment

## Special features of System Generated Offer Letters:

Tech Mahindra offer letters have an incorporated QR code on first page which directs job applicants to the Tech Mahindra career website

You should have a QR-code app and a smartphone or tablet Page 1 of 25 equipped with a camera.



## How Can I Verify My Offer Letter?

Three simple steps – 1. Scan the QR code on your offer letter. Upon a successful scan, you will be directed to our Career portal at https://careers.techmahindra.com/.

- 2. Enter the Captcha code for first level verification.
- 3. On successful verification of the Captcha code, the QR app will display your key information Applicant ID, Name and Email ID. Note: Sometimes, the Offer Letter may not have the QR code, which could be due to technical issues. In such a case, please write to Tech Mahindra's RMG Offer Verification team at RMGOfferVerification@TechMahindra.com.

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## Follow these precautions and stay safe -

- If the email / Offer Letter originates from a public or free domain and not from the authorized techmahindra.com domain, it is fake
- We do not ask prospective job applicants to deposit cash in any formin any bank accounts
- We never is sue offer letters on WhatsApp or any social networking sites
- We do not ask for money in exchange for guaranteed employment, there is no charge for any training purposes
- If the contact person asks for personal details such as bank account, credit card number etc., do not trust and share the detail
- If the email / Offer Letter begins with "Dear Sir" or "Dear User", the sender of the email does not know you by name. A legitimate source will address you with a proper salutation, which contains your name
- If the email/ Offer Letter contains several grammatical errors in the text. This would usually not happen in an email from a legitimate company
- For campus hiring, in case of doubt, please contact your Placement Officer who can provide the email id of campus recruiters with whom you can get in touch to verify.
- If the interviewing panel does not have a Tech Mahindra ID Card, do not trust them



• Do not trust calls from telephone numbers or just the mail ID of the company because these can be generated by unethical means

If you receive any suspicious or fraudulent offers, write to us at corporateombudsman@techmahindra.comwith full details of the case, and "FAKE HIRING" as the subject line.

Resource Management Group

Tech Mahindra